



City of Lacey, Washington Parks, Culture, and Recreation Board Meeting Agenda

Refer to the bottom of the agenda for meeting information.

Wednesday, October 4, 2023

5:30 PM

Council Chambers and Online

Call to Order

Roll Call

1. Approval of Agenda and Minutes:

- A. Approval of Agenda*
- B. Approval of September 6, 2023 Minutes*

2. Announcements:

3. Public Comment:

Please refer to the bottom of the agenda for instructions on how to provide public comment.

4. Business Items:

- A. **2023 Summer Programming Data Report**
Krzysztyanka Shaffer, Parks, Culture & Recreation Recreation Coordinator
- B. **Enhancements Program Update***
Jenny Wilson, Parks, Culture & Recreation Senior Parks Planner
- C. **Greg Cuoio Park Phase 1A Update**
Jen Burbidge, Parks, Culture & Recreation Director
- D. **New Youth Commissioner**
Jenny Wilson, Parks, Culture & Recreation Senior Parks Planner

5. Reports:

- A. Commissioners
- B. Chair
- C. Recreation Manager
- D. Parks Maintenance Supervisor
- E. Senior Parks Planner
- F. Director

6. Adjourn

Next Meeting:

November 1, 2023, 5:30 p.m., Council Chambers or Online

Upcoming Events:

Children's Day, October 7, 2023, 11 a.m., Huntamer Park

Signing Santa, December 1, 2023, 6:30 p.m., Chambers Prairie Elementary

Lighted Parade & Christmas Tree Lighting, December 4, 2023, 6:30 p.m., Huntamer Park

Breakfast with Santa, December 9, 2023, 9:00 a.m., Lacey Community Center

Attend Remote or In Person

There are several ways to attend the Parks, Culture, and Recreation Board meeting:

In Person: Council Chambers at Lacey City Hall
420 College Street SE, Lacey, WA 98503

Zoom: <https://us02web.zoom.us/j/89123377015>

Website: <https://cityoflacey.org/government/public-meetings/>

YouTube: <https://www.youtube.com/watch?v=T0Z4p0th3l4>

Phone: (888) 788-0099 or (877) 853-5247 (Webinar ID 891 2337 7015)

Verbal Public Comment

The opportunity for verbal public comment is available in-person or by Zoom:

In Person: Use the sign-up sheet in Council Chambers

Zoom: Join using the following Zoom link and use the "raise hand" button when the chair calls for public comment.

<https://us02web.zoom.us/j/89123377015>



Written Public Comment

Please submit written public comment at <https://laceyparks.org/about/board> up to two hours prior to the start of the meeting. Public comments received by the deadline will be sent to Commissioners prior to the meeting, but will not be read at the meeting. Emailed correspondence that is received throughout the month will be included in the next available Parks, Culture, and Recreation Board packet under Correspondence.





City of Lacey, Washington
Parks, Culture, and Recreation Board Minutes
Wednesday, September 6, 2023 - Council Chambers and Online

Call to Order

The meeting was called to order at 5:32 p.m.

Roll Call

Commissioners Present: Hilary Dykstra, Bill Fosbre, Kamber Good, Gary Larson, Aram Wheeler

Commissioners Excused: Wendy Goodwin

Commissioners Unexcused: Chris Porrazzo

Staff Present: Kelly Adams, Special Projects Administrator; Jennifer Burbidge, Director; Sue Falash, Recreation Manager; Cody Lee, Recreation Supervisor; Jordy Ratkie, Recreation Coordinator; Sarah Smith, Executive Assistant; Jenny Wilson, Senior Parks Planner.

1. Approval of Agenda and Minutes:

A. Approval of the agenda

Commissioner Larson moved to approve the agenda as written. Commissioner Dykstra seconded. Motion carried.

B. Approval of August 2, 2023, meeting minutes

Commissioner Fosbre moved to approve the minutes as written. Commissioner Dykstra seconded. Motion carried.

2. Announcements:

Director Burbidge shared that Michael Jameson recently passed away.

3. Public Comment:

None.

4. Business Items:

A. CivicClerk Orientation

Kelly Adams, Public Affairs Special Projects Administrator

Ms. Adams provided an overview of CivicClerk.

B. Staff Presentations

Jordy Ratkie, Parks, Culture & Recreation Coordinator

Cody Lee, Parks, Culture & Recreation Supervisor

C. Park Impact Fee Presentation

Jenny Wilson, Parks, Culture & Recreation Senior Parks Planner

Ms. Wilson gave an overview of park impact fees due to previous questions from commissioners.

D. LPCR Comprehensive Plan

Jen Burbidge, Parks, Culture & Recreation Director

Director Burbidge shared that the LPCR Comprehensive Plan was approved unanimously by City Council on August 17, 2023.

E. 2023 Workplan Update

Jen Burbidge, Parks, Culture & Recreation Director

Director Burbidge walked the commission through Work Plan updates.

5. Reports:

A. Commissioners

- Commissioner Larson inquired about a possible partnership with the YMCA at Long Lake Park.
- Commissioner Wheeler thanked staff for the summer Lacey In Tune entertainment series.

B. Chair



Vice Chair Good reported on the life and passing of Michael Jameson.

- September 14, 2023 Funeral Mass at Sacred Heart Catholic Church at 10:30 a.m., Inurnment at Tahoma National Cemetery at 2:30 p.m.
- September 15, 2023 Celebration of Life at Indian Summer Golf & Country Club 2-6 p.m.

C. Recreation Manager

Ms. Falash shared:

- An overview of successful summer programs.
- Program participation is near pre-pandemic levels.
- The RAC parking lot project bid is opening September 12, 2023.

D. Senior Parks Planner

Ms. Wilson shared:

- A contractor added two gates to the fence surrounding the Depot playground.
- Maintenance removed a section of fence at the Rainier Vista pickleball courts on the north side of the courts.
- The depot playground had its first damage of the pour in place rubber play surface. The surface is still under warranty so the vendor will cover the repairs.
- The field lighting warranty on 5 of the 6 synthetic fields at the RAC has expired. A contractor will replace the lights on the synthetic soccer and baseball fields 1-4. The new lights will come with a 5,000 hour warranty.
- Researching solutions for off-leash dog issue to present options at an upcoming meeting.
- Recently reviewed the first-round of enhancement applications to present at an upcoming meeting.
- The Lacey Youth Council started for school year, a new youth parks board member will join us soon.

E. Director

Director Burbidge shared:

- The RAC Financial Plan was approved by City Council on August 17, 2023.
- Received \$6,000 for the Financial Assistance Program from PARC Foundation of Thurston County.
- August 11, 2023 volunteer appreciation was a success.



- Working on an application for a local parks maintenance grant due September 18, 2023.
- Received 22 applications for the Recreation Supervisor recruitment; interviews will be held next week.

6. Adjourn

The meeting adjourned at 6:51 p.m.

Next Meeting:

October 4, 2023, 5:30 p.m., Council Chambers or Online

Upcoming Events:

Fall Registration Begins, September 13, 2023, 9 a.m., Online and City Hall
Children's Day, October 7, 2023, 11a.m.-2 p.m., Huntamer Park



Parks, Culture & Recreation Correspondence

Date	From	Correspondence	Response
9/9/2023	Sandy H.	And again- Two loose dogs charging around the parking lot. I got my dog into his car crate just in time. I screamed at the guy to get his dogs on leash and of course they ignored him and they disappeared down the trail. I am so freaking over these idiots. Part 2 (after initial reply): I appreciate it. I'm still waiting to see if new signs get posted, and I honestly think Parks & Rec's should consult with the actual regular dog walkers at the different parks and ask for opinions as to sign placement. Another suggestion for info gathering is to have the part time staff approach people who are walking their dogs on leash and ask if they ever have issues with off leash dogs. EVERY single person I have spoken with pretty much has had to deal with it. Many of them re-route their walk (like I do) and most are familiar with the repeat offenders. I warned a gentleman twho was walking his two dogs that particular day about the loose dogs (I had never spoken with him before but see him almost daily) and he held up a long staff that I had seen him carrying and he told me he carries it because his dogs have been attacked &/or charged before.It's ridiculous that we have to arm ourselves to walk our dogs. I have my	Oh no! So sorry to hear it. We are working on it. We've been sending part time staff out to observe and get data and we are coming up with some recommendations for the Parks Board to consider. Take Care, Jen

9/10/2023	Tamara G.	We live in the Madrona Park complex behind your facility. When there are soccer games going on, the bystanders sit on the hill under the shade. They also throw rocks at our homes, damage our fences, break windows because of throwing rocks, hit our pets with objects as well. I am reaching out to you to see what can be done about this. Does a fence need to be put in place so they can't sit in the shade? Do we need to put up signage to be respectful? Do we as homeowners need to go so far as to put deterrents on and along the fence line? It is my understanding that the other side of the fence is your property so we want to be respectful. Sometimes it is children acting like this, but sometimes it is full grown adults. We go say something when we see it happening, but my concern are repercussions that may come from such encounters. Our property is getting damaged by disrespectful people that are supposed to be enjoying the property and the game they are there to watch. Please advise what can be done.	Hi Tamara Thanks for reaching out and letting us know about this issue. Can you provide me with a bit more information? How many time has this happened? Is it happening during a specific date/time? How many neighbors is it happening to? Since we schedule the soccer fields, we can reach out to the teams who are using the fields and ask them to talk to their spectators. Thanks, Jenny Wilson
9/9/2023	Nora J.	Hello, I really hope someone can be of assistance. I'm the President of Country Club Gardens HOA and we have a serious problem when there are sports at the park. Can you please inform the coaches and have them relay the information to their players that illegally parked vehicles will be towed at the owner's expense. There are people parking at our clubhouse so our resident's guests cannot and cars blocking safe egress from Merlot Ln. It's been going on all year. I don't like having people's vehicles towed but if it continues I will. If you could communicate this it would be greatly appreciated. Even though there are signs posted I would prefer that people get a reminder before I start having vehicles towed. Thank you	Thank You. I have notified the league involved. Thanks, Douglas Briggs Jr.



LACEY PARKS
CULTURE & RECREATION

Summer Program Report

2023



PURPOSE OF ANALYSIS

provide data-driven insights on park usage, popular programs, & areas of improvement



by collecting, organizing, & interpreting program reports from Civicrec to generate figures that inform decision-making

AQUATICS - PROGRAM PARTICIPATION

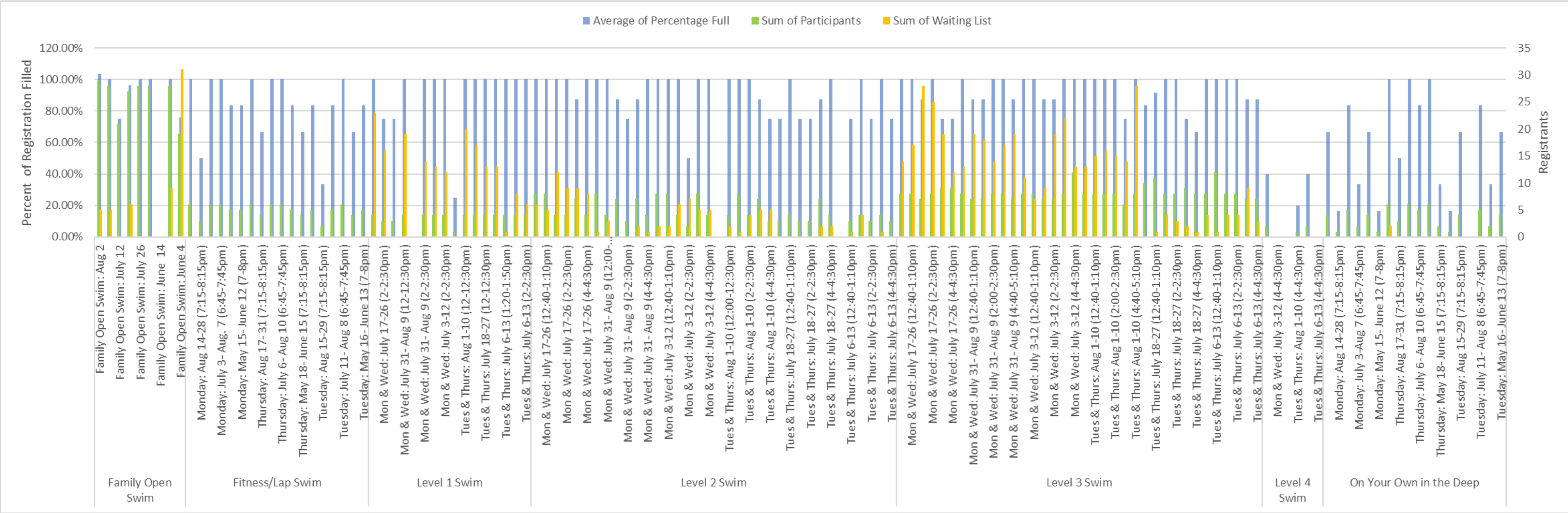


Figure 1. Aquatics Participation by Activity and Session. Blue represents the average percent of registration filled for each session, green is the sum of participants registered, and yellow is the sum of participants in each session.

AQUATICS - PROGRAM PARTICIPATION

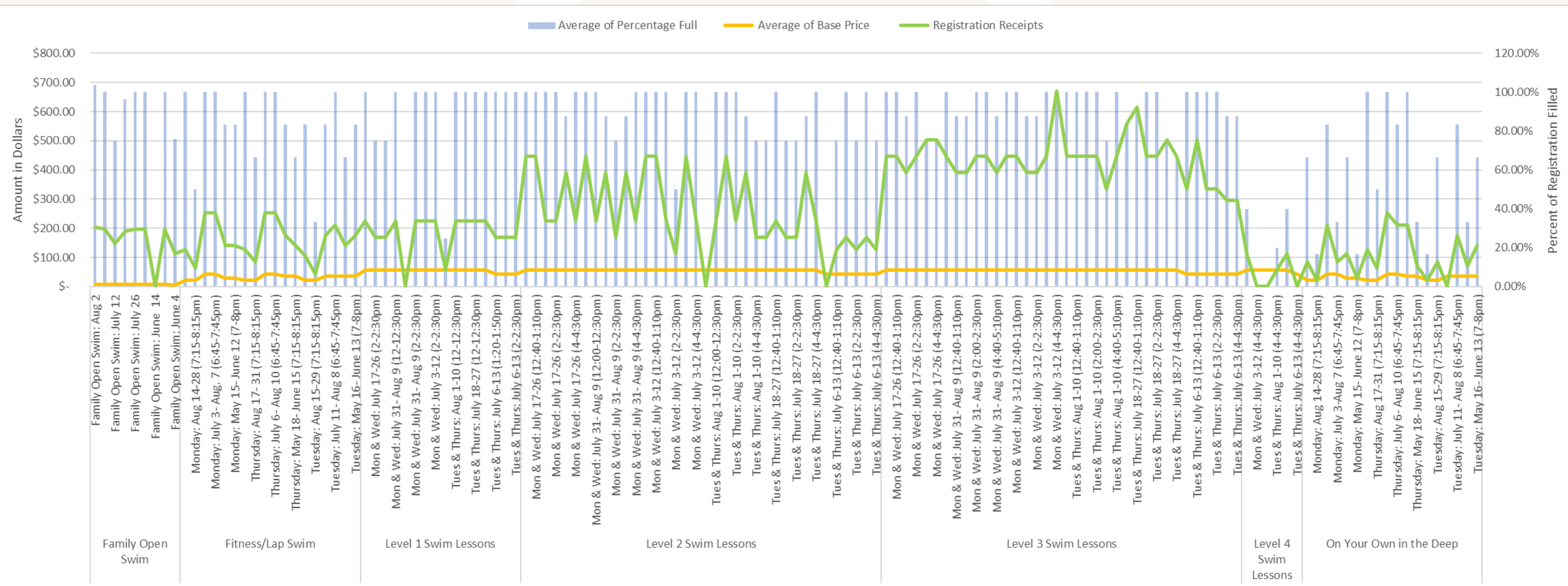


Figure 2. Aquatics Participation and Registration Receipts by Activity and Session. Bars represent the percent of registration filled in each session. Orange line is the average base price, green line is the sum of registration receipts.

AQUATICS SUMMER OVERVIEW

- **881 total participants, 776 on waitlist**
 - Lvl 3 highest participant count: 294
 - Lvl 4 lowest participant count: 5
- **highest waitlist: Swim Lessons Lvl 3 - 433**
 - Lvl 3 WL was 1.5X participants
 - Lvl 1 WL was over 3X participants
- **Avg percent full was 81%**
 - Lvl 4 lowest at 16.67%
 - Lvl 3 highest at 92.82%
- **Avg base price \$40.50**
 - Highest avg price: \$53.67 (lessons 2-4)
 - Lowest avg price: \$6.89 (family swim)
- **Total Registration Receipts: \$34,428.00**
 - Lvl 3 highest \$15,764 (35 sessions)
 - Lvl 4 lowest \$280.00 (6 sessions)
- **Total empty sessions = 8**
 - Lvl 3 & Fitness had no empty sessions
 - Lvl 4 had highest empty at 3 (1/2 of sessions)

SPORTS - PROGRAM PARTICIPATION

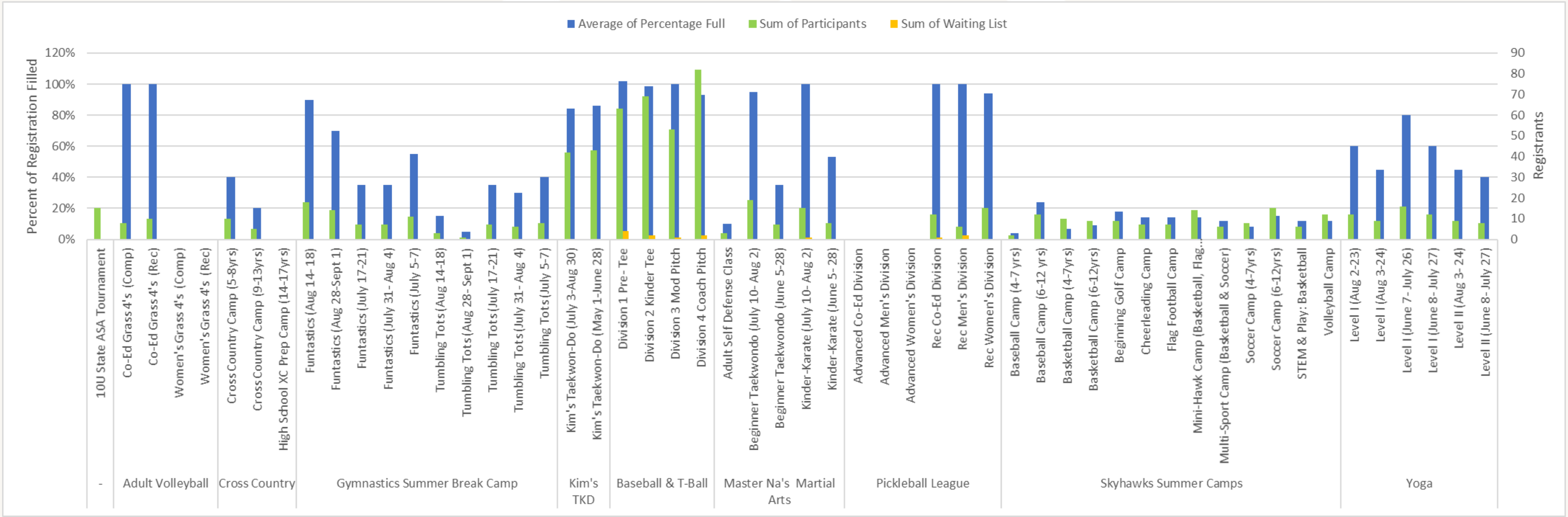


Figure 3. Sports Participation by Activity and Session. Blue represents the average percent of registration filled for each session, green is the sum of participants registered, and yellow is the sum of participants in each session.

SPORTS - PROGRAM PARTICIPATION

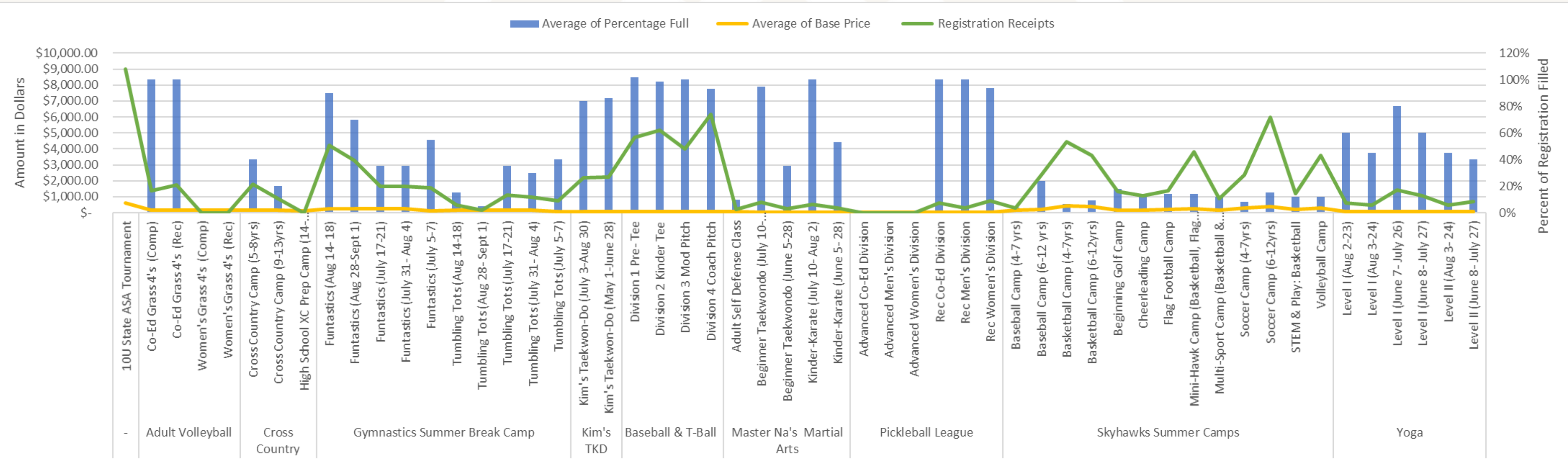


Figure 4. Sports Participation and Registration Receipts by Activity and Session. Bars represent the percent of registration filled in each session. Orange line is the average base price, green line is the sum of registration receipts.

SPORTS SUMMER OVERVIEW

- **750 total participants, 13 on waitlist**
 - Little Lacey Baseball highest participant count: 267
 - Cross Country & 10U Tournament lowest participant count: 15
- **highest waitlist: Little Lacey Baseball: 9**
 - Pickleball had 3, Master Na's had 1
 - Others all had 0
- **Avg percent full was 44%**
 - Skyhawks camps lowest at 12%
 - Little Lacey & T-ball highest at 98%
- **Avg base price \$152.56**
 - Highest avg price: \$6000 (10U State ASA tournament)
 - Lowest avg price: \$42 (Master Na's)
- **Total Registration Receipts: \$95,833.00**
 - Skyhawks camps highest \$32,369 (13 sessions)
 - Pickleball lowest \$1,650 (6 sessions)
- **Total empty sessions = 6**
 - Adult Volleyball had 2, Cross Country 1
 - Pickleball had highest empty at 3 (1/2 of sessions)
 - All others had no empty sessions

YOUTH & TEEN - PROGRAM PARTICIPATION

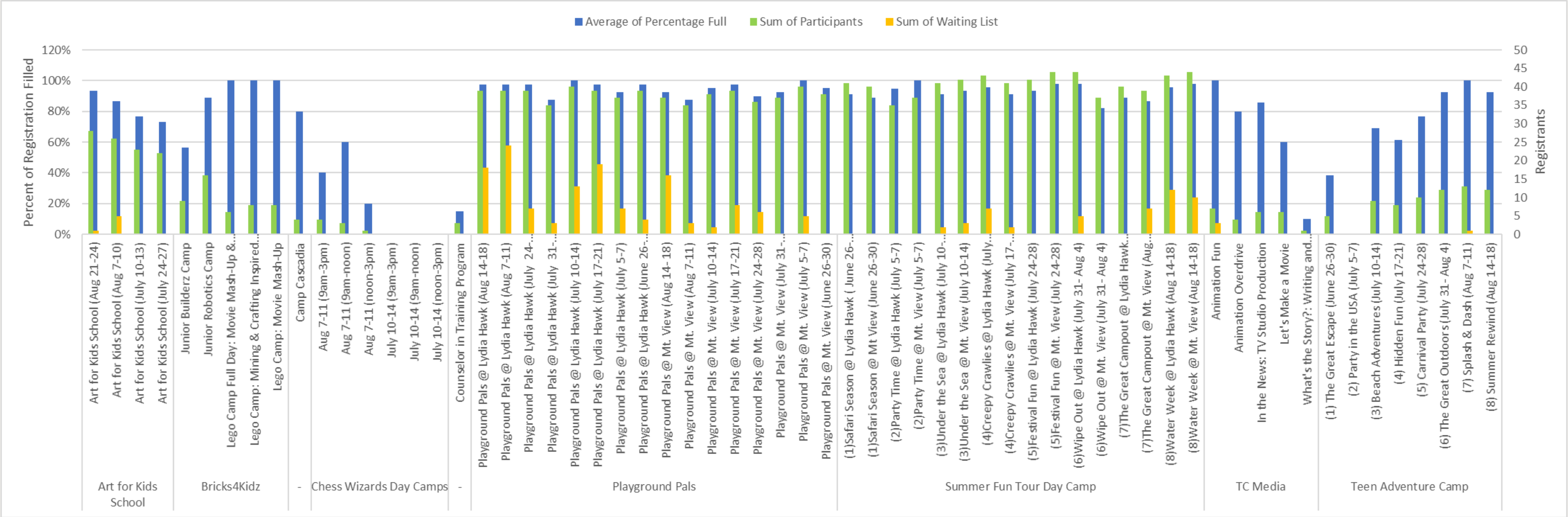


Figure 5. Youth & Teen Participation by Activity and Session. Blue represents the average percent of registration filled for each session, green is the sum of participants registered, and yellow is the sum of participants in each session.

YOUTH & TEEN - PROGRAM PARTICIPATION

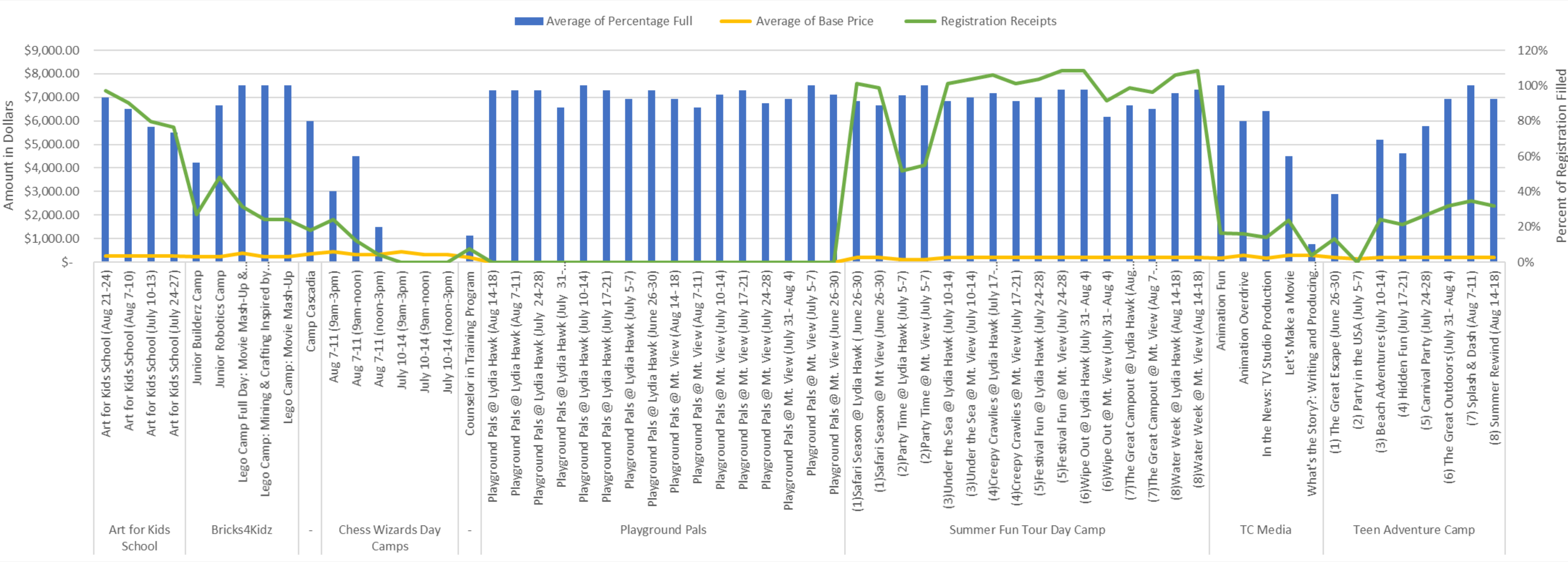


Figure 6. Youth & Teen Participation and Registration Receipts by Activity and Session. Bars represent the percent of registration filled in each session. Orange line is the average base price, green line is the sum of registration receipts.

YOUTH & TEEN SUMMER OVERVIEW

- **1,514 total participants, 193 on waitlist**
 - Summer Fun Camp highest participant count: 653
 - CIT lowest participant count: 3
- **highest waitlist: Playground Pals: 135**
 - Summer Camp had 48, Art for Kids had 6, TC Media had 3, Teen Camp had 1
 - Others all had 0
- **Avg percent full was 79%**
 - CIT lowest at 15%
 - Playground Pals highest at 95%
- **Avg base price \$171.11**
 - Highest avg price: \$356.67 (Chess)
 - Lowest avg price: \$0 (Playground Pals)
- **Total Registration Receipts: \$177,131.00**
 - Summer Fun Tour camps highest \$115,477 (16 sessions)
 - Playground pals lowest \$0 (16 sessions)
- **Total empty sessions = 4**
 - Teen Adventure Camp had 1
 - Chess Wizards had highest empty at 3 (1/2 of sessions)
 - All others had no empty sessions

ADULT CULTURAL - PROGRAM PARTICIPATION

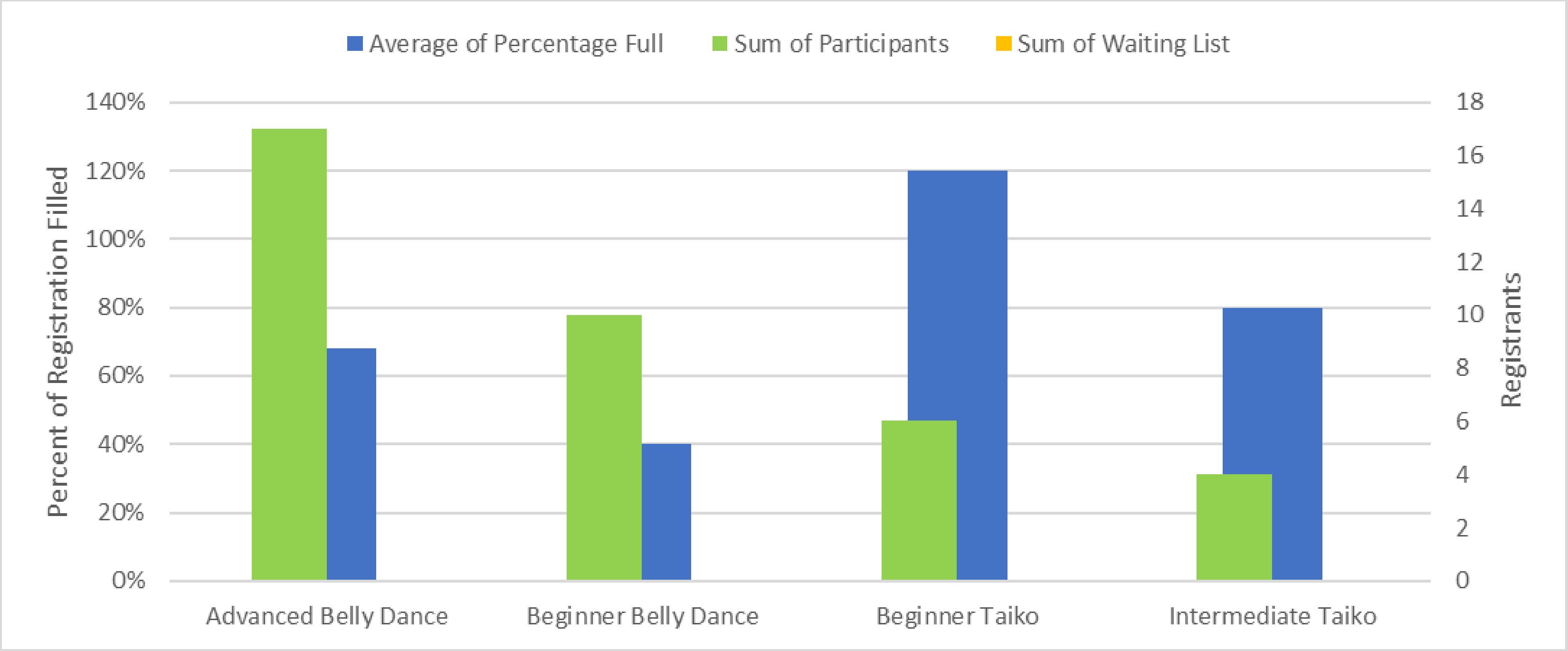


Figure 7. Adult Cultural Participation by Activity and Session. Blue represents the average percent of registration filled for each session, green is the sum of participants registered, and yellow is the sum of participants in each session.

ADULT CULTURAL - PROGRAM PARTICIPATION

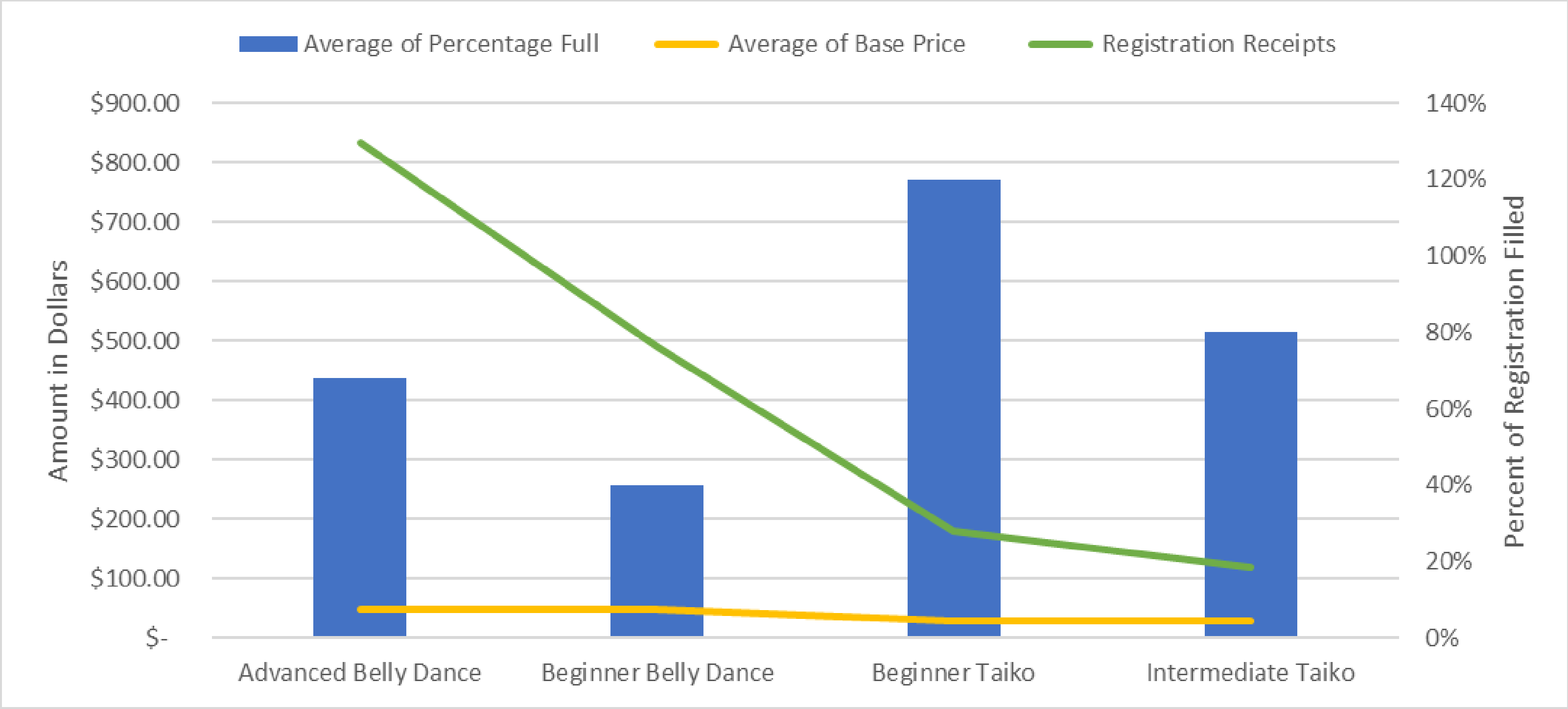


Figure 8. Adult Cultural Participation and Registration Receipts by Activity and Session. Bars represent the percent of registration filled in each session. Orange line is the average base price, green line is the sum of registration receipts.

ADULT CULTURAL SUMMER OVERVIEW

- **37 total participants**
 - Belly Dance highest participant count: 27
 - Taiko lowest participant count: 10
- **no waitlisted registrants**
- **Avg percent full was 77%**
 - Belly Dance lowest at 54%
 - Taiko highest at 100%
- **Avg base price \$39.50**
 - Highest avg price: \$49 (Belly Dance)
 - Lowest avg price: \$30 (Taiko Drum)
- **Total Registration Receipts: \$1,623.00**
 - Belly Dance highest \$1,323 (2 sessions)
 - Taiko drum lowest \$300 (2 sessions)
- **Total empty sessions = 0**
 - Beginner Taiko was 120% full

FIRST AID/CPR - PROGRAM PARTICIPATION

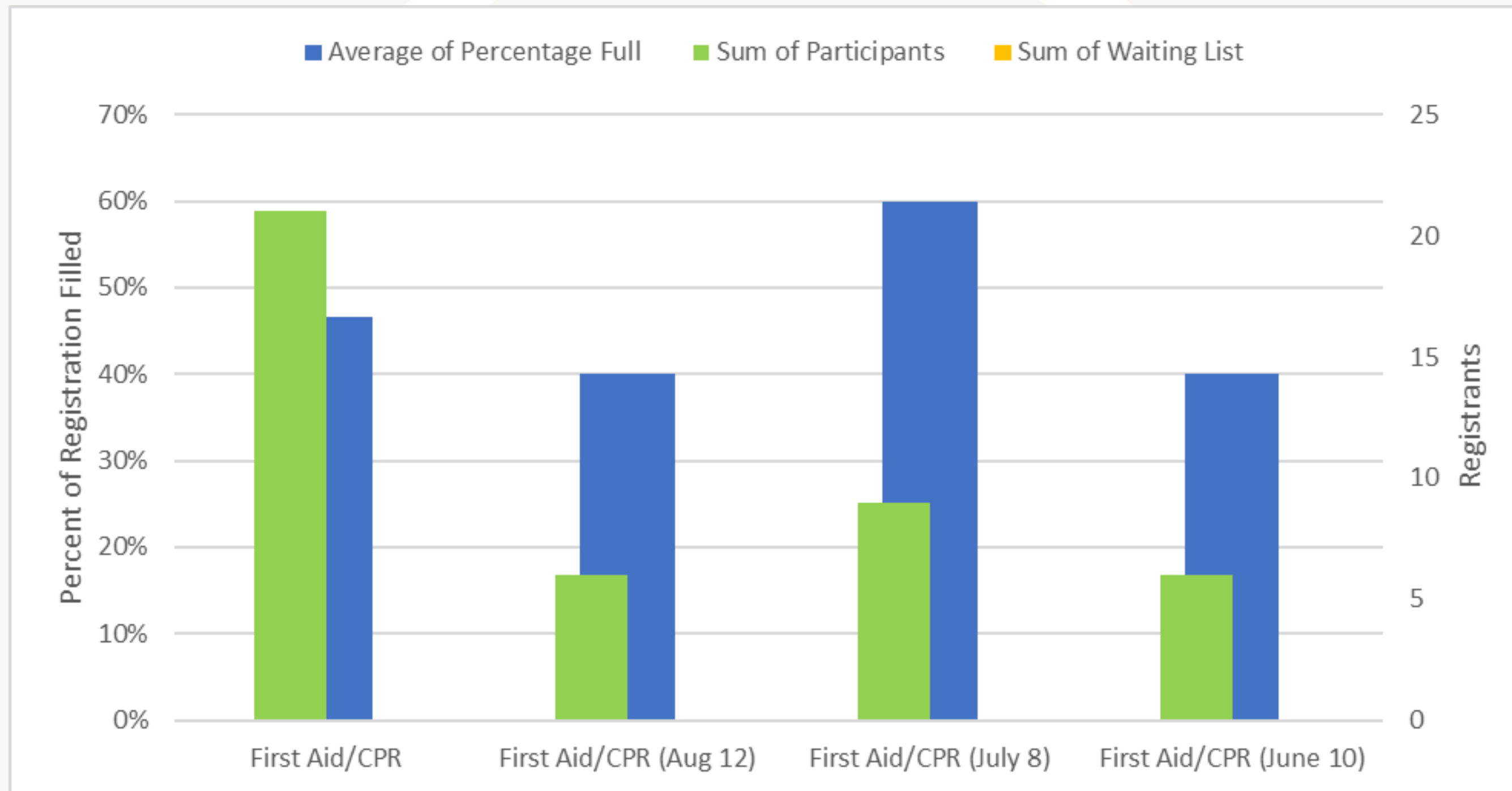


Figure 9. First Aid/CPR Participation by Activity and Session. Blue represents the average percent of registration filled for each session, green is the sum of participants registered, and yellow is the sum of participants in each session.

FIRST AID/CPR - PROGRAM PARTICIPATION

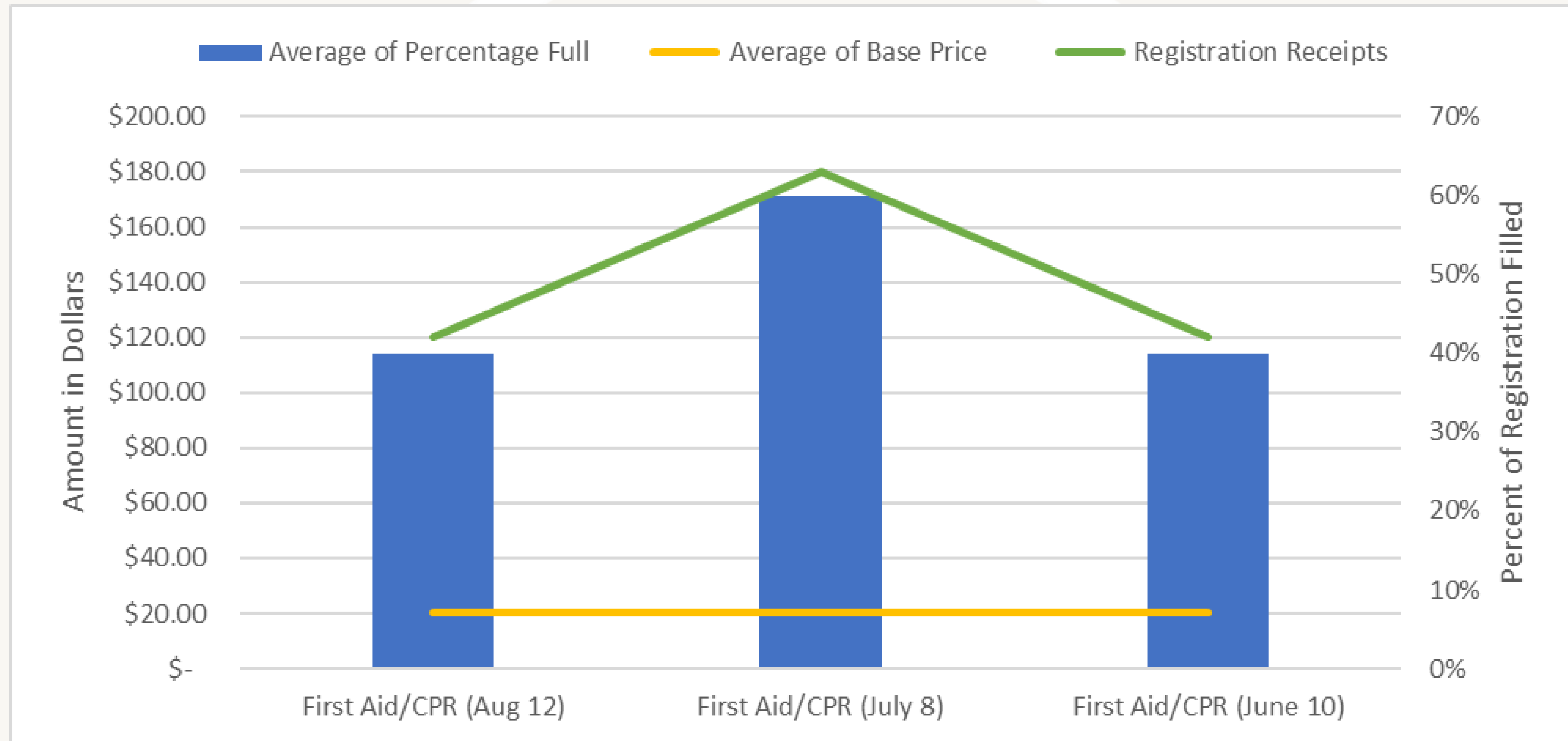


Figure 10. First Aid/CPR Participation and Registration Receipts by Activity and Session. Bars represent the percent of registration filled in each session. Orange line is the average base price, green line is the sum of registration receipts.

FIRST AID/CPR SUMMER OVERVIEW

- **21 total participants**
 - July highest participant count: 9
 - June & Aug participant count: 6
- **no waitlisted registrants**
- **Avg percent full was 47%**
 - June & Aug lowest at 40%
 - July highest at 60%
- **Avg base price \$20**
- **Total Registration Receipts: \$420.00**
 - July highest \$180
 - others were \$120
- **Total empty sessions = 0**

TRIPS & TOURS - PROGRAM PARTICIPATION

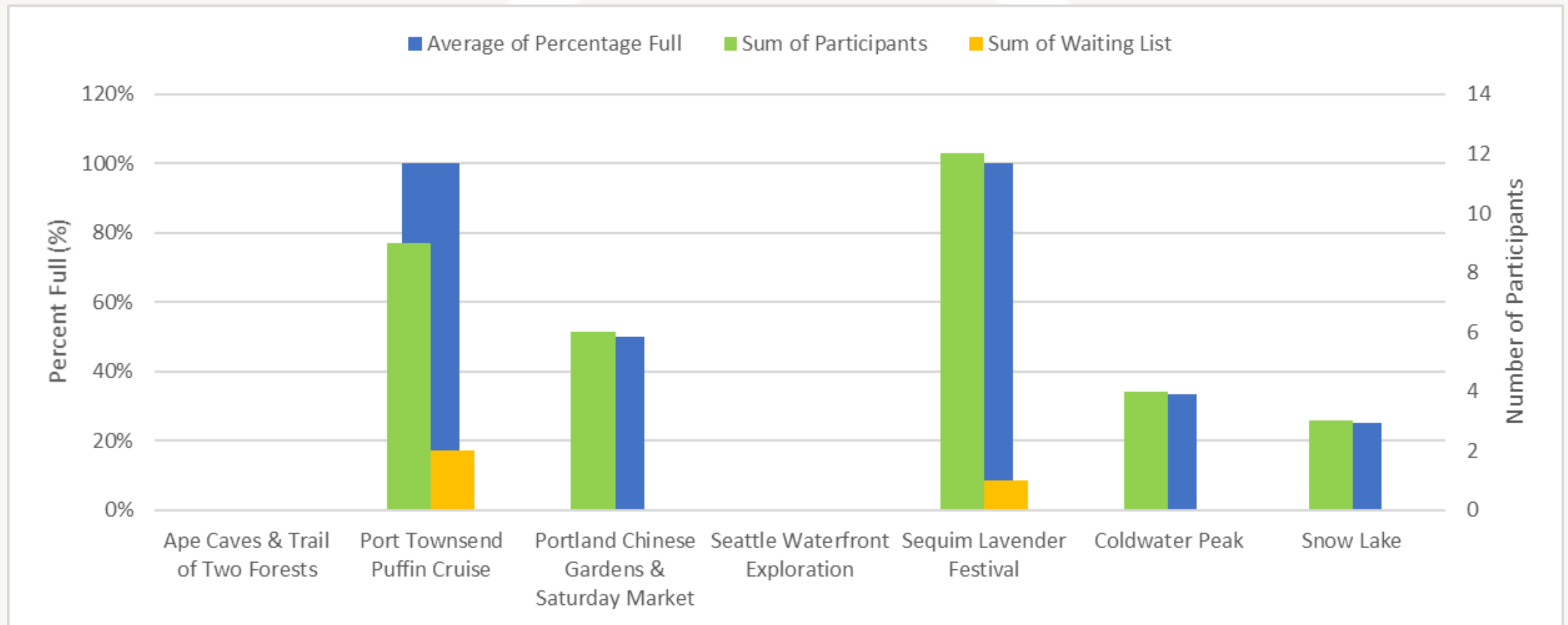


Figure 11. Trips & Tours Participation by Activity and Session. Blue represents the average percent of registration filled for each session, green is the sum of participants registered, and yellow is the sum of participants in each session.

TRIPS & TOURS - PROGRAM PARTICIPATION

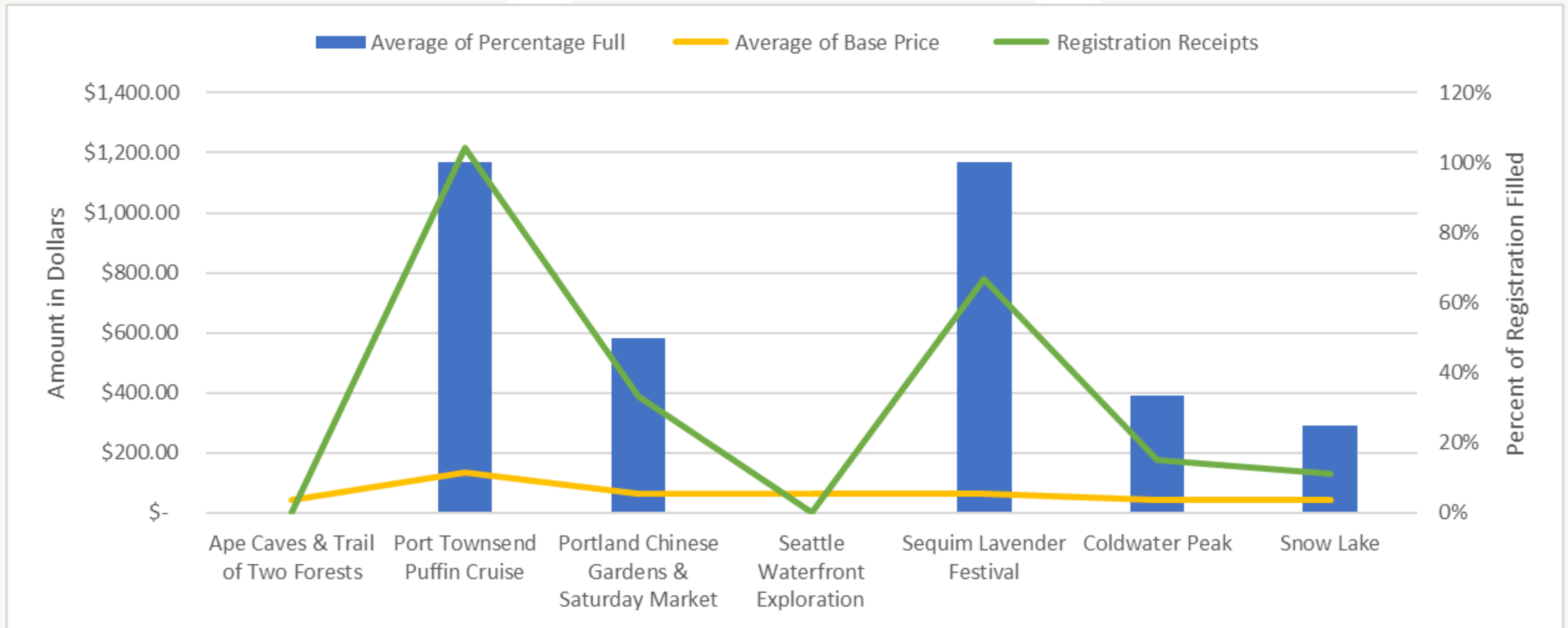


Figure 12. Trips & Tours Participation and Registration Receipts by Activity and Session. Bars represent the percent of registration filled in each session. Orange line is the average base price, green line is the sum of registration receipts.

TRIPS & TOURS SUMMER OVERVIEW

- **34 total participants, 3 on waitlist**
 - Sequim Lavender festival highest participant count: 12
 - Seattle Waterfront & Ape Caves lowest participant count: 0
- **highest waitlist: Puffin Cruise: 2**
 - Sequim Lavender Festival had 1
 - Others all had 0
- **Avg percent full was 44%**
 - Ape Caves & Seattle Waterfront lowest at 0%
 - Sequim Lavender & Puffin Cruise highest at 100%
- **Avg base price \$66**
 - Highest avg price: \$135 (Puffin Cruise)
 - Lowest avg price: \$44 (Ape Caves, & Hikes)
- **Total Registration Receipts: \$2,693.00**
 - Puffin Cruise highest \$1,215
 - Seattle waterfront & Ape caves lowest \$0
- **Total empty sessions = 2**
 - Seattle waterfront & Ape Caves were empty

SPECIAL EVENTS - ATTENDANCE

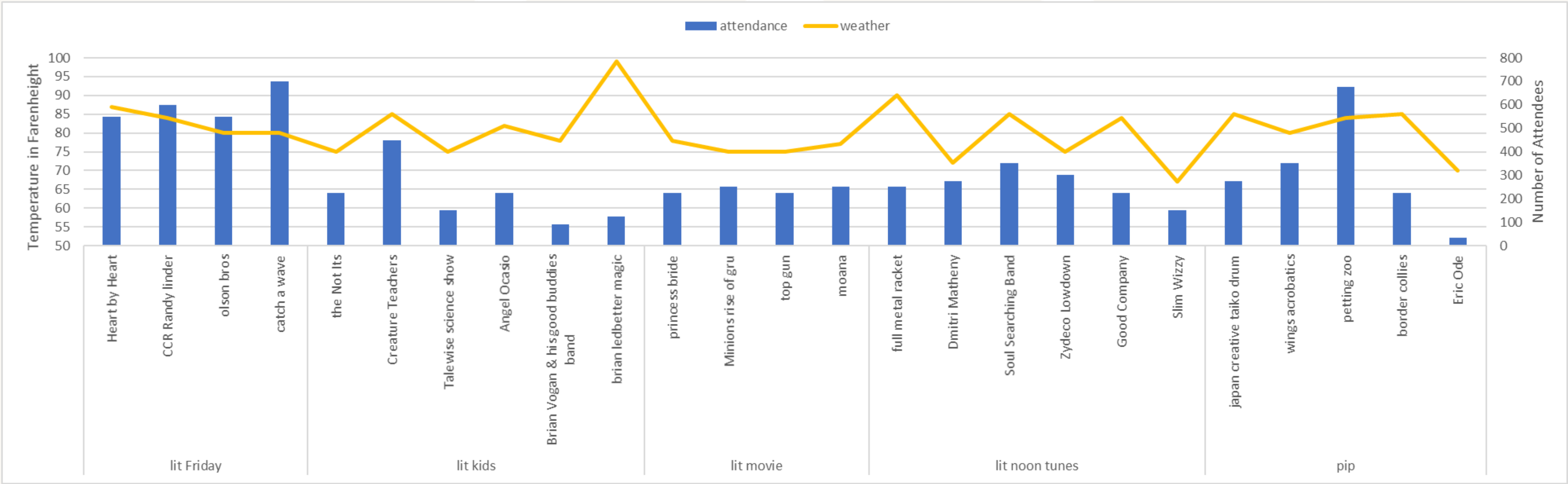


Figure 13. Special Events Estimated Participation by Activity and Session. Blue represents the average clicker counter count of attendees at each event. Yellow represents the average temperature during the event.

SPECIAL EVENTS PARTICIPATION OVERVIEW

- **7,600 total attendees at LIT & PIP**
 - LIT Friday Concerts highest attendance count: 2,400 (600 on average)
 - LIT Movies lowest attendance count: 950
 - Estimated 20,000 attendees at July 3rd
- **Avg temperature was 79.5°F**
 - Highest was 90°F on 7/5
 - Full Metal Racket 250 attendance
 - Lowest was 67°F on 8/9
 - Slim Wizzy 150 attendance
- **Avg attendance was 317**
 - Highest overall: 700 (Catch a Wave)
 - Lowest overall: 35 (Eric Ode)
- **Week 3 (Jun 18-21) had highest average attendance: 465**
 - Week 6 & 7 lowest averages (week 7 is just a Tuesday)
 - Week 6 (Aug 8-10): avg 92
 - Week 3 total attendance was 2,325
- **PIP average attendance: 312, LIT average attendance: 318**
 - PIP Total is 1,560
 - LIT Total is 6,040

SPECIAL EVENTS - EXPENSES & REVENUE

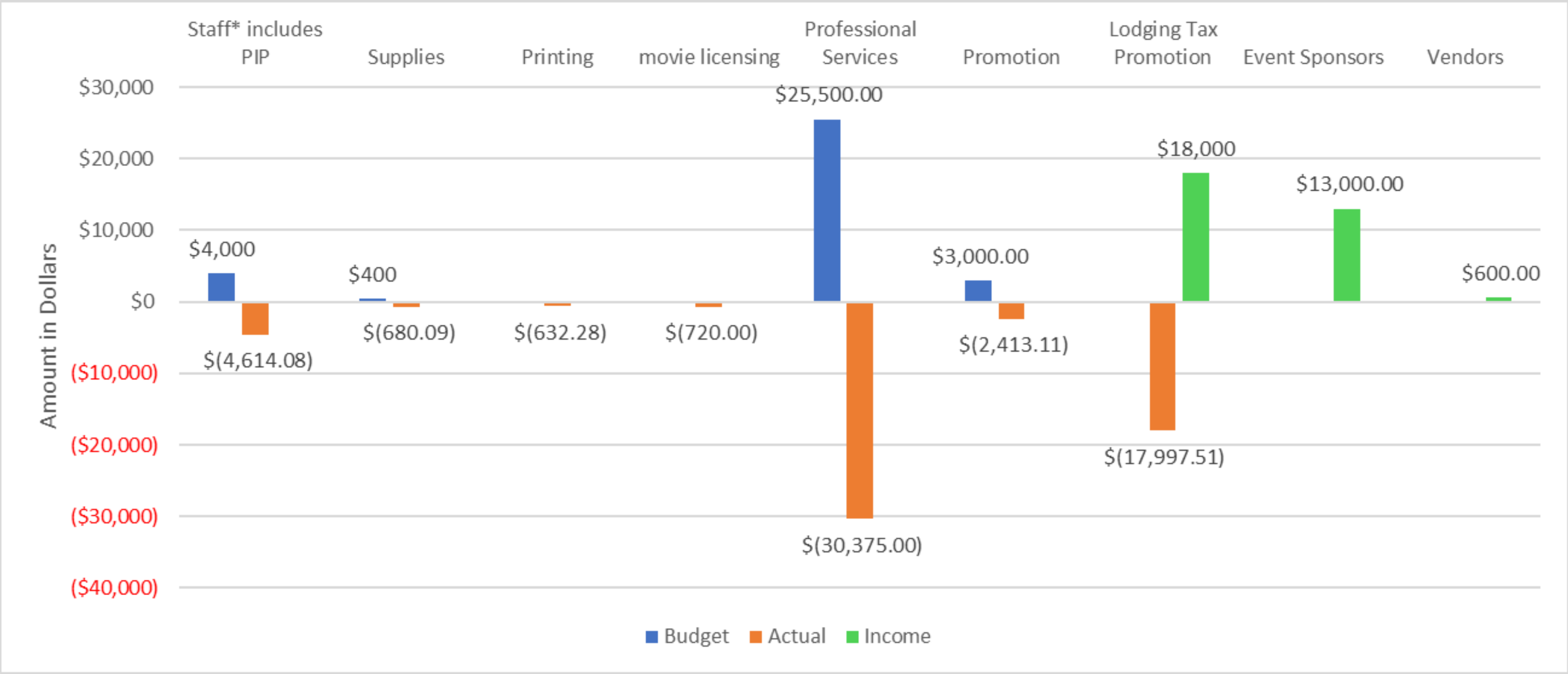


Figure 14. Special Events Budget, Expenses, & Income for Lacey In Tune. Blue represents the amount budgeted, orange represents actual event expenses, & green represents event income.

*Note that staff includes Play in the Parks events.

SPECIAL EVENTS - EXPENSES & REVENUE

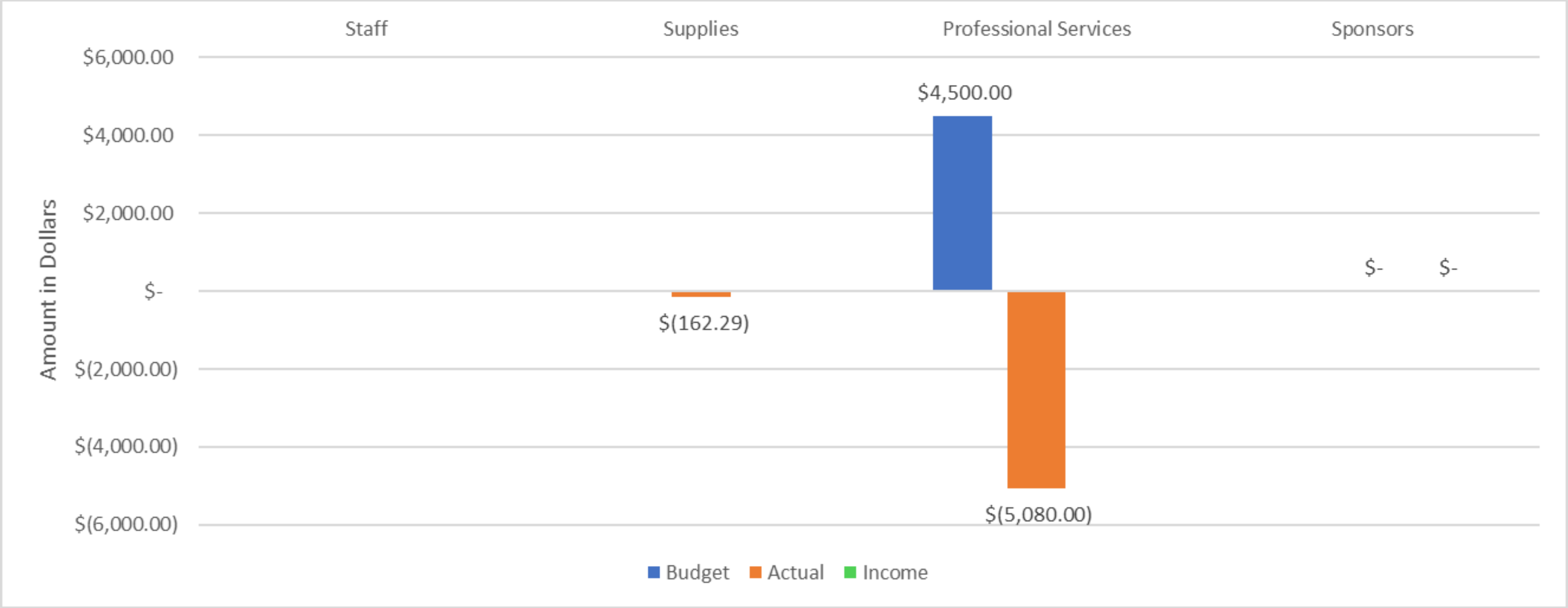


Figure 15. Special Events Budget, Expenses, & Income for Play in the Parks. Blue represents the amount budgeted, orange represents actual event expenses, & green represents event income. *Note that staff is included in Lacey in Tune budget.

SPECIAL EVENTS - EXPENSES & REVENUE

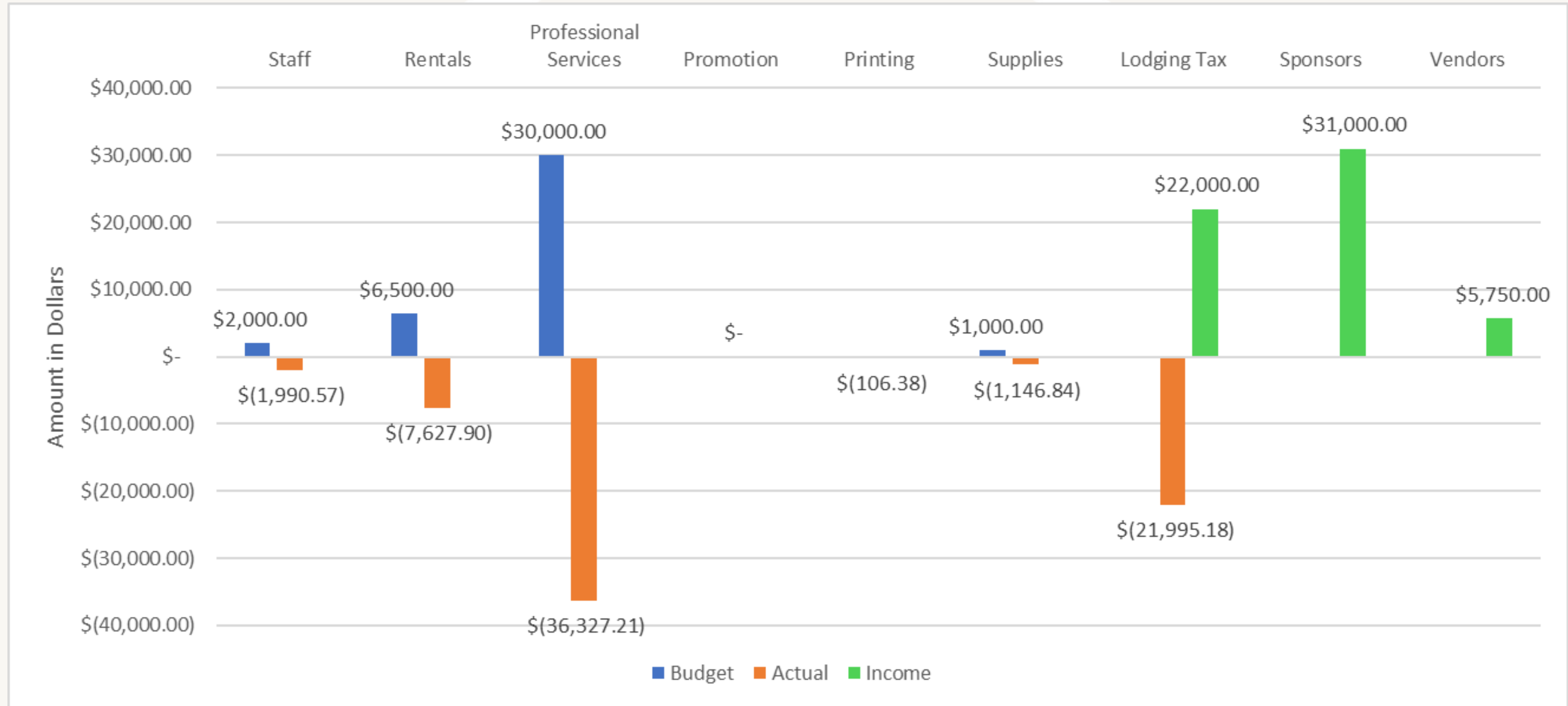


Figure 16. Special Events Budget, Expenses, & Income for July 3rd Fireworks Spectacular. Blue represents the amount budgeted, orange represents actual event expenses, & green represents event income.

SPECIAL EVENTS BUDGET OVERVIEW

- **Lacey in Tune - \$25,832.07 overall loss**

- Budgeted \$32,900, Sponsor revenue \$13,000, and \$600 from vendors
- \$57,432.07 in expenses
 - greatest was for professional services \$30,375
 - least was for printing: \$632.28
- Highest loss was professional services: \$4,875

- **Play in the Parks - \$5,242.29 overall loss**

- budgeted \$4,500, no sponsors or vendors
- \$5,242.29 in expenses
 - \$5,080 in professional services
 - \$162.29 in supplies

- **3rd of July - \$10,444.08 overall loss**

- Budgeted \$39,500, Sponsor revenue \$31,000, \$5,750 from vendors
- \$69,194.08 in expenses
 - greatest was professional services \$36,327.21
 - printing was the least at \$106.38
- Greatest loss was for professional services: \$6,327.21

ALL SUMMER PROGRAMS OVERVIEW*

- **3,237 total participants, 985 on waitlist**
 - summer fun tour camp highest participant count: 653, 93% full
 - Seattle waterfront & ape caves trips were empty
- **highest waitlist: Aquatics - 776**
 - lowest: First Aid & Adult Cultural: 0
- **Avg percent full was 70%**
 - Aquatics highest avg % full: 81%
 - Trips & Tours lowest avg % full: 44%
- **Avg base price \$93.57**
 - Highest avg price: \$600 (10U State ASA Tournament)
 - Lowest avg price: \$0 (playground pals)
- **Total Registration Receipts: \$312,128.00**
 - Summer Camp highest \$115,477
- **Total empty sessions = 20**
 - total number of sessions: 269
 - Aquatics: 139, Sports: 54, Youth: 62
 - Trips: 7, First Aid: 3, Adult: 4
 - Pickleball, Chess, & Lvl 4 swim had 3 empty sessions each

*not including special events

LPCR 2023 SUMMER PROGRAM REPORT

Full data & analysis spreadsheet is available to view. Email kshaffer@ci.lacey.wa.us to request a copy.

Enhancement Program

For the August 2023 Enhancement Program review, there were four applications submitted. Two applications were approved, one is on hold, and one will be completed as a City project.

William A. Bush Park Playground Equipment Replacement - Approved

The Enhancement Program Committee accepted this donation/sponsorship.

Gateway Rotary pledged \$110,000 toward the partial replacement costs of playground equipment at William A. Bush Park for ages 5-12. The remaining project costs were submitted in the 2024 budget. The playground equipment at Bush Park is aging and in need of replacement. The Public Works Capital Projects team will oversee the professional installation of the new play equipment. The donation will be contingent upon a sponsorship agreement coming to the parks board for approval in the future. Preliminary sponsorship terms include:

- Gateway Rotary recognition sign (maintained by Gateway Rotary)
- Gateway Rotary logo on the play structure
- Participation in the community engagement process to select the equipment.

Portable Stadium Benches - Approved

The Enhancement Program Committee accepted the donation. The benches are in good condition and useable at sports facilities.

Black Hills Junior Football League, a club no longer in operation, wants to donate two large portable stadium-style benches to the City. Staff would need to pick up and relocate the benches to a City facility, possibly at the RAC.

William Ives Trail Little Free Library – On Hold

The Enhancement Program Committee will hold this request for approximately six months. Waiting will give staff time to assess the success and/or challenges of the new little library at Wonderwood Park.

The Junior League of Olympia would like to add a little free library at the William Ives Trail. The club is the adopt-a-trail sponsor for the site and proposed installing a small wooden library.

Woodland Creek Community Park Disc Golf Course Signage – Done as a City Project

South Puget Sound Disc Golf Association proposed adding four signs to warn park users they are entering a disc golf course. They were offering to make, pay for, and install the signs.

The Enhancement Program committee decided this needed further research and should be a City project. Staff worked with the City's insurance provider on the sign wording and will professionally print and install the signs with input from the association on preferred sign locations.

OCTOBER PROGRAM UPDATES

AQUATICS & VOLUNTEERS:

- Fall swim lessons start October 1 and are full with an extensive waitlist. Two new staff were hired and will start their training process on October 1.
- Construction at River Ridge High School Pool has caused some re-location of the high school swim teams. This means our aquatic fitness classes that were supposed to start September 18 have been cancelled for at least two weeks.

SPECIAL EVENTS:

Our summer feedback is here! The Lacey in Tune survey received 73 responses. 35% of people heard about our summer events from the Lacey Parks e-newsletter, and over 18% of people were new to Lacey Parks programs. We are eager to incorporate the feedback we received from the survey for next year's series.

Fall has officially started and planning for Children's Day is in full swing! Our theme this year is bugs. The event is now full with over 50 activity booths, 5 food vendors, two interactive bug displays, and more! Children's Day will also feature special visits from Insect Safari and Portland Insectarium. We are also gearing up for the holiday events: Signing Santa, the Lacey Lighted Parade & Tree Lighting, and Breakfast with Santa.

We are also happy to announce that the Lacey Spring Fun Fair was selected by the Washington Festivals & Events Association Awards Committee as the winner of the Event of the Year for South Puget Sound, which is one of WFEA's nine regions in the State. We will be recognized at the WFEA Annual Awards dinner on Tuesday, October 10 at 5:30 p.m. at the Vasa Events Center in Issaquah and Fun Fair is automatically nominated for the Washington State Event of the Year, which will be announced that evening. This is exciting as Lacey Spring Fun Fair is one of the city's longest running festivals celebrating 35 years this past spring. It has been led by an all-volunteer committee until 2019 when the city took the lead, with this amazing volunteer group still heavily participating.

COMMUNITY RECREATION:

Summer programs wrapped up and overall programs went great! Our youth programs were hugely successful and continue to grow back to 2019 numbers, our overall net registration increased from last year. The numbers below are a quick look at how summer programs fared.

- 82 kids per week at two summer camp sites
- \$116,000 in net registration fees
- 27 weeks of scholarships for campers
- Around 600 kids served over 8 weeks for Playground Pals
- Around 200 registrations for week-long special interest camps
- 25-35 part-time staffers onboard to run camps

As we roll in to Fall, we will be turning our attention to our community recreation programs. We are working to find some new opportunities for teens, while continuing to grow our other programs. We

are bringing on a new art instructor here in the next couple of weeks, she will begin teaching classes in the winter.

FACILITIES & PARK RENTALS:

Shelter rentals at the RAC, Rainier Vista, and Woodland Creek saw 80 individual rentals in September, and brought in \$5,350.00 in fees. The Depot had 11 rentals and brought in an additional \$1,200.00.

Rentals at Huntamer Park are winding down for the year. Two more state agencies held all staff events. Capital Injury Law hosted a client appreciation event on September 16th. Mustangs West Club hosted their annual car show at the park on September 24th.

The Jacob Smith House had 9 rentals in June, totaling \$5,192.00. Beginning in mid-September, it will be home to dance classes programmed by our Community Recreation team on Mondays. It was in use 12/30 days.

The Community Center saw 44 private rentals and 22 separate recreation classes come through the building, bringing in \$19,819.00 in fees. It was in use 28/30 days.

Facility rentals brought in \$32,611.00 in rental fees for September.

REGIONAL ATHLETIC COMPLEX:

September Highlights

54 Total Tournament (Jan-Sept) Total Revenue \$120,961.00

99 September Softball Bookings (Jan-August total bookings 1241)

196 September Soccer Bookings (Jan-August total Bookings 1151)

2 Ultimate Tournaments Total revenue of \$4184.00

Reach the Beach Bike event and Fastenal 5K run

Ultimate Frisbee League started up on Monday nights

Coming in October

Sept 30/Oct 1 October fest Fastpitch tournament

Oct 7/8 Co-ed Do-Over Slowpitch tournament

Oct 14/15 Co-ed Do-Over Slowpitch tournament continued

Oct 21/22 USSSA Fright Fest Slowpitch Tournament and SWSA Socctober Fest soccer tournament

Oct 28/29 WSL Fright Night Slowpitch Tournament

YOUTH & ADULT SPORTS:

Fall programs are set to begin this upcoming week. We are excited to be running a new program this fall, archery tag has joined the list for sport offerings and is nearly full after three days of registration starting. Our other programs include floorball, yoga, cross country, martial arts and Skyhawk's camps.

As a city our sport sprouts will begin the week of 9/18, we will be offering Basketball and Soccer for children 3 years old to 6 years old. Our coaches will be Byron, Nikki, Josh and Payton.

We have also begun our registration for Lacey Youth Basketball. This year we will be offering divisions for grades kindergarten to 6th grade. We will also be running our first ever boys division and girls division for the 6th grade groups.

This month so far, we have added 2 additional adult volunteers to our program, looking forward to adding more as basketball gets closer to starting.

Wonderwood Park Little Library



Wonderwood Park Little Library



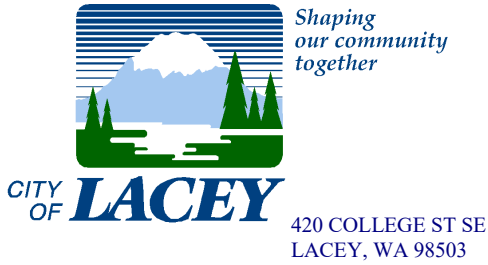
Wonderwood Park Little Library



Lacey Parks Board
2023 WORK PLAN
Approved 12/7/2022, Updated 9/6/2023

Task	Responsible Commissioner	Status	Target Completion date
ONGOING			
1. Parks, Culture & Recreation Staff Updates			
2. Parks, Culture & Recreation, Community Buildings, and RAC Annual Department Budget			
3. Annual Capital Facilities Plan Update			
4. Grant Opportunities			
5. July is Parks & Recreation Month			
CONSTRUCTION PROJECTS			
6. Woodland Creek Park Bridge & Fencing	All	Upcoming agenda	December 2023
7. RAC Parking Lot Construction	All	Upcoming agenda	July 2024
8. Outdoor Ping Pong tables	All	Upcoming agenda	July 2024
9. Wonderwood Park Trail & Court Upgrades (Sunset)	All	Upcoming agenda	July 2024
SPECIAL PROJECTS			
10. Parks, Culture & Recreation Comprehensive Plan Update	All	Complete	August 2023
11. Park Facilities Security Camera Expansions	All	Upcoming agenda	July 2024
12. Parks Volunteer Program	All	Complete	July 2023
13. Enhancement Program	All	Complete	May 2023
14. Wildlife Information	Chair Goodwin and Vice Chair Good	Upcoming agenda	December 2023
15. Community Garden Pilot Project / WCFF	All	In progress	December 2024
16. Greg Cuoio Park Phase 1A Construction	All	Upcoming agenda	June 2024
17. Dogs off leash issues	All	Upcoming agenda	December 2023
18. Sponsorship Policy update	All	Complete	February 2023
19. Financial Assistance Policy review	All	Complete	April 2023
20. InterCity Transit Walk N Roll Partnership	Chair Goodwin	Upcoming agenda	December 2023
21. Senior Services for South Sound Agreement	All	Upcoming agenda	December 2023
PARK RULES			
22. Metal Detecting Update	All	Upcoming agenda	December 2023
23. Ebikes & Scooters Update	All	Upcoming agenda	December 2023
24. Affixing Signs Update	All	Upcoming agenda	December 2023
25. Park Signage Update	All	In progress	December 2023
PLANNING			
26. RAC Phase 3 Preliminary Design	All	Upcoming agenda	December 2023
27. NTPS Young Child & Family Center feasibility	All	In progress	December 2023

Task	Responsible Commissioner	Status	Target Completion date
28. RAC Financial Plan update	All	Complete	May 2023
29. Lake Lois Habitat Reserve – update interpretive signage & brochure	All	Upcoming agenda	December 2023
30. Greg Cuoio Park Phase 1A Design & Financial Plan	All	In progress	October 2023
31.			
32.			
33.			
34.			
35.			



CITY COUNCIL
ANDY RYDER
Mayor
MALCOLM MILLER
Deputy Mayor

LENNY GREENSTEIN
MICHAEL STEADMAN
CAROLYN COX
ED KUNKEL
ROBIN VAZQUEZ

CITY MANAGER
RICK WALK

August 31, 2023

Ashley Chandler, President
PARC Foundation of Thurston County
723 Eastside Street NE
Olympia, WA 98506

Dear Ashley and Trustees,

The Parks, Culture & Recreation Department and the Board of Parks, Culture & Recreation thank you so much for your generous donation during the calendar year of 2023:

- \$6,000 for financial assistance for youth programs

With your donation, we will be able to continue to offer free and reduced program access for families in need. Again, we are so grateful for your contribution.

We acknowledge that no goods or services were provided to you in return for your charitable contribution valued at \$6,000. The entire amount of your contribution may be used for tax reporting to the full extent allowed by the IRS.

Thank you again for your very kind donation.

Most Sincerely,

Jennifer Burbidge, Director
Lacey Parks, Culture & Recreation
420 College St SE
Lacey, WA 98503
Tax ID 91-0819427

Wendy Goodwin, Chair
Board of Parks, Culture & Recreation

