

MINUTES OF THE LACEY CITY COUNCIL WORKSESSION

THURSDAY, AUGUST 10, 2023

6:00 P.M. – 8:30 P.M.

REMOTE AND IN PERSON

To hear Council's full discussion of a specific topic, or the complete meeting, watch the recorded meeting available on the City of Lacey's Public Meeting Portal:

<https://laceywa.portal.civiclerk.com>

COUNCIL PRESENT: MAYOR RYDER, COUNCILMEMBERS GREENSTEIN, COX, STEADMAN (REMOTE), KUNKEL, AND VAZQUEZ

COUNCIL EXCUSED: DEPUTY MAYOR MILLER

STAFF PRESENT: R. WALK, J. BURBIDGE, B. HOLLIS, S. KELLEY-FONG, D. SCHNEIDER, T. WOO, G. BECK, P. BROOKS, G. BRAR, AND E. FONTAINE

Mayor Ryder highlighted an amendment to the agenda, reflecting the addition of S06 Water Rights Exploratory Drilling Bid Award.

ACTION: APPROVE AMENDED WORKSESSION AGENDA

MOTION: MOTION MADE, SECONDED, AND CARRIED BY COUNCILMEMBERS GREENSTEIN AND KUNKEL.

S06 WATER RIGHTS EXPLORATORY DRILLING BID AWARD

STAFF: GAGAN BRAR, UTILITIES CIVIL ENGINEER

ACTION: AWARD CONTRACT PW 2022-33 TO LOW BIDDER MALCOLM DRILLING CO, INC. FROM KENT, WA IN THE AMOUNT OF \$407,969.62.

MOTION: MOVED, SECONDED AND CARRIED BY COUNCILMEMBERS VAZQUEZ AND COX

The City advertised the project on June 15, 2023, for three weeks. No bids were received. City and consultant staff revisited the contract specifications, reached out to drillers, and updated the contract specifications. The project was re-advertised on July 17, 2023, for three weeks. Three bids were received and opened on August 7, 2023.

Malcolm Drilling Co., Inc. from Kent, WA is the low bidder at \$407,969.62. The Engineer's Estimate is \$380,786.25.

LEGISLATIVE MEETING STRUCTURE AND SCHEDULE DISCUSSION

STAFF: SHANNON KELLEY-FONG, ASSISTANT CITY MANAGER
ACTION: INFORMATION ONLY

Staff provided a thorough review of the legislative meeting structure, and the data and analytics collected.

Areas for improvement were identified and the following alternatives to the current legislative meeting structure were provided:

1. No Committees - Expand Worksessions and Regular Meetings
2. No Committees - Hold one (1) Special Meeting every other month (information only)
3. No Committees - Hold one (1) Special Meeting monthly (information only)
4. Consolidate to three (3) Committees (information only)

Alternatives were outlined and discussed in detail. Staff recommended proceeding with Alternative 1 and asked Council to provide feedback and direction on a preferred approach.

Council expressed support in proceeding with Alternative 1, to include updating the Lacey City Council meeting day to Tuesdays.

Staff will return to a future City Council meeting with a proposal for action.

2023 LACEY PARKS, CULTURE AND RECREATION COMPREHENSIVE PLAN

STAFF: JEN BURBIDGE, PARKS, CULTURE, AND RECREATION DIRECTOR
JENNY WILSON, SENIOR PARKS PLANNER
ACTION: INFORMATION ONLY

Staff provided a briefing on the proposed amendments to the Lacey Parks, Culture, and Recreation (LPCR) Comprehensive Plan.

On July 18, 2023, the Planning Commission held a review and hearing, and has unanimously recommended the 2023 LPCR Comprehensive Plan to the Lacey City Council for final approval.

The plan is scheduled for final approval at the August 17, 2023, Council meeting.

2024 REGIONAL ATHLETIC COMPLEX FINANCIAL PLAN

STAFF: JEN BURBIDGE, PARKS, CULTURE, AND RECREATION DIRECTOR
TROY WOO, FINANCE DIRECTOR
ACTION: INFORMATION ONLY

Staff highlighted the Regional Athletic Complex 20-year Financial Plan. The City Council previously committed General Fund reserves and RAC Capital Fund reserves to help support RAC operations. Future financial plans will need to address funding strategies beyond 2030. The 2024 RAC Financial Plan will be presented to the full Council during the August 17, 2023, City Council meeting for action.

AMENDING THE LACEY MUNICIPAL CODE RELATING TO THE HEARINGS EXAMINER

STAFF: GRAN BECK, PLANNING AND DEVELOPMENT SERVICES MANAGER
ACTION: INFORMATION ONLY

Staff presented proposed amendments to Lacey Municipal Code 2.30, Land Use Hearings Examiner.

The proposed amendments to LMC 2.30 are summarized as follows:

- Revise broad code and ordinance citations to be specific to the Lacey Municipal Code.
- Update the Hearings Examiner appointment process outlined in LMC 2.30.020 by deleting reference to a joint hearing's examiner committee established by ILA with Olympia and Thurston County.
- Remove language related to the application submittal process and review procedures that are redundant and/or conflict with the City's procedural codes.
- Update language related to the notice of decision process.
- Remove outdated provisions related to coordinating with the Planning Commission, which is no longer the role of the Planning Commission.

Council directed staff to move forward with the proposed amendments. The item will be scheduled for a future Council Meeting.