



CITY COUNCIL

ANDY RYDER

Mayor

MALCOLM MILLER

Deputy Mayor

LENNY GREENSTEIN

MICHAEL STEADMAN

CAROLYN COX

ED KUNKEL

ROBIN VAZQUEZ

CITY MANAGER

SCOTT SPENCE

LACEY CITY COUNCIL AGENDA SEPTEMBER 01, 2022 6:00 P.M. REMOTE AND IN-PERSON ATTENDANCE

The Lacey City Council meeting will be conducted both remote and in person.

The public may attend the meeting in person in the Council Chambers at Lacey City Hall, 420 College Street SE, Lacey, Washington, or you may view or listen to the meeting by using one of the following platforms:

[Live Meetings](#), [YouTube](#), [Facebook](#), Thurston Community Media, Channel 3 with your local cable provider, or Zoom: https://us02web.zoom.us/webinar/register/WN_7IAO7II7QryGdTci6qgLrw

The public may listen to the meeting via telephone by dialing toll-free: (888) 788-0099 or (877) 853-5247 - when prompted enter Webinar ID 897 8360 7499

CALL TO ORDER:

1. PLEDGE OF ALLEGIANCE
2. APPROVAL OF AGENDA & CONSENT AGENDA ITEMS*
 - A. [Council Worksession minutes of August 11, 2022](#)
 - B. [Council meeting minutes of August 18, 2022](#)
 - C. [A motion to approve payment of claims, wages, and transfers for August 10, through August 18, 2022.](#)

**Items listed under the consent agenda are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

3. PUBLIC RECOGNITIONS AND PRESENTATIONS:

4. PUBLIC COMMENT:

VERBAL PUBLIC COMMENT

Those wishing to provide verbal public comment may do so in-person or by Zoom:

In-Person: Use the sign-up sheet located in the Council Chambers.

By Zoom: Preregister using the following Zoom link no later than **4:00 p.m. on September 01, 2022:**

https://us02web.zoom.us/webinar/register/WN_7IAO7II7QryGdTci6qgLrw. Instructions and access details will be provided once registration is complete.

WRITTEN PUBLIC COMMENT

Public comments may also be submitted by email to publiccomment@ci.lacey.wa.us. Written comments will be provided to the City Council electronically prior to the meeting. Comments will not be addressed during the Council meeting; however, comments received will be added to the official record. The commenting period will close at **4:00 p.m. on September 01, 2022.**

5. PUBLIC HEARING:

- A. [Hercules Latecomer Agreement - Ordinance No. 1622* \(Tom Stiles, Development Review Manager\)](#)

HOW TO TESTIFY AT THE PUBLIC HEARING

Those wishing to provide testimony on the Public Hearing relating to the Hercules Latecomer Agreement may do so in-person, by Zoom, or by submitting written testimony:

In-Person: Use the sign-up sheet located in the Council Chambers.

By Zoom: Preregister using the following Zoom link no later than **4:00 p.m. on September 01, 2022:**

https://us02web.zoom.us/webinar/register/WN_7IAO7II7QryGdTci6ggLrw. Instructions and access details will be provided once registration is complete.

Written: Email your written testimony to publiccomment@ci.lacey.wa.us by **4:00 p.m. on September 01, 2022**. Written testimony will be provided to the City Council electronically prior to the meeting. Testimony will not be addressed during the Council meeting; however, they will be added to the official record.

6. PROCLAMATIONS:

7. REFERRAL FROM PLANNING COMMISSION:

8. REFERRAL FROM HEARINGS EXAMINER:

9. RESOLUTIONS:

10. ORDINANCES:

- A. [Ordinance No. 1622 – Hercules Latecomer Agreement](#)

**Action taken under Public Hearing*

- B. [2022 Budget Amendment \(Troy Woo, Finance Director\)](#)

11. MAYOR'S REPORT:

- A. Historical Commission Appointments of Edward Holm, Kevin Wyckoff, and Tulai Patane (*Mayor Ryder*)
B. Historical Commission Re-appointment of Alan Tyler (*Mayor Ryder*)

12. CITY MANAGER'S REPORT:

13. STANDING GENERAL COMMITTEE:

14. OTHER BUSINESS:

15. BOARDS, COMMISSIONS AND COMMITTEE REPORTS:

- A. Mayor Andy Ryder:

1. Mayors' Forum
2. Thurston Chamber Shared Legislative Committee
3. Transportation Policy Board (TPB)

- B. Deputy Mayor Malcolm Miller:

1. Economic Development Council (CDC)
2. Lodging Tax Advisory Committee (LTAC)
3. Thurston County Coalition Against Trafficking (TCCAT)
4. Thurston Thrives

- C. Councilmember Carolyn Cox:
 - 1. Climate Action Steering Committee
 - 2. LOTT Clean Water Alliance
 - 3. Regional Housing Council
- D. Councilmember Lenny Greenstein:
 - 1. Emergency Medical Services (EMS)
 - 2. TCOMM911
- E. Councilmember Michael Steadman:
 - 1. Community Action Council
 - 2. Nisqually River Council
 - 3. Thurston County Law & Justice Council
- F. Councilmember Ed Kunkel:
 - 1. Joint Animal Services Commission (JASCOM)
 - 2. Lacey South Sound Chamber
 - 3. Olympia-Lacey-Tumwater Visitor & Convention Bureau (VCB)
 - 4. Solid Waste Advisory Committee (SWAC)
- G. Councilmember Robin Vazquez:
 - 1. Intercity Transit Authority
 - 2. Olympic Region Clean Air Agency (ORCAA)
 - 3. Thurston Regional Planning Council (TRPC)
 - 4. Thurston County Board of Health

16. ADJOURN

MINUTES OF THE LACEY CITY COUNCIL WORKSESSION

THURSDAY, AUGUST 11, 2022

6:00 P.M. – 7:48 P.M.

REMOTE AND IN-PERSON

To hear the full discussion of a specific topic, or the complete meeting, watch the recorded meeting available on YouTube – <https://www.youtube.com/watch?v=LjJOEkWRV-w>

COUNCIL PRESENT: MAYOR RYDER, DEPUTY MAYOR MILLER, COUNCILMEMBERS COX, STEADMAN (REMOTE), KUNKEL AND VAZQUEZ

COUNCIL EXCUSED: COUNCILMEMBER GREENSTEIN

STAFF PRESENT: S. SPENCE, J. BURBIDGE, S. EGGER, S. KELLEY-FONG, D. SCHNEIDER, T. WOO, E. FONTAINE

ACTION: APPROVE WORKSESSION AGENDA

MOTION: MOTION MADE, SECONDED AND CARRIED BY DEPUTY MAYOR MILLER AND COUNCILMEMBER KUNKEL

COUNCIL RETREAT FOLLOW-UP

STAFF: SCOTT SPENCE, CITY MANAGER
SHANNON KELLEY-FONG, ASSISTANT CITY MANAGER

ACTION: INFORMATION ONLY

Councilmembers met individually with City staff to discuss their short-term priorities for the City. A follow-up prioritization survey was created to provide a high-level account for the unique and common priorities expressed by Councilmembers.

Staff then gained a high-level consensus on short-term priorities for the City, during the City Council retreat, held on April 24, 2022. Staff provided recommendations on each priority's feasibility and related impacts over the next few years. The assessment considered organizational capacity and impacts to existing service, as well as potential benchmarks to gauge success over 2022 to 2024.

Council and staff reviewed the priorities, work plan process, and deliberated on the feedback and assessments provided.

Council expressed a need for developing a framework for future annexations within the Lacey Urban Growth Area. Due to additional funding sources available, Council also directed staff to review ARPA Fund commitments in order to evaluate priorities.

Next steps include a presentation of the Draft 2022-2024 Workplan to Council for consideration for adoption.



**MINUTES OF A REGULAR MEETING OF THE
LACEY CITY COUNCIL
THURSDAY, AUGUST 18, 2022,
REMOTE ATTENDANCE**

To hear Council's full discussion of a specific topic, or the complete meeting, watch the video-stream available on YouTube – <https://youtu.be/cvu0v2rJn7A>

CALL TO ORDER

Mayor Ryder called the meeting to order at 6:00 p.m.

1. PLEDGE OF ALLEGIANCE

Mayor Ryder led the Pledge of Allegiance.

Mayor Andy Ryder
Deputy Mayor Malcolm Miller
Councilmember Carolyn Cox
Councilmember Lenny Greenstein
Councilmember Ed Kunkel
Councilmember Robin Vazquez

Council Excused:
Councilmember Michael Steadman

Staff Present:
Scott Spence, City Manager
Robert Almada, Chief of Police (*remote*)
Jen Burbidge, Parks, Culture & Recreation Director (*remote*)
Scott Egger, Public Works Director
Shannon Kelley-Fong, Assistant City Manager
Dave Schneider, City Attorney
Rick Walk, Community & Economic Development Director
Troy Woo, Finance Director (*remote*)
Peri Edmonds, City Clerk

2. APPROVAL OF AGENDA AND CONSENT AGENDA

Consent Agenda Items:

- A. Council Worksession minutes of July 28, 2022
- B. Council Meeting minutes of August 4, 2022
- C. A motion to approve payment of claims, wages and transfers for July 26, 2022, through August 9, 2022

COUNCILMEMBER GREENSTEIN MOVED TO APPROVE THE AGENDA AND CONSENT AGENDA. COUNCILMEMBER KUNKEL SECONDED. MOTION CARRIED.

3. PUBLIC RECOGNITIONS AND PRESENTATIONS

4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Verbal Public Comments: The deadline to pre-register to speak was 4:00 p.m. the day of the meeting.

No members of the public signed up or pre-registered to speak at the meeting.

Written Public Comments: The deadline to submit written public comments was 4:00 p.m. the day of the meeting. Written comments are not addressed during the meeting; however, they are added to the official record.

Two (2) written public comments were received and will be made part of the meeting record.

5. PUBLIC HEARING

6. PROCLAMATIONS

- A. **Overdose Awareness Day.** Mayor Ryder and Council proclaimed August 31, 2022, as Overdose Awareness Day. Katie Strozyk, Thurston County Opioid Response Coordinator, accepted the proclamation.

7. REFERRAL FROM PLANNING COMMISSION

- A. **Ordinance No. 1621 – 2022 Annual Comprehensive Plan Amendments:** Ryan Andrews, Planning Manager, and Hans Shepherd, Senior Planner, presented the 2022 Annual Comprehensive Plan Amendments, and Ordinance No. 1621, which was recommended by the Planning Commission to adopt the Plan.

COUNCILMEMBER GREENSTEIN MOVED TO APPROVE ORDINANCE NO. 1621, APPROVING THE 2022 ANNUAL COMPREHENSIVE PLAN AMENDMENTS AS RECOMMENDED BY THE PLANNING COMMISSION. DEPUTY MAYOR MILLER SECONDED. MOTION CARRIED.

8. REFERRAL FROM HEARINGS EXAMINER

- A. **Hicks Lake Apartments Project #21-081:** Samra Seymour, Senior Planner, presented Hicks Lake Apartments Project #21-081. The Hearings Examiner recommended approval of the of the project for a Shoreline Substantial Development Permit, Shoreline Conditional Use Permit, Shoreline Variance, Wetland Development Permit, Site Plan Review, and Land Clearing/Class IV Forest Practices Permit.

Dave Schneider, City Attorney, provided procedural information on the quasi-judicial matters before Council (Agenda Items 8.A. and 8.B.).

City Attorney Schneider asked the Council, as a whole, the following questions:

1. Do any Councilmembers have any personal interests that would be affected by denying or approving the requested permits.

Councilmembers unanimously answered no.

2. Has any Councilmember had any ex parte communications, either written or oral, concerning the requested permits with anybody either for or against the permit while this matter was before the Council, since June 2021?

Councilmember Kunkel: Yes.

He had two constituents approach him and asked him about the subject at hand. He explained to both of them that he could not talk about the matter, but could explain how the quasi-judicial process works, to the best of his knowledge and understanding. The conversation was procedural in nature and did not go into any facts either in support of, or against, the permits requested. He stated he can be fair and impartial.

Mayor Ryder, Deputy Mayor Miller, and Councilmembers Greenstein, and Vazquez:
No

3. Does any other Councilmember have any reason they could not consider the requested permit applications in a fair and impartial manner.

Mayor Ryder, Deputy Mayor Miller, and Councilmembers Greenstein, Kunkel, and Vazquez: No

Councilmember Cox: Due to her strong feelings about the project, she stated it would be hard for her to make an impartial decision. She also has the same concerns for the second matter before Council (Agenda Item 8.B.).

City Attorney Schneider suggested that Councilmember Cox refrain from any participation in both Hicks Lake agenda items.

Councilmember Cox recused herself from the Council Chambers for both quasi-judicial matters before Council (Agenda Items 8.A. and 8.B.).

COUNCILMEMBER GREENSTEIN MOVED TO APPROVE THE HEARINGS EXAMINER RECOMMENDATION TO APPROVE THE HICKS LAKE APARTMENTS PROJECT #21-081. COUNCILMEMBER KUNKEL SECONDED. MOTION CARRIED.

FOR: DEPUTY MAYOR MILLER, AND COUNCILMEMBERS GREENSTEIN, KUNKEL, AND VAZQUEZ
AGAINST: MAYOR RYDER
RECUSED: COUNCILMEMBER COX

- B. **Hicks Lake Multi-Family Project #20-190:** Grant Beck, Planning & Community Development Manager, presented the Hicks Lake Multi-Family Project #20-190. The Hearings Examiner recommended the Shoreline Substantial Development Permit, Site Plan Review, and Land Clearing/Class IV Forest Practices Permit.

Dave Schneider, City Attorney, provided procedural information on the quasi-judicial and noted that the Appearance of Fairness Doctrine also applies in Agenda Item 8.B.

City Attorney Schneider asked the Council, as a whole, the following questions:

1. Do any Councilmembers have any personal interests that would preclude them from participating in this permit application?

Councilmembers unanimously answered no.

2. Has there been any ex parte communications by any Councilmember with either an opponent or a proponent?

Councilmember Kunkel: Yes

As stated under Agenda Item 8.A., the conversation with two constituents also applies to this matter, and there is no reason why he could not render a fair and impartial decision in the permit application.

3. Does any other Councilmember have any reason they could not act in a fair and impartial manner when rendering a decision with this application.

Mayor Ryder, Deputy Mayor Miller, and Councilmembers Greenstein, Kunkel, and Vazquez: No

Councilmember Cox: Recused (see Agenda Item 8.A.)

COUNCILMEMBER GREENSTEIN MOVED TO APPROVE THE HEARINGS EXAMINER RECOMMENDATION TO APPROVE THE HICKS LAKE MULTI-FAMILY PROJECT #20-190. COUNCILMEMBER VAZQUEZ SECONDED. MOTION CARRIED.

FOR: MAYOR RYDER, DEPUTY MAYOR MILLER, AND
COUNCILMEMBERS GREENSTEIN, KUNKEL, AND VAZQUEZ
RECUSED: COUNCILMEMBER COX

9. RESOLUTIONS

10. ORDINANCES

- A. **Ordinance No. 1621 – 2022 Annual Comprehensive Plan Amendments.** Presented and approved under Agenda Item 7.A. Referral from Hearings Examiner.

11. MAYOR'S REPORT

12. CITY MANAGER'S REPORT

- A. **Rapid Response Clean-up Team:** Scott Devlin, Operations Manager, provided a presentation relating to the Rapid Response Clean-up Team.
- B. **Adopt 2022 Communication Plan:** Shannon Kelley-Fong, Assistant City Manager, presented the 2022 Communication Plan for Council consideration.

MAYOR RYDER MOVED TO ADOPT THE 2022-2027 COMMUNICATIONS PLAN. COUNCILMEMBER COX SECONDED. MOTION CARRIED.

Scott Spence, City Manager, reported on the following Interlocal Agreements pursuant to Resolution 1067 and the Interlocal Agreement Approval Process Policy.

- Specialized Recreation Program – City of Lacey and Thurston County
- RFP to solicit on PEG, Thurston County, Olympia, Tumwater

13. STANDING COMMITTEES

- A. Finance & Economic Development Committee
Mayor Ryder reported on the July 26, 2022, meeting.
- B. General Government & Public Safety Committee
Councilmember Greenstein reported on the July 26, 2022, meeting.
- C. Community Relations & Public Affairs Committee
Councilmember Kunkel reported on the August 1, 2022, meeting.
- i. **Action – Washington Center Applications**
- a. The Committee recommended awarding the City's 2023 free days at the Washington Center to South Puget Sound New Horizons Band and Nisqually Delta Association

MAYOR RYDER MOVED TO APPROVE THE COMMUNITY RELATIONS & PUBLIC AFFAIRS COMMITTEE'S RECOMMENDATION TO AWARD SOUTH PUGET SOUND NEW HORIZONS BAND AND NISQUALLY DELTA ASSOCIATION WITH A FREE DAY AT THE WASHINGTON CENTER IN 2023. COUNCILMEMBER GREENSTEIN SECONDED. MOTION CARRIED.

ii. **Action – Spirit of Lacey Award Recommendation**

- a. The Committee recommended awarding the Spirit of Lacey Award to Ruth Weigelt for her long-term community volunteerism. The award will be presented to Ms. Weigelt at a future City Council meeting.

COUNCILMEMBER KUNKEL MOVED TO APPROVE THE COMMUNITY RELATIONS & PUBLIC AFFAIRS COMMITTEE'S RECOMMENDATION TO AWARD RUTH WEIGELT WITH THE SPIRIT OF LACEY AWARD. COUNCILMEMBER COX SECONDED. MOTION CARRIED.

D. Transportation Committee

Deputy Mayor Miller reported on the August 2, 2022, meeting.

14. OTHER BUSINESS

15. BOARDS, COMMISSIONS AND COMMITTEE REPORTS

A. Mayor Ryder

1. Mayor's Forum – **No report**
2. Thurston Chamber Shared Legislative Committee – **No report**
3. Transportation Policy Board – **No report**

B. Deputy Mayor Miller

1. Economic Development Council (EDC) – **No report**
2. Lodging Tax Advisory Committee (LTAC) – **No report**
3. Thurston County Coalition Against Trafficking (TCCAT) – **No report**
4. Thurston Thrives – **No report**

C. Councilmember Cox

1. Climate Mitigation Steering Committee – **No Report**
2. Lott Clean Water Alliance – **Made Report**
3. Regional Housing Council – **Made Report**

D. Councilmember Greenstein

1. Emergency Medical Services (EMS) – **No Report**
2. TCOMM911 – **No Report**

E. Councilmember Steadman

1. Community Action Council – **No Report**
2. Nisqually River Council – **No Report**
3. Thurston County Law & Justice – **No Report**

- F. Councilmember Kunkel
1. Joint Animal Services Commission (JASCOM) – **No Report**
 2. Lacey South Sound Chamber – **No Report**
 3. Olympia-Lacey-Tumwater Visitor & Convention Bureau (VCB) – **Made Report**
 4. Solid Waste Advisory Committee (SWAC) – **No Report**
- G. Councilmember Vazquez
1. Intercity Transit – **No Report**
 2. Olympic Region Clean Air Agency – **Made Report**
 3. Thurston Regional Planning Council – **No Report**

Councilmember Vazquez announced that applications are being accepted for the Thurston County Board of Health until noon on August 19, 2022.

16. ADJOURN

Mayor Ryder adjourned the Council Meeting at 8:15 p.m.

MAYOR: _____

ATTESTED BY CITY CLERK: _____

DATE APPROVED: _____



LACEY CITY COUNCIL MEETING September 1, 2022

SUBJECT: Disbursement Approval

RECOMMENDATION: By motion, approve payment of claims, wages, and transfers.

STAFF CONTACT: Troy Woo, Finance Director *tw*

ORIGINATED BY: Troy Woo, Finance Department

BACKGROUND:

The action requested of the City Council is by motion to approve payment of claims, wages and transfers for 8/10/2022 through 8/18/2022. The disbursements consist of the following:

Checks:	<u>Week of</u>	<u>Beg. Check No.</u>	<u>End. Check No.</u>	<u>Amount</u>
	8/12/2022	264901	264994	519,637.11
	8/18/2022	264995	265126	299,474.68

Electronic Transfers:	<u>Week of</u>	<u>Amount</u>
	8/12/2022	209,233.05
	8/10/2022	409.86
	8/10/2022	155.90
	8/15/2022	162.46
	8/15/2022	962.70
	8/15/2022	30.00
	8/16/2022	183.00
	8/16/2022	291.00
	8/17/2022	104,127.63
	8/16/2022	6,362.56
	8/18/2022	125.00

Significant Disbursements:

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>
LOTT Wastewater Alliance	\$ 247,879.88	LOTT Reserve Cap Fees
Puget Sound Energy	\$ 76,866.57	Utilities



LACEY CITY COUNCIL MEETING September 1, 2022

SUBJECT: Hercules Drive Street Latecomer's Agreement

RECOMMENDATION: 1. Conduct a public hearing on the Hercules Drive Street Latecomers Agreement.

2. Adopt Ordinance No. 1622 establishing an assessment reimbursement area, specifying the terms and conditions of the city's involvement and directing the City Manager to enter into a reimbursement agreement.

STAFF CONTACT: Scott Spence, City Manager 
Dave Schneider, City Attorney 
Scott Egger, Public Works Director 
Aubrey Collier, City Engineer
Tom Stiles, Development Review Manager

ORIGINATED BY: Public Works Department

ATTACHMENTS: [Ordinance No. 1622 with Exhibits "A" and "B"](#)

FISCAL NOTE: The cost to the City of Lacey will be limited to staff time to administer the street latecomer agreement.

PRIOR REVIEW: Transportation Committee – May 4, 2021

BACKGROUND:

Street Latecomers Agreements are authorized under Chapter 35.72 of the Revised Code of Washington and Chapter 12.30 of the Lacey Municipal Code. Latecomer agreements, also referred to as reimbursement agreements, allow a property owner who has installed street or utility improvements to recover a portion of the costs of those improvements from other property owners who later develop property in the vicinity and use the improvements.

Schneider Homes, Inc. constructed certain street improvements as part of their Puget Meadow West Apartments development. Specifically, Schneider Homes Inc. extended Hercules Dr. NE from just south of Salish Middle School to 31st Ave. All construction was in accordance with standards of the City of Lacey and the project's approved plans. The City of Lacey contributed to the costs of the street improvements by purchasing a portion of the necessary rights-of-way. Schneider Homes has now requested a street latecomer agreement be approved. Schneider Homes, and the City of Lacey are eligible to recover a portion of the costs of the improvements under RCW 35.72 and LMC 12.30.

The Director of Public Works has determined an assessment reimbursement area based upon a determination of which parcels in the vicinity of the improvements would require similar street improvements upon development. The Director of Public Works has also determined the appropriate reimbursement amounts based on a pro rata share of construction and contract administration costs.

The preliminary determination of the reimbursement area boundary and assessments, together with a description of the property owner's rights and options, has been forwarded by registered mail to the property owners of record within the proposed reimbursement area. Additional notice has been provided to the affected property owners advising them of the public hearing scheduled before City Council on September 1, 2022.

Council should conduct a public hearing allowing any affected property owner to provide testimony either in favor of or in opposition to the reimbursement area boundary and assessments. After conducting the public hearing, Council should consider whether to adopt an ordinance establishing the assessment reimbursement area and directing the City Manager to enter into a reimbursement agreement. Any reimbursement agreement would be valid for a period of fifteen (15) years following final public works approval of the project, which date was March 26, 2020.

ADVANTAGES:

1. Approving the latecomer agreement allows Schneider Homes, Inc. and the City to recover funds utilized for development of Hercules Drive and promotes development to occur.
2. Approval of latecomer agreements allow construction of the roadway and water improvements to occur at the same time and reduces costs for parties involved.

DISADVANTAGES:

1. None identified.

ORDINANCE NO. 1622

CITY OF LACEY

AN ORDINANCE OF THE CITY OF LACEY RELATED TO STREET LATECOMERS AGREEMENTS, ESTABLISHING AN ASSESSMENT REIMBURSEMENT AREA, SPECIFYING THE TERMS AND CONDITIONS OF THE CITY'S INVOLVEMENT, DIRECTING THE CITY MANAGER TO ENTER INTO A REIMBURSEMENT AGREEMENT AND APPROVING A SUMMARY FOR PUBLICATION.

WHEREAS, Chapter 35.72 RCW authorizes Cities to execute Latecomer agreements for street projects, and

WHEREAS, Chapter 12.30 of the Lacey Municipal Code provides provisions for street latecomer agreements in the City of Lacey, and

WHEREAS, Schneider Homes, Inc. (the "Developer") has made public street improvements by the construction of certain improvements to Hercules Dr. NE, and

WHEREAS, the City of Lacey contributed to the cost of the street improvements by purchasing a portion of the necessary right-of-way, and

WHEREAS, said street improvements make it possible for the owners of certain undeveloped properties to use said street improvements in the future; and

WHEREAS, the Developer has requested the establishment of an assessment reimbursement area to provide reimbursement for a portion of construction costs of the street improvements by other property owners who will benefit from these street improvements; and

WHEREAS, the city has formulated an assessment reimbursement area based upon a determination of parcels adjacent to the street improvements which would require similar street improvements upon development; and

WHEREAS, the affected property owners have been notified by registered mail of the preliminary determination of area boundaries and assessments, along with a description of their rights and options; and

WHEREAS, the affected property owners have been notified of the hearing to be conducted before the City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, AS FOLLOWS:

Section 1. The City hereby adopts an assessment reimbursement area as shown on Exhibit "A" attached hereto and incorporated by reference herein.

Section 2. The City Manager is hereby directed to enter into a reimbursement agreement with the Developer as set forth in Exhibit “B” attached hereto and incorporated by reference herein.

Section 3. SEVERABILITY. If any section, sentence, clause or phrase of this ordinance should be held to be invalid by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 4. CORRECTIONS. The City Clerk and the codifiers of this ordinance are authorized to make corrections to this ordinance including, but not limited to, the corrections of scrivener’s/clerical errors, references, ordinance numbering, section/subsection number and any references thereto.

Section 5. The Summary attached hereto is hereby approved for publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF LACEY,
WASHINGTON, at a regularly-called meeting thereof, held this 1st day of September,
2022.

CITY COUNCIL

By: _____
Mayor

Approved as to form:

City Attorney

Attest:

City Clerk

SUMMARY FOR PUBLICATION

ORDINANCE NO. 1622

CITY OF LACEY

The City Council of the City of Lacey, Washington, passed on September 1, 2022, Ordinance No. 1622, entitled “AN ORDINANCE OF THE CITY OF LACEY RELATED TO STREET LATECOMERS AGREEMENTS, ESTABLISHING AN ASSESSMENT REIMBURSEMENT AREA, SPECIFYING THE TERMS AND CONDITIONS OF THE CITY’S INVOLVEMENT, DIRECTING THE CITY MANAGER TO ENTER INTO A REIMBURSEMENT AGREEMENT AND APPROVING A SUMMARY FOR PUBLICATION.”

The main points of the Ordinance are described as follows:

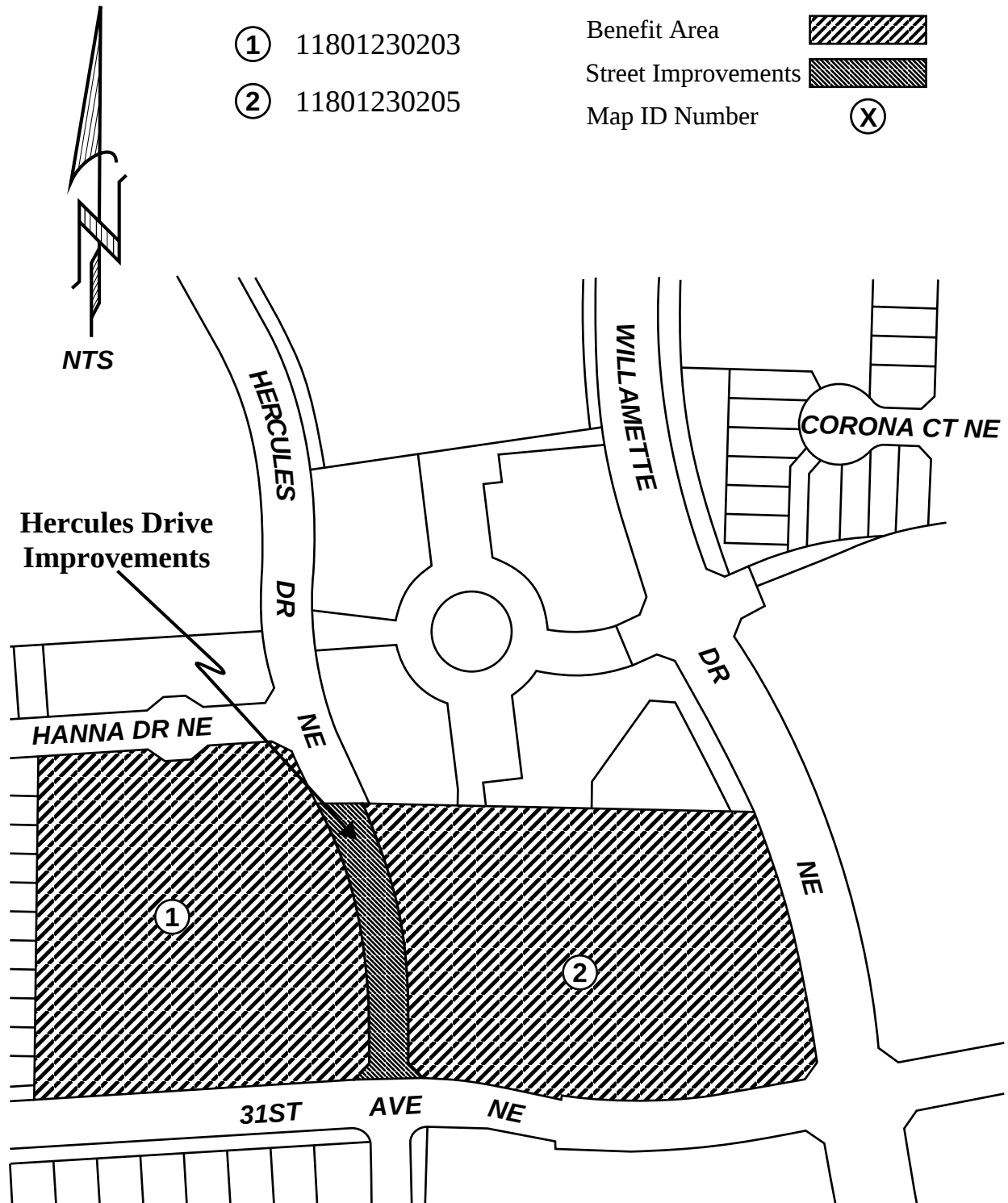
1. The Ordinance establishes an assessment reimbursement area for certain street improvements made to Hercules Dr. NE.
2. The Ordinance authorizes the City Manager to enter into a reimbursement agreement with the developer of those certain street improvements.
3. The Ordinance approves this Summary for Publication.

A copy of the full text of this Ordinance will be mailed without charge to any person requesting the same from the City of Lacey.

Published: September 5, 2022.

EXHIBIT "A" LCA 2022-01

Hercules Dr NE Street Improvements



After recording return document to:

City of Lacey
Department of Public Works
420 College St SE
Lacey, WA 98503

Document Title: **Street Latecomers Agreement**

Grantor(s):

1. **Schneider Homes, Inc.**
2. _____
3. _____
4. _____
5. Additional name(s) on page _____ of document.

Grantee: **CITY OF LACEY**

Abbreviated Legal Description (i.e. lot, block, plat or section, township, range):

Parcel B of Boundary Line Adjustment No. BLA15-0004LA, as
Recorded August 21, 2015 under Auditor's File No. 4461254

Actual legal is on page _____ of document.

Assessor's Property Tax Parcel Number: _____

Section, Township, Range: S 1, T 18 N, R 1W, W.M.

Fronting Street: Hercules Dr NE

Cross Street: 31st Ave NE

STREET LATECOMERS AGREEMENT

LCA 2022-01

Schneider Homes, Inc.

THIS AGREEMENT entered into between the **City of Lacey**, a municipal corporation, hereinafter referred to as the “City” and **Schneider Homes, Inc.**, hereinafter referred to as the “Developer,”

WITNESSETH:

WHEREAS, the Developer has extended the City’s public right of way by construction of **Hercules Dr. NE from 31st Ave. NE at station 1+00 to approximately station 5+10, including curb, gutter, curb ramps, varying width pavement and channelization**, as shown on Exhibit “A”; and

WHEREAS, The City has contributed to the cost of the construction by purchasing a portion of the necessary right-of-way; and

WHEREAS, all construction is in accordance with standards of the City of Lacey and plans on file in the office of the City Engineer that were approved on February 19, 2016, (Lacey Drawing #16-05); and

WHEREAS, said street improvements shown on Exhibit “A” makes it possible for the owners of the properties outlined on said Exhibit “A” and listed in Exhibit “B” and “C” to use said street improvements in the future; and

WHEREAS, the Developer has prepared the following exhibits for attachment to this agreement:

- Exhibit “A”, being a map of the constructed street improvements and the benefited areas with a Map ID for each parcel,
- Exhibit “B”, comprised of;
 - A listing of all eligible costs attributed to the street improvements,
 - The basis for distribution of that cost among all properties, which are or may be benefited by said street improvements,
 - A listing of each property containing pertinent dimensions or other data used in the calculation of the fee, and,
- Exhibit C, being the legal descriptions for each parcel, cross referenced to the Assessor’s Parcel Number, the Map ID number, and recording information; and

WHEREAS, the City is willing to accept said street improvements as part of the City’s transportation system and, in return, collect from future users of said improvements their pro rata share of the cost of said improvements to be reimbursed to the Developer and the City;

NOW, THEREFORE, it is hereby agreed between the parties as follows:

1. The City shall accept ownership of said street improvements and the Developer shall execute any documents necessary to place complete ownership of said street improvements in the City. From the time of acceptance by the City, the street improvements shall belong to the City and the City shall be responsible for their maintenance and operation and shall be entitled to all revenues derived from the use of said street improvements.
2. For a period of fifteen (15) years from the date of final public works approval of the project, that date being **March 26, 2020**, the City shall collect from the owners of properties outlined on Exhibit “A” and listed on Exhibits “B” and “C”, prior to any development of said properties which development requires construction of, connection to, or use of, said improvements as shown on Exhibit “A”, pursuant to City ordinances, the fair pro rata share of the cost of subject street improvements and shall pay said sums to the Developer and City. This agreement, including Exhibits “A”, “B” and “C”, having been prepared by the Developer, and approved by the City, shall be recorded with the Thurston County Auditor at the expense of the Developer, all in accordance with Chapter 12.30 of the Lacey Municipal Code.

3. The Developer and City shall be entitled to interest reimbursement on compliance with the following terms:
- A. The maximum term for calculation of interest shall be 15 years.
 - B. Interest shall be paid on the latecomer's fee calculated as shown in Exhibit "B" in accordance with the following formula:
$$I = C * i * T / 12$$

I: Total interest charge
C: Latecomers cost
I: Interest rate (3.25%)
T: Time in months since project was accepted to date of latecomer's connection to the portion of the transportation system constructed by Developer and City (up to but not exceeding 180 months)
4. Reimbursement shall be collected by the City of Lacey from those connecting to or using said street improvements as provided in the previous paragraphs and in accordance with Exhibit "B".
5. Effective Date

This Agreement shall be effective as of the _____ day of _____, 20 ____, and latecomer fees shall be collected here-under for all projects and/or properties approved for connection to the subject street improvements as provided for herein, for a period of fifteen (15) years from

March 26, 2020

In the event of assignment by the Developer of any interest in this contract, written notice thereof shall be given to the City of Lacey. All payments to be made by the City of Lacey to the Developer under this contract shall be sent to the following address, TO-WIT:

Schneider Homes, Inc.
6510 Southcenter Blvd., Suite 1
Tukwila, WA 98188

Or to such address as the Developer may hereafter direct in writing. The Developer shall keep the city updated with the Developer's current contact information every two years from the date of execution of this contract.

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and date first above written.

Corporate Signature

Developer:

By: _____

Its: _____

By: _____

Its: _____

CORPORATE NOTARY FORM

STATE OF WASHINGTON)
)ss.
County of)

On this _____ day of _____, 20__, before me the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared

To me known to be the _____ President and _____ Secretary,

respectively, of _____ the corporation that executed the foregoing instrument, to be the free and voluntary act and deed of said corporation, for the uses and purposes therein mentioned, and on oath stated that _____ authorized to execute the said instrument and that the seal affixed (if any) is the corporate seal of said corporation.

Witness my hand and official seal hereto affixed the day and year first above written.

Notary Public in and for the State of

Washington, residing at _____

My commission expires _____

CITY OF LACEY

By: _____
 (SCOTT SPENCE), City Manager

Approved as to form:

By: _____
 (DAVE SCHNEIDER), City Attorney

EXHIBIT "A" LCA 2022-01
Hercules Dr NE Street Improvements

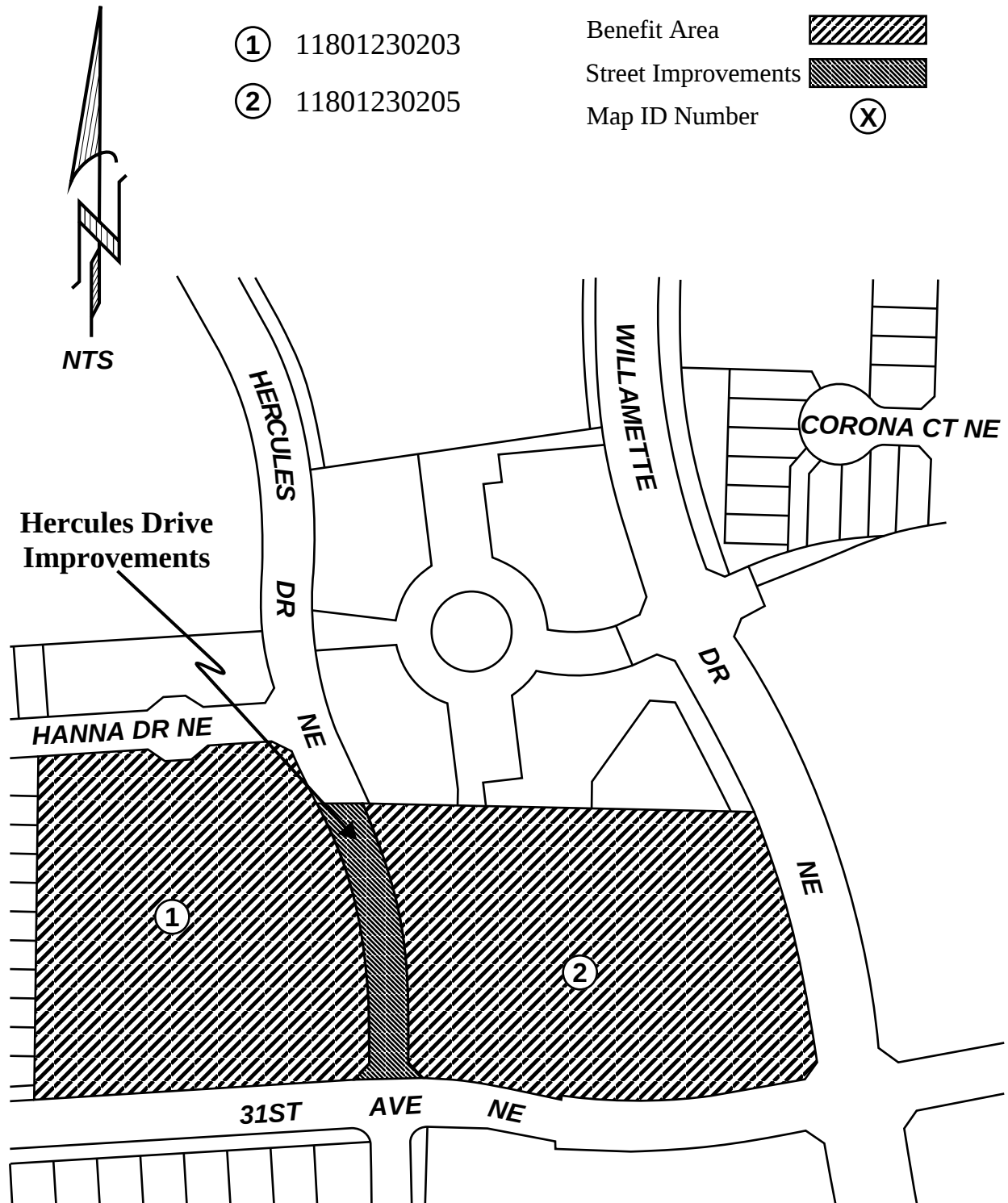


EXHIBIT "B" LCA 2022-01

COST, FEE CALCULATION & DISTRIBUTION

Construction Cost Summary			
Construction Cost		\$126,600.00	
Engineering		\$6,812.00	
Surface Survey Monuments		\$2,145.00	
<u>Municipal Fees and Permits</u>		<u>\$4,016.00</u>	
Total		\$139,573.00	
Latecomer Fee Basis for Distribution (Construction Costs)			
Distribution based on equal costs.			
Latecomer Fee Distribution (Construction Costs)			
Map ID	Parcel Number	Total Fee	
1	11801230203	\$69,786.50 PAID	
2	11801230205	\$69,786.50	
Total		\$139,573.00	
Right of Way Cost Summary			
ROW acquisition of 21,233 square feet		\$57,050.00	
Total		\$57,050.00	
Latecomer Fee Basis for Distribution (Right of Way)			
Distribution to City based on equal costs/dedication of ROW			
Latecomer Fee Distribution (Right of Way)			
Map ID	Parcel Number	Square feet ROW	Total Fee
1	11801230203	11,874	Dedicated
2	11801230205	9,359	\$57,050.00
Total			\$57,050.00

EXHIBIT "C" LCA 2022-01

BENEFITED PROPERTIES

<u>Map ID</u>	<u>Assessor's Parcel No.</u>
1	11801230203
Parcel B of Boundary Line Adjustment No. BLA15-0004LA, as recorded August 21, 2015 under Auditor's File No. #4461254, in Thurston County, Washington EXCEPTING that portion as described in Right of Way Dedication Deed recorded on January 5, 2018 under Auditor's File No. 4605347	
<u>Map ID</u>	<u>Assessor's Parcel No.</u>
2	11801230205
Parcel A-5 of Record of Survey, as recorded May 11, 2007 under Auditor's File No.3925703, in Thurston County, Washington EXCEPTING that portion as described in Right of Way Dedication Deed recorded on January 29, 2020 under Auditor's File No. 4733818	



LACEY CITY COUNCIL MEETING September 1, 2022

SUBJECT: 2022 Budget Amendments

RECOMMENDATION: Adopt ordinance amending the 2022 Budget.

STAFF CONTACT: Scott Spence, City Manager 
Troy Woo, Finance Director 

ORIGINATED BY: Troy Woo, Finance Department

ATTACHMENTS: 1. [Ordinance No. 1623](#)
2. [Summary for Proposed Ordinance](#)

FISCAL NOTE: See attached Ordinance Exhibit “A”.

PRIOR REVIEW: Finance and Economic Development Committee on August 23, 2022.

BACKGROUND:

Throughout the year, adjustments to the budget become necessary as a result of City Council actions, activity levels that were not anticipated during budget development, and grant awards (or other receipts of outside funding). Historically, the budget has been amended once per year immediately prior to the development of the next year’s proposed budget document. However, given the amount of significant budget amendments identified earlier in the year, the City Council adopted an out-of-cycle budget amendment in April to preserve the integrity of the budget. The final budget amendment adoption is scheduled for September to facilitate the 2023 Budget document development.

The following are significant budget amendments that have been identified since the adoption of the 2022 Budget. The full details of the proposed budget amendments are attached to the proposed ordinance as exhibit “A”.

Current Expense Fund (General Fund)

- A Human Resources Analyst position is needed to address workload issues and a long-term absence and vacant Director position. Associated costs with this position should be absorbed by current vacancies within the department.
- At the July 26, 2022 Finance Committee meeting, the need for an additional transportation civil engineer was presented. It is estimated that 75.0 percent of the engineer's time will be billed to capital projects. The estimated salaries and benefits for the fourth quarter of 2022 is \$40,000.
- To better position the Parks Maintenance Department to attract qualified temporary staff, the hourly rate for temporary seasonal positions has been increased and the Rapid Response Team positions have been reclassified to Maintenance Assistance positions. The total salary increase is \$51,720.
- At the July 26, 2022 Finance Committee meeting, the need for an additional journey level maintenance technician in the Facilities Maintenance Department was presented. The growth of building space exceeds the capacity of current staff. Also, a reorganization is necessary to manage and direct the department. The estimated salaries and benefits for the remainder of 2022 is \$101,000.
- At its April 14, 2022 Worksession, the City Council authorized \$300,000 for capital equipment investments at the Lacey MakerSpace. The funding source is the City Council committed reserve for strategic investments.
- \$50,000 is requested for Lacey Midtown branding. This project was originally adopted in the 2018 Budget. During the subsequent budget years, it was inadvertently overlooked during the budget carryover process. To move the project forward, it will need to be reappropriated into the current budget.
- At its August 4, 2022, meeting, the City Council authorized a memorandum of understanding with North Thurston Public Schools and South Sound YMCA to initiate a financial feasibility study to build the Young Child and Families Center of Lacey. The maximum cost to the City will be \$50,000.

Transportation Benefit District Fund

- On July 7, 2022, the City Council authorized the 2022 Sidewalk Repair contract at an amount higher than included in the adopted budget. This program was expanded because funding became available as a result of delayed overlay projects relating to supply chain challenges experienced by utility capital projects. An amendment transferring \$522,720 from the overlay appropriations to sidewalk repair is requested.

General Obligation Bonds Fund

- It is proposed the current balance of the General Obligation Bond Fund be transferred to the Building Improvement Fund to help fund the design and land acquisition costs of the new Police Station. The fund balance of the General Obligation Bond Fund can be used for any public benefit purpose. Funds can be used for the anticipated Police Station construction. The current balance is \$314,990. As a result, the General Fund transfers in will be reduced by the same amount.

Building Improvement Fund

- The City Building Access Controls project requires an additional \$185,975. The project will retrofit the access controls for City Hall, Police Station, City Yard, and the Maintenance Services Center. The system will integrate the new Police Station and future Museum and Cultural Center.
- Four change orders for the Lacey Museum and Cultural Center site demolition project require a budget amendment. \$50,000 is requested. The majority of the changes will be funded by grant reimbursements. One change order (\$11,011) is related to improvements relating to the food truck site.

Parks and Open Space Fund

- The professional services agreement for the design of Greg Cuoio Park Phase 1A requires an amendment of \$74,075 for a change order that will include design of a large picnic shelter, preparation of a vegetation management plan, a more detailed survey to delineate the proposed 31st Avenue alignment, development of visual models and graphics, and a Cultural Resources survey.

Regional Athletic Complex (RAC) Capital Fund

- The design of the RAC parking lot requires an additional \$84,011. The original \$125,000 budget assumed an in-house design. However, due to limited staff resources and competing priorities the design will be completed by consultants at an additional cost.

Water Operations Fund

- To improve the connection to the Supervisory Control and Data Acquisition (SCADA) system for water and wastewater facilities and to improve the security of the City's computer network, a \$60,378 amendment is needed for programming services, software licenses, and new hardware. The costs will be split equally between the Water and Wastewater funds.

Wastewater Operations Fund

- To improve the connection to the Supervisory Control and Data Acquisition (SCADA) system for water and wastewater facilities and to improve the security of the City's computer network, a \$60,378 amendment is needed for programming services, software licenses, and new hardware. The costs will be split equally between the Water and Wastewater funds.
- The original budget for the crane truck replacement was underestimated by \$61,425. The original replace estimate was \$250,000, but the quoted price for the replacement is \$311,425.
- The STEP System Maintenance program requires an adjustment to the repairs and maintenance budget. A \$50,000 increase to this budget was identified in the Wastewater Comprehensive Plan, but it was never adjusted.

Water Capital Fund

- Budget amendments are needed for the completion of the following Water capital projects:
 - Arc Flash Assessment - \$5,000
 - Source 7/ATEC Property Purchase - \$203,673
 - Capitol City Golf Course – Fireflow - \$9,000
 - Source 10 Site Improvements (Parkside Drive SE) - \$85,000
 - Marvin Road Production Well - \$20,000
 - Meridian Well and Testing - \$20,000
 - 2022 Annual Valves - \$40,000

Wastewater Capital Fund

- Budget amendments are needed for the completion of the following Water capital projects:
 - Arc Flash Assessment - \$10,000
 - Liftstation 37 Rehabilitation (Horizon Pointe) - \$65,000
 - Capitol City Golf Course – East - \$12,000
 - 2022 Annual Valves - \$40,000

Stormwater Capital Fund

- Budget amendments are needed for the completion of the following Stormwater capital projects:
 - Liftstation 3 (26th Loop SW) - \$100,000

Equipment Rental Fund

- The worldwide supply chain issue is having significant impacts to the replacement of the City's vehicles and large equipment. Most of the orders placed have been delayed. Some 2022 orders are starting to be cancelled by the vendors. The orders are being resubmitted immediately for late-2022 or early-2023 at a higher cost. In anticipation of additional cancellations and higher reorder quotes, it is proposed the overall capital replacement budget be increased 20.0 percent (\$159,078) to allow maximum flexibility to react to a challenging supply environment.
- Similar to this time last year, the vehicle inventory shortage is impacting the 2023 vehicle order. Historically, vehicle orders were placed at the beginning of the budget year. It was been announced that the 2023 orders for the Ford F150 Lightning are due August 31, 2022. While there is very little expectation of a 2022 delivery of 2023 vehicles, staff still recommends amending the 2022 Budget. By amending the budget, the integrity of the budget is maintained and the amendment gives the supplier the assurance the budget includes adequate appropriations for the purchase. A total of seven (7) Ford F150 Lightnings at a cost of \$55,000 each will be ordered for existing vehicle replacements.

At its August 23, 2022, meeting, the Finance and Economic Development Committee reviewed the proposed amendments and recommended full City Council consideration of the proposed amendments to the 2022 adopted budget.

ADVANTAGES:

1. The proposed adjustments to the 2022 Budget reflect more accurately the necessary requirements of each fund or adjustments made by City Council action.
2. The proposed adjustments maintain a balance between the anticipated revenues and expenditures of each of the funds amended.

DISADVANTAGES:

1. Generally, budget adjustments must use cash reserves to compensate for expenditures that may exceed budget estimates by the end of the budget year.

ORDINANCE NO. 1623

CITY OF LACEY

AN ORDINANCE AMENDING THE 2022 FISCAL YEAR BUDGET ADOPTED BY ORDINANCE NO. 1608 BY REVISING THE BUDGETED AMOUNTS FOR THE CURRENT EXPENSE, REGIONAL ATHLETIC COMPLEX (M&O), CITY STREET, TRANSPORTATION IMPROVEMENT, GENERAL OBLIGATION BONDS, BUILDING IMPROVEMENT, CAPITAL EQUIPMENT, PARKS AND OPEN SPACE, REGIONAL ATHLETIC COMPLEX CAPITAL, WATER M&O, WASTEWATER M&O, WATER CAPITAL, WASTEWATER CAPITAL, STORMWATER CAPITAL, AND EQUIPMENT RENTAL FUNDS AND APPROVING A SUMMARY FOR PUBLICATION.

WHEREAS, there is a need for additional expenditures to be budgeted within the Current Expense, Regional Athletic Complex (M&O), City Street, Transportation Improvement, General Obligation Bonds, Building Improvement, Capital Equipment, Parks and Open Space, Regional Athletic Complex Capital, Water M&O, Wastewater M&O, Water Capital, Wastewater Capital, Stormwater Capital, and Equipment Rental Funds for expenditures which could not be contemplated at the time of adopting the 2022 fiscal year budget; and

WHEREAS, revenues, as shown on Exhibit "A" attached hereto, are available from the sources indicated on said Exhibit for the making of said expenditures; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, as follows:

Section 1. The 2022 fiscal year budget and Ordinance No. 1608 adopting said budget are hereby amended by making those certain changes to the 2022 fiscal year budget set forth on Exhibit "A", attached hereto and made a part hereof as though fully set forth herein and for all purposes considered to be a portion of this ordinance.

Section 2. The City Clerk and the codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3. The summary attached hereto is hereby approved for publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, on this 1st day of September, 2022.

Approved as to form:

Mayor

City Attorney

ATTEST:

City Clerk

SUMMARY FOR PUBLICATION

ORDINANCE NO. 1623

CITY OF LACEY

The City Council of the City of Lacey, Washington, passed on September 1, 2022, Ordinance No. 1623 entitled **“AN ORDINANCE AMENDING THE 2022 FISCAL YEAR BUDGET ADOPTED BY ORDINANCE NO. 1608 BY REVISING THE BUDGETED AMOUNTS FOR THE CURRENT EXPENSE, REGIONAL ATHLETIC COMPLEX (M&O), CITY STREET, TRANSPORTATION IMPROVEMENT, GENERAL OBLIGATION BONDS, BUILDING IMPROVEMENT, CAPITAL EQUIPMENT, PARKS AND OPEN SPACE, REGIONAL ATHLETIC COMPLEX CAPITAL, WATER M&O, WASTEWATER M&O, WATER CAPITAL, WASTEWATER CAPITAL, STORMWATER CAPITAL, AND EQUIPMENT RENTAL FUNDS AND APPROVING A SUMMARY FOR PUBLICATION.”**

A section by section summary of this ordinance is as follows:

Section 1 revises the amounts, which were budgeted for revenues and expenditures within the funds listed above by the 2022 fiscal year budget, which had been adopted by Ordinance No. 1608. The reason for revising the budgeted amounts is the fact that there exists a need for additional expenditures within those funds, which could not be contemplated at the time of adopting the 2022 fiscal year budget.

Section 2 provides provisions for corrections.

Section 3 approves this summary.

A copy of the full text of this ordinance will be mailed without charge to any person requesting the same from the City of Lacey.

City Clerk

Published: September 5, 2022

2022 Budget Amendments - Ordinance No. 1623 Exhibit "A"

Account Numbers	Account Description	2022 Budget	Budget Amendment	2022 Budget as Amended	Comments
Current Expense Fund					
Revenues					
001-0000-308-0000	Beginning Cash	8,590,979	625,033	9,216,012	Cash reserves
Total Current Expense Fund Revenues		52,969,048	625,033	53,594,081	
Expenditures					
001-0701-516-4101	Professional Services - Other	46,529	30,000	76,529	Human Resource Director recruitment
001-0701-516-4101	Professional Services - Other	76,529	30,000	106,529	Salary survey study
001-0702-514-4201	Communications/Telecommunications	300	4,500	4,800	Increase to wireless services
001-0802-565-1005	Salaries - Overtime	-	500	500	Improve the accounting for the cost of homeless and social services
001-0802-565-3117	Supplies/Uniform Purchase	-	1,000	1,000	Improve the accounting for the cost of homeless and social services
001-0802-565-4101	Professional Services - Other	-	6,000	6,000	Improve the accounting for the cost of homeless and social services
001-0802-565-4707	Utilities - Solid Waste	-	5,000	5,000	Improve the accounting for the cost of homeless and social services
001-3201-532-4903	Miscellaneous/Recording Fees	2,800	32,200	35,000	Move development recording fees from the Utility budgets to the General Fund
001-3201-532-4930	Software Maintenance	50,000	41,117	91,117	Headlight Technologies software licensing
001-3202-532-1001	Salaries - Regular	480,907	28,000	508,907	New Transportation civil engineer
001-3202-532-2001	Employer Paid Benefits	199,499	12,000	211,499	New Transportation civil engineer
001-3302-576-1006	Salaries - Part-Time	93,140	12,480	105,620	Increase to hourly rate for Parks Maint temporary seasonal wages and Rapid Response Team
001-3303-576-1006	Salaries - Part-Time	90,310	24,960	115,270	Increase to hourly rate for Parks Maint temporary seasonal wages and Rapid Response Team
001-3304-576-1006	Salaries - Part-Time	53,071	14,280	67,351	Increase to hourly rate for Parks Maint temporary seasonal wages and Rapid Response Team
001-3601-519-1001	Salaries - Regular	244,697	80,000	324,697	New Facilities Maintenance journey level maintenance tech and reorganization
001-3601-519-2001	Employer Paid Benefits	140,259	21,000	161,259	New Facilities Maintenance journey level maintenance tech and reorganization
001-3701-558-7000	Economic Development	526,821	300,000	826,821	MakerSpace capital equipment investments
001-3701-558-7000	Economic Development	826,821	50,000	876,821	Lacey Midtown branding
001-7401-574-4101	Professional Services - Other	170,295	50,000	220,295	Young Child and Families Center of Lacey financial feasibility study
001-7501-597-0201	Transfer Out 301 Fund	460,783	(314,990)	145,793	Reduce General Fund transfer for new Police Station due to Fund 201 transfer in
001-7501-597-0201	Transfer Out 301 Fund	145,793	11,011	156,804	Well decommissioning, soil cleanup, and archaeology assessment at 5700 Pacific SE
001-7501-597-0201	Transfer Out 301 Fund	156,804	185,975	342,779	City Building Access Controls project
Total Current Expense Fund Expenditures		52,969,048	625,033	53,594,081	
Regional Athletic Complex (M&O) Fund					
Revenues					
007-0000-308-0000	Beginning Cash	-	21,840	21,840	Cash reserves
Total Regional Athletic Complex (M&O) Fund Revenues		1,573,637	21,840	1,595,477	
Expenditures					
007-3305-576-1006	Salaries - Part-Time	101,735	21,840	123,575	Increase to hourly rate for Parks Maint temporary seasonal wages
Total Regional Athletic Complex (M&O) Fund Expenditures		1,573,637	21,840	1,595,477	

Account Numbers	Account Description	2022 Budget	Budget Amendment	2022 Budget as Amended	Comments
City Street Fund					
Revenues 101-0000-308-0000	Beginning Cash	-	26,000	26,000	Cash reserves
Total City Street Fund Revenues		4,017,012	26,000	4,043,012	
Expenditures 101-4209-542-3101	Office & Operating Supplies	31,000	26,000	57,000	Increased costs to material for crack seal and road repair supplies
Total City Street Fund Expenditures		4,017,012	26,000	4,043,012	
Transportation Benefit District Fund					
Revenues 103-0000-308-0000	Beginning Cash	1,629,373	-	1,629,373	Cash reserves
Total Transportation Benefit District Fund Revenues		4,750,000	-	4,750,000	
Expenditures 103-4301-595-9003 103-4301-535-9006	Capital Projects / Road Way Capital Projects / Sidewalks	3,952,500 -	(522,720) 522,720	3,429,780 522,720	Reappropriate to Capital Projects/Sidewalks 2022 Sidewalk Repair contract
Total Transportation Benefit District Fund Expenditures		4,750,000	-	4,750,000	
General Obligation Bond Fund					
Revenues 201-0000-308-0000	Beginning Cash	-	314,990	314,990	Cash reserves
Total General Obligation Bond Fund Revenues		1,261,390	314,990	1,576,380	
Expenditures 201-1905-597-0201	Transfer Out 301 Fund	- -	314,990	314,990 -	Funding for the new Police Station design and land acquisition costs
Total General Obligation Bond Fund Expenditures		1,261,390	314,990	1,576,380	
Building Improvement Fund					
Revenues 301-0000-308-0000 301-0000-334-0690 301-0000-397-0000 301-0000-397-1101 301-0000-397-1101 301-0000-397-1101	Beginning Cash Other State Agencies / Other State Agencies Other Financing Sources/Transfers In Transfers In / Transfer In 001,003,005 Transfers In / Transfer In 001,003,005 Transfers In / Transfer In 001,003,005	3,474,505 379,865 - 2,060,783 1,745,793 1,756,804	- 38,989 314,990 (314,990) 11,011 185,975	3,474,505 418,854 314,990 1,745,793 1,756,804 1,942,779	Cash reserves Transfer In from Fund 201 Reserves Reduce General Fund transfer due to Fund 201 transfer in Well decommissioning, soil cleanup, and archaeology assessment at 5700 Pacific SE City Building Access Controls project
Total Building Improvement Fund Revenues		5,929,418	235,975	6,165,393	
Expenditures 301-0101-514-6004 301-0101-514-6004	Capital Outlay - Buildings Capital Outlay - Buildings	3,508,747 3,558,747	50,000 185,975	3,558,747 3,744,722	Well decommission., soil cleanup, archaeology assess. & food truck site at 5700 Pacific SE City Building Access Controls project
Total Building Improvement Fund Expenditures		5,929,418	235,975	6,165,393	

Account Numbers	Account Description	2022 Budget	Budget Amendment	2022 Budget as Amended	Comments
Capital Equipment Fund					
Revenues					
302-0000-308-0000	Beginning Cash	2,483,723	165,000	2,648,723	Cash Reserves
Total Capital Equipment Fund Revenues		3,626,487	165,000	3,791,487	
Expenditures					
302-0102-519-6412	Capital Outlays / Public Works Parks	82,233	55,000	137,233	2023 Ford F150 Lightning (1) early order
302-0102-519-6415	Capital Outlays / Community Development	-	55,000	55,000	2023 Ford F150 Lightning (1) early order
302-0102-519-6417	Capital Outlays / Streets	53,976	55,000	108,976	2023 Ford F150 Lightning (1) early order
Total Capital Equipment Fund Expenditures		3,626,487	165,000	3,791,487	
Parks & Open Space Fund					
Revenues					
303-0000-308-0000	Beginning Cash	663,562	80,075	743,637	Cash Reserves
Total Parks & Open Space Fund Revenues		2,464,766	80,075	2,544,841	
Expenditures					
303-0106-576-6003	Capital Outlay/Improvements	2,146,242	74,075	2,220,317	Change order to design for Phase 1A of Greg Cuoio Park (picnic shelter, vegetation mgmt plan, survey)
303-0106-576-6003	Capital Outlay/Improvements	2,220,317	6,000	2,226,317	Recreation and Conservation Office Wonderwood Park property valuation
Total Parks & Open Space Fund Expenditures		2,464,766	80,075	2,544,841	
Regional Athletic Complex-Capital					
Revenues					
307-0000-308-0000	Beginning Cash	2,007,802	84,011	2,091,813	Cash reserves
Total Regional Athletic Complex-Capital Revenue		4,076,090	84,011	4,160,101	
Expenditures					
307-0106-576-6003	Capital Outlay/Improvements	330,097	84,011	414,108	RAC Parking Lot design
Total Regional Athletic Complex-Capital Expenditures		4,076,090	84,011	4,160,101	
Water Fund					
Revenues					
401-0000-308-0000	Beginning Cash	1,435,270	48,189	1,483,459	Cash reserves
Total Water Fund Revenues		17,445,483	48,189	17,493,672	
Expenditures					
401-3403-534-3101	Office & Operating Supplies	10,145	15,064	25,209	SCADA connection and network security improvements
401-3403-534-4811	Repairs and Maintenance - Telemetry	95,000	15,125	110,125	SCADA connection and network security improvements
401-3404-534-3102	Small Tools & Equipment	18,218	18,000	36,218	Large trench safety boxes
Total Water Fund Expenditures		17,445,483	48,189	17,493,672	

Account Numbers	Account Description	2022 Budget	Budget Amendment	2022 Budget as Amended	Comments
Wastewater Fund					
Revenues					
402-0000-308-0000	Beginning Cash	233,689	141,614	375,303	Cash reserves
Total Wastewater Fund Revenues		21,120,783	141,614	21,262,397	
Expenditures					
402-3503-535-3101	Office & Operating Supplies	26,500	15,064	41,564	SCADA connection and network security improvements
402-3503-535-4811	Repairs and Maintenance - Telemetry	50,064	15,125	65,189	SCADA connection and network security improvements
402-3504-535-6001	Capital Outlays - Equipment	105,513	61,425	166,938	Crane truck replacement cost underestimated
402-3505-535-3148	Repairs and Maintenance - Telemetry	86,358	50,000	136,358	STEP system maintenance program
Total Wastewater Fund Expenditures		21,120,783	141,614	21,262,397	
Water Capital Fund					
Revenues					
410-0000-308-0100	Estimated Beginning Cash / Construction Cash	19,283,197	382,673	19,665,870	Cash reserves
410-0000-369-9000	Other Miscellaneous Revenue	-		-	
Total Water Capital Fund Revenues		28,426,622	382,673	28,809,295	
Expenditures					
410-3418-534-9001	Preliminary Engineering	4,352,249	170,000	4,522,249	Arc Flash, Source 10 Improvements, Marvin Rd Prod. Well, Meridian Well, Annual Valves
410-3418-534-9005	Construction Engineering	1,747,078	675	1,747,753	Capitol City Golf Course - Fireflow
410-3418-534-9013	Construction of Utilities	20,725,600	8,325	20,733,925	Capitol City Golf Course - Fireflow
410-3418-534-9022	Purchase of Land	1,096,327	203,673	1,300,000	Source 7/ATEC Property Purchase
Total Water Capital Fund Expenditures		28,426,622	382,673	28,809,295	
Wastewater Capital Fund					
Revenues					
411-0000-308-0100	Estimated Beginning Cash / Construction Cash	10,452,042	127,000	10,579,042	Cash reserves
Total Wastewater Capital Fund Revenues		13,004,652	127,000	13,131,652	
Expenditures					
411-3518-535-9001	Preliminary Engineering	2,954,375	115,000	3,069,375	Arc Flash, Liftstation 37, Annual Valves
411-3518-535-9005	Construction Engineering	765,349	900	766,249	Capitol City Golf Course - East
411-3518-535-9013	Construction of Utilities	9,234,928	11,100	9,246,028	Capitol City Golf Course - East
Total Wastewater Capital Fund Expenditures		13,004,652	127,000	13,131,652	
Stormwater Capital Fund					
Revenues					
412-0000-308-0000	Beginning Cash	239,602	100,000	339,602	Cash reserves
Total Stormwater Capital Fund Revenues		1,649,556	100,000	1,749,556	
Expenditures					
412-4218-542-9001	Preliminary Engineering	409,506	100,000	509,506	Liftstation 3 - 26th Loop SW
Total Stormwater Capital Fund Expenditures		1,649,556	100,000	1,749,556	

Account Numbers	Account Description	2022 Budget	Budget Amendment	2022 Budget as Amended	Comments
Equipment Rental Fund					
Revenue					
501-0000-308-0000	Beginning Cash	361,325	420,017	781,342	Cash reserves
Total Equipment Rental Fund Revenues		3,702,866	420,017	4,122,883	
Expenditures					
501-4801-548-6002	Capital Outlays - Replacements	920,388	159,078	1,079,466	Supply chain challenges impact to replacement cost
501-4801-548-6002	Capital Outlays - Replacements	1,079,466	220,000	1,299,466	2023 Ford F150 Lightning (4) early order
501-4802-548-4801	Repair & Maintenance - Equipment	55,262	30,000	85,262	Outside vehicle repairs are occurring at a higher level than anticipated
501-4802-548-6001	Capital Outlays - Equipment	-	10,939	10,939	Heavy truck scan tool
Total Equipment Rental Fund Expenditures		3,702,866	420,017	4,122,883	