



City of Lacey, Washington LEOFF I Disability Board Meeting Agenda

Refer to the bottom of the agenda for meeting information.

Thursday, January 11, 2024

12:15 PM

Council Chambers and Online

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of the Agenda**
- 4. Approval of Meeting Minutes**
 - A. Meeting minutes from October 12, 2023
- 5. Business Items**
 - A. **City Email Addresses and Advisory Board Stipend Program**
Shannon Kelley-Fong, Assistant City Manager
Kelly Adams, Special Projects Administrator
Elissa Fontaine, City Clerk
 - B. **Review/Approval of LEOFF 1 Claims**
Jeni Schaefer, Human Resources Analyst
- 6. Other Business**
 - A. Public Comment
- 7. Adjourn**

Attend Remote or In Person

The public may attend the meeting in person, or you may view or listen to the meeting using one of the following platforms:

In Person: Council Chambers at Lacey City Hall
420 College Street SE, Lacey, WA 98503

Zoom: <https://us02web.zoom.us/j/82419321767>

Website: <https://cityoflacey.org/government/public-meetings/>

YouTube:

<https://www.youtube.com/watch?v=DxvVOiTnSFY>

Phone:

(888) 788-0099 or (877) 853-5247 (Webinar ID 824 1932 1767)





LEOFF I DISABILITY BOARD
Meeting Minutes
Meeting: In Person & Remote Attendance
Thursday, October 12, 2023 @12:15-1:45pm

MEMBERS PRESENT:

Bob Cecil, Police Representative
Lenny Greenstein, Chair
Ed Pole, Member-At-Large

STAFF PRESENT:

Jennifer Schaefer, Human Resources Recruitment Coordinator | LEOFF I HR Liaison

CALL TO ORDER:

Chair Greenstein welcomed everyone to the October 12, 2023 **LEOFF I Disability Board Meeting**. The meeting was called to order at 12:15m.

Police Representative Cecil, Chair Greenstein, Member-At-Large Pole and LEOFF I HR Liaison Schaefer were present for the meeting.

APPROVAL OF AGENDA ITEMS:

Chair Greenstein called for a motion to approve the agenda. Member-At-Large Pole made a motion to approve the agenda. Police Representative Cecil seconded. The motion passed unanimously.

APPROVAL OF MEETING MINUTES FROM AUGUST 28, 2023:

Chair Greenstein asked if everyone had a chance to review the meeting minutes from August 28, 2023 and requested if any changes should be made. Police representative Cecil made a motion to approve the minutes; Member-At-Large Pole seconded. The motion passed unanimously.

REPORT OF CLAIMS APPROVED BY HR LIAISON:

HR Liaison Schaefer reported that there was one claim under the HR Liaisons approval threshold and one invoice received that was previously approved by the board.

- ✓ \$64.99 for eye glass frame replacement.
- ✓ \$5,500 for optical surgery previously approved by the board on July 13, 2023.

Chair Greenstein asked if the board had any questions. The board had no questions.

APPROVAL OF POLICY UPDATES:

HR Liaison Schaefer requested the board to review the updates to Rule I, Section 5(a) of the City of Lacey LEOFF I policies.

Police representative Cecil made a motion to approve the updates as written; Member-At-Large Pole seconded. The motion passed unanimously.

HR Liaison Schaefer requested the board to review the updates to Rule II, Section 1 of the City of Lacey LEOFF I policies.



Police representative Cecil made a motion to approve the updates as written; Member-At-Large Pole seconded. The motion passed unanimously.

Public Comment: None.

CHAIR GREENSTEIN ADJOURNED THE MEETING @12:20PM.