



City of Lacey, Washington City Council Regular Meeting Agenda

Refer to the bottom of the agenda for meeting information.

Tuesday, April 16, 2024

6:00 PM

Council Chambers and Online

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Land Acknowledgment:

We, the City of Lacey, are on the ancestral land of the Tribal People of the Treaty of Medicine Creek, including the Nisqually Indian Tribe and Squaxin Island Tribe. We acknowledge, and remember those Tribal People not recognized today who were absorbed or relocated into other tribes for survival. We recognize the ancestors and their descendants who are still here. We recognize and respect the Tribal People of the Treaty of Medicine Creek as the traditional stewards of this land since time immemorial and their role today in taking care of these lands in perpetuity. We recognize and have the responsibility to call attention to the histories of dispossession, forced removal, and abridged treaty rights that allowed our nation, state, and city to develop as they have today. We recommend that community members read the Medicine Creek Treaty of 1854.

5. Approval of Agenda and Consent Agenda Items:

- A. Approval of the minutes of March 26, 2024
- B. Approval of the minutes of April 2, 2024
- C. Approval of wages, claims, and transfers for March 13 through April 5, 2024

6. Public Recognitions and Presentations:

A. Poem Reading

Cynthia Pratt, Poet Laureate

7. Public Comment:

Refer to the bottom of the agenda for instructions on how to provide public comment.

8. Public Hearing:

9. Proclamations:

A. Child Abuse Prevention Month

Shelly Willis, Executive Director of Family Education and Support Services

10. Resolutions:

11. Ordinances:

12. Mayor's Report:

13. City Manager's Report:

A. Certificate of Achievement for Excellence in Financial Reporting Program

Troy Woo, Finance Director

Kristy Wolf, Financial Services Manager

Chelsea Yarwood, Accounting Manager

B. Contract Award: S10 Generator, Well Pump, and Site Improvements (PW2022-29)

Trent Lougheed, P.E., Utilities Engineer

C. 2024 State Legislative Session Overview

Shannon Kelley-Fong, Assistant City Manager

Brian Enslow, State Government Affairs Consultant

D. Advisory Board Stipend Update

Shannon Kelley-Fong, Assistant City Manager

14. Other Business:

15. Boards, Commissions and Committee Reports:

A. Mayor Andy Ryder:

1. Mayors' Forum
2. Thurston Chamber Shared Legislative Committee
3. Transportation Policy Board (TPB)

B. Deputy Mayor Malcolm Miller:

1. Economic Development Council (EDC)
2. Lodging Tax Advisory Committee (LTAC)
3. Thurston County Coalition Against Trafficking (TCCAT)
4. Joint Animal Services Commission (JASCOM)

C. Councilmember Lenny Greenstein:

1. Emergency Medical Services (EMS)
2. TCOMM911

D. Councilmember Michael Steadman:

1. Nisqually River Council
2. Thurston County Law & Justice Council



3. Olympic Region Clean Air Agency (ORCAA)
- E. Councilmember Carolyn Cox:
 1. LOTT Clean Water Alliance
 2. Regional Housing Council
 3. Intercity Transit Authority
- F. Councilmember Robin Vazquez:
 1. Thurston Climate Mitigation Collaborative
 2. Thurston Regional Planning Council (TRPC)
 3. Thurston County Board of Health
- G. Councilmember Nicolas Dunning:
 1. Thurston Thrives
 2. Solid Waste Advisory Committee (SWAC)
 3. Olympia-Lacey-Tumwater Visitor & Convention Bureau (VCB)

16. Adjourn

Attendance and Public Comment

Attend Remote or In-Person

The public may attend the meeting in-person, or you may view or listen to the meeting using one of the following platforms:

In-Person	Council Chambers at Lacey City Hall 420 College Street SE, Lacey, WA 98503
Zoom:	https://us02web.zoom.us/webinar/register/WN_HvOoTTpjSlyrfzkkxQ-eZA
Website:	https://cityoflacey.org/government/public-meetings/
Facebook:	https://www.facebook.com/cityoflacey
YouTube:	https://www.youtube.com/watch?v=jus_DltLE-o
Cable:	Channel 77 with your local cable provider
Phone:	(888) 788-0099 or (877) 853-5247 (Webinar ID 880 4433 7851)

Verbal Public Comment

Those wishing to provide verbal public comment may do so in-person or by Zoom:

In-Person:	Use the sign-up sheet located in the Council Chambers.
Zoom:	Preregister using the following Zoom link no later than two hours prior to the meeting:



https://us02web.zoom.us/webinar/register/WN_HvOoTTpjSlyrfzkkxQ-eZA

Instructions and access details will be provided once registration is complete.

Written Public Comment

Public comments may also be submitted by email to PublicComment@cityoflacey.org.

The commenting period will close two hours before the meeting time.

Written comments will be provided to the City Council electronically prior to the meeting.

Comments will not be addressed during the Council meeting; however, comments received will be added to the official record.





City of Lacey, Washington Lacey City Council Worksession Minutes

Tuesday, March 26, 2024

6:00 PM

Council Chambers and Online

1. Call to Order

Mayor Ryder called the meeting to order at 6:00 p.m.

2. Roll Call

Council Present

Mayor Andy Ryder
Deputy Mayor Malcolm Miller
Councilmember Lenny Greenstein
Councilmember Michael Steadman (remote)
Councilmember Carolyn Cox
Councilmember Robin Vazquez
Councilmember Nicolas Dunning

Staff Present

Rick Walk, City Manager
Shannon Kelley-Fong, Assistant City Manager
Robert Almada, Chief of Police
Scott Egger, Public Works Director
Robert Hollis, Deputy Chief of Police
Dave Schneider, City Attorney
Troy Woo, Finance Director
Ashley Smith, Design and Construction Manager
D'Andra Buchanan, Transportation Engineer
Chris Stolberg, Transportation Engineer
Brandy Legomina, Deputy City Clerk

3. Land Acknowledgment

Mayor Ryder presented the abbreviated Land Acknowledgment.

4. Approval of the Agenda

Councilmember Greenstein moved to approve the agenda as published. Deputy Mayor Miller seconded. Motion carried.

5. Agenda Items

A. 66th Traffic Calming Update

Chris Stolberg, Transportation Engineer

Stolberg presented the 66th Avenue SE Traffic Calming presentation. This presentation included discussions on the location of the project; results of the Spot Speed Study Report; boundary of the petition border; proposed speed-humps; and proposed locations for speed-humps.

B. Public Works Construction Update

Ashley Smith, Design Construction Manager
D'Andra Buchanan, Transportation Engineer

Smith presented the Construction Update. This presentation included discussions on the following current and upcoming projects:

- Beachcrest Wellfield pH improvements
- EV chargers
- RAC parking lot expansion
- Golf Club Road water and wastewater
- Lift Station 19 replacement
- Lift Station 34 and 37 rehabilitations
- Terry Cargil Reservoir
- Carpenter Rd. and Britton Parkway roundabout
- New Lacey Police Station
- ULID 25 Tolmie Park sewer and water and the Madrona/Westside pH treatment;
- Greg Cuoio Park design update

Buchanan presented on the design update for the College Street Extension. Discussion ensued.

C. 2023 Public Safety Update

Robert Almada, Chief of Police



Robert Hollis, Deputy Chief of Police

Almada and Hollis presented the Annual Report to Council – Lacey Police Department. This presentation included discussions on a department diversity analysis: racial composition, police activity, and gender analysis; professional standards: use of force and personnel complaints; overall statistics of the Department: calls for service, written reports/cases, arrests, DUI, and physical control arrests; unofficial National Incident Based Reporting System (NIBRS) crime statistics: population of Lacey, crime rates, statistics on robbery, forcible sex offenses, aggravated and simple assault, drug/narcotic offenses, auto theft, burglary, 2023 residential burglary, larceny, and destruction of property; and a staffing update: policing priorities and projects, police staffing, and a training timeline for new hires.

6. Adjourn

Mayor Ryder adjourned the meeting at 7:45 p.m.





City of Lacey, Washington
City Council Regular Meeting Minutes
Tuesday, April 2, 2024 - Council Chambers and Online

1. Call to Order

Deputy Mayor Malcolm Miller called the meeting to order at 6:00 p.m.

2. Roll Call

Council Present

Mayor Andy Ryder (remote)
Deputy Mayor Malcolm Miller
Councilmember Lenny Greenstein
Councilmember Carolyn Cox
Councilmember Nicolas Dunning

Council Excused

Councilmember Robin Vazquez
Councilmember Michael Steadman

Staff Present

Rick Walk, City Manager
Shannon Kelley-Fong, Assistant City Manager
Dave Schneider, City Attorney
Troy Woo, Finance Director
Wesley Nguyen, Economic Development Coordinator
Alison Brown, Water Resources Specialist
Linsey Fields, Climate and Sustainability Coordinator
Elissa Fontaine, City Clerk
Paul J. White, Deputy City Clerk

3. Pledge of Allegiance

4. Land Acknowledgment:

Deputy Mayor Miller presented the abbreviated Land Acknowledgment.

5. Approval of Agenda and Consent Agenda Items:

- A. Council Worksession minutes of March 12, 2024
- B. Council Meeting minutes of March 19, 2024
- C. Approval of wages, claims, and transfers for March 7, 2024, through March 22, 2024

Councilmember Greenstein moved to approve the agenda and consent agenda items. Councilmember Dunning seconded. Motion carried.

6. Public Recognitions and Presentations:

- A. **Lacey Youth Council Report**
Youth Council Representatives

The following Youth Council Representatives presented reports on their meeting held earlier in the day:

Zury Ramirez-Plascencia, North Thurston High School
Nathaniel Clay, Timberline High School
Rory Line, Timberline High School
Eliana Allin, Pope John Paul II High School

7. Public Comment:

Verbal Public Comment

One (1) person signed up to speak at the meeting.

Althea Sims, Lacey resident, commented on reimbursement of expenses incurred during construction of a water tower near her home.

Written Public Comment

No written comments were received.

8. Public Hearing:

9. Proclamations:



A. Arbor Day Celebration

Mayor Ryder and the City Council proclaimed April 2024 as Arbor Month. The proclamation was delivered to City of Yelm Building Official Chris Vaccaro, who also accepted a tree presented to the City of Yelm by the City of Lacey.

B. Earth Day Proclamation

Ali Brown, Water Resources Specialist

Mayor Ryder and the City Council proclaimed April 20, 2024, as Earth Day. The proclamation was accepted by Water Resource Specialist Alison Brown.

10. Resolutions:

11. Ordinances:

12. Mayor's Report:

13. City Manager's Report:

A. Climate and Sustainability Efforts

Linsey Fields, Climate and Sustainability Coordinator

Climate and Sustainability Coordinator Lindsey Fields provided a presentation on climate and sustainability activities in 2024. Programs highlighted include pursuing a Solsmart designation to facilitate use of solar power, advocating a Home Energy Score model ordinance, an Energy Efficiency and Electrification campaign, and annual greenhouse gas emission inventory report.

B. Pop-up Market Contract Update

Wesley Nguyen, Economic Development Coordinator

Economic Development Coordinator Wesley Nguyen reported on development of the Depot District Subarea, including improvements to the food truck plaza and corresponding market events, which will be managed in 2024 by a competitively selected local event company (SWAE Night Market LLC).

C. 2023 Year-End Financial Update

Troy Woo, Finance Director

Finance Director Woo presented the city's preliminary 2023 financial performance, noting an increase in total general fund expenditures compared to 2022 of about



\$11.1 million and an increase in total expense fund revenues of nearly \$2 million. Woo provided a financial outlook for 2024-2025 of projected revenues and expenditures and described trends in key financial performance indicators.

14. Other Business:

15. Boards, Commissions and Committee Reports:

A. Mayor Andy Ryder:

1. Mayors' Forum
2. Thurston Chamber Shared Legislative Committee
3. Transportation Policy Board (TPB)

Mayor Ryder did not present any reports.

B. Deputy Mayor Malcolm Miller:

1. Economic Development Council (EDC)
2. Lodging Tax Advisory Committee (LTAC)
3. Thurston County Coalition Against Trafficking (TCCAT)
4. Joint Animal Services Commission (JASCOM)

Deputy Mayor Miller presented a report from the Thurston County Economic Development Council.

C. Councilmember Lenny Greenstein:

1. Emergency Medical Services (EMS)
2. TCOMM911

Councilmember Greenstein presented a report from Emergency Medical Services.

D. Councilmember Michael Steadman:



1. Nisqually River Council
2. Thurston County Law & Justice Council
3. Olympic Region Clean Air Agency (ORCAA)

Councilmember Steadman was excused and no reports were provided.

E. Councilmember Carolyn Cox:

1. LOTT Clean Water Alliance
2. Regional Housing Council
3. Intercity Transit Authority

Councilmember Cox presented a report from the Regional Housing Council and the Intercity Transit Authority.

F. Councilmember Robin Vazquez:

1. Thurston Climate Mitigation Collaborative
2. Thurston Regional Planning Council (TRPC)
3. Thurston County Board of Health

Councilmember Vazquez was excused and no reports were provided.

G. Councilmember Nicolas Dunning:

1. Thurston Thrives
2. Solid Waste Advisory Committee (SWAC)
3. Olympia-Lacey-Tumwater Visitor & Convention Bureau (VCB)

Councilmember Dunning presented a report from the Olympia-Lacey-Tumwater Visitor and Convention Bureau.

16. Adjourn



Deputy Mayor Miller adjourned the meeting at 8:12 p.m.

MAYOR: _____

ATTESTED BY CITY CLERK: _____

DATE APPROVED: _____

DRAFT





LACEY CITY COUNCIL MEETING

April 16, 2024

SUBJECT: Disbursement Approval

RECOMMENDATION: By motion, approve payment of claims, wages, and transfers.

STAFF CONTACT: Troy Woo, Finance Director *tw*
Alix Turcotte, Senior Accountant *AT*
Carrie Bode, Accounting Technician *CB*

ORIGINATED BY: Finance Department

BACKGROUND:

The action requested of the City Council is by motion to approve payment of claims, wages and transfers for 3/13/2024 through 4/5/2024. The disbursements consist of the following:

Checks:	<u>Week of</u>	<u>Beg. Check No.</u>	<u>End. Check No.</u>	<u>Amount</u>
	3/29/2024	274308	274393	767,373.99
	*3/29/2024	274394	274397	1,942.59
	4/5/2024	274398	274466	1,764,572.48

Electronic Transfers:	<u>Week of</u>	<u>Amount</u>
	3/13/2024	52,091.21
	3/25/2024	674.76
	3/25/2024	388.89
	3/28/2024	54,388.58
	3/29/2024	986,581.97
	*3/29/2024	21,412.51
	*3/29/2024	1,876,653.67
	4/5/2024	638,497.41

Payroll:	<u>Month End</u>	<u>Wages</u>
	3/29/2024	2,101,271.33

*Disbursements for employee out-of-pocket deductions and employee benefits.

Significant Disbursements:

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>
Elan	\$ 52,091.21	Credit Card Charges
Olympia-CARPFD	\$ 54,388.58	March 2024 CARPFD
Badger Meter Inc	\$ 101,101.35	Water Meter
KMB Architects Inc	\$ 72,715.39	Police Department Facility
Miles Resources LLC	\$ 572,041.31	RAC Parking Lot Expansion
Pacific Civil & Infrastructure Inc	\$ 101,723.33	Lift Station 19 Replacement
SCI Infrastructure LLC	\$ 409,791.49	Golf Club Rd Water & Wastewater Improvements
Lott Wastewater Alliance	\$ 138,984.85	Reserve Capacity
Lott Wastewater Alliance	\$ 1,248,169.47	March 2024 ERUs
McClure and Sons Inc	\$ 108,626.47	Beachcrest Wellfield pH
North Thurston Public Schools	\$ 209,114.79	School Impact Fees
Rognlin's Inc	\$ 270,872.85	Lift Stations 34 & 37 Rehab

CITY OF LACEY
Official Proclamation

WHEREAS, the City of Lacey recognizes our future rests in the hands of our most vulnerable and cherished assets - our children; and

WHEREAS, all children deserve to live in safe, stable, and nurturing environments which promote their healthy growth and development; and

WHEREAS, child abuse, neglect, and other trauma are recognized as serious public health problems affecting both the current and future quality of life in our community; and

WHEREAS, it is the responsibility of our community to ensure parents, caregivers and other adults who influence the health and well-being of children have the support, knowledge, and concrete resources necessary to ensure all children thrive to their greatest potential; and

WHEREAS, effective child abuse prevention strategies succeed because of partnerships among agencies, schools, religious organizations, law enforcement agencies, health care providers, and the business community; and

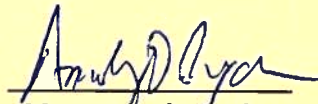
WHEREAS, we, as City of Lacey residents, continue our commitment to protect all members of our community and call upon everyone to join together to increase public safety and prevent further abuse and neglect of our children.

NOW, THEREFORE, I, Andy Ryder, Mayor of the City of Lacey, on behalf of the City Council, do hereby proclaim the month of April 2024, as

Child Abuse Prevention Month

in the City of Lacey, and I encourage all community members to increase their participation in efforts to support families, thereby preventing child abuse and strengthening the community in which we live.




Mayor Andy Ryder
April 16, 2024



LACEY CITY COUNCIL MEETING

April 16, 2024

SUBJECT: S10 Generator, Well Pump, and Site Improvements

RECOMMENDATION: Motion: Move to award Lacey Contract Number PW 2022-29 to low bidder McClure and Sons, Inc. from Mill Creek, Washington in the amount of \$1,367,555.30

STAFF CONTACT: Rick Walk, City Manager *RW*
Scott Egger, Public Works Director *SE*
Peter Brooks, Water Resources Manager *PCB*
Teri O'Neal, Senior Utility Engineer *TSO*
Trent Lougheed, Utility Engineer *TL*
Tyson Poeckh, Project Administrator *TP*

ORIGINATED BY: Public Works Department

ATTACHMENTS: Attachment #1 Bid Tab Summary
Attachment #2 Project Vicinity Map

FISCAL NOTE: Funding for this contract is provided through fund source 410-3418-534.90

WORK PLAN GOAL AND STRATEGY: Quality Transportation & Infrastructure

PRIOR REVIEW: Council approved the 2024 Water Capital Funds as part of the 2024 Budget. The S10 Generator, Well Pump, and Site Improvements project is listed as a 2024 Water Capital Fund project.

BACKGROUND:

The City of Lacey (City) potable water system includes twenty groundwater drinking sources. The City's Source 10 (S10) well is located at 5138 Yelm Highway and is the City's largest producer in the southwest portion of the 337 pressure zone. This source does not have an on-site auxiliary generator, and is not configured for portable generator use. This project ensures that S10's water is available during power outages.

This project includes:

1. Installing an on-site generator. The generator will be housed in a sound reduction enclosure and is sized to run the new well pump, internal transformers, and all auxiliary site loads,
2. Control panel upgrades and programming,
3. Replacing the existing line shaft pump with a submersible well pump,
4. Connecting the existing well blow-off discharge to the storm system, and
5. Installing related watermain and storm pipe.

The project was advertised for approximately six weeks and bids were opened April 2, 2024. Two (2) bids were received. The bids ranged from \$1,367,555.30 to \$1,629,319.25. McClure and Sons, Inc. from Mill Creek, Washington, is the low bidder. The Engineer's Estimate is \$1,364,338.90 (including sales tax). A Bid Summary Sheet is attached.

McClure and Sons, Inc. is qualified and capable of performing the work. Project start date is anticipated in May 2024 with 150 working days allotted to complete the work. The project is expected to be completed by March 2025 depending on weather.

NEXT STEPS:

- Option 1:** Approve a motion to award the Contract Total in the amount of \$1,367,555.30 to McClure and Sons, Inc. to complete the work on this project. This option is recommended by staff.
- Option 2:** Reject all bids and rebid the project at a later date. It is unlikely that we would receive lower bids. Staff does not recommend this option as there is no justification to reject the bids.

Attachment #2
Project Vicinity Map:

