City of Lacey, Washington
Historical Commission Agenda

Refer to the bottom of the agenda for meeting information.

Wednesday, October 18, 2023	6:00 PM	Council Chambers and Online

Call to Order

Roll Call

1. **Approval of Agenda and Minutes:**
   A. Approval of Agenda*
   B. Approval of August 16, 2023 Meeting Minutes*
   C. Approval of September 15, 2023 Meeting Minutes*
2. **Announcements:**
3. **Public Comment:**

   Please refer to the bottom of the agenda for instructions on how to provide public comment.
4. **Business Items:**
   A. **2024 Chair/Vice Chair Nominations***
      Erin Quinn Valcho, Museum Curator
   B. **Draft 2024 Work Plan**
      Erin Quinn Valcho, Museum Curator
   C. **RAC Kiosk Project**
      Erin Quinn Valcho, Museum Curator
   D. **Lacey Museum & Cultural Center Funding Strategy Committee**
      Erin Quinn Valcho, Museum Curator
   E. **City Council Land Acknowledgment Policy***
      Erin Quinn Valcho, Museum Curator
5. **Reports:**
   A. Lacey Historical Society
   B. Policy StEPs Committee

C. Commissioners

D. Chair

E. Museum Curator

F. Director

6. Adjourn

Next Meetings:

Lacey Museum & Cultural Center Funding Strategy Committee Meeting Thursday, October 26, 2023 9:00 a.m., Council chambers or online
Historical Commission Meeting Wednesday, November 15, 2023 6:00 p.m., Council chambers or online

Upcoming Events:

Lacey Historical Society Annual Meeting, October 24, 2023 6:30 p.m., Lacey Community Center
A Confluence of Conservation: A History of the Nisqually Delta and the US Fish and Wildlife Service, November 8, 2023 6:30 p.m., Council chambers or online

**Items that require Commission action*

Attend Remote or In Person
There are several ways to attend the Historical Commission Meeting:

In Person:	Council Chambers at Lacey City Hall 420 College Street SE, Lacey, WA 98503
Zoom:	https://us02web.zoom.us/j/85976939319
Website:	https://cityoflacey.org/government/public-meetings/
YouTube:	https://www.youtube.com/watch?v=nUfZBoMzFRw
Phone:	(888) 788-0099 or (877) 853-5247 (Webinar ID 859 7693 9319)

Verbal Public Comment
The opportunity for verbal public comment is available in-person or by Zoom:

In Person:	Use the sign-up sheet in Council Chambers
Zoom:	Preregister using the following Zoom link no later than two hours prior to the meeting: https://us02web.zoom.us/j/85976939319

Instructions and access details will be provided once registration is complete.

Written Public Comment

Please submit written public comment at https://laceyparks.org/lacey-museum/historical-commission up to two hours prior to the start of the meeting. Public comments received by the deadline will be sent to Commissioners prior to the meeting, but will not be read at the meeting.

Emailed correspondence that is received throughout the month will be included in the next available Historical Commission packet under Public Comment.

City of Lacey, Washington
Historical Commission Minutes
Wednesday, August 16, 2023 - Council Chambers and Online

Roll Call

Commissioners Present: Kimberly Goetz (6:01 p.m.), Jon Halvorson, Ed Holm, Jim Keogh, Alan Tyler, and Kevin Wyckoff
Commissioners Excused: None
Commissioners Unexcused:Tula'i Patane

Staff Present: Jen Burbidge, Kelly Adams, and Sarah Smith, Parks, Culture & Recreation Executive Assistant.

Call to Order

The meeting was called to order by Chair Keogh at 6:00 p.m.

1. **Approval of Agenda and Previous Minutes:**

A. **Agenda**

Commissioner Halvorson made a motion to approve the agenda as written. Commissioner Holm seconded. Motion carried.

B. **Meeting minutes from July 19, 2023**

Commissioner Halvorson made a motion to approve the minutes as written. Commissioner Goetz seconded. Motion carried.

2. **Announcements**

Ms. Quinn Valcho will not be in attendance this evening.

3. **Public Comment:**

None.

4. Business Items:

A. **CivicClerk Orientation**
Kelly Adams, Public Affairs Projects Administrator

Ms. Burbidge mentioned there have been some changes to the agenda structure in order to make them more consistent with other boards and commissions within the City.

B. **New Museum Project**
Jennifer Burbidge, Parks, Culture and Recreation Director

Ms. Burbidge has set up a bi-monthly stakeholder committee to focus on funding strategy for the new Museum & Cultural Center. The first meeting, intended for August 4, 2023 has been moved to Thursday, August 31, 2023 at 9:00 a.m. at City Hall (or Zoom).

C. **Lacey Depot/Food Truck Plaza**
Jennifer Burbidge, Parks, Culture and Recreation Director

The site has been busy with depot rentals, first Fridays and 4th Sundays markets and entertainment which are provided by Love Local Events. August 4 and August 26 are the events this month, with September 1 after that. Lacey Parks staff held a kids concert at the Lacey Depot on August 10 at 2pm as a part of Play in the Parks series.

D. **Jacob Smith House Reroofing Project**
Jennifer Burbidge, Parks, Culture and Recreation Director

We are still waiting for a few more estimates to come in since the initial estimate came in way higher than anticipated (at least 50% higher).

E. **Recent Acquisitions***
Erin Quinn Valcho, Parks, Culture & Recreation Museum Curator

Ms. Burbidge presented the acquisitions for Ms. Quinn Valcho.
Commissioner Goetz made a motion to approve the recent acquisitions.
Commissioner Wyckoff seconded. Motion carried.

5. Reports:

A. **Lacey Historical Society**
Robert Southwick, Vice President

The Lacey Historical Society Annual Meeting will be held at 6:30 p.m. October 24, 2023 at the Lacey Community Center.

B. **Policy-StEPs Committee**

On hiatus.

C. **Commissioners**

None.

D. **Chair**

- Thurston County Heritage Day will be held at 9 a.m. October 14, 2023 at the Thurston County Fairgrounds.
- Attended Thurston County Historical Commission meeting. The RAC Kiosk memorandum of understanding is still pending staff review.

E. **Museum Curator**

Ms. Burbidge gave the report for Ms. Quinn Valcho.

F. **Parks, Culture and Recreation Director**

- LPCR Comprehensive Plan was on the City Council Worksession agenda on August 10, 2023 and will go before the council August 17, 2023 for final approval.
- Cooling center at Virgil S. Clarkson Senior Center this week August 14-16, 2023 from 12-7pm.
- First annual volunteer appreciation event was held August 11, 2023 at Rainier Vista Park.
- LPCR Department is hiring a Recreation Supervisor II to backfill Jenny Wilson's position. This posting is open until August 25, 2023.
- City will be hiring a new Community & Economic Development Director soon.

6. Adjourn

Meeting adjourned at 6:48 p.m..

Next Meeting:

Historical Commission Tour, September 15, 2023, 12 p.m., Leaving from City Hall
Lacey Historical Commission Meeting, September 20, 2023, 6 p.m., Council Chambers or Online

Upcoming Events:

Make Your Own Covered Wagon, Through August, Lacey Museum
A History of the Lacey Fire Department - Their First Decade, September 13, 2023, 6:30 p.m., Council Chambers or Online

City of Lacey, Washington
Historical Commission Tour Minutes
Friday, September 15, 2023 - Fountain at City Hall
420 College St SE
Lacey, WA 98503

Call to Order

The tour was called to order by Chair Keogh at 12:00 p.m. and departed at 12:02 p.m.

Roll Call

Commissioners: Jon Halvorson, Ed Holm, Jim Keogh, Alan Tyler
Excused: Kimberly Goetz, Tula'i Patane, Kevin Wyckoff
Commissioners Unexcused: None

Staff Present: Jen Burbidge, Erin Quinn Valcho

1. **Historical Commission Tour:**

   Commissioners accompanied staff to the new Lacey Museum & Cultural Center site, the current Lacey Museum, and McKinney House for a tour of each location and an overview of the planning and potential future for each site.

2. **Adjourn**

   Meeting adjourned at 2:45 p.m.

Next Meeting:

Lacey Historical Commission Meeting, Wednesday, October 18, 2023 6:00 p.m., Council Chambers or online

Upcoming Events:

40 Years of Wolf Rescue, October 10, 20236:00 p.m., Council Chambers or online
Heritage Day, October 14, 10 a.m.-1 p.m., Heritage Hall, Thurston County Fairgrounds
Lacey Historical Society Annual Meeting, October 24, 2023, 6:30 p.m., Lacey Community Center

Museum/Historical Commission Correspondence

October 2023

Date	From	Part	Correspondence	Response
8/30/2023	Tenley G.	1	I'm looking for information on my home, Taylor House, at 2508 Gwinn Lane SE on Hicks Lake. It is a Historical Commission site so I'm hoping to find details about its history or the original owner, and possibly photos.	Hi Tenley, Thank you for your request! I will put together a list of what I have so you can decide what you want to either see or have copies of. Regarding photos, are you looking for historic photos of a particular time period or rehabilitation photos or. . .? Also it will help me find resources if I know more about what your purpose in researching is – are you just curious about your home or do you have something else in mind. Erin
		2	Thank you so much for the quick response! I'm just plain curious and interested in anything and everything available. I believe this was the first home built on Hicks Lake so I'm hoping for photos, but I'm interested in any information from any time period about the owner as well. Follow up: This is amazing-thank you so much for pulling all of this together! I haven't had a chance to open every attachment-you provided so much more than I expected!	I have put together information and some photographs for you to download here. I hope that you won't be too disappointed to learn that the Taylor House was not (nor even close to) the first house built on Hicks Lake. That does not by any means, however, suggest that it is insignificant. There are not many structures from Lacey's resort era remaining and the Taylor House, built in about 1936, is one of them. Eugene B. Taylor purchased the Ineda Beach resort property on Hicks Lake in 1922 for $6,000 from Harry Sauers. The resort was one of seven around Hicks Lake at the time. In 1932, the Taylors leased the resort to G. A. Tulloch and moved to Olympia. They returned in 1936 and continued to run the resort until Eugene's death in 1942. It is believed that changes in the property value assessment as well as the style of the house and the Taylors returning and making improvements put the build date at about 1936. The house was put on the Lacey Historic Register in 2005. Since you are now the proud owner of a property on the historic register, I thought I would let you know (if you didn't know already) that any work done to the property that requires a permit will also require review by the Historical Commission. You can find more information on the design review process at our website: https://laceyparks.org/lacey-museum/historic-preservation/after-historic-designation/ I know the process can be a bit daunting, but I am here to help you, so please don't

Lacey Historical Commission

2024 WORK PLAN

Approved _____

Task	Responsible Commissioner	Staff Contact	Status	Target Completion date
NEW LACEY MUSEUM PROJECT				
1. Review & revise strategic plan for the museum.	All Commissioners	Jen Burbidge & Erin Quinn Valcho		January 2024
2. Represent the Commission on the Lacey Museum & Cultural Center Funding Strategy Committee.	Jim Keogh, Jon Halvorson	Jen Burbidge & Erin Quinn Valcho		Ongoing.
3. Support, advocate, and educate with consistent messaging regarding LMCC's funding strategy.	All Commissioners	Jen Burbidge & Erin Quinn Valcho		Ongoing.
4. Prepare budget request and seek grant funding for historic photos in the Lacey Depot		Erin Quinn Valcho		
LACEY MUSEUM				
1. Promote the Lacey Museum to build a network of supporting patrons who love history and the museum.	All Commissioners	Erin Quinn Valcho		Ongoing.
2. Assist staff with museum programs, tours and special events as needed.	All Commissioners	Erin Quinn Valcho		As needed.
MAY IS LACEY HISTORY MONTH				
1. Solicit, review and approve nominations for Lacey Historian of the Year.	All Commissioners	Erin Quinn Valcho		March-April 2024
2. Accept the Lacey History Month Proclamation at a City Council meeting.	Commission Chair	Jen Burbidge		May 2024
LACEY HISTORICAL COMMISSION POLICIES AND PROCEDURES				
1. Update 1991 policies and procedures for the operation and guiding principles for the Historical Commission.	Ad Hoc Policy-StEPs Committee	Erin Quinn Valcho		
2. Review Museum Policy Handbook revisions.	Ad Hoc Policy-StEPs Committee	Erin Quinn Valcho		December 2024
3. Review and revise Historical Commission Policies	Ad Hoc Policy-StEPs Committee	Erin Quinn Valcho		
POTENTIAL GRANTS				
Nisqually Charitable Funds:	N/A until decision made about applying	Erin Quinn Valcho		September 2024
CLG Grant:		Erin Quinn Valcho	For Depot photos?	May 2024
HISTORIC PROPERTIES				
1. Identify at least two properties from the historic property inventory that could be added to the Lacey Historic Register.	N/A	Erin Quinn Valcho	Jacob Smith House	2024, pending budget approval
2. Research and develop a plan for the future of the McKinney House.		Jennifer Burbidge		2024, pending budget approval
COMMISSION & TRIBAL RELATIONS				
1. Attend a Nisqually Tribal Council meeting upon invitation.	Identify Commissioners to attend and process for attendance.	Erin Quinn Valcho		
2. Attend a tribal community event (Nisqually or Squaxin Island)	Identify Commissioners to attend.	Erin Quinn Valcho		
RAC KIOSK				

Task	Responsible Commissioner	Staff Contact	Status	Target Completion date
1. Work with the Thurston County Historical Commission to develop an interpretive kiosk at the Regional Athletic Complex.	Jim Keogh	Erin Quinn Valcho		Summer 2025

RESOLUTION NO. 1137

CITY OF LACEY

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LACEY RELATED TO THE LACEY CITY COUNCIL POLICIES AND PROCEDURES MANUAL.

WHEREAS, on June 9, 2011, the Lacey City Council adopted the Lacey City Council Policies and Procedures Manual to standardize the process for implementing current and new Council practices, procedures, and policies; and

WHEREAS, Land Acknowledgements are formal statements that recognize and respect Indigenous communities; provide support for Indigenous communities; continue to build strong and authentic relationships with Indigenous communities; bring awareness of histories that led to past and current development of areas, including: histories of dispossession, displacement, colonialization, cultural erasure, broken treaties, etc.; recognize Indigenous history, culture, and positive impacts on the greater community; and are used as a step to inspire more action and better relationships with Indigenous communities; and

WHEREAS, the City of Lacey is located on the traditional territories of the Coast Salish people, specifically the people of the Medicine Creek Treaty (1854), including the Nisqually Indian Tribe and the Squaxin Island Tribe; and

WHEREAS, the City of Lacey works with the Nisqually Indian Tribe and Squaxin Island Tribe in government-to-government partnerships; and

WHEREAS, on March 4, 2014, the Lacey City Council and the Nisqually Tribal Council participated in a ceremonial event to sign an historic agreement, The Nisqually Indian Tribe and City of Lacey Accord; and

WHEREAS, a Land Acknowledgement Policy meets goals identified in the Lacey Work Plan 2022 to 2024 and Communications Plan 2022 to 2027; and

WHEREAS, the Commission on Equity, an advisory board to the Lacey City Council, reviewed the Land Acknowledgement Policy on June 26, 2023 and recommended the policy's approval by the Lacey City Council; and

WHEREAS, on July 3, 2023, the Community Relations Committee reviewed the Land Acknowledgement Policy and approved moving the policy to the full Lacey City Council for approval; and

WHEREAS, the Lacey City Council reviewed the Land Acknowledgement Policy at their July 27, 2023 worksession; and

WHEREAS, staff proposed to incorporate the Land Acknowledgement Policy in a new section of the Lacey City Council Policies and Procedures Manual, Section 10.08, Land Acknowledgement Policy.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, that the Lacey City Council Policies and Procedures Manual shall be updated to include the addition of Section 10.08, Land Acknowledgement Policy, as set forth in **Exhibit A**.

PASSED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, this 21st day of September, 2023.

LACEY CITY COUNCIL

By _____

Mayor

Attest:

_____

City Clerk

Approved as to form:

_____

City Attorney

Exhibit A

10.08 Land Acknowledgement

The purpose of this policy is to establish a City of Lacey Land Acknowledgment and provide guidance for City of Lacey employees, volunteers, appointed officials, and elected officials on its use. This policy is subject to change.

Land Acknowledgements

Land Acknowledgements are rooted in many Indigenous people's practices and cultural protocols in order to recognize other Indigenous peoples whose land one is a guest on.

> "It is important to note that this kind of acknowledgement is not a new practice developed by colonial institutions. Land acknowledgement is a traditional custom dating back centuries for many Native communities and nations. For non-Indigenous communities, land acknowledgement is a powerful way of showing respect and honoring the Indigenous Peoples of the land on which we work and live. Acknowledgement is a simple way of resisting the erasure of Indigenous histories and working towards honoring and inviting the truth…"
>
> Duwamish Tribe webpage

A land acknowledgement is a formal statement that recognizes, pays tribute to, expresses gratitude and respect for, affirms the ongoing relationship between indigenous people and the land, and helps raise awareness of the Indigenous histories, perspectives, and experiences — past, present, and future. In addition, Land Acknowledgements:

- Express support for Indigenous communities.
- Raise awareness of histories that led to past and current development of area, including history of dispossession, displacement, colonialization, cultural erasure, broken treaties, etc.
- Recognize the positive impacts of indigenous history and culture on the greater community.
- Are a first step to inspire more action and better relationships indigenous people.
- Are not intended to be a performative act.
- Are ceremonial in nature and do not carry any legal authority.

The City's Land Acknowledgement was reviewed by members of the Nisqually Indian Tribe. In adopting a local land acknowledgement, the City is not taking a position on the status of federal recognition for any tribe. The City recognizes that land acknowledgements are powerful statements and that these statements are most meaningful when paired with authentic and sustained relationships with Indigenous communities.

City of Lacey Land Acknowledgement

We acknowledge the ancestral land we are on today as the traditional territory of the Tribal People of the Treaty of Medicine Creek, signed in 1854, including the Nisqually Indian Tribe and Squaxin Island Tribe.

We acknowledge, remember, and must not forget those Tribal People that are named but not recognized today, and who were absorbed or relocated into other tribes for survival. We recognize the ancestors and their descendants who are still here.

We acknowledge, Indigenous People who called the land home before the arrival of settlers and have been here Since Time Immemorial.

We recognize the relationship that exists between Indigenous People and their traditional territories, which include the religious significance, self-determination, identity, and economic factors. The relationship helps all people heal from the past and learn how not to inflict new wounds today.

We recognize and respect Indigenous People as traditional stewards of this land, and acknowledge the Tribal Governments and their role today in taking care of these lands.

We recognize that this land acknowledgement, and the Nisqually-Lacey Accord of 2011, are small steps toward true allyship. We commit to partnering with the Tribal People of the Treaty of Medicine Creek to continue to uplift the voices, experience, and histories of indigenous people of this land and beyond.

We recognize and have the responsibility to call attention to the histories of dispossession, forced removal, and abridged treaty rights that allowed our nation, state, and city to develop as it has today.

We recommend that community members read the Medicine Creek Treaty of 1854.

City of Lacey Abbreviated Land Acknowledgement

We [or insert object, e.g., "This Marker is"] are on the ancestral land of the Tribal People of the Treaty of Medicine Creek, including the Nisqually Indian Tribe and Squaxin Island Tribe. We acknowledge, and remember those Tribal People not recognized today who were absorbed or relocated into other tribes for survival. We recognize the ancestors and their descendants who are still here. We recognize and respect the Tribal People of the Treaty of Medicine Creek as the

traditional stewards of this land since time immemorial and their role today in taking care of these lands in perpetuity. We recognize and have the responsibility to call attention to the histories of dispossession, forced removal, and abridged treaty rights that allowed our nation, state, and city to develop as it has today. We recommend that community members read the Medicine Creek Treaty of 1854.

Land Acknowledgement Use

The above Land Acknowledgements may be used:

1. To open City meetings, events, or programming;
2. As part of City plans, reports and other adopted documents; and
3. On City signage, markers, maps, and other materials.

Guidelines for use of the Land Acknowledgment is provided below. Please contact the City Manager's Office if you are planning to use the Land Acknowledgement for uses #2 and #3.

1. City Meetings, Events or Programming

For City Council meetings, the full or abbreviated Land Acknowledgement should:

a) Be printed on every regular and special Council meeting agenda, and
b) Read out loud at Council meetings where appropriate, as determined by the Mayor or presiding officer.

Additionally, the Land Acknowledgement may be used at the beginning of meetings or other events hosted by the City. Such meetings could include, but are not limited to:

c) City staff meetings;
d) City Advisory Board or Commission meetings;
e) Community meetings hosted by the City, such as town halls, open houses, focus groups, or similar;
f) Ceremonial events, such as ribbon-cuttings; and
g) City events, such as large-scale Parks, Culture, and Recreation events.

It is not recommended to assert or suggest using the Land Acknowledgement for meetings or events hosted by other organizations.

Recommendations for Use at City Meetings or Events:

1. The full or abbreviated Land Acknowledgement should be read at the beginning of meetings or events.
2. Keep the introduction of the Land Acknowledgement simple and direct:

   "To start this meeting/event, I would like to read the City's adopted Land Acknowledgment statement..."

3. Best practice guidance from Indigenous People is that you speak from your heart when reading the Land Acknowledgement, do not make the reading performative.
4. Do not include other announcements about social, political, or City initiatives alongside the Land Acknowledgement. The Land Acknowledgement should be and feel separate from any other announcements.

If anyone at a City meeting or event has a question or concern about the use of the Land Acknowledgement, they can be refer to the City's website www.CityofLacey.org/LandAcknowledgement and/or the City's Manager Office.

2. *City Plans, Reports and Other Adopted Documents*

The full text of the Land Acknowledgement can be added to the beginning of City Plans, Reports and Other Adopted Documents. In this context, "Adopted Documents" is defined as policy documents that are adopted by the City Council.

For such documents, the full text of the Land Acknowledgement should be used with the footer:

"Visit www.CityofLacey.org/LandAcknowledgement for more information."

As some documents have pages that are intentionally left blank, the Land Acknowledgement should appear on the first page that has text after the cover page. The Land Acknowledgement should appear before all other text elements. No visual or graphics should accompany or be integrated into the Land Acknowledgement text. The Land Acknowledgement should be set in the same font as other text in the document. Italics may be used at the author's discretion.

3. *Signage, Markers, Maps, and Other Materials*

The full or abbreviated Land Acknowledgement can be added to printed City signage, markers, maps, and other materials.

For such a use, when possible, the full Land Acknowledgement should be used, with the following footer:

"Visit www.CityofLacey.org/LandAcknowledgement for more information."

With projects with space limitations that prevent the use of the full Land Acknowledgement, the abbreviated Land Acknowledgement should be used, with the following footer:

"Visit www.CityofLacey.org/Land Acknowledgement for more information."

No visual or graphic should accompany or be integrated into the Land Acknowledgement text. The Land Acknowledgement should be set in the same font as other text in the document. Italics may be used at the author's discretion.

Land Acknowledgement on City Webpages

A link to the Land Acknowledgement webpage should be made available on the top banner of the City website and other City operated websites. Given the presence of this link, there is no need to include the Land Acknowledgement on specific projects, programs, or other webpages. A link to the Medicine Creek Treaty of 1854 will be provided on the Land Acknowledgement page.

Museum Report
Lacey Historical Commission
October 2023

Museum Programs

- The *Stories of the South Sound* oral history project is underway. The Diversity in Local History grant contract was signed and the museum welcomes back Fulton Bryant-Anderson as the project intern. Felicia and Fulton are preparing to launch the project by purchasing equipment, developing a waiver, preparing marketing materials, and establishing contacts. Felicia wrote an application to the Nisqually to ask for equipment funding for the project.
- Fall History Talks started in September with the Lacey Fire District origins with Paul Webb. October will be a program on Wolf Haven and November will be on the Nisqually Delta and the wildlife refuge.
- Tabletop activities at the museum have included covered wagons in August, a Trail to Lacey game in September, and a spooky craft in October.

Collections & Research

- Erin spent a week offsite working on a project to consolidate museum collections in an effort to reduce off-site storage to one location. Additionally, a plan is in development to find ways to increase the efficiency of storage at City Hall and the museum to create more room.
- Research is underway on Lacey namesake O. C. Lacey with some significant breakthroughs that will enhance our understanding of this elusive figure in Lacey's history.
- Staff is working with Thurston County to develop an MOU to sell the Water, Woods & Prairies book through the Lacey Museum.
- Staff is working with the Olympia Genealogical Society to renew the MOU to house their book collection.