



City of Lacey, Washington City Council Regular Meeting Agenda

Refer to the bottom of the agenda for meeting information.

Tuesday, January 2, 2024

6:00 PM

Council Chambers and Online

1. Call to Order

2. Roll Call

3. Oath of Office

A. Administer Oath of Office to Malcolm Miller, Lenny Greenstein, and Nicolas Dunning

Dave Schneider, City Attorney

4. Election of Officers

A. Nomination and Election of Mayor

City Council

B. Nomination and Election of Deputy Mayor

City Council

C. Administer Oath of Office to Mayor and Deputy Mayor

Dave Schneider, City Attorney

5. Pledge of Allegiance

6. Land Acknowledgement

We, the City of Lacey, are on the ancestral land of the Tribal People of the Treaty of Medicine Creek, including the Nisqually Indian Tribe and Squaxin Island Tribe. We acknowledge, and remember those Tribal People not recognized today who were absorbed or relocated into other tribes for survival. We recognize the ancestors and their descendants who are still here. We recognize and respect the Tribal People of the Treaty of Medicine Creek as the traditional stewards of this land since time immemorial and their role today in taking care of these lands in perpetuity. We recognize and have the responsibility to call attention to the histories of dispossession, forced removal, and abridged treaty rights that allowed our nation, state, and city to develop as it has today. We recommend that community members read the Medicine Creek Treaty of 1854.

7. Approval of Agenda and Consent Agenda Items:

- A. Council meeting minutes of December 21, 2023
- B. Approval of wages, claims and transfers for December 12, 2023, through December 22, 2023

8. Public Recognitions and Presentations:

9. Proclamations:

- A. **Reverend Dr. Martin Luther King, Jr. Day**
Reverend David Reaves
Dr. Thelma Jackson
- B. **Korean-American Day**
Chami Ro and Oksoon Wilson

10. Public Comment:

Refer to the bottom of the agenda for instructions on how to provide public comment.

11. Public Hearing:

12. Resolutions:

13. Ordinances:

14. Mayor's Report:

- A. **Advisory Board Appointment Recommendation: Laurie Davies, Parks, Culture and Recreation Board**
- B. **Council Assignments and Intergovernmental Board Discussion**

15. City Manager's Report:

16. Council Intergovernmental Boards:

- A. Councilmember Andy Ryder:
 - 1. Mayors' Forum
 - 2. Thurston Chamber Shared Legislative Committee
 - 3. Transportation Policy Board (TPB)
- B. Councilmember Malcolm Miller:
 - 1. Economic Development Council (EDC)
 - 2. Lodging Tax Advisory Committee (LTAC)
 - 3. Thurston County Coalition Against Trafficking (TCCAT)
 - 4. Thurston Thrives
- C. Councilmember Lenny Greenstein:
 - 1. Emergency Medical Services (EMS)
 - 2. TCOMM911
- D. Councilmember Michael Steadman:



1. Nisqually River Council
 2. Thurston County Law & Justice Council
- E. Councilmember Carolyn Cox:
1. Climate Action Steering Committee
 2. LOTT Clean Water Alliance
 3. Regional Housing Council
- F. Councilmember Robin Vazquez:
1. Intercity Transit Authority
 2. Olympic Region Clean Air Agency (ORCAA)
 3. Thurston Regional Planning Council (TRPC)
 4. Thurston County Board of Health

17. Adjourn

Attendance and Public Comment

Attend Remote or In-Person

The public may attend the meeting in-person, or you may view or listen to the meeting using one of the following platforms:

In-Person	Council Chambers at Lacey City Hall 420 College Street SE, Lacey, WA 98503
Zoom:	https://us02web.zoom.us/webinar/register/WN_Av5Aw6AKR_yrV9Ax-4EuOA
Website:	https://cityoflacey.org/government/public-meetings/
Facebook:	https://www.facebook.com/cityoflacey
YouTube:	https://www.youtube.com/watch?v=FPFBvlxwUEI
Cable:	Coming soon on channel 77 with your local cable provider
Phone:	(888) 788-0099 or (877) 853-5247 (Webinar ID 889 0708 7642)

Verbal Public Comment

Those wishing to provide verbal public comment may do so in-person or by Zoom:

In-Person:	Use the sign-up sheet located in the Council Chambers.
Zoom:	Preregister using the following Zoom link no later than two hours prior to the meeting: https://us02web.zoom.us/webinar/register/WN_Av5Aw6AKR_yrV9Ax-4EuOA



Instructions and access details will be provided once registration is complete.

Written Public Comment

Public comments may also be submitted by email to PublicComment@ci.lacey.wa.us. The commenting period will close two hours before the meeting time. Written comments will be provided to the City Council electronically prior to the meeting. Comments will not be addressed during the Council meeting; however, comments received will be added to the official record.





City of Lacey, Washington
City Council Regular Meeting Minutes
Thursday, December 21, 2023 - Council Chambers and Online

1. Call to Order

Mayor Ryder called the meeting to order at 6:00 p.m.

2. Roll Call

Council Present

Mayor Andy Ryder

Deputy Mayor Malcolm Miller

Councilmember Lenny Greenstein

Councilmember Michael Steadman

Councilmember Carolyn Cox

Councilmember Robin Vazquez

Councilmember Ed Kunkel

Staff Present

Rick Walk, City Manager

Jen Burbidge, Parks, Culture and Recreation Director

Matt Sharp, Assistant City Attorney

Troy Woo, Finance Director

Samra Seymour, Senior Planner

Ashley Smith, Design and Construction Manager

Elissa Fontaine, City Clerk

3. Pledge of Allegiance

4. Land Acknowledgement

Mayor Ryder read the abbreviated Land Acknowledgement.

5. Approval of Agenda and Consent Agenda Items:

- A. Council Meeting minutes of December 7, 2023
- B. Council Worksession Meeting minutes of December 14, 2023
- C. Approve payment of claims, wages and transfers for November 13, 2023, through December 11, 2023
- D. City Manager Agreement Amendment No. 1

Councilmember Greenstein moved to approve the agenda and consent agenda. Councilmember Steadman seconded. Motion carried.

6. Public Recognitions and Presentations:

A. Public Recognition - Tom Nelson, Running all Lacey Streets

Jen Burbidge, Parks, Culture and Recreation Director

Council and staff recognized a significant wellness accomplishment by Lacey community members, who ran all Lacey streets over the course of two (2) years.

B. Employee Recognition - Wade Duffy, 30 Years of Service

Rick Walk, City Manager

Mayor Ryder, Council and staff recognized Wade Duffy, Building Official and Fire Marshall, for his 30 plus years of service to the City of Lacey. Wade was employed with the City from March 1, 1993, and is scheduled to retire on February 27, 2024.

C. Recognition of Service - Councilmember Ed Kunkel Jr.

Mayor Ryder

Mayor Ryder and Council recognized Councilmember Kunkel for his service on the Lacey City Council.

7. Proclamations:

8. Public Comment:

9. Public Hearing:

10. Resolutions:



11. Ordinances:

A. **Ordinance 1652 - Reserve Designation Ordinance**

Troy Woo, Finance Director

Staff presented the reserve designation ordinance establishing fund balance designations, as provided by Governmental Accounting Standards Board (GASB) Statement No 54. The fund designations were highlighted in detail during the December 14, 2023, Worksession meeting.

Councilmember Greenstein moved to approve Ordinance 1652 regarding Reserve Designations. Councilmember Vazquez seconded. Motion carried.

B. **Ordinance 1653 - Adopt 2024 Budget**

Troy Woo, Finance Director

Staff presented the draft ordinance, adopting the 2024 Final Budget. A public revenue hearing was held on November 2, 2023, and two public hearings were conducted on November 16, 2023, and December 7, 2023.

Councilmember Steadman moved to adopt Ordinance 1653, setting the total budget in the amount of \$303,609,232 and the General Fund total budget in the amount of \$87,482,207. Councilmember Kunkel seconded. Motion carried.

C. **Ordinance 1654 - Flood Hazard Prevention Amendments**

Samra Seymour, Senior Planner

Staff presented the ordinance, identifying amendments to Chapter 14.34. The amendments will ensure that Lacey residents with structures in the 100-year floodplain will be able to obtain and maintain flood insurance through the National Flood Insurance Program.

Councilmember Vazquez moved to approve Ordinance 1654 relating to the Flood Hazard Prevention Amendments. Councilmember Greenstein seconded. Motion carried.

12. Mayor's Report:

A. **Advisory Board Reappointment - Kyrian MacMichael, Planning Commission**

Mayor Ryder



Mayor Ryder moved to reappoint Kyrian MacMichael for a second term to the Planning Commission. Councilmember Greenstein seconded. Motion carried.

B. Advisory Board Appointment(s) - Elliot Kirk, Tonya Moore and Spencer Zeman to the Planning Commission

Mayor Ryder

Mayor Ryder moved to appoint Elliot Kirk, Tonya Moore and Spencer Zeman to the Planning Commission for their first term. Councilmember Cox seconded. Motion carried.

13. City Manager's Report:

A. Contract Award - PW 2022-13 New Police Station

Ashley Smith, Design and Construction Manager

Staff highlighted the New Police Station Project, and the history leading up to the bid advertisement. The project was advertised for seven (7) weeks, with seven (7) bids received. The anticipated start date of the project is January 2024, with four hundred and forty-five (445) working days allotted for completion. The project duration is approximately twenty-two (22) months.

Councilmember Greenstein moved to award Lacey Contract Number PW 2022-13 base bid plus bid alternates 1A, 1B, 1C and 1D to low bidder FORMA Construction from Olympia, Washington for the amount of \$43,697,070.00. Councilmember Kunkel seconded. Motion carried.

14. Standing General Committees:

15. Council Intergovernmental Boards:

A. Mayor Andy Ryder:

1. Mayors' Forum
2. Thurston Chamber Shared Legislative Committee
3. Transportation Policy Board (TPB)



Mayor Ryder provided reports from the Mayor's Forum, Thurston Chamber Shared Legislative Committee and the Transportation Policy Board.

B. Deputy Mayor Malcolm Miller:

1. Economic Development Council (EDC)
2. Lodging Tax Advisory Committee (LTAC)
3. Thurston County Coalition Against Trafficking (TCCAT)
4. Thurston Thrives

Deputy Mayor Miller provided a report from the Urban Growth Area (UGA) Subcommittee.

C. Councilmember Lenny Greenstein:

1. Emergency Medical Services (EMS)
2. TCOMM911

Councilmember Greenstein provided a report from Emergency Medical Services (EMS).

D. Councilmember Michael Steadman:

1. Nisqually River Council
2. Thurston County Law & Justice Council

Councilmember Steadman did not provide any reports.

E. Councilmember Carolyn Cox:

1. Climate Action Steering Committee
2. LOTT Clean Water Alliance



3. Regional Housing Council

Councilmember Cox provided reports from LOTT Clean Water Alliance and Regional Housing Council.

F. Councilmember Ed Kunkel:

1. Joint Animal Services Commission (JASCOM)
2. Lacey South Sound Chamber
3. Olympia-Lacey-Tumwater Visitor & Convention Bureau (VCB)
4. Solid Waste Advisory Committee (SWAC)

Councilmember Kunkel did not provide any reports.

G. Councilmember Robin Vazquez:

1. Intercity Transit Authority
2. Olympic Region Clean Air Agency (ORCAA)
3. Thurston Regional Planning Council (TRPC)
4. Thurston County Board of Health

Councilmember Vazquez provided reports from the Olympic Region Clean Air Agency (ORCAA) and the Thurston County Board of Health.

16. Adjourn

Mayor Ryder adjourned the meeting at 7:55 p.m.

MAYOR: _____

ATTESTED BY CITY CLERK: _____

DATE APPROVED: _____





LACEY CITY COUNCIL MEETING

January 2, 2024

SUBJECT: Disbursement Approval

RECOMMENDATION: By motion, approve payment of claims, wages, and transfers.

STAFF CONTACT: Troy Woo, Finance Director

ORIGINATED BY: Troy Woo, Finance Director *TW*
Chelsea Yarwood, Accounting Manager
Carrie Bode, Accounting Technician *CB*

BACKGROUND:

The action requested of the City Council is by motion to approve payment of claims, wages and transfers for 12/12/2023 through 12/22/2023. The disbursements consist of the following:

Checks:	<u>Week of</u>	<u>Beg. Check No.</u>	<u>End. Check No.</u>	<u>Amount</u>
	12/15/2023	273023	273130	681,898.73
	12/19/2023	273131	273131	3,400.00
	12/22/2023	273132	273210	788,923.95

Electronic Transfers:	<u>Week of</u>	<u>Amount</u>
	12/12/2023	30.00
	12/12/2023	9,663.27
12/15/2023		476,179.59
	12/18/2023	160.05
	12/19/2023	720.29
	12/19/2023	77.30
	12/19/2023	46.08
	12/22/2023	1,120,672.81
	*12/22/2023	88,500.00

*Disbursements for employee out-of-pocket deductions and employee benefits.

Significant Disbursements:

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>
Bud Clary Ford/Hyundai	\$ 63,396.01	2023 Ford E Transit Van
Emergency Vehicle Solution	\$ 81,005.84	Equipment Installs
Olympia Sand & Gravel Co	\$ 149,056.00	Carpenter Rd Roundabout
Paymentus Corporation	\$ 61,171.33	Payment Processing Fees
Thurston Cty District Court	\$ 186,485.00	Jan-Jun 2023 Violations
CED	\$ 60,553.50	Poles
McClure and Son Inc	\$ 279,010.00	Beachcrest Wellfield PH
Pacific Civil & Infrastructure	\$ 177,017.69	LS 19 Replacement
Saint Martin's University	\$ 545,895.39	Lacey Maker Space Grant
SCI Infrastructure LLC	\$ 368,777.50	Golf Club Rd Water & Wastewater
Superion LLC	\$ 91,428.70	NaviLine Annual Maintenance

CITY OF LACEY *Official Proclamation*

WHEREAS, the Civil Rights movement in the 1960's profoundly impacted the course of American history and continues to shape the direction and debate of our society; and

WHEREAS, Reverend Dr. Martin Luther King Jr., a civil rights leader, devoted his life to the non-violent advancement of civil rights and public service and his dream is no less inspirational and important today than when he first expressed it 60 years ago; and

WHEREAS, Dr. King believed in a nation of freedom and justice for all, and challenged all community members to help build a more perfect union and live up to the purpose and potential of the United States of America; and

WHEREAS, even with the progress achieved during the Civil Rights movement and subsequent decades, inequities, injustices, racism and other forms of discrimination and oppression are still prevalent in our society today; and

WHEREAS, Dr. King's life was struck down by a bullet of bigotry on April 4, 1968, however, his dream of pursuing a world free from prejudice and injustice lives on; and

WHEREAS, we honor and celebrate Dr. King's memory, and importantly, we preserve his legacy – one that calls upon all of us to stand up against injustice, protect our most sacred tenets of democracy, and continue to work towards a more equitable society; and

NOW, THEREFORE, I, _____, Mayor of the City of Lacey, on behalf of the Lacey City Council, do hereby proclaim January 15, 2024, as

Martin Luther King, Jr. Day

in the City of Lacey and urge all community members to take this opportunity to reflect upon Dr. King's vision and to join me in rededicating ourselves to continuing to advance the principles of justice and equality for all.

Mayor _____
January 2, 2024



CITY OF LACEY

Official Proclamation

WHEREAS, in 1882 the United States and Korea signed a treaty establishing a peaceful relationship, friendship, and commerce which led 102 Korean immigrants to set sail for Honolulu, Hawaii in December 1902, on the SS Gaelic.

WHEREAS, for more than a century, Korean immigrants and their descendants have helped build America's prosperity, strengthen our communities, and defend our freedoms; through their service in World War I, World War II, the Korean Conflict, the Vietnam War, and other wars, Korean Americans have served our Nation with honor and courage, upholding the values that make our country strong; and

WHEREAS, Korean Americans are an integral part of our community, with contributions observed in all facets of American life, from politics to industry, entrepreneurship to volunteerism, the arts, and education; and

WHEREAS, Korean Americans of all generations, and recent immigrants, have made significant contributions to the cultural and economic vitality of the United States, and continue to make great contributions to our nation, our region, and our City; and

WHEREAS, these contributions occurred despite harassment, discrimination, and anti-Asian hate, all of which, unfortunately, remain prevalent today; and

WHEREAS, the City of Lacey commits to recognizing the significant history and contributions of our Korean American community members, and the City of Lacey strives to reduce barriers that result in increased social inclusion, economic mobility, language access, and meaningful civic engagement; and

NOW, THEREFORE, I, _____, Mayor of the City of Lacey, on behalf of the Lacey City Council, do hereby proclaim January 13, 2024, as

Korean-American Day

in the City of Lacey and encourage businesses, organizations, public and private entities, and community members to recognize Korean American Day and take time to celebrate the contributions of Korean Americans and join the City of Lacey in creating a welcoming environment and a culture of belonging.



Mayor _____
January 2, 2024