



City of Lacey, Washington Parks, Culture, and Recreation Board Meeting Agenda

Refer to the bottom of the agenda for meeting information.

Wednesday, September 6, 2023

5:30 PM

Council Chambers and Online

Call to Order

Roll Call

1. Approval of Agenda and Minutes:

- A. Approval of the agenda*
- B. Approval of August 2, 2023, meeting minutes*

2. Announcements:

3. Public Comment:

Please refer to the bottom of the agenda for instructions on how to provide public comment.

4. Business Items:

- A. **CivicClerk Orientation**
Kelly Adams, Public Affairs Special Projects Administrator
- B. **Staff Presentations**
Jordy Ratkie, Parks, Culture & Recreation Coordinator
Cody Lee, Parks, Culture & Recreation Supervisor
- C. **Park Impact Fee Presentation**
Jenny Wilson, Parks, Culture & Recreation Senior Parks Planner
- D. **LPCR Comprehensive Plan**
Jen Burbidge, Parks, Culture & Recreation Director
- E. **2023 Workplan Update**
Jen Burbidge, Parks, Culture & Recreation Director

5. Reports:

- A. Commissioners
- B. Chair
- C. Recreation Manager
- D. Senior Parks Planner
- E. Director

6. Adjourn

Next Meeting:

October 4, 2023, 5:30 p.m., Council Chambers or Online

Upcoming Events:

Fall Registration Begins, September 13, 2023, 9 a.m., Online and City Hall
Children's Day, October 7, 2023, 11a.m.-2 p.m., Huntamer Park

Attend Remote or In Person

There are several ways to attend the Parks, Culture, and Recreation Board meeting:

In Person: Council Chambers at Lacey City Hall
420 College Street SE, Lacey, WA 98503

Zoom: <https://us02web.zoom.us/j/85970718039>

Website: <https://cityoflacey.org/government/public-meetings/>

YouTube: <https://www.youtube.com/watch?v=Vmo-GWolLqM>

Phone: (888) 788-0099 or (877) 853-5247 (Webinar ID 859 7071 8039)

Verbal Public Comment

The opportunity for verbal public comment is available in-person or by Zoom:

In Person: Use the sign-up sheet in Council Chambers

Zoom: Preregister using the following Zoom link no later than two hours prior to the meeting:

<https://us02web.zoom.us/j/85970718039>

Instructions and access details will be provided once registration is complete.

Written Public Comment

Please submit written public comment at <https://laceyparks.org/about/board> up to two hours prior to the start of the meeting. Public comments received by the deadline will be



sent to Commissioners prior to the meeting, but will not be read at the meeting. Emailed correspondence that is received throughout the month will be included in the next available Parks, Culture, and Recreation Board packet under Correspondence.





City of Lacey, Washington
Parks, Culture & Recreation
Board Minutes

Wednesday, August 2, 2023

5:30 PM

Council Chambers and Online

Commissioners Present:

Hilary Dykstra, Bill Fosbre, Kamber Good, Wendy Goodwin, Gary Larson, Chris Porrazzo, Aram Wheeler.

Commissioners Absent:

None.

Staff Present:

Jennifer Burbidge, Director, Sue Falash, Recreation Manager (*arrived 5:35 p.m., left 5:46 p.m.*), Sarah Hock, Director of Joint Animal Services, Sarah Smith, Executive Assistant, and Jenny Wilson, Senior Parks Planner.

Call to Order

The meeting was called to order by Chair Goodwin at 5:30 p.m.

1. Addition or deletions to the agenda

Commissioner Fosbre moved to approve the agenda as written. Commissioner Larson seconded. Motion carried.

2. Announcements and Introductions

- 1) Mayor Ryder will be recommending Commissioner Aram Wheeler's third Parks Board term to the City Council for approval at their tomorrow night, August 3, 2023 meeting.
- 2) As of July 10, 2023 Jenny Wilson is our new Senior Parks Planner.
- 3) The agenda and packet looked different this month due to the switch to CivicClerk and there will be more changes coming.



3. Minutes:

A. Correction/Approval to the June 7, 2023 minutes

Commissioner Larson made a motion to approve the minutes as written.
Commissioner Wheeler seconded. Motion carried.

B. Correction/Approval to the June 12, 2023 minutes

Commissioner Larson made a motion to approve the minutes as written.
Commissioner Fosbre seconded. Motion carried.

4. Correspondence:

Chair Goodwin verified all correspondence was received and read.

5. Calendar of Events:

Ms. Burbidge advised events are located in Programs & Special Events report.

6. Public Comment:

No public comments.

7. Old Business:

A. Greg Cuoio Park Phase 1A

Since our last meeting, Commissioner Larson met with the Capital Projects Team on July 14, and staff met with the consultants on July 11 and July 25. Here are the updates:

- The cultural resources field work was completed with no significant findings. The report is in progress.
- The monument sign has gone to CED for review. Ms. Burbidge shared the signage renderings.
- Design is still in 90% review, taking a closer look at drainage and stormwater at the site.
- Permit submittals are paused pending direction on the drainage design.

B. LPCR Comprehensive Plan Update

LPCR Comprehensive Plan went to Planning Commission on June 20 as a first review, then again July 18th where a public hearing was made available to the public. There were no comments. The Planning Commission unanimously approved the plan and recommended to full council. Ms. Burbidge will be presenting the plan for first review at the August 10 City Council worksession (was rescheduled from July 13), and tentatively August 17 for final review and approval. Ms. Burbidge thanked Sarah Smith, Jenny Wilson and Erin Quinn Valcho for proofing and finalizing the work.

8. New Business:



- A. Animal Services Update – Sarah Hock, Joint Animal Services Executive Director
Ms. Burbidge went over the current park rules and consequences as they relate to animals, then introduced Sarah Hock, Executive Director for Joint Animal Services who covered:

- Enforcement issues
- Clarity around the Lacey Municipal Code
- What JAS needs to write a citation
- Challenges
- Solutions

Chair Goodwin requested a discussion about volunteer solutions be added to a future agenda.

- B. Updated Park Rules Signs

Ms. Burbidge shared the updated park rules signs and thanked Jamie Oakland and Donna Feliciano for their efforts in getting these designed.

9. Director's Report:

- A. Staff Presentation – Sean Finney, RAC Update

Sean Finney gave a presentation and update on RAC events.

- B. Sports Commission

No report.

- C. Programs & Special Events – July & August

Ms. Burbidge confirmed all commissioners received written staff updates. Ms. Smith shared the new marketing update and survey results from Lacey Spring Fun Fair.

- D. Construction Project Updates

No report.

- E. Planning

No report.

- F. Grants & Budgets

Ms. Burbidge shared confirmation of the two funding sources received for the Greg Cuoio Park Phase 1A project, and another grant the department has received confirmation for:

- \$500,000 RCO WWRP for GC Park Phase 1A granted
- \$500,000 Direct State Legislative ask granted / Dept of Commerce to oversee
- \$15,000 Washington State Historical Society Diversity in Local History Grant to be used for Oral History project

- G. Miscellaneous

Ms. Burbidge reported Lacey Parks' first ever volunteer recognition is set for August 11, 2023 at Rainier Vista Park from 6:00 – 7:30 p.m. The department had approximately 550 volunteers in 2022.



Ms. Burbidge reported from Parks Maintenance:

- Thanks to Board member Gary Larson for helping our staff repair the buoys at the Long Lake Park swim area.
- The Long Lake Management District has installed 4 No Wake buoys the City purchased to protect the swim area at Long Lake Park.
- We are in the process of awarding a contract to install two gates at the Depot playground.
- Ken Balsley Memorial Bench has been ordered for Civic Plaza, it will take approx. 12 weeks
- Long Lake adjacent property: experiencing vandalism and camera theft. LPD making extra visits, and maintenance installed extra NO TRESPASSING signs.

Ms. Burbidge also reported:

- She attended the Senior Services for South Sound's 50th Anniversary on June 30 at the Virgil S. Clarkson Senior Center with City Manager Rick Walk and Assistant City Manager Shannon Kelley-Fong.
- City Council officially named Rick Walk as the City Manager at the July 6, 2023 City Council Meeting.

Ms. Smith reported:

- InterCity Transit responded to the Parks Board letter of request for upgrades to the bus stop nearest the RAC and shared the photo of the improvements.

10. Reports:

A. Commissioner Reports

No report.

B. Chair

Chair Goodwin reported the following:

- Thank you to Parks events staff and Commissioner Wheeler who emceed multiple events
- 670-700 attendees at Dreamland Petting Zoo at Woodland Creek Park.
- Working with Glynnis from the Department of Fish and Wildlife for the Wildlife Project's next steps.
- St. Martin's had an exchange student group at the last Lacey In Tune and the performer announced the program.

C. Ad-Hoc Committee Reports

N/A

11. Adjourn

The meeting was adjourned at 7:51 p.m.

The next meeting will be held September 6, 2023 at 5:30 p.m. via Zoom and at City Hall.



Hi Lacey Parks Team, I was wondering if there is a timeline or plans for McAllister Grove Community Park for development? I see the land was purchased in 1994 and has sat dormant since. Does the city still plan on developing a park there and also finish the woodland trail, connecting it to McAllister Grove Community Park? A park development at that location would be wonderful for my family.

Thanks for your time and all the work you do for our parks!

On Jun 11, 2023, at 8:27 PM, Jennifer Burbidge <jburbidge@ci.lacey.wa.us> wrote:

Hi Logan,

There is a master plan for McAllister Park (attached). The City does still plan to develop it but there is no current timeline and it is listed as a far term project (rather than near term/next 6 years) in the Lacey Parks, Culture & Recreation Comprehensive Plan due to the volume of projects and needs ahead of it. Since the master plan is so old, it will likely need to be updated with community input before development takes place.

Regarding the Karen Fraser Woodland Trail Phase 3 (connecting Woodland Creek Park to McAllister Park), this is listed in the Lacey Parks, Culture & Recreation Comprehensive Plan as a priority once the railway is officially abandoned. Thurston County has shared they would like to acquire the railway through grant funding and then donate it to the City of Lacey to maintain.

Thanks for inquiring, and for the kinds words.

Jen Burbidge
Director

From: Logan Hickle
Sent: Tuesday, July 25, 2023 2:20 PM
To: Jennifer Burbidge <jburbidge@ci.lacey.wa.us>
Subject: Re: McAllister Park

Thanks for this information, Jennifer! Have a great week.

Regards,

Logan Hickle

Good Morning,

I have been looking in town for a gated park in this area and it does not seem that there are any. I asked around and found there is a lack of one but a desire to have one for parents in this area. Parents of multiple children and special needs children, and especially multiple special need children, such as myself, do not have a safe place to take their children to play. The elementary schools used to be options, however, many have now locked up their kindergarten playgrounds for the summer. I understand that fences and gates are not necessarily aesthetically pleasing, however it is discouraging to parents of children who tend to elope to not have a place to take them to socialize with other children. I ask that the council, along with parks and recreation, consider options for a fully fenced park with a gate that has the closing mechanism at least five feet high.

Sincerely,
Victoria Hall

From: Jennifer Burbidge
Sent: Tuesday, August 1, 2023 5:03 PM
To:
Subject: Gated Playgrounds

Victoria,

Thank you for providing feedback regarding gated playgrounds.

Lacey Parks currently has a fenced playground at Depot Park, 5555 Pacific Avenue SE. Two gates were recently ordered to close off the playground completely, and will soon be installed at the site.

There are plans to fence and gate the new Greg Cuoio Park playground during a future phase. Greg Cuoio Park, once the first phase is constructed, will be located at 2711 Carpenter Rd NE, and is intended to be open to the public in 2024.

Thanks again for your input. We will share it with the Parks, Culture & Recreation Board as well,

Jen Burbidge
Director



The unleashed dogs at all of these parks have been an ongoing problem, but in the past I had been told that there really wasn't anything that could be done. I resigned myself to walking the parks with my LEASHED dog with my head on a swivel checking for owners of the unleashed dogs and changing my walk pattern. Over the past few years I have observed more and more owners becoming bolder and more dogs loose around the parks due to no accountability over the posted rules. Needless to say, I also fall victim to stepping in dog poop. Unleashed dogs has now become the norm. Today- July 31 - at Wonderwood Park I was walking along the edge of the field towards my car when a man with two dogs in the parking lot turned his dogs loose. They both ran across the field in a full charge at me and my dog. I body blocked the dogs while trying to keep my dog under control and one the dogs came around me and was on top of my dogs back and it was a snarling nightmare. The man finally caught up and took forever to get a leash on his dog while it was on my dogs back. My dog was helpless as I was trying to keep him from fighting back. Face to face fighting would have been a disaster. This was the 2nd time in 2 days we have been charged/jumped on by an out of control loose dog. The guy told me he was there to meet his friend and he mistook me and my dog for his friend which is why he turned his dogs loose. This is my point in how people are just assuming it's a free for all dog park and not a public park. I avoid dog parks because of the lack of control most owners don't have over their dogs. I'm frustrated with these same people coming to the leashed public parks and having their dogs out of control.

I have spent a lot of time training my dog to not be reactive and then to compromise the training because of dogs charging us and/or attempting to maul my dog. I have been fortunate my dog has not been injured physically, but mentally is another thing. There has to be something pro active that can be done to change the trend and re-educate the few that feel the rules don't apply to them because there is no accountability. Senior patrols? Volunteer patrols? Help from Animal Services on occasion to help enforce the rules? The City of Lacey could generate some income with fines from enforcing the leash laws. Something needs to happen. Help!

From: Jennifer Burbidge

Sent: Thursday, August 3, 2023 11:43 AM

To: Sandy

Subject: Animal Challenges

Hi Sandy,

Thank you for calling to talk with me the other day, and for emailing your feedback as well. We are sorry to hear of the dogs off leash and your recent interaction at Wonderwood Park. Your email was shared with the Parks, Culture & Recreation Board (Parks Board) and there was a discussion at yesterday evening's August 2, 2023 meeting. I encourage you to watch the agenda item (8a) – here is the link [Board of Parks, Culture and Recreation Meeting • City of Lacey • CivicClerk](#)

On the right side of the video, you'll see a section called Bookmarks. You can click on "Animal Services Update" and it will take you to that agenda item of the meeting. After the discussion, the board directed staff to come up with near term and longer term solutions to the issues and bring this topic back before Parks Board so we have already started working on this. When we spoke on the phone, you asked what can community members do to help? I've added you to an interest list for this topic so that, as we develop ideas for solutions we can engage you. If you know of others who want to be involved and informed, please have them email us their contact information.

Thanks again for your input, and we look forward to working with you and other community members to help with the animal challenges we have in Lacey Parks.

Jen Burbidge
Director



From: Lacey Parks, Culture and Recreation <noreply@ci.lacey.wa.us>
Sent: Thursday, July 20, 2023 8:14 AM
To: PR-Lacey Parks & Recreation <laceyparks@ci.lacey.wa.us>
Subject: New submission from Contact Form

Caution: This is an external email. Please take care when clicking links or opening attachments.
When in doubt, contact the IS Department

Name
Dusty Pierpoint
Email
Phone
Reason for contacting
General Feedback
Message
I see money going to improve Greg Cuoio park which is great, but the park on Hicks Lake remains virtually untouched after being donated years ago with the intent of being a valuable lakeside park for the citizens of Lacey. When will improvements be made? With the Doubling of the population on Hicks Lake soon it is needed. Also, the lake is buoyed pretty well except in front of the park which is a danger to swimmers who frequently swim and use floats, with no barrier to many water craft. The City sends a letter to residents to buoy so would be good to buoy city area too. Just some thoughts, thank you

From: Jenny Wilson
Sent: Monday, August 7, 2023 9:45 AM
To: Dusty Pierpont
Subject: FW: New submission from Contact Form

Hi Dusty,

Thank you for the feedback. We will share it with the Lacey Parks, Culture & Recreation Board.

The 2023 Lacey Parks, Culture & Recreation Comprehensive Plan (LPCR Plan) is almost finished and will be going before City Council this month. You can view a copy of the draft here: https://laceyparks.org/wp-content/uploads/2023/07/LPCR_Sections_01-09-ToC_LS.pdf A master plan update for Wanscher's Park is listed in the longer term actions (see page 151 under Master

Planning, #2). Since the concept plan was done so long ago, it would need to be updated and include public input before development could take place.

The near term implementation actions are described on page 144, and the following pages (145-150) contain the Parks Capital Improvement Program (PCIP). Page 144 states “The City will take action during the planning period 2023-2029 (near term) to satisfy demand and need. The actions are listed in the Parks Capital Improvement Program (PCIP) by category, and are in the near term section based on the 2021 Lacey Cares and 2022 Energize Lacey public outreach processes and identified needs, stakeholder input to the Parks Board, Parks Board and City staff input and the City Council 2022-2024 Work Plan adopted in September of 2022.” It also states “During the planning period, opportunities not envisioned at the time of this writing, may arise that could achieve goals, objectives, and/or priorities. Many variables, such as utility and street improvements, grant funds available and secured, partnership potential, volunteer assistance, facility components and design, and levels of maintenance, affect these costs. This plan allows for flexibility.” You bring up a very good point about the increased population nearby.

A significant challenge, as outlined in the LPCR Plan, is not only funding the development of a project, but the ongoing maintenance that would be required to properly care for the development.

We completed robust community outreach during 2021 and 2022 and the top priorities were indoor swimming pool, other indoor facilities such as indoor playground, spray parks, and access to open space, trails and preservation of natural areas. Funding was secured for the opening of Greg Cuoio Park due to the access to open space and trails, and the preservation of natural areas that will be achieved by the project.

We will look into the buoys. Could you send us a copy/photo of the letter you received regarding buoys the City wanted private homeowners to install so we can familiarize ourselves with this City process?

Thanks again for your questions and your valuable input,

Jenny Wilson
Senior Parks Planner
Lacey Parks, Culture & Recreation

From: Anke
Sent: Wednesday, August 9, 2023 7:36 AM
To: PR-Lacey Parks & Recreation <laceyparks@ci.lacey.wa.us>
Subject: Meridian Park in Lacey

Hello, I want to report that an apparently homeless couple is spending nights in their car at the parking lot of Meridian Park. This morning my daughter was walking her dog around 5 am and saw the man getting out of the car and followed her. Why are the gates at that park open all night and not being closed when park closes? This neighborhood used to be safe, not anymore! Thank you.

anke mendez

From: Jamie Oakland
Sent: Thursday, August 10, 2023 1:18 PM
To: [Anke](#)
Subject: Meridian Park

Good afternoon Anke,
Thank you for reaching out with your concern yesterday. I wanted to inform you that we contract a private security company to lock and unlock our park bathrooms and gates every day. Meridian park is typically locked between 9:30 and 11:00 PM and is the first park to be unlocked each day. It is usually unlocked just after 4:30 AM. Security forces all vehicles to exit our parks before locking the gates. When vehicles are left unattended, security also reports to us a picture and license plate number of the vehicle that was locked in the park. No vehicles were reported as locked in at Meridian in the last 30 days.

Jamie Oakland | Parks Maintenance Supervisor
City of Lacey | Public Works
1200 College St SE | Lacey, WA 98503
☎ (360) 413-4353 📠 (360) 239-7663

(Please note: This email may be considered a record subject to public review.)

IMPACT FEES

Q: What are they?

A: Impact fees are one-time charges assessed by a local government against a new development project to help pay for new or expanded public capital facilities that will directly address the increased demand for services created by that development.

Park impact fees must be used for “publicly owned parks, open space, and recreation facilities” that are addressed by a capital facilities plan element of a comprehensive plan adopted under the GMA. Most cities and counties in Washington only charge park impact fees to residential construction or the residential portion of a mixed-use building or development, but a few (see Tukwila Municipal Code Ch. 16.28) also charge commercial or industrial developments, since employees (and not just residents) can directly benefit from nearby parks and recreational facilities.

Q: What can they be used for?

A: RCW and WAC authorize cities planning under the GMA to impose impact fees for

- Public streets and roads,
- Publicly owned parks, open space, and recreation facilities,
- School facilities, and
- Fire protection facilities.

These impact fees may only be imposed for “system improvements” which are defined as public capital facilities in a local government’s capital facilities plan that provides service to the community at large (not private facilities), are reasonably related to the new development, and will benefit the new development (WAC 365-196-850).

- Impact fee revenues cannot be used to help pay for a specific capital project if that project is not listed or referenced within a comprehensive plan’s capital facilities element, per RCW 82.02.050(5).
- Impact fees also cannot exceed a proportionate share of the cost of the system improvements: Municipalities must have additional funding sources and may not rely solely on impact fees to fund the system improvements (RCW 82.02.050).

Q: What can they not be used for?

A: Impact fees may not be used to correct existing deficiencies. For instance, a school district may use the impact fees from a development to pay for construction of new classrooms at specific schools to accommodate the increased enrollment anticipated from that specific development. But the district *may not* use the impact fees to build new classrooms to reduce overcrowding caused by existing residents.

An impact fee ordinance may provide for the imposition of an impact fee for system improvement costs previously incurred by a county, city, or town to the extent that new growth and development will be served by the previously constructed improvements provided such fee shall not be imposed to make up for any system improvement deficiencies.

For example, if a public works maintenance facility was designed and constructed to address both existing deficiencies (e.g., 60%) and future growth needs (e.g., 40%), impact fees could be used to pay for up to 40% of the debt service on the bond issued for that facility.

Q: What is the current requirement of developers?

A: The City requires developers to provide 10 percent open space, dedicated to park use with an active component, for all new developments. These areas include tot lots, pocket parks, and trails, which also contribute to Lacey’s overall level of service (LPCR Comp Plan page 59). During development review, require developers to dedicate land for future parks, open space, and recreation facilities, if consistent with park level of service standards or other needs (LPCR Comp Plan page 37, Strategic Goal 1, Policy 11, Objective f)

Q: Why doesn't the City of Lacey have park impact fees?

A: Established approximately 30 years ago, city administration decided to have developers provide 10 percent instead of an impact fee because there was a greater community benefit to increasing open space as development occurred, with smaller parks close to housing developments taking pressure off the overall park system. The development community favored the 10 percent option instead of the impact fee. In addition, logistical complications with impact fees made it difficult to assess.

Q: What would starting a park impact fee like other cities entail, and what are the possible negative consequences?

A: An analysis would be required to establish the need and ensure new development only pays for the average proportional share of new park development. The research would need to be incorporated into the City's six-year capital facilities plan.

A complimentary funding source is needed because impact fees can't be the sole source for development. Funds collected through impact fees must be used within six years.

Impact fee funds can only be used for new development; there is no funding for maintenance.

Impact fees would increase housing costs at a time when affordable housing is already challenging.

Q: Would it be possible to have impact fees in addition to the 10 percent we currently require of developers?

A: Yes, however, a significant amount of housing development has already occurred; there would not be a substantial source of revenue generated to balance the possible negative consequences listed above.

Lacey Parks Board
2023 WORK PLAN
Approved 12/7/2022

Task	Responsible Commissioner	Status	Target Completion date
ONGOING			
1. Parks, Culture & Recreation Staff Updates			
2. Parks, Culture & Recreation, Community Buildings, and RAC Annual Department Budget			
3. Annual Capital Facilities Plan Update			
4. Grant Opportunities			
5. July is Parks & Recreation Month			
CONSTRUCTION PROJECTS			
6. Woodland Creek Park Bridge & Fencing	All	Upcoming agenda	December 2023
7. RAC Parking Lot Construction	All	Upcoming agenda	July 2023
8. Outdoor Ping Pong tables	All	Upcoming agenda	July 2023
9. Wonderwood Park Trail & Court Upgrades (Sunset)	All	Upcoming agenda	July 2023
SPECIAL PROJECTS			
10. Parks, Culture & Recreation Comprehensive Plan Update	All	In progress	August 2023
11. Park Facilities Security Camera Expansions	All	Upcoming agenda	July 2023
12. Parks Volunteer Program	All	In progress	July 2023
13. Memorial or Honorarium Bench Program	All	In progress	April 2023
14. Wildlife Information	Chair Goodwin and Vice Chair Good	Upcoming agenda	April 2023
15. Community Garden Pilot Project / WCFF	All	In progress	December 2023
16. Greg Cuoio Park Phase 1A Construction	All	Upcoming agenda	June 2024
17. Dogs off leash issues	All	Upcoming agenda	December 2023
18. Sponsorship Policy update	All	Upcoming agenda	Completed
19. New Scholarship Policy review	All	In progress	April 2023
20. InterCity Transit Walk N Roll Partnership	Chair Goodwin	Upcoming agenda	December 2023
21. Senior Services for South Sound Agreement	All	Upcoming agenda	December 2023
PARK RULES			
22. Metal Detecting Update	All	Upcoming agenda	December 2023
23. Ebikes & Scooters Update	All	Upcoming agenda	December 2023
24. Affixing Signs Update	All	Upcoming agenda	December 2023
25. Park Signage Update	All	In progress	June 2023
PLANNING			
26. RAC Phase 3 Preliminary Design	All	Upcoming agenda	June 2023
27. NTPS Young Child & Family Center feasibility	All	In progress	December 2023

Task	Responsible Commissioner	Status	Target Completion date
28. RAC Financial Plan update	All	Upcoming agenda	May 2023
29. Lake Lois Habitat Reserve – update interpretive signage & brochure	All	Upcoming agenda	December 2023
30. Greg Cuoio Park Phase 1A Design & Financial Plan	All	In progress	June 2023
FUTURE			
31. Long Lake Park beach area & dock and new 1.8 acre addition		Dock/swim area completed Beach concept in progress Adjacent property purchased	2024
32. Meridian Campus North Neighborhood Park Master Plan			2025
33. Pickleball Long Term Requests			2024
34. Longs Pond Fishing Dock Replacement			2024
35. Bush Park Playground Equipment Replacement		Upcoming agenda	July 2025

For 2024: Parks Capital Improvement Program (add to ongoing)

SEPTEMBER PROGRAM, EVENTS, AND MARKETING UPDATES

AQUATICS & VOLUNTEERS:

Aquatics

- Swim Lesson

The last session of summer swim lessons ended on August 11th. It was a great Summer with 525 kids enrolled. It's also a sad time of year when many of our staff leave for college. This year we have a lot of staff leaving for college: Lydia, Arya, Chae Won, Logan, and Sadie. Not only will we miss them, but we will also miss their valuable experience. During the Summer, we worked hard to hire additional staff and have some new staff fully trained and ready for fall lessons: Makenzie, Jesse, Sarah, and Alea. In addition, two new hires will be in training this Fall: Keegan and Jillian.

- Family Open Swim

Family Open Swims have also finished for the Summer. 160 people attended the Wednesday night program.

- Aqua Fitness Program

A total of 45 people participated in Summer Aqua Fitness Classes. The program was scheduled to end the second week of August however, we got enough staff to add a session that will go through the end of August. Participants were very grateful for the extra three weeks. Unfortunately, starting in September, the ability to offer the program is unknown due to the closure of River Ridge High School Pool.

Volunteers

We held the first Volunteer Appreciation Picnic on Friday, August 11th, at Rainier Vista Park. It was a fun night with good food, fun people, lawn games, and lots of mingling among volunteers. Seeing the diverse programs people volunteer at, including; boards/commissions, tball, basketball, adopt-a-trail/park, special events, and the outreach team, was inspirational!

SPECIAL EVENTS:

Lacey in Tune & Play in the Parks ended August 15! Attendance was spectacular this year. We estimated a total of 7,725 attendees overall. We are still collecting feedback from our summer entertainment series through our survey and currently have over 60 responses. The data will be compiled by the end of this month.

Now that summer is coming to an end, we are planning for Children's Day in October. The theme for this year's Children's day is bugs! We will have two interactive displays with preserved and live specimens, stage performances, and more. Jordy is even working on an immersive butterfly display! Booth applications are live and 34 businesses/organizations have signed up and 4 food vendors.



COMMUNITY RECREATION:

Summer programs wrapped up and it was another great summer! The summer day camp and playground pals program over 1,200 registrations this summer. Campers had a blast all summer beating the heat swimming, going on fieldtrips, playing games and making arts and crafts. Teen camp made a strong recovery as numbers increased the last few weeks of camp. We had 70 teens participate in teen camp going all across western Washington on different adventures every day. There were an additional 189 kids that participated in different week-long variety camps. These camps included art, lego, chess, movie making, and animation. We look forward to adding more camps and fun next summer.

As we move into Fall, we are looking to recruit volunteers for our middle school activity night program and are excited to get that back up and running. These activity nights are for middle schoolers and should be starting back up in the January, giving us time to recruit parent volunteers to help with the events.

FACILITIES & PARK RENTALS:

REGIONAL ATHLETIC COMPLEX:

August Highlights

43 Total Tournament (Jan-Aug) Total Revenue \$108295 **Need to add Aug 26/27**

99 August Softball Bookings (Jan-August total bookings 1142)

202 August Soccer Bookings (Jan-August total Bookings 955)

August 1-4 Skyhawks Volleyball and Cheer Camps

August 5/6 Senior Softball

August 7-11 Skyhawks Football/Cheer Camps

August 12/13 Pacific Northwest All State Games youth baseball Players from all around the NW Came in to form multiple all star teams.

August 14-18 Skyhawks Basketball Camp

August 19/20 Senior Softball Tournament

August 21-25 Skyhawks Soccer Camp

August 26/27 USSSA state Softball Tournament

Coming in September

Lacey Softball League started up on Thursday/Fridays

Sept 2/3 Senior Softball Road to Vegas

Sept 9/10 PNW Girls Fastpitch new team Invite and Fastenal 5k Fun Run

Sept 16/17 WSL Best of Rec Slowpitch Tournament and Geo Fest Ultimate Tournament

Sept 23/24 USSSA Mixed State Tournament and Regional Northwest Ultimate Tournament using RV as well.

Sept 30/Oct 1 October Fest slowpitch Tournament and Regional Ultimate Tournament and Reach the Beach starting point

New users to the RAC in September

Scatter Creek Soccer Club

Deschutes Rugby started back up

GH Gulls

River Ridge Soccer coming back for another season due to construction on their fields

All Things Baseball (see Email below about this group)

I hope this email finds you well. I wanted to express my sincere appreciation for taking the time to review our application requesting the use of your fields at the RAC. As a local non-profit 5013C organization, we are dedicated to providing the baseball experience to minority and underprivileged youth in our community. It is our mission to turn their dreams into reality.

Our team of volunteers works tirelessly to create a positive and inclusive environment for these young players. We understand the importance of correcting any mistakes or addressing scheduling conflicts that may arise from our application. Please don't hesitate to inform me of any necessary corrections or discuss any scheduling concerns you may have.

We truly cherish the opportunity to utilize your fields at the RAC. For most of our players, this will be their first time playing a game under the lights, and we cannot express enough how grateful we are for this chance. It will undoubtedly be a memorable experience for them, further fueling their passion for the sport and fostering a sense of belonging.

Once again, thank you for your time and consideration. We look forward to collaborating with you and creating a remarkable baseball experience for these deserving young athletes.

YOUTH & ADULT SPORTS:

The summer has been fun and full of excitement. We had about 500 children participate in sport activities this past month. The sports included the Lacey little baseball, Cross country camp, various sky hawk camps and Martial Arts. The busy July also included our first adult pickleball league where we are currently in our end of the season tournament. The pickleball league overall went great for a first-time program and we are looking forward to the future and the growth of it.

Highlights

- **Little Lacey 32 adult volunteers/coaches, 367 players**

- **Cross Country Camp had 15 runners**
- **Pickleball league had a total of 34 teams participate**
- **Received 25 new adult volunteers in the month of July**

MARKETING COMMITTEE UPDATES

Krzysztyanka put together the metrics slideshow. We have a mailer going out with the utility insert announcing our upcoming program registration dates – August 30th the Playbook goes live, September 13th fall registration opens. The mailer also includes the facebook page and encourages people to like the page. Will be monitoring increase in traffic after this mailer goes out.