

MINUTES OF A REGULAR COUNCIL MEETING
OF THE LACEY CITY COUNCIL HELD
THURSDAY, FEBRUARY 27, 2020, IN LACEY
COUNCIL CHAMBERS

CALL TO ORDER:

Mayor Ryder called the meeting to order at
7:00 p.m.

PLEDGE OF ALLEGIANCE:

Mayor Ryder led the Pledge of Allegiance.

COUNCIL PRESENT:

A. Ryder, C. Pratt, C. Cox, L. Greenstein, E. Kunkel,
M. Miller, S. Steadman

STAFF PRESENT:

S. Spence, S. Egger, M. Hardie, D. Schneider,
R. Walk, T. Woo, P. Edmonds

APPROVAL OF AGENDA
AND CONSENT AGENDA:

Consent Agenda Items:

- A. Council Meeting minutes of February 6, 2020
- B. Council Worksession minutes of February 13,
2020
- C. A motion to approve payment of claims, wages
and transfers for February 7, 2020, through
February 18, 2020

DEPUTY MAYOR PRATT MOVED TO APPROVE
THE AGENDA AND CONSENT AGENDA.
COUNCILMEMBER GREENSTEIN SECONDED.
MOTION CARRIED.

PUBLIC COMMENT:

Wayne Olson spoke in support of the Thurston
County Climate Mitigation Plan. He commented on
the February 20, 2020, indoor sports facility

presentation and suggested solar power be used at the facility.

Don Hewett commented on how he could use LOTT's treated water for his own personal use. He also commented on the number of closed businesses on Pacific Avenue, and noted he is running for Congressional District 10.

Lisa Gilotti, Lacey resident, spoke about Build a Bus Home, and noted a contract was recently signed with the City of Olympia. She stated she would like to pursue similar arrangements with the City of Lacey.

RESOLUTIONS:

Troy Woo, Finance Director, presented Council with Resolution 1083 amending the credit card system and adopting policies relating to credit card use.

The City's current credit card policies were adopted in November 1995. While the current policy is adequate, credit card internal controls can be strengthened and it does not allow for City employees to take full advantage of the efficiencies of a credit card system. Adoption of an updated policy is recommended.

RCW 43.09.2855 authorizes local governments to use credit cards of official governmental purchases and acquisitions provided the legislative body adopts a credit card system. The system shall include provisions for the following:

- Distribution of credit cards
- Authorization and control of use of credit card funds
- Credit limits
- Payment of the bills
- Any other rule necessary to implement or administer the system

The proposed policy is modeled after policies used by other local governments. These policies and procedures used by other local governments have been reviewed by the Washington State Auditor's Office.

At its February 6, 2020, meeting, the Finance and Economic Development Committee reviewed the proposed resolution and credit card use policy and recommended full City Council adoption.

COUNCILMEMBER GREENSTEIN MOVED TO ADOPT RESOLUTION 1083 TO AMEND THE CREDIT CARD SYSTEM AND POLICIES RELATING TO CREDIT CARD USE, AND APPROVED DELETING THE RESTRICTIONS ON TRAVEL AND FUEL. COUNCILMEMBER COX SECONDED. MOTION CARRIED.

MAYOR'S REPORT:

Mayor Ryder recommended the reappointment of Nancy Clauson as a regional representative on the Capital Area Regional Public Facilities District Board.

MAYOR RYDER MOVED TO APPROVE THE REAPPOINTMENT OF NANCY CLAUSON TO THE CAPITAL AREA REGIONAL PUBLIC FACILITIES DISTRICT BOARD OF DIRECTORS. DEPUTY MAYOR PRATT SECONDED. MOTION CARRIED.

CITY MANAGER'S REPORT:

Jason Kashani, Utility Engineer, requested Council award Contract Number PW 2020-02 to low bidder South Sound Contractors, LLC from Lacey, Washington in the amount of \$5,955,949.42 for the Capitol City Golf Course East Water and Wastewater Improvements. The Engineer's Estimate was \$6,826,304.19.

Capitol City Golf Club Estates is a community located in the City of Lacey UGA that began development in the late 1960's. It is zoned low density and has approximately 4 single family homes per acre with individual septic systems. The City has a well located within the neighborhood of Capitol City Golf Club Estates. Due to the density of the surrounding septic systems, there is a concern of contaminants being transmitted from the drain fields into the aquifer which the existing well is drawing from.

The first phase of the project extends new sewer service to 182 lots, of which, 175 will decommission their septic systems. The project also replaces aging undersized water infrastructure throughout the neighborhood to meet current fire flow requirements. The City has also agreed to incorporate stormwater improvements, paid for by the HOA, as part of the project to reduce localized flooding throughout the neighborhood.

The project start date is anticipated in April 2020, and is expected to be completed by the end of May 2021.

COUNCILMEMBER STEADMAN MOVED TO AWARD CONTRACT NO. PW 2020-02 TO LOW BIDDER SOUTH SOUND CONTRACTORS, LLC FROM LACEY, WASHINGTON IN THE AMOUNT OF \$5,955,949.42 FOR THE CAPITOL CITY GOLF COURSE EAST WATER AND WASTEWATER IMPROVEMENTS. COUNCILMEMBER COX SECONDED. MOTION CARRIED.

STANDING COMMITTEES:

Finance & Economic Development Committee
Mayor Ryder reported the Committee met on February 6, 2020, to receive an update on Lacey MakerSpace, review of an amended Credit Card

Policy, and receive a presentation on the 2019 Fourth Quarter Investment Report. The Committee appointed Mayor Ryder as chair.

Government Relations & Public Safety Committee

Deputy Mayor Pratt reported the Committee met on February 6, 2020, and received a presentation from Thurston County Public Health and Services Department regarding vaping in public spaces, and received update on the City's Building Department Services. Committee members appointed Deputy Mayor Pratt as chair.

Land Use Committee

Councilmember Cox reported the Committee met on February 6, 2020, and received an update on the Shoreline Master Program. Committee members appointed Councilmember Cox as chair.

BOARDS & COMMISSIONS:

Regional Housing Council

Councilmember Cox reported the Council discussed governance and whether merging with the existing Health & Human Services Council would be an option.

TCOMM911

Councilmember Greenstein reported the board met and discussed a proposed fee structure for non-members, received a presentation from a proposed facilitator for a 3-day planning retreat, and hired two additional staff for new radio system.

Community Action Council

Councilmember Steadman reported the CAC Finance Committee received a presentation on their financial report and review of their 2019 audit. The Council also met and approved the financial report and discussed the homeless census.

Thurston Thrives

Councilmember Miller reported the board met and received a presentation from Dr. Jason Kilmer from the University of Washington regarding the effects of binge drinking in youth.

Mayor Ryder recognized Planning Commissioner Gail Madden in the audience.

Mayor Ryder reminded the public that the City Council's annual retreat will be held on February 28, 2020, from 9:00 a.m. to 2:30 p.m. at the South Puget Sound Community College Lacey Campus.

Mayor Ryder adjourned the Council meeting at 7:50 p.m.

MAYOR: _____

ATTESTED BY CITY CLERK: _____

DATE APPROVED: _____