



## City of Lacey, Washington LEOFF I Disability Board Meeting Agenda

Refer to the bottom of the agenda for meeting information.

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Thursday, April 11, 2024

12:15 PM

Council Chambers and Online

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- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of the Agenda**
- 4. Approval of Meeting Minutes**
  - A. Meeting minutes of January 11, 2024
- 5. Business Items**
  - A. **Review of LEOFF 1 Claims**  
Jennifer Schaefer, Human Resources Analyst | LEOFF 1 HR Liaison
  - B. **WSLEA Conference May 7-10, 2024**  
Jennifer Schaefer, Human Resources Analyst | LEOFF 1 HR Liaison
  - C. **Board Member Upcoming Term Expiration: Bob Cecil**  
Jennifer Schaefer, Human Resources Analyst | LEOFF 1 HR Liaison
- 6. Other Business**
  - A. Public Comment
- 7. Adjourn**

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### Attend Remote or In Person

The public may attend the meeting in person, or you may view or listen to the meeting using one of the following platforms:

In Person: Council Chambers at Lacey City Hall

420 College Street SE, Lacey, WA 98503

Zoom: <https://us02web.zoom.us/j/85285806436>

Website: <https://cityoflacey.org/government/public-meetings/>

YouTube:

<https://www.youtube.com/watch?v=tfk9Wiv2Yel>

Phone:

(888) 788-0099 or (877) 853-5247 (Webinar ID 852 8580 6436)





**LEOFF I DISABILITY BOARD**  
**Meeting Minutes**  
**Meeting: In Person & Remote Attendance**  
**Thursday, January 11, 2023 @12:15-1:45pm**

**MEMBERS PRESENT:**

Bob Cecil, Police Representative  
Lenny Greenstein, Chair  
Council Member Steadman

**STAFF PRESENT:**

Jennifer Schaefer, Human Resources Recruitment Coordinator | LEOFF I HR Liaison  
Elissa Fontaine, City Clerk  
Shannon Kelley-Fong, Assistant City Manager

**CALL TO ORDER:**

Chair Greenstein welcomed everyone to the January 11, 2024 **LEOFF I Disability Board Meeting**. The meeting was called to order at 12:15m.

Chair Greenstein, Council Member Steadman, Police Representative Cecil, LEOFF I HR Liaison Schaefer, City Clerk Fontaine and Assistant City Manager Kelley-Fong were present for the meeting.

**APPROVAL OF AGENDA ITEMS:**

Chair Greenstein called for a motion to approve the agenda. Council Member Steadman made a motion to approve the agenda. Police Representative Cecil seconded. The motion passed unanimously.

**APPROVAL OF MEETING MINUTES FROM OCTOBER 12, 2023:**

Chair Greenstein asked if everyone had a chance to review the meeting minutes from October 12, 2023 and requested if any changes should be made. Police Representative Sorger made a motion to approve the minutes; Police Representative Cecil seconded. Council Member Steadman abstained from the vote. The motion passed unanimously.

**CITY EMAIL ADDRESSES AND ADVISORY BOARD STIPEND PROGRAM:**

Assistant City Manager Kelley-Fong and City Clerk Presented on the Advisory Board Member Updates for 2024.

Implementation of: Issuance of City emails to board members, Civic Clerk Portal access and the Stipend Program.

Council Member Steadman advised the panel that he did not support the Stipend Program, but supported the accessibility that it creates for students. Council Member Greenstein noted that it was adopted by Council and it is available to the LEOFF I board members. Police Representative Sorger asked if it was applicable to the City appointee (Member-At-Large). Chair Greenstein confirmed that it was applicable to anyone other than Council Members and staff. Council Member Steadman added that the City wants all demographics and community to be represented on boards.

**REPORT OF CLAIMS APPROVED BY HR LIAISON:**

HR Liaison Schaefer reported that there were three claims under the HR Liaison's approval threshold and one invoice received that was previously approved by the board.



- ✓ \$564.93 for dental premiums.
- ✓ \$745.56 for dental premiums.
- ✓ \$1,360.00 for massage therapy.
- ✓ \$1,461.60 Medicare premiums.

Chair Greenstein asked if the board had any questions. The board had no questions.

Council Member Steadman recognized Law Enforcement Appreciation Day and thanked the Police Representatives for their service.

Public Comment: None.

**CHAIR GREENSTEIN ADJOURNED THE MEETING @1:44PM.**