



City of Lacey, Washington Lacey Library Board Meeting Agenda

Refer to the bottom of the agenda for meeting information.

Wednesday, November 29, 2023

5:30 PM

Lacey Timberland Library
Community Room

- 1. Welcome and Announcements**
- 2. Roll Call**
- 3. Approval of the Agenda**
- 4. Review and Approval of June 28, 2023 Minutes**
- 5. Public Comment**
- 6. Agenda Items**
 - A. Library Manager's Updates
 - B. Next Meeting
 - C. For the Good of the Order
- 7. Adjourn**

Attend Remote or In Person

The public may attend the meeting in person, or you may view or listen to the meeting using one of the following platforms:

In Person: Lacey Timberland Library Community Room
500 College Street SE, Lacey, WA 98503

Zoom: <https://us02web.zoom.us/j/89301582032>

Website: <https://cityoflacey.org/government/public-meetings/>

YouTube: <https://www.youtube.com/watch?v=EEu0PlkdH3E>

Phone: (888) 788-0099 or (877) 853-5247 (Webinar ID 893 0158 2032)

City of Lacey Library Board
Library Manager's Report
Presented on November 29, 2023
For July – October, 2023

Library News:

TRL has hired 5 new Thurston County substitutes! Subs pick up shifts at libraries who have asked for extra help to cover vacation, medical leave, vacancies, etc. I now supervise 7 subs for Thurston county and hope to have the new 5 ready to pick up shift by end of September.

Hawks Prairie received a new 3 person bar and stools for laptop users and increased the number of INETS from 4 to 6. Computer, printer, and wi-fi use has been very high at this location!

We have a great new program started at Lacey called Talk Time: English Conversation Circle. The program invites English language learners to practice their English in a welcoming and informal environment. It happens twice a month on the 1st and 3rd Thursdays from 6 to 8 pm. Children are welcome to attend!

Anywhere-Thurston County continues to grow! We're up to 17 stops throughout the county, stopping everywhere from Head start preschool programs to senior centers. We're partnering with Thurston County Chamber of Commerce to provide extra kids activities and laptop computer use at several stops.

The Friends of the Lacey Timberland Library have officially signed on to be an annual stage sponsor (\$1,500 contribution) of the Lacey Cultural Celebration! This will provide great booth space for the library at the event and will give additional attention to the Friends and all the great things they do in the community.

Timberland News

Anywhere Library spent the summer visiting sites, locating new ones, attending events, and in general bringing the library to various underserved areas of Thurston County. As of August 31, 2023, Anywhere Library Thurston has:

- Provided services 27 times to 12 different stops.
- Promoted Anywhere library at 10 special events.
- Checked out 294 books
- Given out 369 SLP prize books
- Talked to 1,655 people!

The Design A Library Card Contest (for ages 0-18) winning cards were unveiled at the end of August. Visit <https://www.trl.org/SignUp> to see the winning designs. (The winner from the 0-5 age category was from Lacey!)

[Fishing Kit Photo Contest for all ages is happening now!](#) Check out a fishing kit and take a photo of it being used, submit by Nov. 21st

As of August 1st, Yelm Timberland Library has new hours: 10 am to 6 pm Tues. - Sat.

After much planning and testing, TRL launched its brand-new website on October 1st. The new site and catalog is powered by BiblioCommons, which allows for libraries to integrate several services (like the site, the catalog, the TRL newsletter) and allows patrons to post book reviews, blog posts, and comments. Part of using the new site requires each patron to create a username. The username is necessary for privacy if patrons wish to opt-in to the social media functions of the website. However, once you have created your username you can continue to use your library card number and PIN to log in to your account.

TRL held three Friends of the Library appreciation events in November:
Thursday Nov. 9th 10 a.m. to 12 p.m. at Chehalis Timberland Library
Friday Nov. 10th 12 p.m. to 2 p.m. at the Timberland Service Center in Tumwater
Saturday Nov. 18th 11 a.m. to 1 p.m. at the Hoquiam Timberland Library.

Each event included a chat and Q&A session with Cheryl Heywood (TRL Executive Director) or Kendra Jones (TRL Deputy Director), refreshments, time to socialize with other Friends members, and other fun activities.

Programming & Outreach

July

Early Learning: 9 programs reaching 276 attendees

Outreach: 3 events reaching 3,796 attendees

Youth/Teen/Adult & All Ages: 10 programs reaching 1,372 attendees

Outreach: 3 events reaching 1,006 attendees

August

Early Learning: 8 programs reaching 283 attendees

Outreach: 3 events reaching 1,527 attendees

Youth/Teen/Adult & All Ages: 9 programs reaching 1,049 attendees

Outreach: 2 events reaching 53 attendees

Summer Library Program final statistics:

Lacey – Gave out 1,164 books to participants

Hawks Prairie – Gave out 128 books to participants

September

Early Learning: 9 events with 322 attendees

Youth/Teen/Adult & All Ages: 7 events with 429 attendees

Outreach: 3 events with 78 attendees

October

Early Learning: 17 events with 506 attendees

Youth/Teen/Adult & All Ages: 6 events with 243 attendees

Outreach: 6 events with 450 attendees

Circulation:

July

Lacey – 81,841 physical & digital checkouts, 4% increase over July 2022.

Hawks Prairie – 5,194 physical & digital checkouts, 45% increase over July 2022.

August

Lacey – 83,850 physical & digital checkouts, 1% increase over August 2022.

Hawks Prairie – 6,465 physical & digital checkouts, 67% increase over August 2022.

September

Lacey – 79,066 physical & digital checkouts, 8% increase over September 2022.

Hawks Prairie – 5,895 physical & digital checkouts, 57% increase over September 2022.

October

Lacey – 82,402 physical & digital checkouts, 10% increase over October 2022.

Hawks Prairie – 6,180 physical & digital checkouts, 87% increase over October 2022.

Building:

New blinds for meeting room were installed at the end of September.

Submitted by Holly Paxson, Lacey Library Manager

November 27, 2023