



CITY COUNCIL
ANDY RYDER
Mayor

CYNTHIA PRATT
Deputy Mayor

LENNY GREENSTEIN
MICHAEL STEADMAN
CAROLYN COX
ED KUNKEL
MALCOLM MILLER

CITY MANAGER
SCOTT SPENCE

AMENDED 9/9/2020

LACEY CITY COUNCIL AGENDA
SEPTEMBER 10, 2020
4:00 P.M.
REMOTE ATTENDANCE

To comply with Governor Inslee's [Proclamation 20-28](#), the City Council meeting will be conducted remotely, not in-person. You may view the Council meeting by watching live through video streaming on [Live Meetings](#), [YouTube](#), [Facebook](#), or Thurston Community Media, Channel 3 with your local cable provider.

The public may also listen to the meeting via telephone by dialing toll-free:

(888) 788-0099 or (877) 853-5247 - when prompted enter Webinar ID **843 2473 9181**
press # (participant ID not required)

CALL TO ORDER:

1. **PLEDGE OF ALLEGIANCE**
2. **APPROVAL OF AGENDA & CONSENT AGENDA ITEMS***
 - A. [Council Worksession of August 20, 2020.](#)
 - B. [Council Meeting minutes of August 27, 2020.](#)
 - C. [A motion to approve payment of claims, wages, and transfers for August 19, 2020 through September 3, 2020.](#)

**Items listed under the consent agenda are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

3. **PUBLIC RECOGNITIONS AND PRESENTATIONS:**
4. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA****

VERBAL PUBLIC COMMENT

Persons wishing to provide verbal public comment on items NOT on the agenda must preregister to speak at https://us02web.zoom.us/webinar/register/WN_qtWraCCtSfeRnvQ5piGGeA. Instructions and access details will be provided once registration is complete. Registration for verbal public comment closes at 3:00 p.m. on September 10, 2020.

WRITTEN PUBLIC COMMENT

Public comments may also be submitted by email to publiccomment@ci.lacey.wa.us. Written comments will be provided to the City Council electronically prior to the meeting. Comments will not be addressed during the Council meeting; however, comments received will be added to the official record. The commenting period will close at 12:00 p.m. on September 10, 2020.

5. **PUBLIC HEARING:**
6. **PROCLAMATIONS:**

7. REFERRAL FROM PLANNING COMMISSION:
8. REFERRAL FROM HEARINGS EXAMINER:
9. RESOLUTIONS:
10. ORDINANCES:
 - A. [Final Budget Amendment Ordinance \(Troy Woo\)](#)
11. MAYOR'S REPORT:
12. CITY MANAGER'S REPORT:
 - A. [Lacey Makerspace Funding Request \(Rick Walk\)](#)
13. STANDING GENERAL COMMITTEE:
 - A. [Finance and Economic Development Committee \(08.25.2020\)](#)
 - B. [Land Use Committee \(08.25.2020\)](#)
 - C. [Transportation Committee \(09.01.2020\)](#)
14. OTHER BUSINESS:
15. BOARDS, COMMISSIONS AND COMMITTEE REPORTS:
 - A. Mayor Andy Ryder:
 1. Mayors' Forum
 2. Thurston Chamber Shared Legislative Committee
 3. Transportation Policy Board (TPB)
 - B. Deputy Mayor Cynthia Pratt:
 1. Joint Animal Services Commission (JASCOM)
 2. LOTT Clean Water Alliance
 3. Olympic Region Clean Air Agency (ORCAA)
 - C. Councilmember Carolyn Cox:
 1. Regional Housing Council
 2. Health & Human Services Council (HHSC)
 3. Intercity Transit (IT)
 - D. Councilmember Lenny Greenstein:
 1. Emergency Medical Services (EMS)
 2. TCOMM911
 3. Thurston County Law & Justice
 - E. Councilmember Malcolm Miller:
 1. Thurston Regional Planning Council (TRPC)
 2. Thurston Thrives
 3. Lodging Tax Advisory Committee (LTAC)
 4. Thurston County Coalition Against Trafficking (TCCAT)
 - F. Councilmember Michael Steadman:
 1. Community Action Council
 2. Solid Waste Advisory Committee (SWAC)
 - G. Councilmember Ed Kunkel:
 1. Olympia-Lacey-Tumwater Visitor & Convention Bureau (VCB)
 2. Lacey South Sound Chamber

3. Economic Development Council (EDC)

16. ADJOURN

MINUTES OF THE LACEY CITY COUNCIL WORKSESSION

AUGUST 20, 2020

7:00 P.M. – 7:20 P.M.

REMOTE ONLY

COUNCIL PRESENT: MAYOR RYDER, DEPUTY MAYOR PRATT, COUNCILMEMBERS
GREENSTEIN, STEADMAN, COX, KUNKEL, MILLER

STAFF PRESENT: S. SPENCE, J. BURBIDGE, D. SCHNEIDER, R. WALK, E. FONTAINE

ACTION: APPROVE WORKSESSION AGENDA

MOTION: MOTION MADE, SECONDED AND CARRIED BY COUNCILMEMBER
GREENSTEIN AND DEPUTY MAYOR PRATT

OLYMPIA AQUATICS FACILITY FEASIBILITY STUDY

STAFF: JEN BURBIDGE, DIRECTOR OF PARKS AND RECREATION

ACTION: INFORMATION ONLY

Jen Burbidge, Director of Parks and Recreation, provided an update regarding the aquatics facility feasibility study. The Olympia Parks, Arts and Recreation Department is conducting an aquatics facility feasibility study for a recreational asset that will have a regional draw. As a part of the study, they are seeking funding partners and have approached the City of Lacey Parks and Recreation Department.

The challenge with committing to a funding partnership for the aquatics facility at this time is the volume of projects listed in the Lacey Parks and Recreation Comprehensive Plan, and the need to prioritize these projects with public input. A significant project this year is the Community Outreach project, which has been delayed due to COVID-19. The purpose of the Community Outreach project, as supported by City Council and Park Board, is to close the gap between what the Parks and Recreation Comprehensive Plan stated priorities, and what the Lacey Parks Department heard from the public during the Metropolitan Park District proposal outreach (2018-2019). The information that will be obtained from the public will be extremely important in guiding the next Comprehensive Plan update.

Lacey residents are fortunate to currently have access to three North Thurston School District high school pools, which Lacey Parks and Recreation staff schedule and oversee the programs at these facilities.

The Park Board gave thoughtful consideration as a potential partner for a regional aquatics facility. However, if Lacey commits to being a funding partner at this time, it could take away from other prioritized opportunities within the community. In addition, there is not an identified funding source for this project. The Park Board also recognized the long-term partnership with North Thurston Public Schools providing the community access to three swimming pools.

For these reasons, the Park Board of Commissioners recommends not committing as a funding partner at this time, but continuing to have staff be part of the conversation regarding the project.

Council expressed agreement with the Park Board of Commissioners recommendation.

CITY MANAGER ANNUAL REVIEW - DISCUSSION

STAFF: SCOTT SPENCE, CITY MANAGER

ACTION: INFORMATION ONLY

Following discussion regarding options to conduct the City Manager's annual performance review, Council directed Scott Spence, City Manager, to present accomplishments from the past year, as well as goals for the upcoming year. Once the presentation is complete, Council and City Manager will break to an Executive Session to finalize the review.

Staff advised Council that an upcoming date would be determined to hold the review.

MINUTES OF A REGULAR MEETING OF THE
LACEY CITY COUNCIL HELD THURSDAY,
AUGUST 27, 2020, REMOTE ATTENDANCE

- CALL TO ORDER: Mayor Ryder called the meeting to order at 4:00 p.m.
- PLEDGE OF ALLEGIANCE: Mayor Ryder led the Pledge of Allegiance.
- COUNCIL PRESENT: A. Ryder, C. Pratt, L. Greenstein, C. Cox, S. Steadman, E. Kunkel, M. Miller
- STAFF PRESENT: S. Spence, R. Almada, J. Burbidge, S. Egger, M. Hardie, R. Walk, D. Schneider, T. Woo, S. Schelling, G. Smith, A. Smith, P. Edmonds
- APPROVAL OF AGENDA
AND CONSENT AGENDA: Consent Agenda Items:
A. Council Worksession Minutes of July 23, 2020
B. Council Worksession of August 6, 2020
C. A motion to approve payment of claims, wages and transfers for July 17, 2020, through August 6, 2020.
D. A motion to approve payment of claims, wages and transfers for August 7, 2020, through August 18, 2020.
- COUNCILMEMBER GREENSTEIN MOVED TO APPROVE THE CONSENT AGENDA. DEPUTY MAYOR PRATT SECONDED. MOTION CARRIED.

**PUBLIC RECOGNITION AND
PRESENTATIONS:**

Linsey Fields, Water Resources Specialist, presented the 2020 Excellence in Communication Award.

Erin Quinn-Valcho, Museum Curator, presented Marisa Merkel with the 2020 Lacey Historian of the Year Award.

Jen Burbidge, Director of Parks & Recreation, presented Sage Naotsuka with a Public Service Award for service on the Lacey Historical Commission as youth commissioner.

PUBLIC COMMENT:

Persons wishing to provide public comment on items not on the agenda must pre-register to speak. Registration closed at 3:00 p.m. today.

No one registered to speak during public comment.

Public comments may also be submitted by email by 12:00 p.m. today. Comments will be provided to the City Council electronically prior to the meeting. Comments will not be addressed during the meeting; however, comments received will be added to the official records.

Two written public comments were received and made a part of the record.

PROCLAMATION:

Mayor Ryder and Council proclaimed August 2020 as History Appreciation and National Women's Suffrage month.

CITY MANAGER'S REPORT:

Jen Burbidge, Director of Parks & Recreation, presented an updated Supplement to Joint Use Agreement regarding Cost Sharing of Facility Maintenance and Operation, and an updated Tumwater School District agreement.

A Joint Use Agreement between the City of Lacey and North Thurston Public Schools (NTPS), for the purpose of joint use of District and City indoor and outdoor facilities for programs of both agencies, has been successfully implemented since May of 1974. Facilities used and programs offered to students and citizens under this model partnership has resulted in efficient use of tax dollars.

Since 1974, the City and District have entered into three supplemental agreements. The first, in 1981, allowed for cost sharing of fees collected for community programs to assist with District maintenance and operational expenses of outdoor athletic fields and properties, such as mowing, fertilization, and preparing ball fields. The City retained a portion of the rental fee collected to cover direct costs, as well as an administrative fee for scheduling. The City reimbursed the District \$6,000 annually under this agreement.

A second Supplemental Agreement in 1987 rescinded all prior agreements and established cost sharing for District use of City outdoor facilities. An Agreement for Pool Operation was added to the Supplemental Agreement in 1994 for the sharing of maintenance and operational costs and joint use of the swimming pools in three of the District high schools.

Parks and Recreation staff and NTPS staff recommend this agreement be updated every four years rather than every two years moving forward.

In addition, the agreement with Tumwater School District (TSD) is related since it allows TSD to use River Ridge High School pool during the girls swim season. In the Interlocal Agreement for Pool Operation, it states the recovery of costs will include a contract between the City and the Tumwater School District.

COUNCILMEMBER STEADMAN MOVED TO AUTHORIZE THE CITY MANAGER TO SIGN THE AGREEMENTS WITH NORTH THURSTON PUBLIC SCHOOLS FOR FIELD AND FACILITY USAGE, AND THE TUMWATER SCHOOL DISTRICT POOL USE AGREEMENT. COUNCILMEMBER KUNKEL SECONDED. MOTION CARRIED.

Rick Walk, Community & Economic Development Director, presented Council with the Regional Housing Council Interlocal Agreement.

Thurston County and the cities of Lacey, Olympia, and Tumwater have worked to form a new partnership to replace the Health and Human Services Council (HHSC). This effort proposes to create the Regional Housing Council as the primary advisory body to help guide and direct public funds to address social services and housing needs within the Thurston Region. A new interlocal agreement (ILA) formalizes this new direction. The ILA has been modified to include acknowledgement that 2060 funds will continue to be used as match to the HOME funds as requested by City Council.

The Regional Housing Council (RHC) will be comprised of elected representatives and senior staff from Thurston County and the cities of Lacey, Olympia, and Tumwater. Councilmember Cox and Councilmember Greenstein (alternate) will represent the City of Lacey on the RHC. Scott Spence, City Manager, and Rick Walk, Director of Community & Economic Development, will provide staff support. The ILA recognizes the south county communities and, if approved, expand representation on the RHC to include the cities of Yelm, Tenino, Rainier, and Bucoda.

The purpose of the RHC is to be a regional forum to discuss and coordinate actions related to housing and homelessness and to leverage resources and partnerships through policies and projects that promote

equitable access to safe and affordable housing.

Specifically, the RHC will make recommendations related to funding a regional response to homelessness and affordable housing through existing and future Federal, State, and local funding programs, which may include but not limited to:

- RCW 36.22.179 (ESSHB 2163)
- RCW 36.22.178 (SHB 2060) funds
- HOME Investment Partnership Program ("HOME")
- Consolidated Homeless Grant ("CHG")
- Housing and Essential Needs ("HEN")
- RCW 82.14.540 (SHB 1406)
- Community Development Block Grant ("CDBG")
- And, other related funding sources such as a regional home fund to help implement the five-year HCRP and increase affordable housing options.

DEPUTY MAYOR PRATT MOVED TO APPROVE THE REGIONAL HOUSING COUNCIL INTERLOCAL AGREEMENT AND AUTHORIZE THE CITY MANAGER TO SIGN THE AGREEMENT. COUNCILMEMBER COX SECONDED. MAYOR RYDER, AND COUNCILMEMBERS GREENSTEIN, STEADMAN, COX, KUNKEL, AND MILLER VOTED YES. DEPUTY MAYOR PRATT ABSENT. MOTION CARRIED.

At 5:01 pm, Deputy Mayor Pratt experienced technical issues and disconnected from the virtual meeting. She was not present during Council discussion and unable to vote on the motion.

STANDING GENERAL COMMITTEE:

Finance and Economic Development Committee
Mayor Ryder reported the Committee met on July 28, 2020, and received updates on the 2020 mid-year financials, 2020 second quarter financial report, food truck court, and an amendment to LMC 1.20.020

regarding waiver of fees for low income housing projects.

General Government and Public Safety Committee

Mayor Ryder reported the Committee met on July 28, 2020, and discussed public meeting notices, fireworks, and 2019 law enforcement statistics.

Community Relations & Public Affairs Committee

Councilmember Steadman reported the Committee met on August 3, 2020, and received an update on the Parks and Recreation Department's programs.

Utilities Committee

Councilmember Steadman reported the Committee met on August 3, 2020, to discuss the 2020 water shortage response plan and the blending and masking options for the Terry Cargil Reservoir. The Committee will recommend to the full City Council to use the base model option.

Council approved the Utilities Committee recommendation to use the base model option for the Terry Cargil Reservoir.

Deputy Mayor Pratt joined the meeting at 5:30 p.m.

BOARDS & COMMISSIONS:

LOTT

Deputy Mayor Pratt reported on several items:

- Discussion regarding rate increases and budget scenarios
- Approved 2021-22 preliminary rates
- Fence installed at the front of the building for safety issues
- EPA took over DMDL analysis
- Approved contract for Collection System Management System

Olympic Region Clean Air Agency

Deputy Mayor Pratt reported on air quality analysis and education material distributed relating to burning trash.

Intercity Transit

Councilmember Cox reported on several items:

- Surplus laptops provided to TOGETHER! for local students
- Approved Annual Transit Development Plan
- EEO program and rules of conduct policies update
- Increase in sales tax receipts
- Received \$11.3 million grant from Federal Transportation Administration

Solid Waste Advisory Committee

Councilmember Steadman reported on the Request for Proposals and the aggressive timeline.

Olympia-Lacey-Tumwater Visitor & Convention Bureau

Councilmember Kunkel reported on the budget shortfall and their move to share space with Thurston County Chamber of Commerce.

Lacey South Sound Chamber

Councilmember Kunkel reported the new Executive Director will begin next week.

Mayor Ryder adjourned the meeting at 5:47 p.m.

MAYOR: _____

ATTESTED BY CITY CLERK: _____

DATE APPROVED: _____

Written Public Comment - 08.27.2020 Council Meeting

From: madisondhayden@gmail.com
To: [PublicComment](#)
Subject: Kids Soccer Mask Requirements
Date: Thursday, July 30, 2020 10:28:22 AM
Attachments: [image0.png](#)
[ATT00001.txt](#)

[Warning! External Email]

As a concerned parent I am disappointed in the City of Lacey for requiring children to wear masks while outside playing soccer. My son (7) is apart of the Chinqually Soccer League that meets at Rainier Vista Park. Last week they announced that the City of Lacey is requiring ALL players to wear masks WHILE playing. This is dangerous for the health of our children. Attached is information from the World Of Health organization telling people to NOT wear masks while exercising. Please do your research before making ridiculous rules.

From: [Wayne Olsen](#)
To: [PublicComment](#)
Cc: [Jennifer Burbidge](#); [Jessica Brandt](#)
Subject: New Museum Project Briefing Presented at Council Worksession, Aug 6, 2020
Date: Thursday, August 13, 2020 11:06:00 PM

[Warning! External Email]

Mayor Ryder, Deputy Mayor Pratt, and Lacey Council members,

I am Wayne Olsen, a resident of Panorama, and am writing to congratulate you and the Lacey City Staff for your foresight and support of the New Museum project as described at the Council Work session on August 6th. I was very pleased to hear that the Museum roof design has been optimized for solar energy collection and that the plans include solar panel installation. I believe that you will be pleased with the system, for it should greatly reduce or eliminate your electricity bill for the Museum, with potential excess production available to reduce your overall electricity bill for other municipal buildings as well. This photovoltaic installation with net metering fulfills one of the action items contained in the Thurston Climate Mitigation Plan (TCMP), and will result in a significant reduction in carbon emissions.

I did not hear it mentioned in the briefing, but I am curious if you plan to include EV charging stations in the Museum parking lot, another TCMP action item which could also tap the electricity produced by the solar roof installation. I expect in the years to come that EV charging stations will attract additional tourism and local usage at the Museum. What a nice rest stop to visit for a few hours while one's car is being recharged. As a genealogy enthusiast, like many others, I am also looking forward to the Olympia Genealogical Society's holdings being available at the Museum, and look forward to many hours of researching.

Well done, and thank you.

Sincerely,
Wayne L. Olsen
2010 Cardinal LN SE
Lacey, WA 98503

From: [Jennifer Burbidge](#)
To: ["Wayne Olsen"](#); [PublicComment](#)
Cc: [Jessica Brandt](#); [Kelly Adams](#); [Erin Quinn Valcho](#)
Subject: RE: New Museum Project Briefing Presented at Council Worksession, Aug 6, 2020
Date: Friday, August 14, 2020 10:45:17 AM

Mr. Olsen,

Thank you for your email regarding the museum project.

I wanted to answer your question about the EV charging stations. There are currently two stations scheduled for the site.

Many thanks for your support and feedback,

Jen Burbidge
Parks & Recreation Director
City of Lacey

-----Original Message-----

From: Wayne Olsen <oceanguyolsen@comcast.net>
Sent: Thursday, August 13, 2020 11:06 PM
To: PublicComment <PublicComment@ci.lacey.wa.us>
Cc: Jennifer Burbidge <jburbidge@ci.lacey.wa.us>; Jessica Brandt <jbrandt@ci.lacey.wa.us>
Subject: New Museum Project Briefing Presented at Council Worksession, Aug 6, 2020

[Warning! External Email]

Mayor Ryder, Deputy Mayor Pratt, and Lacey Council members,

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Well done, and thank you.

Sincerely,
Wayne L. Olsen
2010 Cardinal LN SE
Lacey, WA 98503

From: [Wayne Olsen](#)
To: [Jennifer Burbidge](#)
Cc: [PublicComment](#); [Jessica Brandt](#); [Kelly Adams](#); [Erin Quinn Valcho](#)
Subject: Re: New Museum Project Briefing Presented at Council Worksession, Aug 6, 2020
Date: Friday, August 14, 2020 1:41:53 PM

[Warning! External Email]

Hi Jen,

Thanks for the quick response to my question. That's great teamwork between you and your staff to include both solar and EV charging stations in the New Museum plan. FYI, My great-grandparents arrived in this area in 1890 so there's a lot of family history for me to search for in the Olympia Genealogical Society files when they again become available. So I very much appreciate your efforts to make the New Museum a showpiece that we all can be proud of.

Thanks,
Wayne

> On Aug 14, 2020, at 10:45 AM, Jennifer Burbidge <jburbidge@ci.lacey.wa.us> wrote:
>
> Mr. Olsen,
>
> Thank you for your email regarding the museum project.
>
> I wanted to answer your question about the EV charging stations. There are currently two stations scheduled for the site.
>
> Many thanks for your support and feedback,
>
> Jen Burbidge
> Parks & Recreation Director
> City of Lacey
>
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> From: Wayne Olsen <oceanguyolsen@comcast.net>
> Sent: Thursday, August 13, 2020 11:06 PM
> To: PublicComment <PublicComment@ci.lacey.wa.us>
> Cc: Jennifer Burbidge <jburbidge@ci.lacey.wa.us>; Jessica Brandt <jbrandt@ci.lacey.wa.us>
> Subject: New Museum Project Briefing Presented at Council Worksession, Aug 6, 2020
>
> [Warning! External Email]
>
> Mayor Ryder, Deputy Mayor Pratt, and Lacey Council members,
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> I am Wayne Olsen, a resident of Panorama, and am writing to congratulate you and the Lacey City Staff for your foresight and support of the New Museum project as described at the Council Work session on August 6th. I was very pleased to hear that the Museum roof design has been optimized for solar energy collection and that the plans include solar panel installation. I believe that you will be pleased with the system, for it should greatly reduce or eliminate your electricity bill for the Museum, with potential excess production available to reduce your overall electricity bill for other municipal buildings as well. This photovoltaic installation with net metering fulfills one of the action items contained in the Thurston Climate Mitigation Plan (TCMP), and will result in a significant reduction in carbon emissions.
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Museum parking lot, another TCMP action item which could also tap the electricity produced by the solar roof installation. I expect in the years to come that EV charging stations will attract additional tourism and local usage at the Museum. What a nice rest stop to visit for a few hours while one's car is being recharged. As a genealogy enthusiast, like many others, I am also looking forward to the Olympia Genealogical Society's holdings being available at the Museum, and look forward to many hours of researching.

>

> Well done, and thank you.

>

> Sincerely,

> Wayne L. Olsen

> 2010 Cardinal LN SE

> Lacey, WA 98503



LACEY CITY COUNCIL MEETING

September 10, 2020

SUBJECT: Disbursement Approval

RECOMMENDATION: By motion, approve payment of claims, wages, and transfers.

STAFF CONTACT: Troy Woo, Finance Director 

ORIGINATED BY: Troy Woo, Finance Department

BACKGROUND:

The action requested of the City Council is by motion to approve payment of claims, wages and transfers for 8/19/2020 through 9/3/2020. The disbursements consist of the following:

Checks:	<u>Week of</u>	<u>Beg. Check No.</u>	<u>End. Check No.</u>	<u>Amount</u>
	8/21/2020	252785	252859	559,914.82
	8/28/2020	252860	252957	624,405.67
	*8/31/2020	252958	252960	963.06
	9/4/2020	252961	253078	671,347.93

Electronic Transfers:	<u>Week of</u>	<u>Amount</u>
	8/4/2020	91.90
	8/11/2020	10,687.67
	8/16/2020	4,042.03
	8/21/2020	120,619.44
	8/21/2020	273.00
	8/24/2020	16.45
	8/25/2020	102,538.60
	8/28/2020	1,541,114.90
	8/31/2020	61,130.07
	8/31/2020	585.00
	*8/31/2020	1,403,826.17
	*8/31/2020	33,327.25
	9/4/2020	1,507,313.38

Payroll:	<u>Month Ended:</u>	<u>Wages</u>
	*8/31/2020	1,478,228.42

* Disbursements for employee out-of-pocket deductions and employee benefits

Significant Disbursements:

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>
Puget Sound Energy, Inc.	\$ 70,615.75	Utilities
WADOT	\$ 389,446.76	Traffic Mitigation
Columbia Ford	\$ 125,681.13	Equipment Replacements
Miles Sand & Gravel, Inc.	\$1,237,708.90	2020 Overlay
Thurston County	\$ 350,304.06	Mullen Road Watermain & STEP Main
Active Construction, Inc.	\$ 354,868.36	College & 22 nd Roundabout
Granite Construction Co.	\$ 94,261.55	2018 Overlay
KMB Architects	\$ 68,574.00	Museum Design&Police Needs Assess.
Paasche Construction, Inc	\$ 55,466.67	Community Siding Repairs
Regency NW Construction	\$ 79,003.24	Library Interior Renovation



LACEY CITY COUNCIL MEETING September 10, 2020

SUBJECT: 2020 Budget Amendments

RECOMMENDATION: Adopt ordinance amending the 2020 Budget.

STAFF CONTACT: Scott Spence, City Manager 
Troy Woo, Finance Director 

ORIGINATED BY: Troy Woo, Finance Department

ATTACHMENTS: 1. [Ordinance No. 1569](#)
2. [Summary for Proposed Ordinance](#)

FISCAL NOTE: See attached Ordinance Exhibit “A”.

PRIOR REVIEW: Finance and Economic Development Committee on August 25, 2020

BACKGROUND:

Throughout the year, adjustments to the budget become necessary as a result of City Council actions, activity levels that were not anticipated during budget development, and grant awards (or other receipts of outside funding). Historically, the budget has been amended once per year immediately prior to the development of the next year’s proposed budget document. However, due to the COVID-19 public health emergency, the City Council adopted two out-of-cycle budget amendments (Ordinance Nos. 1566 and 1567). The Finance and Economic Development Committee reviewed the proposed ordinance at its August 25, 2020, meeting. Staff requests City Council adoption during September to facilitate the 2021 Budget document development.

The following are significant budget amendments that have been identified since the adoption of the 2020 Budget. The full details of the proposed budget amendments are attached to the proposed ordinance as exhibit “A”.

Current Expense Fund (General Fund)

- \$86,000 is requested for facilitation services related to a community driven process to inform the City's homeless response strategies.
- \$102,396 is requested for the Affordable and Supportive Housing State Shared Tax (SHB 1406). This projection represents 10 months of tax collection. The maximum that will can be received in any year is \$110,374.
- At its June 18, 2020 Worksession and July 23, 2020, Council meeting, the City Council agreed to seek CARES Act reimbursement for the following:
 - o \$1.0 million Small Business Stabilization Fund
 - o \$254,050 United Way COVID-19 relief programs
 - o \$10,000 granted to the Homeless Backpack Program
 - o \$10,000 for the Thurston Economic Development Council Business Personal Protection Equipment Program
 - o \$194,050 for Thurston Economic Council childcare provider assistance.

The reimbursements for the Small Business Stabilization Fund will replenish General Fund reserves.

- \$54,675 is requested for salaries and benefits for the new Assistant City Manager position.
- The Department of Commerce awarded a joint regional housing plan grant to the Cities of Olympia, Tumwater, and Lacey. Half of Lacey's \$100,000 grant award will be used for joint planning and will include Thurston Regional Planning Council (TRPC). The remaining half will be used for Lacey housing including identifying new housing development and redevelopment sites within Lacey and assess suitability for types of housing, supporting infrastructure, and market constraints. The funds will also support the review and valuation of the City's existing housing element and development codes to align with public and data analysis developed by TRPC.
- The City Council has committed a \$100,000 reserve for the implementation of the City's Carbon Reduction Plan. Staff recommends appropriating the full reserve to ensure adequate budget is available for project(s) implementation.
- At the November 7, 2019, Revenue Hearing for the 2020 Budget, the City Council directed staff to delay the implementation of a utility Water Quality Assurance Fee to allow for more analysis and incorporation into the Water Comprehensive Plan update. To help maintain the financial condition of the water and sewer utilities, it was suggested that the first year phase-in revenues be funded with General Fund reserves. A seven-year phase-in of the targeted \$2.5 million per year capital program is equal to \$357,143.

Capital Equipment Fund (General Fund)

- The City website upgrade project requires an additional \$50,000.
- \$199,461 is requested for the replacement of three retained Ford Crown Victoria Interceptors. This will help expedite the phase out of the Ford Crown Victoria Interceptors, which have been used beyond their expected useful lives.
- An amendment in the amount of \$72,000 for the purchase of computer equipment for 2020 police vehicle replacements and purchases is requested. Eight specialized vehicle computers are needed.
- A \$100,000 amendment for the purchase of furniture and computer equipment is needed for the new Police Department positions appropriated in the adopted 2020 Budget.
- \$50,000 is requested for additional and upgraded security cameras for the City Hall rear parking lot.
- The City Council authorized and committed \$350,000 to subsidize the operations of the Lacey MakerSpace for the year 2020 and 2022. An amendment of \$175,000 is required for 2020. The funding source for the amendment is the City Council committed reserve for Strategic Economic Investments.
- At its June 18, 2020, Worksession, the City Council agreed to seek CARES Act reimbursement for the \$70,000 granted to the Thurston Economic Development Council for COVID-19 recovery support.
- \$279,593 for vehicle replacements are being reallocated to the Equipment Rental Fund from the Capital Equipment Fund. This will allow for the direct purchase of the vehicles and lessen the accounting transaction burden during the year-end process.

Building Improvement Fund

- The City Council has placed a priority on the development of a Military Memorial at the Lacey Civic Plaza. There are public art reserves available. The estimated cost of the Military Memorial is \$25,000.
- The Museum project requires an \$81,234 amendment. Approximately \$50,000 will be reimbursed from the Heritage Grant received by the City, which realizes the funds not included within the 2019 budget. The remainder relates to site cleanup related to preliminary work outside of the Heritage Grant's scope of work.

Parks and Open Space Fund

- The Train Depot Playground Project needs an amendment. A total amendment in the amount of \$96,308 is requested. At the time of budget development, it was not known how the \$50,000 Lacey Rotary contribution would be accounted for. The City will contract for the full amount, so the budget requires an additional \$50,000. The remaining amendment request are related to adjusted project costs.

Water M&O Fund

- An organizational analysis determined an engineer, previously in the Water Resources Division, was performing 100 percent of their work for the utilities. The position was reassigned to the Water and Wastewater M&O funds. \$55,002 is requested for salaries and benefits and \$3,635 is requested for office furniture.

Wastewater M&O Fund

- Higher than expected LOTT treatment sales have occurred. Both the revenue and expenditure line items utilized to pass through the revenues to LOTT need to be adjusted. Adjustments of \$50,951 are requested.
- An organizational analysis determined an engineer, previously in the Water Resources Division, was performing 100 percent of their work for the utilities. The position was reassigned to the Water and Wastewater M&O funds. \$36,668 is requested for salaries and benefits.

Water Capital Fund

- Budget amendments are needed for the completion of the following Water capital projects:
 - o Emergency Repairs Well Source 3 - \$120,000 (WA19S3)
 - o Emergency Repairs Well Source 7 - \$210,000 (WA19S7)
 - o Data Collection Unit Electrical Improvements - \$35,000 (WA20DC)

Wastewater Capital Fund

- Budget amendments are needed for the completion of the following Wastewater capital projects:
 - o Rumac STEP Main - \$131,000 (WW16RU)

Equipment Rental Fund

- Late 2019, a police vehicle was totaled in an accident. The City's property insurance will pay for the full replacement of the vehicle. The vehicle has full replacement funds that may be used on another vehicle. To expedite the phase out of the Ford Crown Victoria Interceptors, staff recommends using the replacement funding to purchase an

additional Police vehicle during 2020. The estimated increase needed for 2020 is \$66,487.

- The fully depreciated Regional Athletic Complex's mower unexpectedly lost its engine. This mower was scheduled for replacement in 2021, but needs replacing immediately. The replacement is fully funded from the \$123,410 depreciation balance.
- \$279,593 for vehicle replacements are being reallocated to the Equipment Rental Fund from the Capital Equipment Fund. This will allow for the direct purchase of the vehicles and lessen the accounting transaction burden during the year-end process.

At its August 25, 2020, meeting, the Finance and Economic Development Committee reviewed the proposed amendments and recommended full City Council consideration of the proposed amendments to the 2020 adopted budget.

ADVANTAGES:

1. The proposed adjustments to the 2020 Budget reflects more accurately the necessary requirements of each fund or adjustments made by City Council action.
2. The proposed adjustments maintain a balance between the anticipated revenues and expenditures of each of the funds amended.

DISADVANTAGES:

1. Generally, budget adjustments must use cash reserves to compensate for expenditures that may exceed budget estimates by the end of the budget year.

ORDINANCE NO. 1569

CITY OF LACEY

AN ORDINANCE AMENDING THE 2020 FISCAL YEAR BUDGET ADOPTED BY ORDINANCE NO. 1558 BY REVISING THE BUDGETED AMOUNTS FOR THE CURRENT EXPENSE, COMMUNITY BUILDINGS, BUILDING IMPROVEMENT, CAPITAL EQUIPMENT, PARKS AND OPEN SPACE, WATER M&O, WASTEWATER M&O, STORMWATER M&O, WATER CAPITAL, WASTEWATER CAPITAL, STORMWATER CAPITAL, EQUIPMENT RENTAL, AND ANIMAL SERVICES FUNDS AND APPROVING A SUMMARY FOR PUBLICATION.

WHEREAS, there is a need for additional expenditures to be budgeted within the Current Expense, Community Buildings, Building Improvement, Capital Equipment, Parks and Open Space, Water M&O, Wastewater M&O, Stormwater M&O, Water Capital, Wastewater Capital, Stormwater Capital, Equipment Rental, and Animal Services Funds for expenditures which could not be contemplated at the time of adopting the 2020 fiscal year budget; and

WHEREAS, revenues, as shown on Exhibit "A" attached hereto, are available from the sources indicated on said Exhibit for the making of said expenditures; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, as follows:

Section 1. The 2020 fiscal year budget and Ordinance No. 1558 adopting said budget are hereby amended by making those certain changes to the 2020 fiscal year budget set forth on Exhibit "A", attached hereto and made a part hereof as though fully set forth herein and for all purposes considered to be a portion of this ordinance.

Section 2. The City Clerk and the codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3. The summary attached hereto is hereby approved for publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, on this 10th day of September, 2020.

Approved as to form:

Mayor

City Attorney

ATTEST:

City Clerk

SUMMARY FOR PUBLICATION

ORDINANCE NO. 1569

CITY OF LACEY

The City Council of the City of Lacey, Washington, passed on September 10, 2020, Ordinance No. 1569 entitled **“AN ORDINANCE AMENDING THE 2020 FISCAL YEAR BUDGET ADOPTED BY ORDINANCE NO. 1558 BY REVISING THE BUDGETED AMOUNTS FOR THE CURRENT EXPENSE, COMMUNITY BUILDINGS, BUILDING IMPROVEMENT, CAPITAL EQUIPMENT, PARKS AND OPEN SPACE, WATER M&O, WASTEWATER M&O, STORMWATER M&O, WATER CAPITAL, WASTEWATER CAPITAL, STORMWATER CAPITAL, EQUIPMENT RENTAL, AND ANIMAL SERVICES FUNDS AND APPROVING A SUMMARY FOR PUBLICATION.”**

A section by section summary of this ordinance is as follows:

Section 1 revises the amounts, which were budgeted for revenues and expenditures within the funds listed above by the 2020 fiscal year budget, which had been adopted by Ordinance No. 1558. The reason for revising the budgeted amounts is the fact that there exists a need for additional expenditures within those funds, which could not be contemplated at the time of adopting the 2020 fiscal year budget.

Section 2 provides provisions for corrections.

Section 3 approves this summary.

A copy of the full text of this ordinance will be mailed without charge to any person requesting the same from the City of Lacey.

City Clerk

Published: September 14, 2020

2020 Budget Amendments - Ordinance No. 1569 Exhibit "A"

Account Numbers	Account Description	2020 Budget	Budget Amendment	2020 Budget as Amended	Comments
Current Expense Fund					
Revenues					
001-0000-308-0000	Beginning Cash	6,728,386	1,374,890	8,103,276	Cash Reserves
001-0000-313-2700	Affordable & Sup. Housing State Shared Sales Tax	-	102,396	102,396	Affordable and Supportive Housing State Shared Tax
001-0000-333-2110	U.S. Dept. of Treasury/CFDA 21.019	-	1,468,100	1,468,100	CARES Act Reimbursement
001-0000-334-0420	State Grant/Dept. of Commerce	2,000,000	50,000	2,050,000	Joint Regional Housing Plan Grant
001-0000-345-8900	Other Planning & Development Services	-	25,000	25,000	Interlocal Agreement - completion of additional accessory dwelling unit pre-approved plans
Total Current Expense Fund Revenues		46,105,545	3,020,386	49,125,931	
Expenditures					
001-0701-516-4101	Professional Services - Other	46,529	30,000	76,529	Assistant City Manager recruitment services
001-0801-565-4101	Professional Services - Other	-	86,000	86,000	Ad Hoc Community Affordable Housing Committee
001-0801-565-5801	Agreements / Aff and Supp Housing	-	102,396	102,396	Affordable and Supportive Housing Program
001-0801-552-5817	Agreements / Social Services - Local Grants	100,000	154,050	254,050	United Way COVID-19 Relief
001-0802-565-4001	Homeless Services	308,000	11,000	319,000	Community Action Council coordinated entry
001-0802-565-4001	Homeless Services	319,000	10,000	329,000	Homeless Backpack Program
001-0903-513-1001	Salaries - Regular	362,622	40,500	403,122	New Assistant City Manager position
001-0903-513-2001	Employer Paid Benefits	150,983	14,175	165,158	New Assistant City Manager position
001-0903-513-4101	Professional Services - Other	83,500	30,000	113,500	Communication audit project
001-3301-576-3135	Replaced Equipment	-	15,000	15,000	Miscellaneous minor equipment replacements
001-3302-576-4101	Professional Services - Other	13,468	(8,000)	5,468	Transfer of budget appropriation to more appropriate BARS classification
001-3302-576-4505	Rentals - Other	-	8,000	8,000	Transfer of budget appropriation to more appropriate BARS classification
001-3701-558-4920	Special Projects	91,500	50,000	141,500	Joint Regional Housing Plan (Dept. of Commerce Grant)
001-3701-558-4920	Special Projects	141,500	25,000	166,500	Completion of additional accessory dwelling unit pre-approved plans
001-3701-558-4920	Special Projects	166,500	100,000	266,500	Carbon Reduction Plan implementation
001-3701-558-4920	Special Projects	266,500	20,000	286,500	Annexation census services
001-3701-558-7000	Planning & Comm. Devel. / Economic Development	-	10,000	10,000	COVID-19 EDC Business Personal Protection Equipment Program
001-3701-558-7000	Planning & Comm. Devel. / Economic Development	10,000	194,050	204,050	COVID-19 EDC Childcare Provider Assistance
001-3801-532-1001	Salaries - Regular	195,624	(10,529)	185,095	Public Works Operations Division engineering reorganization
001-3801-532-2001	Employer Paid Benefits	78,991	(5,242)	73,749	Public Works Operations Division engineering reorganization
001-3803-532-1001	Salaries - Regular	312,870	(28,684)	284,186	Public Works Operations Division engineering reorganization
001-3803-532-2001	Employer Paid Benefits	144,338	(14,281)	130,057	Public Works Operations Division engineering reorganization
001-3804-532-1001	Salaries - Regular	84,193	(15,823)	68,370	Public Works Operations Division engineering reorganization
001-3804-532-2001	Employer Paid Benefits	38,847	(7,878)	30,969	Public Works Operations Division engineering reorganization
001-3806-532-1001	Salaries - Regular	218,752	(6,164)	212,588	Public Works Operations Division engineering reorganization
001-3806-532-2001	Employer Paid Benefits	87,229	(3,069)	84,160	Public Works Operations Division engineering reorganization
001-7501-508-9000	Estimated Ending Fund Bal/Unassigned Funds	405,618	1,100,000	1,505,618	Small Business Stabilization Fund and COVID-19 Relief Reimbursement
001-7501-597-0201	Transfer Out 301 Fund	-	69,973	69,973	City Hall Security Fencing Phase 3 and New Museum site work
001-7501-597-1003	Transfer Out 303 Fund	205,000	96,308	301,308	Train Depot Playground project
001-7501-597-1007	Transfer Out 410 Fund	-	357,143	357,143	Water Quality Assurance Fee phase-in transfer
001-7501-597-1102	Transfer Out 302 Fund	1,175,108	596,461	1,771,569	General Fund Equipment Capital projects
Total Current Expense Fund Expenditures		46,105,545	3,020,386	49,125,931	



LACY CITY COUNCIL MEETING

September 10, 2020

SUBJECT: Lacey MakerSpace Funding Request

RECOMMENDATION: Make motion: Authorize \$175,000 in reserve funds allocated to the Lacey MakerSpace (LMS) in 2022 to be committed in 2020 as cash match for CARES Act Grant, and authorizing City Manager to sign letter-committing funds as cash match for grant application to the U.S. EDA.

STAFF CONTACT: Scott Spence, City Manager 
Rick Walk, Community & Economic Development Director 
George Smith, Economic Development Coordinator **ges**

ORIGINATED BY: Community & Economic Development Department

ATTACHMENTS: 1. [Commitment Letter from St. Martin's University](#)
2. [List of Equipment to be Purchased with Grant](#)

FISCAL NOTE: No General Fund Impact. Approving this request would allow \$175,000 that Council approved to be drawn in 2022 to be drawn in 2020. Funds would only be drawn if LMS is awarded Economic Development Administration CARES Act Grant

PRIOR REVIEW: Discussion at Council Retreat 2016. Presentations to this Committee, Council Worksessions, and Council Meetings in 2017, 2018, and 2019. Approval by Council on February 13, 2020 for 2020 funding and 2022 funding if matching funds were raised by Lacey MakerSpace in 2021.

BACKGROUND:

As discussed at the City Council Retreat in 2016, the City is committed to working with the Thurston Economic Development Council (EDC) to adopt initiatives that build on Lacey's job growth, encourages new livable wage jobs, expands the tax base, supports attraction of high tech jobs, diversifies the community's business and employment sector, and ensures Lacey's competitiveness.

In support of these goals, and in recognition that makers spaces are a proven tool of economic development that effectively address all of the needs identified by Council at their 2016 retreat, a large group of community members came together to explore the feasibility of a makers space in Lacey. This group represented the Lacey South Sound Chamber of Commerce, North Thurston Public Schools, the Lacey Timberland Library, South Puget Sound Community College, the Evergreen State College, the City, the EDC, St. Martins University, (SMU) and members of the private sector and private citizen volunteers.

Since it opened in 2019, the community has embraced the Lacey MakerSpace (LMS), with excellent turnout at events, and enthusiastic new members. The work of the one permanent paid staff member has been leveraged with extensive support from volunteers, and the utilization of SMU's work-study program, all of which has kept LMS operating costs low. Grants and gifts have helped to equip LMS with the most essential equipment needed to get underway. Equipment has also been donated, including equipment and supplies, from South Puget Sound Community College

In February of 2020, Council approved funding LMS for 2020 at \$175,000, to provide financial stability so that the staff and board could focus on building support and raising funding from the community as well as federal, state and local grant sources to fund 2021. Council committed that, if the private sector saw value and supported funding in 2021, then the City would commit to allocating an additional \$175,000 of funding in 2022.

The COVID-19 pandemic necessitated that the LMS close down during the Governor's Stay Home Stay Healthy order. During that time, staff coordinated volunteers to make personal protective equipment (PPE) for use by businesses, residents, and the medical community.

To address the economic impacts caused by the pandemic, Congress authorized the CARES Act, allocating funds to the U.S. Department of Commerce, Economic Development Administration (EDA). The EDA CARES Act grants reduced the non-federal match requirement for non-profit entities that addressed the economic impact of the pandemic. LMS applied for \$1,006,727.07 to acquire the sophisticated state-of-the-art manufacturing equipment needed to fully realize the vision for LMS. In addition to advancing its mission, the equipment will allow LMS to provide training to displaced workers, and displaced business owners who have lost their livelihoods due to the economic impacts of the pandemic.

St. Martins University provided "in-kind" match valued at \$264,160.06 in the form of a free, seven-year lease on the LMS space. While essential to the success of the training program, and a huge financial benefit to LMS, the value of the free rent does not meet the technical requirements to be counted as match for the grant.

This request is for Council to recognize that, with the \$264,160.06 value of the free seven-year lease from SMU, LMS has achieved the required local support to qualify for the City funding in 2022. Further, the request seeks approval to allow the funds available in 2022 to be made available in 2020 so that they can be used as cash match. Although the funds will

be used as match, these dollars will still be utilized for operating expenses to meet our funding commitments for 2022. Finally, because the funds must be committed in writing as part of the grant request, Council is requested to authorize the City Manager to sign the commitment letter.

ADVANTAGES:

1. The City's support of the LMS builds on Lacey's job growth through support of entrepreneurship and worker training.
2. This also encourages new livable wage jobs, which expands the tax base.
3. The City's support of the LMS, supports attraction of high tech jobs, which diversifies the community's business and employment sector.
4. The LMS creates an environment that fosters the creation of new innovative products, and provides training, both of which ensures Lacey's competitiveness.
5. The funds from the City will enable the LMS to acquire more than \$1 million in state-of-the-art sophisticated manufacturing equipment that enable LMS to achieve its full potential, and provide retraining to area residents that have lost their livelihoods as a result of the pandemic.

DISADVANTAGES:

1. Since this does not change the intended use of the funds, merely the timing, none anticipated.



Saint Martin's
UNIVERSITY

July 13, 2020

Richard Berndt
Economic Development Representative, Arizona and Washington
DOC/Economic Development Administration
Jackson Federal Building, Room 1890
915 Second Avenue
Seattle, WA 98174

SUBJECT: Letter of Commitment and Documentation of Matching Share

Dear Mr. Berndt:

Saint Martin's University fully supports this application being submitted by the **Thurston Economic Development Council Center for Business and Innovation (CBI)** for a FY 2020 Public Works and Economic Adjustment Assistance grant (**Funding Opportunity #PWEAA2020**) in support of the **Lacey MakerSpace**, a collaborative effort between the CBI, the City of Lacey, and Saint Martin's University.

As President, I, along with the other University Cabinet members, endorse Saint Martin's participation in the proposed project entitled *"Lacey MakerSpace CARES Act Response: Equipping and Implementing a 21st-Century Manufacturing Training Program,"* as detailed in CBI's proposal. We are very pleased to be a part of this collaboration as the Lacey MakerSpace is truly a valuable asset to both our community and the University. Not only is Thurston County (which houses the state capital) home to four (4) economically-distressed communities designated as federal Opportunity Zones, but the social distancing mandates resulting from the current coronavirus (COVID-19) pandemic plaguing the world, have had extremely devastating effects on the South Puget Sound region and the entire State of Washington with unprecedented numbers of unemployed workers and business closures. Washington State was among one of the hardest hit states in the nation in the early stages of the pandemic prior to any availability of federal assistance. Area businesses were among the first in the nation to close due the governor-mandated stay-at-home orders for the health and safety of our community, and have be the last to re-open—if at all as a vast number of businesses have been forced to close permanently due to the pandemic. With the region's primary industry clusters focused largely on manufacturing, the Lacey MakerSpace serves as a hub for innovation and provides an essential resource to the community helping displaced workers and businesses affected by the COVID-19 pandemic train or re-train in modern manufacturing equipment and processes and to development new products, businesses, and/or services to help restore the local economy.

As detailed in CBI's application, the Lacey MakerSpace leases 3,598 sq. ft. of shop and classroom space (Zaverl Hall) on the campus of Saint Martin's University through a formal lease agreement and memorandum of understanding (MOU) between the University (property owner), the City of Lacey who pays the current lease, and the CBI which administers the Lacey MakerSpace and serves as the applicant and fiscal agent for this grant.

As part of this project, Saint Martin's University will provide an IN-KIND MATCH of \$264,160.06 for this grant in the form of a no-cost (\$0) seven (7) year lease to the Lacey MakerSpace for use of the facility (Zaverl Hall) on the University's main campus.

The Saint Martin's University Board of Trustees has approved this no cost seven (7)-year lease (the duration of the grant period) to the Lacey MakerSpace for use of the facility (Zaverl Hall) on the University's main campus located at 5000 Abbey Way S.E., Lacey, WA 98503 to be executed at the time

Office of the President

5000 Abbey Way SE Lacey, WA 98503 T: 360-438-4307 E: president@stmartin.edu F: 360-438-4340

www.stmartin.edu



of the award of this grant should it be approved. The \$264,160.06 figure represents the value of the foregone lease payments to the University over the entire seven (7)-year project period and is based on lease costs of \$9.73 per square foot for the first year with a 2.5% increase each subsequent year. The valuation of the in-kind matching share is presented in Table 1.

Table 1. Valuation of In-Kind Matching Share from Saint Martin's University for the Lacey MakerSpace

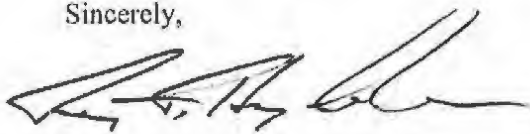
NEW 7-Year Lease for Lacey MakerSpace (\$9.73/year/sf 1st year with 2.5% increase each year)	
Year 1	\$35,000.00
Year 2	\$35,875.00
Year 3	\$36,771.88
Year 4	\$37,691.17
Year 5	\$38,633.45
Year 6	\$39,599.29
Year 7	\$40,589.27
Total Lease and Value of In-Kind Matching Share from Saint Martin's University	\$264,160.06

As President, I fully support and endorse Saint Martin's participation in this project and commit to the University's provision of the no cost seven (7)-year lease to the Lacey MakerSpace for use of the facility (Zaverl Hall) as detailed in CBI's proposal to Funding Opportunity #PWEAA2020.

Please consider this letter formal documentation of the in-kind matching share to be provided by Saint Martin's University for purposes of this grant.

Thank you for your consideration of this grant request.

Sincerely,



Roy F. Heynderickx, Ph.D.
President



FY 2020 EDA Public Works and Economic Adjustment Assistance Programs including CARES Act Funding (Funding Opportunity Number PWEA2020)--Non Construction Project
Attachment to Form ED 900, Item B. 12

EQUIPMENT LIST

Applicant: Thurston Economic Development Council Center for Business & Innovation (Lacey, Thurston County, WA)
Project: Lacey MakerSpace CARES Act Response: Equipping and Implementing a 21st-Century Manufacturing Training Program

7.15.2020
Total with Tax and Shipping*: \$1,006,727
Equipment Total: \$843,155
*assumes a 9.4% tax rate and average shipping costs of 10%

Equipment	Model	Unit Price	Quantity	Total Cost	Purpose/Area	Reference	Alternatives		
Industrial Fabrication Equipment (Estimated Usable Life: 10 years or greater)									
Water Jet	Omax Globalmax 1508	\$ 55,000	1	\$ 55,000	Industrial Fabrication	https://www.omax.com/globalmax-waterjet/1508	https://www.baileigh.com/water-jet-wj-85cnc	https://wardjet.com/products/waterjets/a-series/a-1212	https://www.flowwaterjet.com/
Computer Numerical Control (CNC) Router & Lathe	Techno Atlas 4896	\$ 41,063	1	\$ 41,063	Industrial Fabrication	https://www.shopbottools.com/products/alpha	https://technocnc.com/titan-series-cnc-router/	https://tormach.com/machine/s/routers/24r-cnc-router.html	http://www.cncrouterparts.com/pr060120-5-x-10-cnc-router-kit-p-374.html
CNC Mill	HAAS VF-2	\$ 103,020	1	\$ 103,020	Industrial Fabrication	https://www.haascnc.com/machines/vertical-mills/vf-series/models/small/vf-2.html	https://tormach.com/machines/mills/770mx.html		
CNC Mill with Rotary	HAAS TM-2P	\$ 76,121	1	\$ 76,121	Industrial Fabrication	https://www.haascnc.com/content/haascnc/en/build-and-price/choose-options.TM-2P.html			
CNC Lathe	HAAS T2-1	\$ 36,000	1	\$ 36,000	Industrial Fabrication	https://www.haascnc.com/content/haascnc/en/build-and-price/choose-options.DS-30Y.html			
Industrial Fabrication Equipment SubTotal (Line 1)				\$ 311,204	Industrial Fabrication				
Prototyping Equipment (Estimated Usable Life: 5 to 10 years)									
Pass-Through Laser Cutter	Glowforge Pro	\$ 5,995	1	\$ 5,995	Prototyping	https://glowforge.com/our-products			
Hand Held 3D Scanner	Artec Eva Lite	\$ 9,800	1	\$ 9,800	Prototyping	https://www.artec3d.com/portable-3d-scanners/artec-eva-lite	https://www.creaform3d.com/en/portable-3d-scanner-handyscan-3d		
Vacuum Former	Formech 508DT	\$ 8,013	1	\$ 8,013	Prototyping	https://formechdirect.com/508dt.html	https://www.mayku.me/?utm_source=kickstarter&utm_medium=referral&utm_campaign=kickstarter		
FDM 3D Printer	Raise 3D Pro2 Plus	\$ 5,999	2	\$ 11,998	Prototyping	https://www.raise3d.com/products/pro2-plus-3d-printer/	https://www.fusion3design.com/		
Multi-Material 3D Printing Feeder	Mosaic Palette 2	\$ 799	2	\$ 1,598	Prototyping	https://www.mosaicmfq.com/products/palette-2			
Large Resin 3D Printer	Formlabs Form 3L	\$ 10,722	1	\$ 10,722	Prototyping	https://formlabs.com/store/form-3/form-3l-basic-package/			
Resin SLA 3D Printer	Formlabs Form 3 Complete Package	\$ 4,999	1	\$ 4,999	Prototyping	https://formlabs.com/store/form-3/form-3-complete-package/	https://www.asiga.com/products/printers/pico2/		
Large Volume 3D Printer	Modix Big-12OZ	\$ 11,000	1	\$ 11,000	Prototyping	https://www.modix3d.com/big-120z/	https://tractus3d.com/our-industrial-3d-printers/large-volume-3d-printer/		
Desktop Water Jet	Wazer Water Jet	\$ 9,995	1	\$ 9,995	Prototyping	https://www.wazer.com/			
Desktop Laser Cutter	Dremel Digilab	\$ 8,499	1	\$ 8,499	Prototyping	https://digilab.dremel.com/products/lc40-laser-cutter	https://www.kickstarter.com/projects/cubiio/cubiio-2-laser-cutter-and-metal-engraver-with-autofocus/description		
SLS 3D Printer	Formlabs Fuse	\$ 19,999	1	\$ 19,999	Prototyping	https://formlabs.com/3d-printers/fuse-1/tech-specs/			
Carbon Fiber 3D Printer	Markforged Mark Two	\$ 20,000	1	\$ 20,000	Prototyping				
Desktop 5 Axis CNC Mill	Pocket NC	\$ 9,000	1	\$ 9,000	Prototyping	https://pocketnc.com/collections/machines/products/pocket-nc-v2-50?variant=11701775040559	http://www.5axismaker.com/product/5axismaker-5xm600/		
Dye Sublimation Printer	Epson SCF6200PS	\$ 8,500	1	\$ 8,500	Prototyping	https://epson.com/For-Work/Printers/Large-Format/Epson-SureColor-F6200-Printer/p/SCF6200PS			
Fiber/C02 Laser Cutter	Epilog Fusion Pro 48	\$ 70,990	1	\$ 70,990	Prototyping	https://www.epiloglaser.com/laser-machines/fusion-pro-laser-series.htm			
Prototyping Equipment SubTotal (Line 2)				\$ 211,108	Prototyping				

Equipment	Model	Unit Price	Quantity	Total Cost	Purpose/Area	Reference	Alternatives		
Computer Equipment (Estimated Usable Life: 5 years)									
Projector	Casio XJ-F210WN	\$ 1,049	1	\$ 1,049	Computer				
Desk Top PCs	Titan Computers W161	\$ 2,497	6	\$ 14,982	Computer	https://www.titancomputers.com/Titan-W161-Intel-Core-i9-10th-Gen-Comet-Lake-CAD-p/w161.htm			
Monitors	HP Pavilion 32"	\$ 380	6	\$ 2,280	Computer				
Lap Top PCs	Razer Blade 15	\$ 2,000	4	\$ 8,000	Computer				
Sound Bar	Bose 700	\$ 799	1	\$ 799	Computer				
Server	HP DL20	\$ 3,600	1	\$ 3,600	Computer				
3D Modeling Software - 1 year license	Autodesk Product Design & Manufacturing Collection	\$ 2,720	6	\$ 16,320	Computer				
Design Software - 1 year license	Adobe Creative Cloud Suite	\$ 960	6	\$ 5,760	Computer				
CNC Routing Software	Aspire	\$ 1,995	2	\$ 3,990	Computer				
Embroidery Software	Embrilliance Essentials and Enthusiast	\$ 340	2	\$ 680	Computer				
Game Development Software - 1 year license	Unity	\$ 480	1	\$ 480	Computer				
Portable Monitor	Lenovo Thinkvision M14	\$ 224	1	\$ 224	Computer				
Camera Drone	DJI - Inspire 2 Drone	\$ 3,300	1	\$ 3,300	Computer				
3D Scanning Software	Geospatial Design x		1	\$ -	Computer	https://www.3dsystems.com/software/geomagic-design-x			
Motion Controller	Leap Motion Controller	\$ 89	1	\$ 89	Computer				
Photogrammetric Software	Metashape	\$ 549	1	\$ 549	Computer				
LMS Software - 1 year license	LearnDash	\$ 229	1	\$ 229	Computer	https://www.learndash.com/pricing-and-purchase/			
VR Headset	Magic Leap	\$ 2,495	1	\$ 2,495	Computer				
3D Visualization Software	Autodesk Vred	\$ 3,010	1	\$ 3,010	Computer				
Tablet	Microsoft Surface	\$ 2,500	2	\$ 5,000	Computer				
Computer Equipment SubTotal (Line 3)				\$ 72,836	Computer				
Metalworking Equipment (Estimated Usable Life: 10 years or greater)									
Combo Mill/Drill/Lathe	Baileigh MLD-1030	\$ 3,795	1	\$ 3,795	Metalworking	https://www.baileigh.com/metalworking/drills-mills-lathes/3-in-1-mill-drill-lathe	https://www.grizzly.com/products/Grizzly-31-Combo-Lathe-Mill/G9729		
Vertical Mill	Baileigh VM-1054E-VS	\$ 13,795	1	\$ 13,795	Metalworking	https://www.baileigh.com/variable-speed-vertical-mill-vm-1054e-vs			
Benchtop Mill/Drill	Grizzly G0795	\$ 1,950	1	\$ 1,950	Metalworking	https://www.grizzly.com/products/Grizzly-8-x-28-1-HP-HD-Benchtop-Mill-Drill/G0795			
Metal Lathe	Baileigh PL-1022VS	\$ 2,395	1	\$ 2,395	Metalworking	https://www.baileigh.com/bench-lathe-pl-1022vs			
Shear Brake Roll	Baileigh SBR-1220	\$ 449	1	\$ 449	Metalworking	https://www.baileigh.com/shear-brake-roll-sbr-1220			
Bench Grinder	Grizzly T27305	\$ 160	4	\$ 640	Metalworking	https://www.grizzly.com/products/8-Variable-Speed-Grinder-with-Light/T27305			
Cut Off Saw	Makita LW1401	\$ 176	1	\$ 176	Metalworking	https://www.homedepot.com/p/Makita-15-Amp-14-in-Cut-Off-Saw-LW1401/206987843			
Mitering Band Saw	Jet HVBS-8-DMW	\$ 3,199	1	\$ 3,199	Metalworking	https://www.jettools.com/us/en/p/hvbs-8-dmw-8-horizontal-vertical-dual-mitering-portable-band-saw-1hp-115v-1-ph/424460	https://tormach.com/machines/bandsaws.html		
Hydraulic Shop Press	Baileigh HSP-20A	\$ 1,195	1	\$ 1,195	Metalworking	https://www.baileigh.com/shop-press-hsp-20a			
Metalworking Clamps	miscellaneous	\$ 800	1	\$ 800	Metalworking				
Metalworking Hand Tools	miscellaneous	\$ 5,000	1	\$ 5,000	Metalworking	n/a			
Combination Tubing Bender/Notcher	Rogue Fabrication Bender/Notcher Elite	\$ 9,399	1	\$ 9,399	Metalworking	https://www.roguefab.com/product/elite-package/			
Welder	Multimatic 215 Multiprocess Welder	\$ 1,615	6	\$ 9,690	Metalworking	https://www.millerwelds.com/equipment/welders/multiprocess/multimatic-215-multiprocess-welder-m30090			
Arbor Press	Klutch 3-Ton Arbor Press	\$ 300	1	\$ 300	Metalworking	https://www.northerntool.com/shop/tools/product_200660251_200660251			
Bench Vise	Grizzly G7060	\$ 126	2	\$ 252	Metalworking	https://www.grizzly.com/products/Grizzly-Bench-Vise-w-Anvil-6-/G7060			

Equipment	Model	Unit Price	Quantity	Total Cost	Purpose/Area	Reference	Alternatives		
Plasma Cutter	Miller Spectrum 625	\$ 1,975	1	\$ 1,975	Metalworking	https://www.millerwelds.com/equipment/plasma-cutters/spectrum-625-x-treme-with-xt40-torch-m00243			
Portable Air Compressor	Dewalt 27 gal. 200 PSI	\$ 600	1	\$ 600	Metalworking	https://www.homedepot.com/p/DEWALT-27-gal-200-PSI-Portable-Vertical-Electric-Air-Compressor-DXCM271-COM/303655008			
Pneumatic tools	miscellaneous	\$ 600	1	\$ 600	Metalworking				
Milling Tool Sets	miscellaneous	\$ 20,000	1	\$ 20,000	Metalworking				
Mechanical Hand Tools	miscellaneous	\$ 9,000	1	\$ 9,000	Metalworking	n/a			
Milling Vise	Kurt DX6	\$ 655	4	\$ 2,620	Metalworking	https://www.kurtworkholding.com/dx6-crossover-vise			
Micrometers	Mitutoyo Outside Micrometer, 3-Piece Set, Model 103-922	\$ 365	1	\$ 365	Metalworking	https://www.mcmaster.com/mitutoyo-micrometers/mitutoyo-outside-micrometer-sets/			
Pass Through Propane Forge	Majestic Forge 3 Burner	\$ 700	3	\$ 2,100	Metalworking	https://www.majesticforge.com/5-Burner-Artist-Deluxe.html	https://www.centaurforge.com/Forgemaster/products/149/		
Anvil	Nimba Titan	\$ 975	3	\$ 2,925	Metalworking	http://www.nimbaanvils.com/titan.php			
Propane Furnace	10 Kg Light Duty "Melter's" Propane Furnace Kit	\$ 1,077	1	\$ 1,077	Metalworking	https://pmcsupplies.com/the-10-kg-light-duty-melters-propane-furnace-kit.html			
Forge Hand Tools	miscellaneous	\$ 400	1	\$ 400	Metalworking				
Kiln	Skutt KM-1231-3PK	\$ 4,525	2	\$ 9,050	Metalworking	https://www.theceramicshop.com/product/18750/km-1231-3pk-240v-1p/			
Calipers	Mitutoyo Electronic Caliper, Number 500-196-30, 0 to 6" and 0 to 150 mm Ranges	\$ 137	1	\$ 137	Metalworking	https://www.mcmaster.com/mitutoyo-csliprtd/calipers/mitutoyo-electronic-calipers-12/			
Metalworking Equipment SubTotal (Line 4)				\$ 103,884	Metalworking				
Carpentry Equipment (Estimated Usable Life: 10 years or greater)									
Thickness Planer	JWP-208HH	\$ 3,369	1	\$ 3,369	Carpentry	https://www.jettools.com/us/en/p/jwp-208hh-20-planer-5hp-1ph-helical-head/708544			
Wood Lathe	Jet 719115 JWL-1221SP	\$ 1,200	3	\$ 3,600	Carpentry	https://www.jettools.com/us/en/p/jwl-1221sp-12-x-21-6-speed-step-pulley-wood-lathe/719115			
Router Bits (for CNC and standard)	n/a	\$ 1,200	1	\$ 1,200	Carpentry	n/a			
Plunge Cut Track Saw	Festool 575389	\$ 1,045	1	\$ 1,045	Carpentry	https://www.festoolproducts.com/power-tools/festool-track-saws/festool-574684-ts-75-eq-plunge-cut-track-circular-saw-imperial.html			
Band Saw Fence	Kreg Precision Band Saw Fence	\$ 144	1	\$ 144	Carpentry				
Air Filtration	Jet AFS-2000	\$ 700	3	\$ 2,100	Carpentry	https://www.rockler.com/jet-reg-afs-2000-air-filtration-system-w-remote-control-3-speed			
Downdraft Table	Dust Right Downdraft Table	\$ 149	2	\$ 298	Carpentry	https://www.rockler.com/dust-right-downdraft-table			
Pin Nailer	Makita XTP02Z	\$ 189	1	\$ 189	Carpentry	https://www.rockler.com/makita-xtp02z-18v-lxt-lithium-ion-cordless-23-ga-pin-nailer-bare-tool			
Brad Nailer	Makita XNB01Z	\$ 249	1	\$ 249	Carpentry	https://www.rockler.com/makita-xnb01z-18v-lxt-lithium-ion-cordless-18-gauge-2-brad-nailer-bare-tool			
Scroll Saw	Jet JWSS-18B	\$ 700	2	\$ 1,400	Carpentry	https://www.homedepot.com/p/Jet-JWSS-18B-Scroll-Saw-727300B/306736054			
Jointer	JJ-6HHDX	\$ 1,274	1	\$ 1,274	Carpentry	https://www.jettools.com/us/en/p/ij-6hhdx-6-long-bed-wood-jointer-with-helical-head-kit/708466DXK			
Router Table	Sawstop RT-TGI	\$ 1,750	1	\$ 1,750	Carpentry	https://www.rockler.com/bench-dog-cast-iron-router-table-pro-fence-steel-stand-and-pro-lift-router-lift			
Domino Joiner	Festool 574447	\$ 1,500	1	\$ 1,500	Carpentry	https://www.festoolproducts.com/festool-574447-df-700-xl-eq-plus-domino-joiner-set.html			
Woodworking Hand Tools	miscellaneous	\$ 5,000	1	\$ 5,000	Carpentry	n/a			
Router	Festool 574689	\$ 970	2	\$ 1,940	Carpentry	https://www.festoolusa.com/products/routing/routers/574689---of-2200-eb-f-plus-usa#TechnicalData			
Hand Planer	Festool Planer HL 850 E-F-Plus	\$ 680	1	\$ 680	Carpentry	https://www.festoolusa.com/products/planing/planer/574690---hl-850-e-f-plus-usa-120v			
Jigsaw	Festool Jigsaw PSBC 420 Li 5,2 EBI-Plus	\$ 550	1	\$ 550	Carpentry	https://www.festoolusa.com/products/cordless-products/cordless-jigsaws/201378---psbc-420-li-eb-basic-us			
Front and End Vise	Rocker Quick Release Vise	\$ 390	1	\$ 390	Carpentry	https://www.rockler.com/shop?w=vise			

Equipment	Model	Unit Price	Quantity	Total Cost	Purpose/Area	Reference	Alternatives		
Table Saw	Sawstop ICS73230	\$ 5,946	1	\$ 5,946	Carpentry	https://www.sawstop.com/build#build-price			
Bandsaw	Laguna 1412, 14"	\$ 1,199	2	\$ 2,398	Carpentry	https://www.rockler.com/laguna-1412-14-bandsaw			
Table Saw Mobile Base	Sawstop RT-TGI	\$ 378	1	\$ 378	Carpentry	https://www.rockler.com/sawstop-table-saw-mobile-base-w-professional-pcs-conversion-kit			
Miter Sled	Incra Miter Sled	\$ 179	1	\$ 179	Carpentry	https://www.rockler.com/incra-miter-express-miter-sled			
Trim Router	Festool MFK 700 EQ	\$ 560	1	\$ 560	Carpentry	https://www.rockler.com/festool-mfk-700-eq-modular-edge-trim-router-574368			
Sliding Compound Miter Saw	Festool KAPEX KS 120 REB	\$ 1,475	1	\$ 1,475	Carpentry	https://www.festoolusa.com/products/semi-stationary-work/sliding-compound-miter-saws/575306---ks-120-reb-usa#Overview			
Miter Gauge	Kreg Precision Miter Gauge System	\$ 149	1	\$ 149	Carpentry	https://www.rockler.com/kreg-precision-miter-gauge-system			
Woodworking Clamps	miscellaneous	\$ 600	1	\$ 600	Carpentry				
Chainsaw	Husqvarna 572 XP	\$ 1,060	1	\$ 1,060	Carpentry				
Alaska Mill	Granberg Backcountry Bundle 36"	\$ 507	1	\$ 507	Carpentry	https://granberg.com/product/backcountry-package-36/?v=7516fd43adaa			
Carpentry Equipment SubTotal (Line 5)				\$ 39,930	Carpentry				
Finishing Equipment (Estimated Usable Life: 10 years or greater)									
Paint Booth	iDeal Cross Flow 71520	\$ 10,399	1	\$ 10,399	Finishing	https://www.northerntool.com/shop/tools/product_200715979_200715979			
Media Blaster	Texas Blaster Ultimate	\$ 995	1	\$ 995	Finishing	https://texasblaster.com/product-category/blasters/			
Benchtop Blast Cabinet	ALC 41390	\$ 280	1	\$ 280	Finishing	https://www.northerntool.com/shop/tools/product_333803_333803			
HVPL Sprayer	Devilbiss 2 Gun Spray Kit	\$ 268	1	\$ 268	Finishing	https://www.eastwood.com/devilbiss-2-gun-spray-paint-kit-dekups-system.html			
Square Wheel Belt Grinder 2x72	JET 426406	\$ 2,249	1	\$ 2,249	Finishing	http://www.northridgetool.com/grinders/#grinder_mod2	https://www.northerntool.com/shop/tools/product_200406678_200406678?isSearch=426406&URL=https%3A%2F%2Fwww.northerntool.com%2Fshop%2Ftools%2Fproduct_200406678_200406678%3FisSearch%3D426406&utm_source=Affiliate&utm_medium=CJ&utm_campaign=1796839&utm_content=1634220&cjevent=9e15c103b63611ea809d010c0a1c0e0b		
Oscillating Belt Edge Sander	Jet 1002647	\$ 1,099	1	\$ 1,099	Finishing	https://www.rockler.com/jet-oscillating-6-x-89-belt-edge-sander			
Triangular Orbital Sander	Festool 201228	\$ 270	1	\$ 270	Finishing	https://www.festoolproducts.com/festool-201228-dts-400-req-orbital-sander.html			
Spindle Sander	Jet ½ HP 5.5 in. Benchtop Oscillating Spindle Sander	\$ 529	1	\$ 529	Finishing	https://www.jettools.com/us/en/p/jbos-5-benchtop-oscillating-spindle-sander-1-2hp-1ph-115v/708404			
Orbital Sander	Festool Rand Orbital Sander ETS 150/5	\$ 380	1	\$ 380	Finishing	https://www.festoolusa.com/products/sanding-and-brushing/random-orbital-sander/575060---ets-1505-eq-plus-usa			
Large Downdraft Table	Baleigh 45AW36	\$ 2,638	1	\$ 2,638	Finishing	https://www.grainger.com/product/BAILEIGH-INDUSTRIAL-1-2-HP-Downdraft-Table-45AW36	https://www.diversitechdowndraft.com/		
Belt and Disc Grinder	Jet 711813	\$ 1,275	1	\$ 1,275	Finishing	https://www.rockler.com/jet-6-x-48-belt-and-12-disc-sander-combo-w-closed-stand			
Mobile Dust Extractor	Festool Dust Extractor CT 48E	\$ 830	2	\$ 1,660	Finishing	https://www.festoolusa.com/products/dust-extraction/mobile-dust-extractors/574938---ct-48-e-hepa-usa-120v			
Deburring & Polishing Machine	Burr King Model 600	\$ 982	1	\$ 982	Finishing	https://www.burrrking.com/catalog/p-100015/model-600-deburring-polishing-machines			
Buffer	Grizzly G1061	\$ 299	2	\$ 598	Finishing	https://www.grizzly.com/products/Grizzly-The-Buffering-System-3450-RPM/G1061			
Wet Grinder/Sharpener	Grizzly T10010ANV	\$ 167	2	\$ 334	Finishing	https://www.grizzly.com/products/Grizzly-10-Wet-Grinder-Kit-Anniversary-Edition/T10010ANV			
Powder Coating Sprayer	Eastwood 11676-31289	\$ 130	1	\$ 130	Finishing	https://www.eastwood.com/eastwood-dual-voltage-powder-coating-gun-and-pancake-compressor.html			
Finishing Equipment SubTotal (Line 6)				\$ 24,086	Finishing				

Equipment	Model	Unit Price	Quantity	Total Cost	Purpose/Area	Reference	Alternatives		
Electronics Equipment (Estimated Usable Life: 5 to 10 years or greater)									
Oscilloscope	Siglent Oscilloscope	\$ 7,289	1	\$ 7,289	Electronics	http://www.saelig.com/sds5000x-series/sds5104x.htm			
AC Power Supply	B&K 1T201	\$ 504	1	\$ 504	Electronics	https://www.grainger.com/product/B-K-PRECISION-AC-Power-Supply-1T201			
DC Power Supply	Siglent SPD3303C	\$ 289	1	\$ 289	Electronics	http://www.saelig.com/product/M00110010.htm			
Universal Counter	B&K 1823A	\$ 470	1	\$ 470	Electronics	https://www.bkprecision.com/products/counters/frequency-counters/1823A-2-4-ghz-universal-frequency-counter-with-ratio-function.html			
Function Generator	Siglent SDB2122X	\$ 899	1	\$ 899	Electronics	http://www.saelig.com/product/sdg2122x.htm			
LCR Meter	LCR-6300	\$ 3,080	1	\$ 3,080	Electronics	http://www.saelig.com/lcr-meters/lcr6300.htm			
Spectrum Analyzer	Siglent SSA3032X	\$ 2,795	1	\$ 2,795	Electronics	http://www.saelig.com/sds5000x-series/sds5104x.htm			
Electronics components	miscellaneous	\$ 1,000	1	\$ 1,000	Electronics				
Robotics sensors	miscellaneous	\$ 1,500	1	\$ 1,500	Electronics				
Heating Tray	Tap Plastics 4ft Heater	\$ 295	1	\$ 295	Electronics	https://www.tapplastics.com/product/supplies_tools/plastic_tools_supplies/free_standing_heaters/291			
Digital Soldering Station	Weller WE1010NA	\$ 139	6	\$ 834	Electronics	https://www.amazon.com/dp/B077JDGY1J/ref=sspa_dk_detail_0?p_sc=1&pd_rd_i=B077JDGY1J&pd_rd_w=k4c3P&pf_rd_p=48d372c1-f7e1-4b8b-9d02-4bd86f5158c5&pd_rd_wg=u11E8&pf_rd_r=HZRBGBNC0F99KEF7Y3T2&pd_rd_r=3e408a4e-3383-4074-8e1d-1520f60a9fdc&spLa=ZW5jcnlwdGVkUXVhbGlmaWVyPUEySk9FV05UQlRBRklyYmVuY3J5cHRlZEikPUEwNjA4NDg0M1M4SFo4S0c1VWVhUyZlbnNyeXB0ZWRBZEikPUEwNDExNTc1MkpETE1GSURUWVhONSZ3aWRnZXROYW1lPXNwX2RldGFpbCZhY3Rpb249Y2xnY2tSZWBRcmVldCZk05vdFvZ0NsaWNrPXRvdWU=			
Fume Extractor	VentBoss 45WD28	\$ 2,514	2	\$ 5,028	Electronics	https://www.grainger.com/product/VENTBOSS-BY-ROBOVENT-Portable-Fume-Extractor-45WD29?	https://www.sentryair.com/multioperatorfumeextractor.htm		
Electronics Equipment SubTotal (Line 7)				\$ 23,983	Electronics				
Textile Manufacturing Equipment (Estimated Usable Life: 10 years or greater)									
Heat Press	Insta Graphic 256	\$ 1,950	1	\$ 1,950	Textiles	https://www.patriotprintsupply.com/collections/heat-presses/products/insta-graphic-256-16-x-20-swing-away-heat-press			
Vinyl Cutter	US Cutter Titan	\$ 1,616	1	\$ 1,616	Textiles	https://www.uscutter.com/TITAN-Vinyl-Cutter-28-53-inch			
Sewing Machine	Bernina 435	\$ 1,999	6	\$ 11,994	Textiles	https://www.bernina.com/en-US/Machines-US/Series-Overview/BERNINA-4-Series/BERNINA-435			
Serger	Bernette Funlock B48	\$ 1,189	1	\$ 1,189	Textiles	https://www.qualitysewing.com/bernette-funlock-b48-serger-and-coverstitch-machine.html			
Embroidery Machine	Janome MB-7	\$ 9,999	1	\$ 9,999	Textiles	https://www.qualitysewing.com/janome-mb-7-seven-needle-embroidery-machine.html			
Self Healing Cutting Mat	Alvin 4 x 8 ft. Self-Healing Large Cutting Mat	\$ 550	1	\$ 550	Textiles	https://www.cutting-mats.net/alvin-4x8-cutting-mat-1072.html			
Heavy Duty Sewing Machine	Sailrite® Ultrafeed® LSZ-1 Sew & Go Bundle	\$ 1,500	2	\$ 3,000	Textiles	https://www.sailrite.com/Sailrite-Ultrafeed-LSZ-1-Sew-Go-Bundle-110V?fbclid=IwAR12gCSeXCp_U_wo2VrqGNuDw9n9bFE7xBaDyfWPWjFSTJINS145FaWYl			
Textile Manufacturing Equipment SubTotal (Line 8)				\$ 30,298	Textiles				
Workshop Equipment (Estimated Usable Life: 10 years or greater)									
Welding Tables	Miller Arcstation 10N002	\$ 418	4	\$ 1,672	Workshop	https://www.grainger.com/product/MILLER-ELECTRIC-ArcStation-Workbench-10N002	https://weldtables.com/collections/mini-blocks		
Welding Workstation	Millar ArcStation 60SX	\$ 2,300	2	\$ 4,600	Workshop	https://store.cyberweld.com/miar60fulo95.html			
Dust Collection Controllor	iVac Pro Controllor & Blast Gate	\$ 170	8	\$ 1,360	Workshop	https://www.rockler.com/ivac-pro-4-in-blast-gate			
Large Dust Collector	Laguna 56023	\$ 1,299	1	\$ 1,299	Workshop	https://www.rockler.com/jet-1-1-2hp-cyclone-dust-collector			
UV Clean and Charge Cabinet	Chargetech CT-300107	\$ 1,395	1	\$ 1,395	Workshop	https://chargetech.com/product/10-bay-uv-charging-cabinet-ac/			
UV Sterilization Cabinet	Kerkau H-75	\$ 825	1	\$ 825	Workshop	https://www.thomassci.com/Equipment/Safety-Cabinets/_/Ultraviolet-Sterilization-Cabinets?q=Uv%20Cabinet	https://www.grainger.com/product/SELLSTROM-Eyewear-Germicidal-Cabinet-2KMG1		

Equipment	Model	Unit Price	Quantity	Total Cost	Purpose/Area	Reference	Alternatives		
Mobile Tool Base	HTC 2000	\$ 59	8	\$ 472	Workshop	https://www.amazon.com/Adjustable-Mobile-HTC2000-Power-HTC/dp/B00002262M/ref=psdc_552520_t2_B0000223CL			
Gantry Crane & Hoist	Pittsburgh 1 ton gantry crane	\$ 1,030	1	\$ 1,030	Workshop	https://www.harborfreight.com/material-handling/ropes-chains-hoists/hoists-cranes/1-ton-telescoping-gantry-crane-41188.html	https://www.eastwood.com/eastwood-1-ton-gantry-crane.html		
Personal Protective Equipment	miscellaneous	\$ 2,000	1	\$ 2,000	Workshop				
Bottle Jack	Pittsburge 20 ton	\$ 120	1	\$ 120	Workshop	https://www.harborfreight.com/20-ton-air-over-hydraulic-jack-95553.html			
Air Drying System	Champion® CRN125A1	\$ 3,554	1	\$ 3,554	Workshop	https://www.northerntool.com/shop/tools/product_200659956_200659956	https://www.globalindustrial.com/p/pneumatics/air-compressors/compressed-air-treatment/crn-noncycling-refrigerated-dryer-crn125a1-115v-125-cfm	https://www.grainger.com/catalog/pneumatics/compressed-air-treatment/refrigerated-compressed-air-dryers	
Flammable Cabinet	Uline H-1564M-Y	\$ 770	1	\$ 770	Workshop	https://www.uline.com/Product/Detail/H-1564M-Y/Safety-Storage/Standard-Flammable-Storage-Cabinet-Manual-Doors-Yellow-45-Gallon?model=H-1564M-Y&RootChecked=yes			
Bin Cabinet	Uline H-2488	\$ 1,545	1	\$ 1,545	Workshop	https://www.uline.com/BL_8166/Stackable-Bin-Storage-Cabinets			
Heavy Duty Rolling Cabinet	Westward 32H896	\$ 576	9	<u>\$ 5,184</u>	Workshop	https://www.grainger.com/product/WESTWARD-Blue-Heavy-Duty-Rolling-Cabinet-32H896			
Workshop Equipment SubTotal (Line 9)				<u>\$ 25,826</u>	Workshop				

TOTAL EQUIPMENT (Sum of Lines 1-9) (Line 10)	\$ 843,155
Tax @ 9.4% (Line 11)	\$ 79,257
Estimated shipping @10% (Line 12)	<u>\$ 84,316</u>
GRAND TOTAL (Sum of Lines 10-12) (Line 13)	\$ 1,006,727

Account Numbers	Account Description	2020 Budget	Budget Amendment	2020 Budget as Amended	Comments
Community Buildings					
Revenues					
005-0000-308-0000	Beginning Cash	14,000	46,000	60,000	Cash Reserves
Total Community Buildings Fund Revenues		1,358,336	46,000	1,404,336	
Expenditures					
005-7611-575-4803	Repair & Maintenance - Facilities	768,750	46,000	814,750	Community Center siding and trim repair
Total Community Buildings Fund Expenditures		1,358,336	46,000	1,404,336	
Building Improvement Fund					
Revenues					
301-0000-308-0000	Beginning Cash	1,070,354	25,000	1,095,354	Cash reserves
301-0000-334-0690	Other State Agencies	800,000	50,000	850,000	Heritage Capital Grant reimbursement
301-0000-397-1101	Transfers In / Transfer In 001,003,005	-	69,973	69,973	City Hall Security Fencing Phase 3 and New Museum site work
Total Building Improvement Fund Revenues		1,935,267	144,973	2,080,240	
Expenditures					
301-0101-514-6003	Capital Outlay - Improvements	303,362	25,000	328,362	Military Memorial at the Lacey Civic Plaza
301-0101-514-6003	Capital Outlay - Improvements	328,362	38,739	367,101	City Hall Security Fencing Phase 3
301-0101-514-6004	Capital Outlay - Buildings	1,541,992	20,171	1,562,163	New Museum site and environmental work
301-0101-514-6004	Capital Outlay - Buildings	1,562,163	61,063	1,623,226	New Museum engineering and architectural
Total Building Improvement Fund Expenditures		1,935,267	144,973	2,080,240	
Capital Equipment Fund					
Revenues					
302-0000-308-0000	Beginning Cash	2,444,561	(50,000)	2,394,561	Cash Reserves
302-0000-333-2110	U.S. Dept. of Treasury/CFDA 21.019	-	70,000	70,000	CARES Act Reimbursement
302-0000-397-1101	Transfer In 001, 003, 005	1,238,865	596,461	1,835,326	Transfers from Current Expense Fund (Fund 001)
Total Capital Equipment Fund Revenues		3,784,926	616,461	4,401,387	
Expenditures					
302-0102-519-6404	Capital Outlays / Community Relations	310,965	50,000	360,965	Website upgrade project
302-0102-519-6410	Capital Outlays / Police	392,873	199,461	592,334	Replacement of three retained Crown Victoria Interceptors
302-0102-519-6410	Capital Outlays / Police	592,334	72,000	664,334	Replacement of vehicle computers
302-0102-519-6410	Capital Outlays / Police	664,334	100,000	764,334	Startup office and computer equipment for new Police Department positions
302-0102-519-6410	Capital Outlays / Police	764,334	50,000	814,334	Additional and upgraded security camera system for City Hall back parking lot
302-0102-519-6410	Capital Outlays / Police	814,334	(279,593)	534,741	Reallocated vehicle replacement appropriations to Fund 501
302-0102-597-0111	Transfer Out 501 Fund	-	279,593	279,593	Reallocated vehicle replacement appropriations to Fund 501
302-0104-559-6001	Economic Development	1,564,034	175,000	1,739,034	Lacey MakerSpace operational funding for 2020
302-0104-559-6001	Economic Development	1,739,034	70,000	1,809,034	CARES Act Economic Development Support
302-0104-559-6001	Economic Development	1,809,034	(100,000)	1,709,034	Reverse COVID-19 support placeholder budget
Total Capital Equipment Fund Expenditures		3,784,926	616,461	4,401,387	

Account Numbers	Account Description	2020 Budget	Budget Amendment	2020 Budget as Amended	Comments
Parks & Open Space Fund					
Revenues					
303-0000-397-1101	Transfer In 001, 003, 005	205,000	96,308	301,308	Transfer In from Fund 001 to fund Train Depot Playground
Total Parks & Open Space Fund Revenues		895,068	96,308	991,376	
Expenditures					
303-0106-576-6003	Capital Improvements	533,095	96,308	629,403	Train Depot Playground
Total Parks & Open Space Fund Expenditures		895,068	96,308	991,376	
Water Fund					
Revenues					
401-0000-308-0000	Beginning Cash	12,974	85,108	98,082	Cash Reserves
Total Water Fund Revenues		14,354,588	85,108	14,439,696	
Expenditures					
401-3401-534-3102	Small Tools & Equipment	500	3,635	4,135	Office furniture to reorganization and relocation of an engineer
401-3403-534-4803	Repairs & Maintenance - Facilities	150,000	24,138	174,138	Well 3 and Well 7 pump repairs
401-3401-534-1001	Salaries - Regular	680,218	288	680,506	Public Works Operations Division reorganization of administration support
401-3401-534-2001	Employer Paid Benefits	299,280	101	299,381	Public Works Operations Division reorganization of administration support
401-3403-534-1001	Salaries - Regular	465,434	720	466,154	Public Works Operations Division reorganization of administration support
401-3403-534-1001	Salaries - Regular	466,154	24,480	490,634	Public Works Operations Division engineering reorganization
401-3403-534-2001	Employer Paid Benefits	226,397	252	226,649	Public Works Operations Division reorganization of administration support
401-3403-534-2001	Employer Paid Benefits	226,649	12,188	238,837	Public Works Operations Division engineering reorganization
401-3404-534-1001	Salaries - Regular	884,289	720	885,009	Public Works Operations Division reorganization of administration support
401-3404-534-1001	Salaries - Regular	885,009	12,240	897,249	Public Works Operations Division engineering reorganization
401-3404-534-2001	Employer Paid Benefits	466,241	252	466,493	Public Works Operations Division reorganization of administration support
401-3404-534-2001	Employer Paid Benefits	466,493	6,094	472,587	Public Works Operations Division engineering reorganization
Total Water Fund Expenditures		14,354,588	85,108	14,439,696	
Wastewater Fund					
Revenues					
402-0000-308-0000	Beginning Cash	-	39,196	39,196	Cash Reserves
402-0000-343-5003	LOTT Sales	12,012,115	50,951	12,063,066	Adjust LOTT sales projection
Total Wastewater Fund Revenues		18,109,622	90,147	18,199,769	
Expenditures					
402-3501-535-4704	Utility Services - LOTT Treatment	12,012,115	50,951	12,063,066	Higher than expected LOTT revenue collection (pass-through)
402-3501-535-1001	Salaries - Regular	494,798	324	495,122	Public Works Operations Division reorganization of administration support
402-3501-535-2001	Employer Paid Benefits	217,696	113	217,809	Public Works Operations Division reorganization of administration support
402-3503-535-1001	Salaries - Regular	551,163	900	552,063	Public Works Operations Division reorganization of administration support
402-3503-535-1001	Salaries - Regular	552,063	18,360	570,423	Public Works Operations Division engineering reorganization
402-3503-535-2001	Employer Paid Benefits	298,281	315	298,596	Public Works Operations Division reorganization of administration support
402-3503-535-2001	Employer Paid Benefits	298,596	9,141	307,737	Public Works Operations Division engineering reorganization
402-3504-535-1001	Salaries - Regular	248,467	468	248,935	Public Works Operations Division reorganization of administration support
402-3504-535-1001	Salaries - Regular	248,935	3,060	251,995	Public Works Operations Division engineering reorganization
402-3504-535-2001	Employer Paid Benefits	143,841	164	144,005	Public Works Operations Division reorganization of administration support
402-3504-535-2001	Employer Paid Benefits	144,005	1,524	145,529	Public Works Operations Division engineering reorganization

Account Numbers	Account Description	2020 Budget	Budget Amendment	2020 Budget as Amended	Comments
402-3505-535-1001	Salaries - Regular	193,651	180	193,831	Public Works Operations Division reorganization of administration support
402-3505-535-1001	Salaries - Regular	193,831	3,060	196,891	Public Works Operations Division engineering reorganization
402-3505-535-2001	Employer Paid Benefits	112,572	63	112,635	Public Works Operations Division reorganization of administration support
402-3505-535-2001	Employer Paid Benefits	112,635	1,524	114,159	Public Works Operations Division engineering reorganization
Total Wastewater Fund Expenditures		18,109,622	90,147	18,199,769	

Stormwater Fund					
Revenues					
403-0000-308-0000	Beginning Cash	1,500	19,250	20,750	Cash Reserves
Total Stormwater Fund Revenues		3,864,260	19,250	3,883,510	
Expenditures					
403-4201-538-4127	Professional Services - PIE Program	50,000	19,250	69,250	Stormwater Public Involvement and Education (PIE) funded by pollution settlements
Total Stormwater Fund Expenditures		3,864,260	19,250	3,883,510	

Water Capital Fund					
Revenues					
410-0000-308-0100	Estimated Beginning Cash / Construction Cash	12,890,348	365,000	13,255,348	Cash Reserves
410-0000-397-1009	Transfer in 001 Fund	-	357,143	357,143	Water Quality Assurance Fee transfer in
Total Water Capital Fund Revenues		22,436,245	722,143	23,158,388	
Expenditures					
410-3418-508-8000	Unreserved Funds	-	357,143	357,143	
410-3418-534-9001	Preliminary Engineering	8,567,187	260,886	8,828,073	Well Source 3 Repairs, Well Source 7 Repairs
410-3418-534-9005	Construction Engineering	981,448	15,750	997,198	Well Source 7 Repairs
410-3418-534-9013	Construction of Utilities	11,385,070	88,364	11,473,434	Well Source 7 Repairs, Data Collection Units Electrical Improvements
Total Water Capital Fund Expenditures		22,436,245	722,143	23,158,388	

Wastewater Capital Fund					
Revenues					
411-0000-308-0100	Estimated Beginning Cash / Construction Cash	13,543,054	131,000	13,674,054	Cash reserves
Total Wastewater Capital Fund Revenues		16,471,006	131,000	16,602,006	
Expenditures					
411-3518-535-9005	Construction Engineering	1,154,135	9,825	1,163,960	Rumac STEP Main
411-3518-535-9013	Construction of Utilities	13,679,157	121,175	13,800,332	Rumac STEP Main
Total Wastewater Capital Fund Expenditures		16,471,006	131,000	16,602,006	

Stormwater Capital Fund					
Revenues					
412-0000-308-0000	Beginning Cash	189,965	20,300	210,265	Cash reserves
Total Stormwater Capital Fund Revenues		938,755	20,300	959,055	

Account Numbers	Account Description	2020 Budget	Budget Amendment	2020 Budget as Amended	Comments
Expenditures					
412-4218-542-9004	Capital Projects / Storm Drainage	304,569	20,300	324,869	33rd Court & Stikes
Total Stormwater Capital Fund Expenditures		938,755	20,300	959,055	

Equipment Rental Fund					
Revenue					
501-0000-308-0000	Beginning Cash	185,753	189,897	375,650	Cash reserves
501-0000-397-0100	Transfer in 302 Fund	-	279,593	279,593	Reallocated vehicle replacement appropriations from Fund 302
Total Equipment Rental Fund Revenues		3,298,351	469,490	3,767,841	
Expenditures					
501-4801-548-6002	Capital Outlays - Replacements	989,533	66,487	1,056,020	Police vehicle replacement funded by insurance proceeds
501-4801-548-6002	Capital Outlays - Replacements	1,056,020	123,410	1,179,430	Out of cycle mower replacement (RAC)
501-4801-548-6002	Capital Outlays - Replacements	1,179,430	279,593	1,459,023	Reallocated vehicle replacement appropriations from Fund 302
Total Equipment Rental Fund Expenditures		3,298,351	469,490	3,767,841	

Animal Services					
Revenue					
503-0000-308-0000	Beginning Cash	682,108	264,008	946,116	Cash reserves
503-0000-337-3901	Thurston County Assessment	636,346	(80,756)	555,590	Reduced assessments - COVID-19 Relief
503-0000-337-3902	Olympia Assessment	283,932	(29,761)	254,171	Reduced assessments - COVID-19 Relief
503-0000-337-3903	Lacey Assessment	284,241	(28,915)	255,326	Reduced assessments - COVID-19 Relief
503-0000-337-3904	Tumwater Assessment	134,945	(13,568)	121,377	Reduced assessments - COVID-19 Relief
Total Animal Services Revenue		2,456,072	111,008	2,567,080	
Expenditures					
503-3902-539-1001	Salaries - Regular	421,568	40,650	462,218	New position to serve Joint Base Lewis-McChord
503-3902-539-2001	Employer Paid Benefits	308,604	14,228	322,832	New position to serve Joint Base Lewis-McChord
503-3906-539-6506	Shelter Debt - Replacement Building	-	56,130	56,130	Debt service inadvertently excluded from 2020 Budget ordinance
Total Animal Services Expenditures		2,456,072	111,008	2,567,080	

FINANCE & ECONOMIC DEVELOPMENT COMMITTEE MINUTES

AUGUST 25, 2020

8:30 A.M. – 9:30 A.M.

REMOTE ONLY

COUNCIL PRESENT: MAYOR RYDER (CHAIR), DEPUTY MAYOR PRATT,
COUNCILMEMBER GREENSTEIN

STAFF PRESENT: SCOTT SPENCE, RICK WALK, TROY WOO, SARAH SCHELLING, REACE
FANT, PERI EDMONDS

ACTION: APPROVE FINANCE & ECONOMIC DEVELOPMENT COMMITTEE AGENDA
MOTION: MOTION MADE, SECONDED, AND CARRIED BY COUNCILMEMBER GREENSTEIN
AND DEPUTY MAYOR PRATT.

BUDGET AMENDMENTS

STAFF: TROY WOO, FINANCE DIRECTOR
ACTION: RECOMMEND FORWARDING THE BUDGET AMENDMENT ORDINANCE TO THE FULL
CITY COUNCIL FOR ADOPTION
MOTION: MOVED AND SECONDED BY COUNCILMEMBERS GREENSTEIN AND DEPUTY
MAYOR PRATT. MOTION CARRIED.

Staff presented significant budget amendments identified since the adoption of the 2020 Budget. Additional expenditures would be budgeted within the current Expense, Community Buildings, Building Improvement, Capital Equipment, Parks and Open Space, Water M&O, Wastewater M&O, Stormwater M&O, Water Capital, Wastewater Capital, Stormwater Capital, Equipment Rental, and Animal Services Funds for expenditures, which could not be contemplated at the time of adopting the 2020 fiscal year budget.

CONSTRUCTION UPDATE

STAFF: RICK WALK, COMMUNITY & ECONOMIC DEVELOPMENT DIRECTOR
ACTION: INFORMATION ONLY

Staff provided an update on commercial, industrial, institutional, and residential construction activity and development trends within the City of Lacey. Despite

COVID-19 issues, construction activities remain steady and the permitting staff of the City has been very busy.

Prior to 2016, the City averaged over 250 residential permits annually. The numbers have decreased since then to below 200 permits annually. The residential market has transitioned to a multi-family unit focus. Since 2016, the City has issued 63 permits totaling 1,836 multi-family units. Currently in the pipeline from the land use permit review to the construction stage are another 1,231 units. Industrial activity has been very strong. In 2018 and 2019, 2,910,000 square feet of industrial space was constructed and came on line. Currently in 2020, there is another 1,975,000 square feet actively being constructed.

As of July 2020, the building department issued 52 commercial building permits. In 2019, the building department conducted 9,346 inspections and are on pace to match that total in 2020.

2020 year to date, the Current Planning staff have received 228 planning cases that range from conditional use, shoreline, commercial/industrial site plan review, tree review, land clearing permits, etc. Activity has remained strong.

LAND USE COMMITTEE
AUGUST 25, 2020
10:30 A.M. – 11:38 A.M.
REMOTE ONLY

COUNCIL PRESENT: COUNCILMEMBER COX (CHAIR), DEPUTY MAYOR PRATT

COUNCIL EXCUSED: COUNCILMEMBER GREENSTEIN

STAFF PRESENT: SCOTT SPENCE, RICK WALK, SARAH SCHELLING, REACE FANT,
PERI EDMONDS

ACTION: APPROVE LAND USE COMMITTEE AGENDA

MOTION: MOTION MADE, SECONDED, AND CARRIED BY DEPUTY MAYOR PRATT AND
COUNCILMEMBER COX

CONSTRUCTION UPDATE

STAFF: RICK WALK, COMMUNITY & ECONOMIC DEVELOPMENT DIRECTOR

ACTION: INFORMATION ONLY

Staff provided an update on commercial, industrial, institutional, and residential construction activity and development trends within the City of Lacey. Despite COVID-19 issues, construction activities remain steady and the permitting staff of the City has been very busy.

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2020 year to date, the Current Planning staff have received 228 planning cases that range from conditional use, shoreline, commercial/industrial site plan review, tree review, land clearing permits, etc. Activity has remained strong.

TRANSPORTATION COMMITTEE MINUTES

SEPTEMBER 1, 2020

12:00 – 12:39 P.M.

REMOTE ONLY

COUNCIL PRESENT: COUNCILMEMBERS CAROLYN COX (CHAIR), MICHAEL STEADMAN, AND MALCOLM MILLER

STAFF PRESENT: SCOTT SPENCE, SCOTT EGGER, ROGER SCHOESSEL, MARTIN HOPPE, AUBREY COLLIER, PERI EDMONDS

ACTION: APPROVE TRANSPORTATION COMMITTEE AGENDA

MOTION: MOTION MADE, SECONDED AND CARRIED BY COUNCILMEMBERS STEADMAN AND COX

CONSTRUCTION UPDATE

STAFF: AUBREY COLLIER, DESIGN & CONSTRUCTION MANAGER

ACTION: INFORMATION ONLY

Aubrey Collier, Design & Construction Manager, provided a construction update on the following projects:

- College & 22nd Roundabout
- Mullen/Carpenter Improvements
- Exit 111 Interchange - WSDOT
- Hawks Prairie Roundabout
- Capitol City Water and Wastewater
- 2020 Overlay
- 2020 Overlay – Meridian
- 25th Loop Improvements