



City of Lacey, Washington

Lacey City Council Worksession Minutes

Thursday, December 14, 2023

6:00 PM

Council Chambers and Online

1. Call to Order

Mayor Ryder called the meeting to order at 6:00 p.m.

2. Roll Call

Council Present

Mayor Andy Ryder

Deputy Mayor Malcolm Miller

Councilmember Lenny Greenstein

Councilmember Michael Steadman

Councilmember Carolyn Cox

Councilmember Robin Vazquez

Council Excused

Councilmember Ed Kunkel

Staff Present

Rick Walk, City Manager

Shannon Kelley-Fong, Assistant City Manager

Dave Schneider, City Attorney

Troy Woo, Finance Director

Ryan Andrews, Planning Manager

Jennifer Adams, Housing Coordinator

Elissa Fontaine, City Clerk

3. Land Acknowledgement

Mayor Ryder presented the abbreviated land acknowledgment.

4. Approval of the Amended Agenda*

Councilmember Greenstein moved to approve the amended agenda.

Councilmember Vazquez seconded. Motion carried.

5. Agenda Items

B. **Dispute Resolution Center Landlord Tenant Contract Update**

Jennifer Adams, Housing Coordinator

Staff brief the Council on an opportunity to extend the contract between the City of Lacey and the Dispute Resolution Center of Thurston County and include an amendment to expand the scope of services to include services to resolve additional types of housing and neighborhood disputes.

Mayor Ryder moved to move the existing budget over to 2024 and go on a case by case basis and add Homeowner's Associations (HOA) to allow access to the program. Deputy Mayor Miller seconded. Mayor Ryder, Deputy Mayor Miller, Councilmembers Steadman, Cox and Vazquez voted in favor. Councilmember Greenstein voted against. Motion carried.

A. **Meeting with State Delegation**

Shannon Kelley-Fong, Assistant City Manager

Council and staff welcomed Senator Sam Hunt, Representative(s) Beth Doglio and Jessica Bateman, Rob Barnes, Senior Legislative Assistant, and Brian Enslow, Government Affairs Consultant.

The following City Legislative Priorities were reviewed and discussed in detail:

- Thurston County Regional Basic Law Enforcement Academies and Training Center
- Emergency Coordination Center (ECC)
- Regional Athletic Complex LED Replacement Lights
- Long-term Funding Solutions to Support Rights of Way Initiative Housing Acquisitions
- Defense Community Compatibility Account (DCCA)
- Young Child and Family Center
- Joint Animal Services Regional Animal Facility
- I-5 Corridor Mounts Rd & Tumwater

C. **Growth Management Act Housing Allocations**

Ryan Andrews, Planning Manager

Council and staff welcomed Alison Osterberg, Planning Manager for Thurston Regional Planning Council (TRPC).

Staff and TRPC provided a briefing on the housing need allocations study that provides foundation data supporting the Comprehensive Plan update. The results of the process will be used in the updates to the Comprehensive Plan due in 2025.



Next steps include the following:

- Update to Countywide Planning Policies
- Comprehensive Plan Update: Housing Element
- Middle Housing Requirements (HB 1110)
- Accessory Dwelling Units (HB 1337)

D. Reserve Designation Discussion

Troy Woo, Finance Director

Staff presented the suggested committed fund balance designations. To provide timely guidance for the City's 2023 annual financial report and coordination with the 2024 Budget adoption, it is necessary for the City Council to adopt a new reserve designation ordinance prior to December 31, 2023. The reserve designation ordinance will be presented to the full City Council for adoption at the December 21, 2023, Council meeting.

The presentation included a detailed review of the following fund categories:

- General
- Utility
- Special Revenue
- Capital Project
- Debt
- Internal Services

Council expressed support for the suggested committed fund balance designations.

E. Executive Session

Pursuant to RCW 42.30.110(1)(g)

*Item added on December 12, 2023

The Mayor announced at 8:30 p.m. that the Council would convene for an executive session for 15 minutes, until 8:45 p.m.

The Mayor reconvened the Council Worksession meeting at 8:45 p.m. and the regular meeting was called back to order. No action was taken.

6. Adjourn

Mayor Ryder adjourned the meeting at 8:45 p.m.

