



City of Lacey, Washington
City Council Regular Meeting Minutes
Thursday, December 21, 2023 - Council Chambers and Online

1. Call to Order

Mayor Ryder called the meeting to order at 6:00 p.m.

2. Roll Call

Council Present

Mayor Andy Ryder

Deputy Mayor Malcolm Miller

Councilmember Lenny Greenstein

Councilmember Michael Steadman

Councilmember Carolyn Cox

Councilmember Robin Vazquez

Councilmember Ed Kunkel

Staff Present

Rick Walk, City Manager

Jen Burbidge, Parks, Culture and Recreation Director

Matt Sharp, Assistant City Attorney

Troy Woo, Finance Director

Samra Seymour, Senior Planner

Ashley Smith, Design and Construction Manager

Elissa Fontaine, City Clerk

3. Pledge of Allegiance

4. Land Acknowledgement

Mayor Ryder read the abbreviated Land Acknowledgement.

5. Approval of Agenda and Consent Agenda Items:

- A. Council Meeting minutes of December 7, 2023
- B. Council Worksession Meeting minutes of December 14, 2023
- C. Approve payment of claims, wages and transfers for November 13, 2023, through December 11, 2023
- D. City Manager Agreement Amendment No. 1

Councilmember Greenstein moved to approve the agenda and consent agenda. Councilmember Steadman seconded. Motion carried.

6. Public Recognitions and Presentations:

A. Public Recognition - Tom Nelson, Running all Lacey Streets

Jen Burbidge, Parks, Culture and Recreation Director

Council and staff recognized a significant wellness accomplishment by Lacey community members, who ran all Lacey streets over the course of two (2) years.

B. Employee Recognition - Wade Duffy, 30 Years of Service

Rick Walk, City Manager

Mayor Ryder, Council and staff recognized Wade Duffy, Building Official and Fire Marshall, for his 30 plus years of service to the City of Lacey. Wade was employed with the City from March 1, 1993, and is scheduled to retire on February 27, 2024.

C. Recognition of Service - Councilmember Ed Kunkel Jr.

Mayor Ryder

Mayor Ryder and Council recognized Councilmember Kunkel for his service on the Lacey City Council.

7. Proclamations:

8. Public Comment:

9. Public Hearing:

10. Resolutions:



11. Ordinances:

A. **Ordinance 1652 - Reserve Designation Ordinance**

Troy Woo, Finance Director

Staff presented the reserve designation ordinance establishing fund balance designations, as provided by Governmental Accounting Standards Board (GASB) Statement No 54. The fund designations were highlighted in detail during the December 14, 2023, Worksession meeting.

Councilmember Greenstein moved to approve Ordinance 1652 regarding Reserve Designations. Councilmember Vazquez seconded. Motion carried.

B. **Ordinance 1653 - Adopt 2024 Budget**

Troy Woo, Finance Director

Staff presented the draft ordinance, adopting the 2024 Final Budget. A public revenue hearing was held on November 2, 2023, and two public hearings were conducted on November 16, 2023, and December 7, 2023.

Councilmember Steadman moved to adopt Ordinance 1653, setting the total budget in the amount of \$303,609,232 and the General Fund total budget in the amount of \$87,482,207. Councilmember Kunkel seconded. Motion carried.

C. **Ordinance 1654 - Flood Hazard Prevention Amendments**

Samra Seymour, Senior Planner

Staff presented the ordinance, identifying amendments to Chapter 14.34. The amendments will ensure that Lacey residents with structures in the 100-year floodplain will be able to obtain and maintain flood insurance through the National Flood Insurance Program.

Councilmember Vazquez moved to approve Ordinance 1654 relating to the Flood Hazard Prevention Amendments. Councilmember Greenstein seconded. Motion carried.

12. Mayor's Report:

A. **Advisory Board Reappointment - Kyrian MacMichael, Planning Commission**

Mayor Ryder



Mayor Ryder moved to reappoint Kyrian MacMichael for a second term to the Planning Commission. Councilmember Greenstein seconded. Motion carried.

B. Advisory Board Appointment(s) - Elliot Kirk, Tonya Moore and Spencer Zeman to the Planning Commission

Mayor Ryder

Mayor Ryder moved to appoint Elliot Kirk, Tonya Moore and Spencer Zeman to the Planning Commission for their first term. Councilmember Cox seconded. Motion carried.

13. City Manager's Report:

A. Contract Award - PW 2022-13 New Police Station

Ashley Smith, Design and Construction Manager

Staff highlighted the New Police Station Project, and the history leading up to the bid advertisement. The project was advertised for seven (7) weeks, with seven (7) bids received. The anticipated start date of the project is January 2024, with four hundred and forty-five (445) working days allotted for completion. The project duration is approximately twenty-two (22) months.

Councilmember Greenstein moved to award Lacey Contract Number PW 2022-13 base bid plus bid alternates 1A, 1B, 1C and 1D to low bidder FORMA Construction from Olympia, Washington for the amount of \$43,697,070.00. Councilmember Kunkel seconded. Motion carried.

14. Standing General Committees:

15. Council Intergovernmental Boards:

A. Mayor Andy Ryder:

1. Mayors' Forum
2. Thurston Chamber Shared Legislative Committee
3. Transportation Policy Board (TPB)



Mayor Ryder provided reports from the Mayor's Forum, Thurston Chamber Shared Legislative Committee and the Transportation Policy Board.

B. Deputy Mayor Malcolm Miller:

1. Economic Development Council (EDC)
2. Lodging Tax Advisory Committee (LTAC)
3. Thurston County Coalition Against Trafficking (TCCAT)
4. Thurston Thrives

Deputy Mayor Miller provided a report from the Urban Growth Area (UGA) Subcommittee.

C. Councilmember Lenny Greenstein:

1. Emergency Medical Services (EMS)
2. TCOMM911

Councilmember Greenstein provided a report from Emergency Medical Services (EMS).

D. Councilmember Michael Steadman:

1. Nisqually River Council
2. Thurston County Law & Justice Council

Councilmember Steadman did not provide any reports.

E. Councilmember Carolyn Cox:

1. Climate Action Steering Committee
2. LOTT Clean Water Alliance



3. Regional Housing Council

Councilmember Cox provided reports from LOTT Clean Water Alliance and Regional Housing Council.

F. Councilmember Ed Kunkel:

1. Joint Animal Services Commission (JASCOM)
2. Lacey South Sound Chamber
3. Olympia-Lacey-Tumwater Visitor & Convention Bureau (VCB)
4. Solid Waste Advisory Committee (SWAC)

Councilmember Kunkel did not provide any reports.

G. Councilmember Robin Vazquez:

1. Intercity Transit Authority
2. Olympic Region Clean Air Agency (ORCAA)
3. Thurston Regional Planning Council (TRPC)
4. Thurston County Board of Health

Councilmember Vazquez provided reports from the Olympic Region Clean Air Agency (ORCAA) and the Thurston County Board of Health.

16. Adjourn

Mayor Ryder adjourned the meeting at 7:55 p.m.

MAYOR: _____

ATTESTED BY CITY CLERK: _____

DATE APPROVED: _____

