



City of Lacey, Washington
Historical Commission Minutes
Wednesday, October 18, 2023 - Council Chambers and Online

Call to Order

Chair Jim Keogh called the meeting to order at 6:00 p.m.

Roll Call

Commissioners Present: Chair Jim Keogh, Vice Chair Kevin Wyckoff, Kimberly Goetz, Ed Holm, Tula'i Patane, Anthony Santiago, and Alan Tyler.

Commissioners Absent: Jon Halvorson.

Staff Present: John Koch, Digital Media Production Specialist; Erin Quinn Valcho, Museum Curator; and Jenny Wilson, Senior Parks Planner.

Public Present: John Dziedzic, Lacey Historical Society Secretary and Margie Wyllie, Lacey Historical Society Trustee.

1. Approval of Agenda and Minutes:

A. Approval of Agenda

Commissioner Holm moved to accept the agenda as written. Commissioner Patane seconded. Motion carried.

B. Approval of August 16, 2023 Meeting Minutes

Commissioner Holm moved to accept the minutes as written. Commissioner Goetz seconded. Motion carried.

C. Approval of September 15, 2023 Meeting Minutes

Commissioner Holm moved to accept the agenda as written. Commissioner Patane seconded. Motion carried.

2. Announcements:

Director Jen Burbidge was not in attendance. Going forward, she and the museum curator will alternate their meeting attendance unless both are required.

3. Public Comment:

The Commission received no verbal or written comments. Items of correspondence were included in the packet.

The deadline to submit written public comments was 4:00 p.m. the day of the meeting. Written comments are not addressed during the meeting; however, they are added to the official record.

4. Business Items:

A. 2024 Chair/Vice Chair Nominations

Erin Quinn Valcho, Museum Curator

Commissioner Holm nominated Chair Keogh to continue on as chair in 2024. Chair Keogh accepted the nomination.

Commissioner Holm nominated Vice Chair Wyckoff to continue as vice chair in 2024. Vice Chair Wyckoff accepted the nomination.

Chair Keogh asked the Commissioners to consider any other nominations so that a vote could take place at the November meeting.

B. Draft 2024 Work Plan

Erin Quinn Valcho, Museum Curator

Commissioners provided proposed changes to the work plan and will vote on the final version at the November meeting.

C. RAC Kiosk Project

Erin Quinn Valcho, Museum Curator

Valcho updated the Commission on the status of the RAC kiosk project and next steps:

- The Memorandum of Understanding (MOU) has been approved and signed by the Thurston County Administrator and the Lacey City Manager.
- Director Burbidge will apply for a building permit and it will become Exhibit A of the MOU.
- City staff and the Historical Commission will review the design and wording before printing.



- The City of Lacey will issue a notice to proceed and staff will move irrigation lines.
- After inspection, a dedication will be able to take place.

D. Lacey Museum & Cultural Center Funding Strategy Committee

Erin Quinn Valcho, Museum Curator

Valcho provided an update on the committee's last meeting which included a review of the project, funding strategy, and funding opportunities. The committee considered who else should be on the committee and potential funding sources.

E. City Council Land Acknowledgment Policy

Erin Quinn Valcho, Museum Curator

Valcho provided background on the City Council resolution to adopt a land acknowledgment and the related policy.

Commissioner Goetz made a motion to use the abbreviated land acknowledgement on the Historical Commission's meeting agendas and to say it aloud at each meeting. Commissioner Patane seconded. Motion carried.

5. Reports:

A. Lacey Historical Society
Margie Wyllie, Trustee

Historical Commissioners are invited to attend the Lacey Historical Society annual meeting on October 24, 2023.

LHS Secretary John Dziedzic shared that the program will feature three former mayors of Lacey sharing information about their time on Lacey City Council. LHS is developing a website. Next year, they plan to develop an oral history program.

B. Policy StEPs Committee

No report.

C. Commissioners

No report.

D. Chair



No report.

E. Museum Curator

Valcho provided highlights from the written report. Chair Keogh agreed with the need for more storage for museum collections.

F. Director

Valcho shared Director Burbidge's report:

Three museum budget requests were approved, pending City Council final approval in December:

- Adobe All Apps Annual Subscription for two full time museum staff - \$2,000
- McKinney House parcel assessment and wetland delineation report to advise future potential and project. Phased project - \$50,000
- Historic Preservation consultant: historic register property research and reports for JSH & McKinney House - \$15,000

Sarah Smith has resigned and her last day will be October 27.

6. Adjourn

Chair Keogh adjourned the meeting at 7:05 p.m.

Next Meetings:

Lacey Museum & Cultural Center Funding Strategy Committee Meeting Thursday, October 26, 2023 9:00 a.m., Council chambers or online

Historical Commission Meeting Wednesday, November 15, 2023 6:00 p.m., Council chambers or online

Upcoming Events:

Lacey Historical Society Annual Meeting, October 24, 2023 6:30 p.m., Lacey Community Center

A Confluence of Conservation: A History of the Nisqually Delta and the US Fish and Wildlife Service, November 8, 2023 6:30 p.m., Council chambers or online

