

PARKS, CULTURE & RECREATION BOARD MEETING MINUTES

Wednesday, April 5, 2023 5:30 p.m., via Zoom & City Hall

Present:

Hilary Dykstra, Bill Fosbre, Kamber Good, Wendy Goodwin, Gary Larson (*arrived 5:32 p.m.*), Chris Porazzo, and Sarah Towne (*arrived 5:33 p.m.*)

Excused: Aram Wheeler

Staff: Jen Burbidge and Sarah Smith

Public: Bryan Perrenod

The meeting was called to order at 5:30 pm, by Chair, Wendy Goodwin

Additions or deletions to the Agenda

Commissioner Good made a motion to approve the agenda as written and Commissioner Fosbre seconded. Motion carried.

Introductions & Announcements

Current and New Commissioners and Staff introduced themselves. Commissioner Towne announced a recent Youth Council meeting was held and Youth Councilmembers gave reports on their Commissions and Boards.

Minutes

Chair Goodwin made a motion to approve the March 1 minutes, and Commissioner Good seconded. Motion carried.

Calendar

None.

Correspondence

Chair Goodwin confirmed all correspondence was received.

Citizen/Public Comments on Items not on the Agenda

None

Old Business

- a) Greg Cuoio Park Phase 1A Update. – Ms. Burbidge reported the following:
- Staff met on March 7th, 21st, and April 4th. The 90% design completion review period was adjusted by HBB.
 - April 7th HBB will submit the updated 90% design drawings.
 - April 19th is the final date for the City to make comments.
 - April 24th and 25th will be the consultant meeting for comments.
 - April 24th to May 5th HBB will pick up the priority comments for permit submittals.
 - May 5th is the deadline for permit deliverables to HBB.
 - May 8th-12th is the permit packaging period.
 - May 12th is the submission date for permits.
 - End of 2023 to early 2024 the bidding process is expected to begin.
 - Spring 2024 is the goal for breaking ground.

In addition, Ms. Burbidge updated new Commissioners on the park design status and provided clarifying information as needed.

- b) LPCR Comprehensive Plan Update. – Ms. Smith reviewed the new design format for the comprehensive plan. Ms. Burbidge reported the following:

- March 16th Ms. Burbidge attended the Youth Council meeting. Youth Council requested information about a teen center to be added.
- April 26th from 6 to 7:30 p.m. is the first task force meeting to discuss goals and objectives.
- July is the deadline to bring the plan to The Planning Commission.
- August is the deadline to bring the plan to City Council.

New Business

- a) Joint Worksession Follow Up. – Chair Goodwin reviewed items discussed at the March 23rd worksession with City Council. Ms. Burbidge provided additional feedback from Council.
- b) Scholarship Policy Update (Action). – Ms. Smith reviewed the scholarship program analysis with subsequent changes. Ms. Burbidge reviewed the suggested policy changes, feedback from the Commission on Equity, and requested approval to update the policy from the Parks Board. A request was made to change the program name to the Financial Assistance Program.

Chair Goodwin made a motion to approve the policy as amended.

Commissioner Larson seconded. Motion carried.

- c) Final Sponsorship & Naming Rights Policy. – Ms. Burbidge advised this document is for informational purposes and provided clarifying information for new Commissioners.
- d) Annual Report (Action). – Ms. Burbidge reviewed the annual report with the Commissioners and requested approval to public the report.

Chair Goodwin made a motion to approve the report as amended.

Commissioner Good seconded. Motion carried.

Director's Report

- a) Staff Presentation – None.
- b) Sports Commission Update – None.
- c) Programs & Special Events – Ms. Burbidge reviewed the updates from staff and recent events:
 - March 4th was the Lacey Cultural Celebration with approximately 2,600 attendees. 200 people utilized the sensory recovery area.
 - April 15th is the upcoming Lacey Family Fish-In. 2 sessions are at capacity with 100 kids registered and a 5th session is now being offered.
 - May 20th and 21st is the Lacey Spring Fun Fair and currently seeking volunteers. Currently, we are at capacity for food vendors.
 - July 3rd event food vendor registration is near capacity.
- d) Construction Updates – None.
- e) Planning – None.
- f) Grants & Budgets – None.
- g) Volunteers – None.
- h) Miscellaneous – None.

Commissioner's Report

Commissioner Good reported on the March 31st Gold Star Monument Dedication and Charity Auction event. New commissioners provided full introductions.

Chair's Report

Chair Goodwin reported the following:

- Currently considering a Greg Cuoio Park tour date for Spring.
- March 7th met with Walk and Roll Program. A future agenda item will be added to discuss partnership opportunities.
- March 4th Cultural Celebration Event feedback.
- March 21st African-American Community Forum event feedback.
- March 31st Gold Star Monument Event feedback and thanks.

Adjourn

Meeting adjourned at 7:43 p.m.

Next meeting: Wednesday May 3, 2022 at 5:30 p.m. via Zoom & City Hall.