

PARKS, CULTURE & RECREATION BOARD MEETING MINUTES

Wednesday, June 7, 2023 5:30pm, via Zoom & City Hall

Present:

Hilary Dykstra, Bill Fosbre, Wendy Goodwin, Gary Larson, Chris Porrazzo, Sarah Towne, and Aram Wheeler

Excused: Kamber Good

Staff: Jen Burbidge, Sue Falash, Jamie Oakland, Ashley Smith, Sarah Smith, and Jenny Wilson.

Public: None.

The meeting was called to order at 5:31 pm, by Chair, Wendy Goodwin

Additions or deletions to the Agenda

Commissioner Porrazzo made a motion to move Item 8 New Business Before Item 7b New Business and Commissioner Larson seconded. Motion carried.

Announcements & introductions

. Ms. Burbidge announced June 30th is the South Sound Senior Services anniversary and Virgil S. Clarkson Senior Center's 20th anniversary. An event will be held at 2:30 p.m. at the Virgil S. Clarkson Senior Center at Woodland Creek Park.

Minutes

a) May 3, 2023 Parks Board meeting minutes.

Chair Goodwin made a motion to approve as written. Commissioner Porrazzo seconded. Motion carried.

b) November 14, 2022 COE joint meeting minutes.

Chair made a motion to approve as written. Commissioner Larson seconded. Motion carried.

c) January 25, 2023 COE joint meeting minutes.

Chair Goodwin made a motion to approve as written. Commissioner Larson seconded. Motion carried.

d) May 30, 2023 Parks Board Tour meeting minutes.

Chair Goodwin made a motion to approve as written. Commissioner Fosbre seconded. Motion carried.

Correspondence

Chair Goodwin confirmed receipt of all correspondence.

Citizen/Public Comments on Items not on the Agenda

None

Old Business

a) Greg Cuoio Park Phase 1A. Ms. Burbidge reported the following:

- May 16th staff met with HBB Consultants.
- June 13th is the 90% design completion deadline.
- June 27th is the City's review deadline.
- Mid-July is the anticipated permit submittal
- November is the anticipated 100% design completion deadline.

- Still on track for going out to bid at the beginning of next year and constructing and opening the park in 2024.

Ms. Ashley Smith discussed the Board's questions and concerns about the current project status.

New Business

Cricket Field Request. Ms. Burbidge reported the group has been invited to share near term and longer term requests, and that staff has found potential space for their use at Horizon Point Park on Fridays. Mr. Vimoto and Mr. Patane gave a presentation on cricket and field requirements. Staff will work with the cricket group to pursue their near-term request.

- **Free Little Library Project Agreement (Action).** Ms. Mears and daughter gave a presentation on the project.
- Ms. Burbidge shared that a project like this in the future would get vetted through the new Enhancements Program Policy but this was started prior to the new policy taking effect. The agreement is in the format to be used moving forward that connects the project to the LPCR Comprehensive Plan.

Chair Goodwin made a motion to approve the agreement. Commissioner Larson seconded. Motion carried.

Regional Athletic Complex Kiosk Project MOU (Action). Ms. Burbidge again shared that a project like this in the future would get vetted through the new Enhancements Program Policy but it was also started prior to the new policy taking effect. She reported:

- This is an item on the Lacey Historical Commission's work plan with a goal to work in conjunction with the Thurston County Historical Commission to cross promote history in Lacey with the many millions of visitors that visit the RAC each year.

Chair Goodwin made a motion to approve the MOU. Commissioner Wheeler seconded. Motion carried.

- a) **Upcoming Meetings (Action).** Chair Goodwin reported that staff are requesting a special meeting on June 12th and that canceling the upcoming July 5th meeting is an option. Ms. Burbidge clarified June 12th would be a single-focus meeting for the LPCR Comprehensive Plan update.

Chair Goodwin made a motion to set a meeting June 12th at 5:30 p.m. and to cancel the July 5th meeting. Commissioner Larson seconded. Motion carried.

Old Business

- b) **2023 LPCR Comprehensive Plan.** Ms. Burbidge provided the current status of the plan and advised commissioners to review the current draft independently in preparation for the June 12th special meeting.

Director's Report

- a) Staff Presentation – Jenny Wilson. Ms. Wilson gave a presentation to the Board on aquatics programs and current volunteer efforts in 2022:
 - 1,200 participants registered for swim lessons.
 - 900 participants registered for Family Open Swim.
 - 200 participants registered for Lap Swim.
 - 100 participants registered for On Your Own In the Deep.
 - 1,800 of pool use was non-LPCRD usage.

- Updated policing effort details at Long Late Park for summer use.
- Updating the volunteer program and creating new volunteer opportunities.
- August 11th at 5:00 p.m. will be the first ever volunteer appreciation event at Rainier Vista Community Park.

Commissioner Fosbre requested a safety plan review be added to a future agenda.

- b) Sports Commission Update – Sue Falash. Ms. Falash advised the 2023 Sports Award nominations are open until July 31st.
- c) Programs & Special Events. Ms. Falash advised the Lacey Spring Fun Fair in May had 68 vendor booths and 50 Kids World booths. Ms. Falash reviewed upcoming summer programs, events, and tournament scheduled.
- d) Construction Updates. None.
- e) Planning. None.
- f) Grants & Budgets – 2024 Parks Capital Budget Requests. Ms. Burbidge reviewed the future submissions for the 2024 budget request to the City Council and answered questions from the Board.
- g) Volunteers. None.
- h) Miscellaneous
 - Ken Balsley Memorial Fund/Bench at Civic Plaza. Ms. Burbidge again shared that a project like this in the future would get vetted through the new Enhancements Program Policy but it was also started prior to the new policy taking effect. She reported that \$2,700 has come in, only \$125 more needed to order the bench. She shared a photo of the bench location at Civic Plaza.

Chair Goodwin made a motion to approve the proposal. Commissioner Wheeler seconded. Motion carried.

- Parks maintenance reports that the skate park fencing repairs have been made at Rainier Vista Park, and the paving at the basketball courts at the RAC are all finished.
- Senior Parks Planner position interviews are scheduled for June 12, we reviewed 8 applications and have scheduled 5 interviews.

Commissioner's Report

None.

Chair's Report

Chair Goodwin reported the following:

- May 7th there was a Hunger Walk at Huntamer Park.
- May 10th was the beginning of Public Service Recognition Week.
- May 13th was the Stamp Out Hunger event held by the Post Office which raised 66,370 lbs of food.
- May 21st and 22nd was the Lacey Spring Fun Fair event.
- May 30th Parks Board went on a Greg Cuoio Park Tour.

Adjourn

Meeting adjourned at 7:26 pm.

Next meeting: Monday June 12, 2023 at 5:30pm via Zoom & City Hall.

