

MINUTES OF THE LACEY CITY COUNCIL WORKSESSION

THURSDAY, JANUARY 12, 2023

6:00 P.M. – 7:56 P.M.

REMOTE AND IN-PERSON

To hear the full discussion of a specific topic, or the complete meeting, watch the recorded meeting available on YouTube:

<https://www.youtube.com/watch?v=KXzPX-IJjLg>

COUNCIL PRESENT: MAYOR RYDER, DEPUTY MAYOR MILLER, COUNCILMEMBERS COX, GREENSTEIN, KUNKEL, AND VAZQUEZ

COUNCIL EXCUSED: COUNCILMEMBER STEADMAN

STAFF PRESENT: R. WALK, S. KELLEY-FONG, S. HOCK, E. FONTAINE

ACTION: APPROVE WORKSESSION AGENDA

MOTION: MOTION MADE, SECONDED, AND CARRIED BY COUNCILMEMBERS GREENSTEIN AND KUNKEL

LOTT “PLANNING FOR THE FUTURE”

PRESENTER: MATT KENNELLY, EXECUTIVE DIRECTOR, LOTT CLEAN WATER ALLIANCE

ACTION: INFORMATION ONLY

Matt Kennelly, Executive Director of LOTT Clean Water Alliance, presented on the progress of the LOTT Master Plan.

LOTT is a collaboration of four local governments, Lacey, Olympia, Tumwater, and Thurston County for regional wastewater utility.

The Wastewater Resource Management Plan and original management strategies were discussed in detail. Topics included the following:

- Flow Reduction
- Continued to Discharge to Budd Inlet
- Reclaimed Water
- Continuous Planning Approach

The presentation included a detailed review of the 2050 Master Planning process and updates. The Master Plan was divided into the following:

Phase 1: Site Plan

- Focus on Budd Inlet Treatment Plant
- Assess treatment process needs

Phase 2: Capacity Strategy

- Review overall system capacity
- Weigh strategies to meet future needs

Phase 3: Public Review

- Share planning progress
- Refine long-term plan for the future

Next steps were highlighted and included the following:

- Community Presentations
 - Community groups
 - Partner jurisdictions
- Community Forum #2
 - In-depth look at master planning effort
 - February 27, 2023
- Environmental and public review
- Refine and finalize updated plan

CITY MANAGER RECRUITMENT UPDATE

PRESENTER: RAY CORPUZ, SENIOR CONSULTANT, GMP CONSULTANTS

ACTION: INFORMATION ONLY

Ray Corpuz, Senior Consultant with GMP Consultants, presented the recruitment brochure, provided updates, and discussed next steps for the City Manager position.

Council provided feedback relating to a grammatical revision within the brochure, as well as led discussions on salary range, total benefits, market distribution and next steps. Council also expressed a need for community involvement, as well as have meetings with staff, instead of staff representatives.

Currently, there is a targeted deadline of February 19, 2023, to accept applications. It is anticipated to have semi-finalists identified by mid-March, with finalists expected to interview early April.

Mayor Ryder requested a status report be presented to Council before the recruitment closes.

COMMUNITY CAT PROGRAM UPDATE

PRESENTERS: SARAH HOCK, EXECUTIVE DIRECTOR, JOINT ANIMAL SERVICES
JENN STONE, SENIOR SPECIALIST, BEST FRIENDS ANIMAL SOCIETY
ACTION: INFORMATION ONLY

Sarah Hock, Joint Animal Services Executive Director, provided an update on the Community Cat Program.

Joint Animal Services (JAS) and JASCOM recommend updating definitions and language to the City of Lacey municipal code to support the prosecution of animal cruelty and a new program at JAS, called the Community Cat Program (CCP).

JAS will be partnering with Best Friends Animal Society (Best Friends) on the implementation of the CCP across all jurisdictions in Thurston County. Specifically, Best Friends will be supporting JAS with funding and training for the program.

Jenn Stone, with Best Friends, spoke on the benefits of a Community Cat Program. The CCP will expand in 2023 with JAS's new medical department. JAS will be able to perform Trap-Neuter-Vaccinate-Return (TNVR) and combine efforts with community trap and releases and other nonprofits for a more effective program.

Staff highlighted the proposed changes to the Lacey Municipal Code. Council expressed support in the updates.

2023 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

STAFF: SHANNON KELLEY-FONG, ASSISTANT CITY MANAGER
ACTION: INFORMATION ONLY

Shannon Kelley-Fong, Assistant City Manager, presented on the 2023 Community Development Block Grant (CDBG) Program.

Prior to 2021, the City of Lacey had a population of less than 50,000 and did not qualify as a standalone CDBG entitlement community. Staff advised this is no longer the case since the City's population is well over 56,000. At the time of the last funding cycle agreement (2022-2024), the City was eligible to qualify as a standalone CDBG entitlement community. The City elected not to pursue becoming a standalone entitlement community at the time. The U.S. Department of Housing and Urban Development (HUD) later confirmed the Thurston County CDBG Consortium would be eligible to continue to receive CDBG funds should the City elect to become a standalone entitlement community in the future.

In 2021, Council directed staff to begin groundwork for the creation of a standalone entitlement program for Lacey. This directive was incorporated in the 2022-2024 Work Plan.

Staff advised the City can prioritize funding of CDBG projects for 2023 as part of its request for proposals. Staff recommended the City's RFP solicit specifically for projects that align with one of the following goal areas:

- Affordable Housing
- Social Services
- Public Facilities and Infrastructure

Staff also recommend the City have a goal of allocating 15% of CDBG funding to public services. This is the maximum allocation and is estimated to result to around \$187,000.

Council expressed support in staff recommendations.

CITY COUNCIL INTERGOVERNMENTAL BOARDS AND COMMITTEE ASSIGNMENTS

PRESENTER: MAYOR ANDY RYDER

ACTION: INFORMATION ONLY

Mayor Ryder asked Council to identify any conflicts or requests to change the current Intergovernmental Boards and Committee assignments. Council advised no changes were needed to the current assignments.