

MINUTES OF A REGULAR COUNCIL MEETING
OF THE LACEY CITY COUNCIL HELD
THURSDAY, FEBRUARY 13, 2020, IN LACEY
COUNCIL CHAMBERS

CALL TO ORDER: Mayor Ryder called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: Mayor Ryder led the Pledge of Allegiance.

COUNCIL PRESENT: A. Ryder, C. Pratt, M. Steadman, C. Cox, E. Kunkel, M. Miller

COUNCIL EXCUSED: L. Greenstein

STAFF PRESENT: S. Spence, J. Burbidge, S. Egger, D. Schneider, K. Semko, R. Walk, T. Woo, P. Edmonds

APPROVAL OF AGENDA
AND CONSENT AGENDA:

Consent Agenda Items:

- A. Council Meeting minutes of January 16, 2020
- B. Council Worksession minutes of January 9, 2020
- C. Council Worksession minutes of January 23, 2020
- D. A motion to approve payment of claims, wages and transfers for January 8, 2020, through February 6, 2020.

COUNCILMEMBER STEADMAN MOVED TO APPROVE THE AGENDA AND CONSENT AGENDA. DEPUTY MAYOR PRATT SECONDED. MOTION CARRIED.

**PUBLIC RECOGNITION AND
PRESENTATIONS:**

John Tulloch, Assistant Scout Master, and scouts from Troops 222 and 101 provided an update on the 2020 Boy Scout tree roundup.

PUBLIC COMMENT:

Jake Cuzdey spoke about the permitting process at his property located at 6360 Carpenter Road.

Chris Van Daalen, Thurston Climate Action Team, spoke in favor of the Thurston Climate Mitigation Plan and encouraged Council to begin implementing the Plan.

Frank Turner, Maya and Anders Hanson, urged Council to develop and implement the Thurston Council Mitigation Plan.

Hillary Hunt, a Lacey resident, spoke about the difficulty in getting in and out of Gabi's Cards and Comics on Pacific Avenue.

Wayne Olson, Thurston Climate Action Team, spoke about climate change, greenhouse gasses, and the Thurston Climate Mitigation Plan.

PROCLAMATIONS:

Mayor Ryder and Council proclaimed the month of February 2020 as African American History month. Bishop Peterson with New Life Baptist Church accepted the proclamation.

CITY MANAGER'S REPORT:

Rick Walk, Community & Economic Development Director, presented Council with an Interagency Agreement with the Washington State Department of Commerce for a grant to complete a Regional Housing Action Plan, and an Interlocal Agreement with the cities of Lacey, Olympia, and Tumwater, and the Thurston Regional Planning Council for Housing Action Plans.

In 2019, the state legislature approved E2SHB 1923, which directs the Washington Department of Commerce to distribute grants to cities and counties to complete housing action plans.

Together with the cities of Olympia and Tumwater, the City of Lacey applied for a grant for a regional approach to their housing action plans. The three cities were awarded grants for a total of \$300,000. Lacey and Tumwater each were awarded \$50,000, and Olympia was awarded \$200,000. Under an interlocal agreement presented separately to the City Council, Olympia will direct \$150,000 to the Thurston Regional Planning Council for public outreach, data analysis, and other tasks for the three-city region to support the cities' adoption of individual housing action plans.

The \$50,000 dollars in grant funds award to the City of Lacey will be used to off-set staff and consultant services to identify selected new housing development and redevelopment sites within Lacey and assess suitability for types of housing, supporting infrastructure, and market constraints. The funds will also support the review and evaluation of the City's existing housing element and development codes to align with public and data analysis developed by TRPC.

The bill also requires housing action plans to include multiple elements, including a housing needs assessment, which must result in a projection of housing needs by various income levels. It must also develop an income forecast and compare it to housing affordability. The regional approach will result in a menu of strategies to increase the supply of housing and variety of housing types to serve the region's projected housing needs.

The City of Lacey will form its housing action plan from this menu of strategies. The Lacey Comprehensive Plan's housing element will also be reviewed for potential updates. The housing action plan and updates to the City's housing element and development codes will be completed by June of 2021.

Under the proposed Interlocal Agreement, Olympia will direct \$150,000 of the grant funds to the Thurston Regional Planning Council (TRPC) to complete public outreach, data analysis and other tasks for the three-city region. TRPC's work products will support the cities' adoption of individual housing action plans. Olympia will manage the grant funds through their interagency agreement with the Department of Commerce. All three cities will guide TRPC's work and share the work products, which each city would then use to adopt its housing action plan.

DEPUTY MAYOR PRATT MOVED TO APPROVE THE INTERAGENCY AGREEMENT WITH THE DEPARTMENT OF COMMERCE AND AUTHORIZE THE CITY MANAGER TO SIGN THE AGREEMENT. COUNCILMEMBER COX SECONDED. MOTION CARRIED.

COUNCILMEMBER STEADMAN MOVED TO APPROVE THE INTERLOCAL AGREEMENT WITH THE CITIES OF LACEY, OLYMPIA, AND TUMWATER, AND THE THURSTON REGIONAL PLANNING COUNCIL FOR HOUSING ACTION PLANS, AND AUTHORIZE THE CITY MANAGER TO SIGN THE AGREEMENT. DEPUTY MAYOR PRATT SECONDED. MOTION CARRIED.

Ryan Andrews, Planning Manager, presented Council with the Lacey Fire District 3 Mullen Road Annexation Project No. 19-333.

The City received a notice of intent to commence annexation proceedings filed by Lacey Fire District 3. The filing of the notice is the first step in the annexation process under the petition method (RCW 35A.14.120), which requires a petition filed by property owners representing a minimum of 10% of the valuation of the area proposed for annexation. The City has verified that the ownership does comprise a minimum of more than 10% of the assessed valuation for general taxation purposes of the properties for which annexation is requested.

As a result of the petition, the City Council must pass a motion notifying the petitioners of its approval, rejection, or modification of the annexation area's geographical boundaries. If the Council votes to approve the 10 % petition, then the applicant moves forward on obtaining a petition from a total of 60% of the assessed valuation of the area.

The Utilities Committee reviewed the application for the provision of utilities and is recommending approval. If the Council votes to approve the petition, then the applicant moves forward on obtaining a petition from a total of 60% of the assessed valuation of the area. Once the City receives the 60% petition, the City can move forward on annexation proceedings.

MAYOR RYDER MOVED TO PROCEED WITH THE PROPOSED LACEY FIRE DISTRICT 3 MULLEN ROAD ANNEXATION PROPOSAL THAT INCLUDES THE FOLLOWING PROVISIONS:

- 1) AUTHORIZE THE APPLICANTS TO CIRCULATE A PETITION AND GATHER SIGNATURES OF PROPERTY OWNERS REPRESENTING AT LEAST 60% OF THE ASSESSED VALUE OF THE ANNEXATION PROPERTY DEMONSTRATING THEIR CONSENT TO ANNEX;
- 2) REQUIRE THE FOUR PARCELS SURROUNDING THE PARCEL SUBMITTED FOR THE NOTICE OF INTENT TO COMMENCE ANNEXATION (ASSESSOR'S PARCEL NO.'S 11834220000, 11834240100, 11834220102, 11834210000) ALSO BE INCLUDED WITHIN THE BOUNDARY OF THE AREA TO BE CONSIDERED FOR ANNEXATION;
- 3) REQUIRE THE ASSUMPTION OF ALL OR OF ANY PORTION OF EXISTING CITY INDEBTEDNESS BY THE AREA TO BE ANNEXED; AND
- 4) WAIVE THE REQUIREMENT FOR COMPLETION OF AN ANNEXATION STUDY IN ACCORDANCE WITH THE CITY'S ANNEXATION POLICIES PRIOR TO ADOPTION OF AN ORDINANCE TO FORMALLY ANNEX THE AREA OR MAKE APPLICATION TO THE BOUNDARY REVIEW BOARD.

COUNCILMEMBER KUNKEL SECONDED.
MOTION CARRIED.

Ashley Smith, Capital Projects Engineer, presented council Lacey Contract Number PW 2020-03 Coast to Coast Turf in the amount of \$683,503.19 for the replacement of the Regional Athletic Conference (RAC) synthetic infield #5 and soccer field #1.

Both fields at the RAC have exceeded their life expectancy and are the only remaining RAC fields in poor condition.

The City renewed an Interlocal Purchasing Agreement with Sourcewell in 2019 that allowed for negotiation directly with Coast to Coast Turf, the regional distributor for AstroTurf via their Cooperative Purchasing Contract #060518-AST.

A superior product is available at a lower cost than available via previously used Field Turf KCDA contracts: AstroTurf Diamond Series OPS. This product is installed at RAC Ballfields #3 & #4 and used by countless other sports organizations, including: Washington State University, University of Oregon, Seattle University, local high schools, and municipalities.

Coast to Coast Turf is qualified and capable to perform the work. Start date is anticipated for July 1, 2020, for baseball field #5, and September 1, 2020, for soccer field #1. There are 20 working days allotted for each field for a total of 40 working days.

COUNCILMEMBER STEADMAN MOVED TO AWARD LACEY CONTRACT NUMBER PW 2020-03 TO COAST TO COAST TURF IN THE AMOUNT OF \$683,503.19. MAYOR RYDER SECONDED. MOTION CARRIED.

Rick Walk, Community & Economic Development Director, presented Council with a Lacey MakerSpace funding request.

As discussed at the City Council Retreat in 2016, the City is committed to working with the Thurston Economic Development Council (EDC) to adopt

initiatives that build on Lacey's job growth, encourages new livable wage jobs, expands the tax base, supports attraction of high tech jobs, diversifies the community's business and employment sector, and ensures Lacey's competitiveness.

In support of these goals, and in recognition that makers spaces are a proven tool of economic development that effectively address all of the needs identified by Council at their 2016 retreat, a large group of community members came together to explore the feasibility of starting a makers space in Lacey. This group represented the Lacey South Sound Chamber of Commerce, North Thurston Public Schools, the Lacey Timberland Library, South Puget Sound Community College, the Evergreen State College, the City, the EDC, St. Martins University (SMU) members of the private sector and private citizen volunteers.

The request is for Council to consider funding the MakerSpace for the first year at \$175,000. During this first year, the staff and board would focus on building support and raising funding from the community as well as federal, state and local grant sources to fund the second year. If the private sector sees value and supports funding second year operations, then, the City would commit to allocating an additional \$175,000 of funding for the third year. This proposal to financially commit an additional \$350,000 will bring the City's total funding support of the Lacey MakerSpace to \$550,000 plus in-kind staff support.

DEPUTY MAYOR PRATT MOVED TO APPROVE \$350,000 OF ECONOMIC DEVELOPMENT RESERVES TO THE LACEY MAKERSPACE, WITH REQUIREMENTS, TO PROVIDE FINANCIAL SUPPORT FOR THE NEXT THREE

YEARS. COUNCILMEMBER STEADMAN
SECONDED. MOTION CARRIED.

CITY MANAGER'S REPORT: Scott Spence, City Manager, provided an update on the February 8, 2020, ADU workshop. The workshop was well attended with approximately 160 people.

STANDING COMMITTEES: Utilities Committee
Councilmember Miller reported the Committee met on February 3, 2020, to discuss the Utility Locating Program.

Community Relations & Public Affairs Committee
Councilmember Kunkel reported the Committee met on February 3, 2020, to discuss the Blue Star By-Way Memorial Marker dedication ceremony.

BOARDS & COMMISSIONS: Mayors' Forum
Mayor Ryder reported Jon Tunheim, Thurston County Prosecuting Attorney, and Fred Hutchings, Thurston County Commissioner, presented an update on the Thurston County Courthouse Complex

Transportation Policy Board

Mayor Ryder reported on several items:

- Election of officers: Mayor Ryder re-elected chair and Graeme Sackrison re-elected vice-chair
- Regional Transportation Plan
- Capitol Campus Project
- 2020 Legislative Session

JASCOM

Deputy Mayor Pratt reported on several items:

- Election of officers: Lisa Parshley re-elected chair and Deputy Mayor Pratt re-elected vice-chair

- Approved budget amendment to accept new revenue source through JBLM to fund a full-time driver position
- Changed meeting date to the first Monday of the month at 5:30 p.m.
- 30 dogs were turned over by a property owner due to the recent flooding

LOTT

Deputy Mayor Pratt reported on several items:

- Reviewed draft 2020 Work Plan
- Reclaimed Water Planning and Policy, WRIA 13, and a Feasibility Study
- Septic conversion support programs
- Appointed Commissioner Menser to the Sea Level Rise Response Plan Coordination Committee
- Election of officers: Lisa Parshley elected president, Pete Kmet elected vice-chair, Megan McAuliffe elected secretary, and Justin Long elected treasurer
- Deputy Mayor Pratt appointed as representative to TRPC and the Capital Lake Estuary EIS Executive Work Group
- Approved Sea Level Rise Interlocal Agreement with City of Olympia and the Port of Olympia
- Received Certificate of Achievement of Excellence for financial reporting for LOTT's 2018 Annual Comprehensive Finance Report

Olympic Region Clean Air Agency

Deputy Mayor Pratt reported on several items:

- Deputy Mayor Pratt re-elected to serve on the Finance Committee
- Several hearings were held on compliance issues
- January 2020 air quality report

Intercity Transit

Councilmember Cox reported on several items:

- Adopted new Route 65 for NE Lacey
- Ridership has increased 20 percent since January 1, 2020

- Election of officers: Ryan Warner elected chair, and Councilmember Cox elected vice-chair
- Councilmember Cox appointed as representative on the Thurston Regional Planning Council
- A grand opening for the Olympia Transit Center will be held on March 19, 2020

Health & Human Services Commission (HHSC) / CIP

Councilmember Cox reported on the approved the emergency needs grants funding priorities scoring criteria and process for applicants. The Thurston County Board of County Commissioners accepted their recommendations.

Thurston Thrives

Councilmember Miller reported on several items:

- \$1 million awarded to Family Support Services
- Thurston Climate Mitigation Plan
- Community Design Spring Forum
- South Sound Food Network
- Public safety for new Law Enforcement Diversion
- School Replacement Levy

Thurston Regional Planning Council

Councilmember Miller reported on several items:

- Conservation District joined as non-voting member
- Financial forecast for Regional Transportation Plan
- State fuel tax forecast
- Transportation Benefit District
- Climate mitigation
- Phase I of new emission targets
- 2020 Legislative update
- Care for homeless students

Thurston County Coalition Against Trafficking

Councilmember Miller announced the upcoming 5k event to be held on April 25, 2020, at Mt. View Church.

Lacey South Sound Chamber

Councilmember Kunkel reported on several items:

- Read Around Lacey
- Workplace Excellence Award presented to City of Lacey
- In 2019, the Chamber helped host 7 grand openings and 7 after-hour events
- Over \$10,000 was raised and donated for the Kidwiler Scholarship

Economic Development Council

Councilmember Kunkel reported on new board members, and the 2020 work plans and metrics.

Mayor Ryder adjourned the Council meeting at 8:38 p.m.

MAYOR: _____

ATTESTED BY CITY CLERK: _____

DATE APPROVED: _____