



City of Lacey, Washington

Lacey City Council Worksession Minutes

Thursday, October 26, 2023

6:00 PM

Council Chambers and Online

1. Call to Order

Mayor Ryder called the meeting to order at 6:00 p.m.

2. Roll Call

Council Present

Mayor Andy Ryder

Deputy Mayor Malcolm Miller

Councilmember Lenny Greenstein

Councilmember Michael Steadman

Councilmember Carolyn Cox

Councilmember Ed Kunkel

Councilmember Robin Vazquez

Staff Present

Rick Walk, City Manager

Scott Egger, Public Works Director

Dave Schneider, City Attorney

Peter Brooks, Water Resources Manager

Brandon McAllister, Utility Engineer

Elissa Fontaine, City Clerk

3. Land Acknowledgement

Mayor Ryder presented the abbreviated Land Acknowledgement.

4. Approval of the Agenda

Councilmember Greenstein moved to approve the agenda. Councilmember Kunkel seconded. Motion carried.

5. Agenda Items

A. Water Systems Plan

Brian McAllister, Utility Engineer

Staff presented an update to the City's Comprehensive Water System Plan. The plan is required by the Washington Department of Health operating under their regulatory authority. The current plan was approved and adopted in 2013.

The Water System Plan contains the following major elements:

Description of the Existing System

Policies and Criteria

Demand Forecast

Water Use Efficiency

Source Analysis and Water Quality

Wellhead Protection

System Analysis

Capital Improvement Program

Operation and Maintenance

Financial

Council expressed support for staff to submit the Draft Water System Comprehensive Plan to the Washington State Department of Health for review and approval.

B. Public Records Training and Summary Report

Jeff Myers, Attorney, Law, Lyman, Daniel, Kamerrer & Bogdanovich P.S.

Elissa Fontaine, City Clerk

Council received refresher training on the Public Records Act and the impact on local government. Staff also provided an update on the City's 2022 Joint Legislative Audit Review Committee report submittal and current data for 2023.

C. Quasi-Judicial Process

Jeff Myers, Attorney, Law, Lyman, Daniel, Kamerrer & Bogdanovich P.S.

Council and staff reviewed the quasi-judicial process and discussed legislative bodies conducting quasi-judicial hearings.

Currently, the City Council receives a recommendation from the Hearings Examiner and has a very limited opportunity to modify or reject the recommendation. A majority of the Council expressed support for amending the current process, in order to rely on the Hearings Examiner making the final decision. Under this system, the Council would not be subject to the Appearance of Fairness doctrine and could engage with the community without limitations. Final decisions made by the Hearings Examiner are eligible for appeal.



An ordinance outlining these changes will be presented to the Council for consideration at a future meeting.

6. Adjourn

Mayor Ryder adjourned the meeting at 8:40 p.m.

