

PARKS, CULTURE & RECREATION BOARD MEETING MINUTES

Wednesday, May 3, 2023 5:30 p.m., via Zoom & City Hall

Present:

Hilary Dykstra (arrived at 5:36 p.m.) Bill Fosbre, Kamber Good, Wendy Goodwin, Gary Larson, Chris Porrazzo (arrived at 5:34 p.m.)

Excused: Sarah Towne

Staff: Jen Burbidge, Sue Falash, Cody Lee, Lauren Young and Troy Woo

Public: Isaiah and Tom Vimoto

The meeting was called to order at 5:30 pm, by Chair, Wendy Goodwin

Additions or deletions to the Agenda

Chair, Wendy Goodwin made a motion to move item 9A and 8A after public comment. The agenda was approved as amended. Motion carried.

Introductions & Announcements

Current Commissioners and Staff introduced themselves. Former Commissioner Ken Balsley's Celebration of Life was April 24 at Saint Martin's University. It was a really nice program and tribute to someone who contributed so much to the City of Lacey and the Lacey community.

Tomorrow night, May 4 Ken will be honored with the Spirit of Lacey Award from City Council. There will be a small reception for the family afterwards. In addition, Dr. Thelma Jackson will be receiving the Ken Balsley Historian of the Year Award at the council meeting.

Minutes

Chair Goodwin made a motion to approve the April minutes, and Commissioner Larson seconded. Motion carried.

Calendar

None.

Correspondence

Chair Goodwin confirmed all correspondence was received.

Citizen/Public Comments on Items not on the Agenda

Isaiah requested a portable cricket pitch or a permanent one which is a cement. Cricket association would provide the labor and money to build it.

Old Business

- a) Greg Cuoio Park Phase 1A Update. – Ms. Burbidge gave a quick overview presentation for the benefit of the new commissioners:

Staff met with the consultants April 18 and May 2. 90% design completion is further delayed, we are hoping for May 19, but that date could change. Once we get them, we'll have 2 weeks for City review. We are still on track for going out to bid at the beginning of next year and constructing and opening the park in 2024 to the public.

- b) LPCR Comprehensive Plan Update. – Jen gave an overview of the changes

from the last plan to this one, and shared the timeline. It needs to go to Commission on Equity May 22, then Parks Board for final approval on June 7. Then to Planning Commission June 20.

Jen shared April 26 was the Parks Task Force meeting. There were 15 people in attendance and it went well. The intent was to double check the priorities we have in the plan as compared to the feedback we have received from the community. Jen shared information from the City's Bike and Pedestrian plan will be inserted and there are a lot of great maps regarding trail connections.

New Business

- a) RAC Financial Plan Update (Action)-Troy Woo, Finance Director gave a overview presentation.

Chair Goodwin made a motion to recommend the RAC Financial Plan, to the Council and Commissioner Wheeler seconded. Motion carried.

- b) LPCR enhancement Program Policy (Action) Ms. Burbidge shared a policy update is needed since the department has been faced with many, many requests. She shared how fortunate we are that the community loves their parks system and wants to contribute, and what we need to better serve the public is a more formalized, fair process for requests and better communication of those to the Parks Board. Impacts on staff time and City resources that donations can have should be considered, and potentially agreements on how to make the enhancements work long term might be needed.

The board would like the environmental impacts of enhancements to be considered as part of the policy. Jen will make that amendment.

Chair Goodwin made a motion to approve LPCR enhancement Program policy with the amendments, Commissioner Fosbre seconded. Motion carried.

- c) Financial Assistance Program– Ms. Burbidge reported the Scholarship Policy was changed to the Financial Assistance Policy per the Parks Board's request. She asked that a minor update be approved to remove some of the deadline dates from the policy that might add barriers to applicants that need the assistance.

Chair Goodwin made a motion to approve the Financial Assistance Program as amended, Commissioner Good seconded. Motion carried.

Director's Report

- a) Staff Presentation – Cody Lee shared the programs that are currently offering and introduced Lauren Smith, new recreation coordinator.
- b) Sports Commission Update – None.
- c) Programs & Special Events – updates are in the packet, Ms. Falash provided RAC updates:
- 22 total tournaments (Jan-April) including 2 Ultimate and 1 Soccer. Revenue, \$53,158.00 and 761 teams

- 208 April Softball Bookings (Jan-April total booking 669)
- 146 April Soccer Bookings (Jan-April total bookings 328)
- Hosted 2 Ultimate Tournaments Men's D3 Regional and Disc NW Regional with total Revenue of \$4478.00
- Hosted the PSPL Youth Soccer Tournament with 125 teams and \$5447.00 total revenue.
- 6 total softball/baseball/fastball tournament with \$11,973 total revenue and 198 total teams
- Had new bookings from Grays Harbor, Olympic and Concordia CC, Rainer and Aberdeen High School.
Coming in May
- May 5-6 PSPL High School Championships and Youth Baseball Tournament
- May 13 – 14 Cal Ripken End of Season Tournament
- May 18 – 20 West Coast District Fastpitch Tournament
- May 25-27 State Fastpitch Tournament
- NHSL League starts play
- Summer Registration was April 26, we brought in \$50,767.15 out of that \$48,645.00 was on the web. Around \$10,000 was brought in over the next two days with \$8,000 being web based.

d) Construction Updates – None.

e) Planning - None

f) Grants & Budgets – None.

g) Volunteers – None.

h) Miscellaneous – Ms. Burbidge reported the new Senior Parks Planner position is posted and will be open until May 29. The new person will work extensively with the Parks Board.

Commissioner's Report

Commissioner

Chair's Report

Chair Goodwin reported the following:

- Went to Earth Day at Wonderwood Park on April 22, thank Linsdey Fields and Lions club for hosting. Cynthia Pratt was there. Planted the Oregon grape and pulled a lot of ivy.
- May Tour date, Sarah sent out an email with potential dates. May 30th will be the Greg Cuoio Park Tour.

Adjourn

Meeting adjourned at 8:05 p.m.

Next meeting: Wednesday June 7, 2023 at 5:30 p.m. via Zoom & City Hall.