



City of Lacey, Washington
Historical Commission Minutes
Wednesday, November 15, 2023 - Council Chambers and Online

Call to Order

Chair Keogh called the meeting to order at 6:00 p.m.

Roll Call

Commissioners Present: Chair Jim Keogh, Vice Chair Kevin Wyckoff, Kimberly Goetz, Jon Halvorson, Ed Holm, and Alan Tyler.

Commissioners Absent (Unexcused): Tula'i Patane and Anthony Santiago.

Staff Present: Jennifer Burbidge, Parks, Culture & Recreation Director and Jenny Wilson, Senior Parks Planner.

Public Present: Peggy McHugo, Lacey Historical Society (LHS) Trustee; and Cheryl Malkmus, Lacey resident.

1. Land Acknowledgement

Chair Keogh read the land acknowledgement.

2. Approval of Agenda and Minutes:

A. Approval of Agenda*

Chair Keogh proposed adding two agenda items:

5E. December Meeting

5F. Meeting Time Change

Commissioner Halvorson made a motion to approve the agenda as proposed. Commissioner Wyckoff seconded. Motion carried.

B. Approval of October 18, 2023 meeting minutes*

Commissioner Goetz made a motion to approve the October 18, 2023 minutes as written. Vice Chair Wyckoff seconded. Motion carried.

3. Announcements

None.

4. Public Comment:

Public comment was provided by Cheryl Malkmus on the MultiCare Off Campus Emergency Department project. She is concerned about losing some or all of the historically significant Selma Street and/or its name. Commissioners asked staff for more information on the project and the historic street naming policy.

5. Business Items:

A. 2024 Work Plan*

Jennifer Burbidge, Parks, Culture and Recreation Director

Director Burbidge presented the proposed 2024 Historical Commission work plan. The Jacob Smith House interpretive marker was added.

Commissioner Halvorson made a motion to approve the 2024 Work Plan as amended. Commissioner Wyckoff seconded. Motion carried.

B. 2023 Work Plan and Accomplishments

Jennifer Burbidge, Parks, Culture & Recreation Director

Director Burbidge asked for feedback on the 2023 Work Plan update and the Historical Commission accomplishments. The Commission discussed it, changes were suggested, and the final version will be reviewed for approval at the next commission meeting.

C. 2024 Chair/Vice Chair Elections*

Jim Keogh, Chair

Chair Keogh asked for additional nominations for chair and vice chair. There were no additional nominations.

Commissioner Halvorson made a motion to close the 2024 chair nominations and cast a unanimous ballot for Jim Keogh. Commissioner Goetz seconded. Motion carried.

Commissioner Halvorson made a motion to close the 2024 chair nominations



and cast a unanimous ballot for Vice Chair Kevin Wyckoff. Commissioner Goetz seconded. Motion carried.

D. Land Acknowledgement Follow Up

Jennifer Burbidge, Parks, Culture & Recreation Director

Commissioners discussed ideas for ways to ensure the presentation of the land acknowledgement does not sound performative. The land acknowledgment will be presented by a different commissioner at each meeting.

E. December Meeting

Chair Jim Keogh

Commissioner Halvorson made a motion to cancel the December 20, 2023 Historical Commission meeting. Commissioner Goetz seconded. Motion carried.

F. Meeting Time Change

Chair Jim Keogh

Commissioners discussed changing the meeting time to 5:30 p.m. but decided to keep it at 6:00 p.m.

6. Reports:

A. Lacey Historical Society

Peggy McHugo, Trustee

Trustee McHugo shared:

- The LHS annual meeting occurred on October 24, with about 35 people in attendance. LHS voted to revise their bylaws and elected a slate of officers and trustees.
- The last LHS board meeting was on November 14, 2023.

Commissioner Halvorson shared that he was re-elected for a two-year term as president of LHS and former Lacey Deputy Mayor Cynthia Pratt was elected vice president. He thanked Chair Keogh for joining the LHS.

B. Policy StEPs Committee

Kimberly Goetz, Committee Chair

No report.



C. Commissioners

Commissioner Halvorson reported that Mayor Ryder would very much like to see the McKinney House renovated.

D. Historical Commission Chair

Jim Keogh

Chair Keogh reported that the RAC kiosk project is proceeding and the text and design is expected to be completed in spring 2024. He is continuing to work as a museum volunteer on the *Lacey Leader* project.

E. Museum Curator

Erin Quinn Valcho

Director Burbidge shared the Museum Curator's report:

- Olivia Moore was hired as the Museum Intern and will be working at the museum with Felicia on giving tours, planning summer programs and updating exhibits.
- The November History Talk on the history of the Nisqually Wildlife Refuge was well attended with 66 participants.
- The Museum Curator has been helping to fill in for some of the Executive Assistant duties while the position is being recruited.
- Staff are making progress with the *Stories of the South Sound* oral history project. They have put together a marketing schedule and have been working on preparing promotional materials. A release form has been drafted.

Commissioner Halvorson suggested including Jack Homann as a potential interview subject for the oral history project.

F. Parks, Culture and Recreation Director

Jen Burbidge

Director Burbidge reported:

- The New Lacey Museum and Cultural Center Funding Strategy Committee met on October 26, 2023:
 - Defined the roles of the committee, champions & volunteers, community partners, donors, sponsors and members.
 - Staff is researching a potential grant opportunity from the U.S. Economic Development Administration.
 - Committee members have assignments for the next meeting in January.



- Joint Worksession with City Council confirmed for March 26, 2024 at 6:00 p.m. and will include the Parks, Culture & Recreation Board.
- City Council meetings and worksessions are moving from Thursday to Tuesday starting in January.
- Executive Assistant job posting closes November 30; interviews are scheduled for December 13.

7. Adjourn

Commissioner Wyckoff made a motion to adjourn. Commissioner Holm seconded. Motion carried.

The meeting was adjourned at 6:56 p.m.

