



City of Lacey, Washington
Parks, Culture, and Recreation Board Meeting Minutes
Wednesday, October 4, 2023 - Council Chambers and Online

Call to Order

The meeting was called to order at 5:30 p.m..

Roll Call

Commissioners Present: Nate Clay, Bill Fosbre, Wendy Goodwin, Gary Larson, Chris Porrazzo (5:31 p.m.), Aram Wheeler.

Commissioners Excused: Hilary Dykstra.

Commissioners Unexcused: Kamber Good.

Staff Present: Jen Burbidge; Sue Falash; Sarah Smith; Jenny Wilson.

Approval of Agenda and Minutes:

A. Approval of Agenda*

Chair Goodwin made a motion to remove Item 4a from the agenda. Commissioner Wheeler seconded. Motion carried. Agenda approved as amended.

B. Approval of September 6, 2023 Minutes*

Chair Goodwin made a motion to approve the minutes as written. Commissioner Larson seconded. Motion carried.

2. Announcements:

None.

3. Public Comment:

One public comment was given.

4. Business Items:

A. 2023 Summer Programming Data Report

This item was removed from the agenda.

B. Enhancements Program Update*

Jenny Wilson, Parks, Culture & Recreation Senior Parks Planner

Ms. Wilson presented the park enhancement applications received and reviewed by the staff committee in August.

- The two approved requests are a donation/sponsorship of \$110,000 from Gateway Rotary for replacement of the playground equipment at Bush Park and a donation of two portable stadium benches.
- On hold is an application for a little library at William Ives Trail.
- Signs for the Woodland Creek Park disc golf area are being done as a city project.

Commissioner Wheeler made a motion to approve the proposed enhancements. Commissioner Fosbre seconded. Motion carried.

C. Greg Cuoio Park Phase 1A Update

Jen Burbidge, Parks, Culture & Recreation Director

Director Burbidge gave a Cuoio Park Update. Currently, the drainage design is being revised. The pond will be removed from the design and a full dispersion approach will be implemented for all stormwater flow control and treatment. The dispersion approach will better fit the nature of the terrain, elevations, wetlands and flow in an efficient manner for this first phase of the park and in future phases of development. This approach will also save several hundred thousand dollars in construction costs and also maintenance costs. The timeline is being reworked. The design revision will cause a slight delay to the project, but we are targeting beginning of construction in summer 2024 dependent on permitting.

D. New Youth Commissioner

Jenny Wilson, Parks, Culture & Recreation Senior Parks Planner

Ms. Wilson introduced and welcomed the new youth commissioner, Nate Clay. Nate was appointed to the Parks Board at the September 21, 2023 Council Meeting. Nate is a senior at Timberline High School and a second year returning council member.

5. Reports:



A. Commissioners

- Commissioner Larson requested a review of the water rates for park use.
- Commissioner Porrazzo advised the Board she will not be able to return for another term.
- Commissioner Fosbre announced his career retirement.

B. Chair

Chair Goodwin thanked Vice Chair Good and the Board for running the meeting in her absence.

C. Recreation Manager

Ms. Falash reported the following:

- Currently have an offer to a new Aquatics supervisor candidate pending acceptance.
- Doug Briggs is relocating and has issued his resignation effective October 20, 2023.
- River Ridge High School pool has reopened for use.
- Sports fields will close down at the end of October and reopen in March.

D. Parks Maintenance Supervisor

Ms. Wilson shared the following park maintenance updates:

- Parks seasonal staff are nearing the end of their work season; with decreased staff and park use, the non-ADA restrooms were closed at all parks (except RAC and Rainier Vista) starting Oct. 1st. The restrooms re-open April 1st every year if there is sufficient staff hired.
- The Depot playground rubber surface was repaired. Staff requested another repair with a better color match.
- Staff sealed a crack in the pickleball court at Lakepointe Park.
- Staff installed the first new rules sign at Huntamer Park.
- Athletic fields at the RAC will be re-lamped in October (except baseball field 5). This will include a 5,000-hour warranty.
- Staff disposed of a small abandoned boat that was left at Lake Lois Habitat Reserve.

E. Senior Parks Planner

Ms. Wilson shared:



- The Little Library project at Wonderwood Park has been installed by Troop 45298. The troop earned the Silver award for a community project and badges for democracy, public speaking, woodworking, budgeting, outdoor art, and coming together.
- The building at 640 Woodland Square Loop SE, next to Huntamer Park, is in the early stages of planning a redevelopment. While under renovation we are exploring the possibility of partnering with the developer to add a water fountain in the park. Included in the Parks Capital Improvement Program, located in the LPCR Comp plan, the playground is scheduled for replacement in 2025.
- Working to recruit a new commissioner to replace Commissioner Porrizzo. Applications are continuously accepted so anyone interested can apply now.

F. Director

Director Burbidge shared:

- Gave an update on the RAC parking lot construction project bids.
- The RAC Kiosk MOU was approved at the September 21, 2023 City Council meeting.
- Submitted a RCO Local Parks Maintenance Grant on Sept. 18, 2023 for \$100,000 for the Wonderwood Park & Trail project.
- A brief overview of the Nisqually Indian Tribe Quiemuth development.

6. Adjourn

The meeting was adjourned at 6:25 p.m.

Next Meeting:

November 1, 2023, 5:30 p.m., Council Chambers or Online

Upcoming Events:

Children's Day, October 7, 2023, 11 a.m., Huntamer Park

Signing Santa, December 1, 2023, 6:30 p.m., Chambers Prairie Elementary

Lighted Parade & Christmas Tree Lighting, December 4, 2023, 6:30 p.m., Huntamer Park

Breakfast with Santa, December 9, 2023, 9:00 a.m., Lacey Community Center

