



CITY COUNCIL

ANDY RYDER

Mayor

CYNTHIA PRATT

Deputy Mayor

LENNY GREENSTEIN

MICHAEL STEADMAN

CAROLYN COX

ED KUNKEL

MALCOLM MILLER

CITY MANAGER

SCOTT SPENCE

LACEY CITY COUNCIL AGENDA

THURSDAY, DECEMBER 16, 2021

4:00 P.M.

REMOTE ATTENDANCE

The Lacey City Council meeting will be conducted remotely, not in-person. You may view the Council meeting by watching live using one of following platforms: [Live Meetings](#), [YouTube](#), [Facebook](#), Thurston Community Media, Channel 3 with your local cable provider, or Zoom: https://us02web.zoom.us/webinar/register/WN_r5mkgV0fS-yqM-H0jJhZmw

The public may listen to the meeting via telephone by dialing toll-free: (888) 788-0099 or (877) 853-5247 - when prompted enter Webinar ID 822 5500 2401

CALL TO ORDER:

1. PLEDGE OF ALLEGIANCE

2. APPROVAL OF AGENDA & CONSENT AGENDA ITEMS:*

- A. [Council Meeting minutes of November 18, 2021](#)
- B. [Joint Meeting with Washington State Legislators minutes of December 6, 2021](#)
- C. [A motion to approve payment of claims, wages, and transfers for November 20, 2021, through December 10, 2021](#)
- D. [City Manager's Employment Agreement](#)
- E. [Lacey City Council Retreat minutes of April 23, 2021](#)

**Items listed under the consent agenda are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

3. PUBLIC RECOGNITION AND PRESENTATIONS:

- A. Lacey Youth Council Report (Abigail Asare)

4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:**

**VERBAL PUBLIC COMMENT

Persons wishing to provide verbal public comment on items NOT on the agenda must preregister to speak at https://us02web.zoom.us/webinar/register/WN_r5mkgV0fS-yqM-H0jJhZmw. Instructions and access details will be provided once registration is complete. Registration for verbal public comment closes at 3:00 p.m. on December 16, 2021.

**WRITTEN PUBLIC COMMENT

Public comments may also be submitted by email to publiccomment@ci.lacey.wa.us. Written comments will be provided to the City Council electronically prior to the meeting. Comments will not be addressed during the Council meeting; however, comments received will be added to the official record. The commenting period will close at 12:00 p.m. on December 16, 2021.

5. PUBLIC HEARING:

6. PROCLAMATIONS:

- A. [Jose Salvador Gutierrez Jr. – “DJ Luvva J” Day, December 19, 2021](#) (Mayor Andy Ryder)

7. REFERRAL FROM PLANNING COMMISSION:

8. REFERRAL FROM HEARINGS EXAMINER:

9. RESOLUTIONS:

- A. [Resolution 1112 – Remote Participation at Council Meetings](#) (Dave Schneider)
B. [Resolution 1113 – Amend Resolution 1087 relating to Temporary Procedures](#)
(Dave Schneider)

10. ORDINANCES:

- A. [Ordinance 1609– Reserve Designations](#) (Troy Woo)
B. [Ordinance 1610 – Council Meeting Times](#) (Dave Schneider)

11. MAYOR'S REPORT:

- A. Recognition of Deputy Mayor Pratt's Last Official Council Meeting (Mayor Andy Ryder)
B. Reappointment of Eddie Bishop to the Planning Commission (Mayor Andy Ryder)
C. Reappointment of Daphne Retzlaf to the Planning Commission (Mayor Andy Ryder)

12. CITY MANAGER'S REPORT:

13. STANDING GENERAL COMMITTEE:

- A. [Finance & Economic Development Committee \(11.23.21\)](#)
B. [General Government & Public Safety Committee \(11.23.21\)](#)
C. [Community Relations & Public Affairs Committee \(12.06.2021\)](#)
D. [Transportation Committee \(12.07.21\)](#)

14. OTHER BUSINESS:

15. BOARDS, COMMISSIONS AND COMMITTEE REPORTS:

- A. Mayor Andy Ryder:
1. Mayors' Forum
2. Thurston Chamber Shared Legislative Committee
3. Transportation Policy Board (TPB)
B. Deputy Mayor Cynthia Pratt:
1. Joint Animal Services Commission (JASCOM)
2. LOTT Clean Water Alliance
3. Olympic Region Clean Air Agency (ORCAA)
C. Councilmember Carolyn Cox:
1. Intercity Transit (IT)
2. Regional Housing Council

D. Councilmember Lenny Greenstein:

1. Emergency Medical Services (EMS)
2. TCOMM911

E. Councilmember Malcolm Miller:

1. Lodging Tax Advisory Committee (LTAC)
2. Thurston County Coalition Against Trafficking (TCCAT)
3. Thurston Regional Planning Council (TRPC)
4. Thurston Thrives

F. Councilmember Michael Steadman:

1. Community Action Council
2. Nisqually River Council
3. Thurston County Law & Justice

G. Councilmember Ed Kunkel:

1. Economic Development Council (EDC)
2. Lacey South Sound Chamber
3. Olympia-Lacey-Tumwater Visitor & Convention Bureau (VCB)
4. Solid Waste Advisory Committee (SWAC)

16. ADJOURN TO WORKSESSION:

- A. [2022 Federal Legislative Agenda Review](#) (Shannon Kelley-Fong; Joel Rubin)

17. ADJOURN

MINUTES OF A REGULAR MEETING OF THE
LACEY CITY COUNCIL HELD THURSDAY,
NOVEMBER 18, 2021, REMOTE ATTENDANCE

To hear the full discussion of a specific topic, or the complete meeting, watch the recorded meeting available on YouTube – <https://youtu.be/7JMflAVieCM>

CALL TO ORDER: Mayor Ryder called the meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE: Mayor Ryder led the Pledge of Allegiance.

COUNCIL PRESENT: A. Ryder, C. Pratt, C. Cox, L. Greenstein, E. Kunkel, M. Miller, M. Steadman

STAFF PRESENT: S. Spence, R. Almada, J. Burbidge, S. Egger, M. Hardie, S. Kelley-Fong, D. Schneider, R. Walk, T. Woo, P. Edmonds

APPROVAL OF AGENDA
AND CONSENT AGENDA:

Consent Agenda Items:

- A. Council Worksession minutes of October 28, 2021.
- B. Council Meeting minutes of November 4, 2021
- C. A motion to approve payment of claims, wages and transfers for October 29, 2021, through November 9, 2021

COUNCILMEMBER GREENSTEIN MOVED TO APPROVE THE AGENDA AND CONSENT AGENDA. DEPUTY MAYOR PRATT SECONDED. MOTION CARRIED.

PUBLIC RECOGNITION AND
PRESENTATIONS:

Youth Council Deputy Mayor Linares provided an update on recent Lacey Youth Council activities.

PUBLIC COMMENT:

The deadline to pre-register to speak was 3:00 p.m. the day of the meeting.

Mark Kitabayashi, Olympia, Washington resident, spoke on behalf of Thurston County Realtors and Climate Action Task Force regarding climate change and building a sustainable community.

Claire Richmond, Olympia, Washington resident, represents several Homeowner Associations (HOA) in Lacey. She thanked Jenny Bauersfeld, Community Relations Specialist, and the City for hosting the November 13, 2021, HOA Academy.

Written public comments may also be submitted by email by 12:00 p.m. the day of the meeting. Written comments are not addressed during the meeting; however, they are added to the official record.

No written public comments were received.

PUBLIC HEARING:

Troy Woo, Finance Director, presented the 2022 Proposed Budget. The total budget of \$173,650,467 is a decrease of \$16,494,867 compared to the amended 2021 Budget. Increasing labor costs and additional workforce considerations are offset by reductions to capital expenditures and one-time transfers.

The total proposed General Fund Budget is \$60,091,615. This is a decrease of \$300,560 or 0.6 percent compared to the amended 2021 General Fund Budget.

The proposed 2022 Budget maintains all services and provides funding for a number of capital.

Subsequent to the City Manager's October 21 budget presentation, the proposed 2022 Budget has been adjusted to include property tax adjustments for the 2021 refund levy and slight increases due to new construction.

The adjustments increased the property tax projection and total budget by \$54,714.

The City Council is scheduled to adopt the budget at the December 2, 2021, Council meeting.

No one signed up to speak at the public hearing and no written public testimony was submitted for the 2022 Budget Hearing.

PROCLAMATIONS:

Mayor Ryder and Council proclaimed November 2021 as Native American Heritage Month. Hanford McCloud, Nisqually Tribal Councilmember, accepted the proclamation.

Mayor Ryder and Council proclaimed November 27, 2021, as Small Business Saturday. Blake Knoblauch, Executive Director with the Lacey South Sound Chamber, accepted the proclamation.

RESOLUTIONS:

Troy Woo, Finance Director, presented Resolution No. 1109 authorizing the 2022 Property Tax Increase.

The property tax limit factor for a taxing jurisdiction with a population over 10,000 as the lesser of 101 percent or 100 percent plus inflation is set by RCW 84.55.005(2)(c). The Thurston County Assessor's Office suggests the adoption of a separate resolution or ordinance to satisfy the provisions of RCW 84.55.120 (3)(a). The exceptions include new construction, improvements to property, annexation adjustments, newly constructed wind turbines, and state-assessed utility property.

The inflation factor to be used for the 2022 property taxes is 3.86 percent. The resolution authorizes an increase of one percent, which is equal to \$75,883.

DEPUTY MAYOR PRATT MOVED TO APPROVE RESOLUTION NO. 1109 AUTHORIZING THE 2022 PROPERTY TAX INCREASE. COUNCILMEMBER COX SECONDED. MOTION CARRIED.

Dave Schneider, City Attorney, presented Resolution No. 1110 amending Resolution No. 1087 relating to Temporary Procedures in response to COVID-19.

On March 26, 2020, the City Council adopted Resolution No. 1087 providing for temporary procedures in response to the COVID-19 emergency. On June 11, 2020, recognizing that certain provisions were no longer necessary, Council adopted Resolution No. 1093 which amended Resolution No. 1087 by removing some of the temporary procedures.

Staff recommends three further amendments:

1. Remove the suspension of interest charges, late fees and any enforcement action against delinquent utility accounts. This provision should now be removed to allow staff to begin the process of recovering fees owed for utility services previously provided.
2. The provision that allowed businesses to defer payment of first quarter B&O tax for 2020 until July 31, 2020, is no longer effective and should be removed.
3. The provision that suspended the requirements of LMC 8.06 related to carryout bags has been superseded by state law (ESSB 5323) and is no longer effective.

COUNCILMEMBER GREENSTEIN MOVED TO APPROVE RESOLUTION NO. 1110 AMENDING RESOLUTION NO. 1087 RELATING TO TEMPORARY PROCEDURES IN RESPONSE TO COVID-19. DEPUTY MAYOR PRATT SECONDED. MOTION CARRIED.

ORDINANCES:

Troy Woo, Finance Director, presented the 2022 Utility Rate Ordinances: Ordinance No. 1603 setting the 2022 Water Utility Rates; Ordinance No. 1604 setting the 2022 Wastewater Rates; and Ordinance No. 1605 setting the 2022 Stormwater Rates.

Due to the uncertain COVID-19 public health emergency economic environment, Council delayed the adoption of the 2021 utility rate increases to July 1, 2021. The mid-year adopted increases included 5.0 percent for water, 5.0 percent for sewer, and 4.5 percent for stormwater.

COUNCILMEMBER STEADMAN MOVED TO APPROVE ORDINANCE NO. 1603 SETTING THE 2022 WATER RATES, ORDINANCE NO. 1604 SETTING THE WASTEWATER RATES, AND ORDINANCE NO. 1605 SETTING THE STORMWATER RATES.
COUNCILMEMBER COX SECOND. MOTION CARRIED.

Troy Woo, Finance Director, presented Ordinance No.1606 adopting the Ad Valorem Tax Increase.

The proposed ordinance sets the 2022 general property tax at \$8,046,612, which will result in an estimated levy rate of \$0.8810 per \$1,000 of assessed valuation. This is an increase of \$458,268 or 6.04 percent compared to the 2021 general property tax collections. The adjustments to next year's levy include a \$213,197 increase due to new construction, an \$115,323 increase from annexation adjustments, a \$75,883 increase due exercising the 1.0 percent revenue limit adjustment, and a \$53,864 increase from the 2021 refund levy.

The proposed ordinance also sets the voter-approved GO Bond redemption property tax levies. The total estimated GO Bond redemption levy rate is \$0.0756 per \$1,000 of assessed valuation. In addition, the 2002 Fire

Safety GO Bonds will be retired at the end of 2021, so this voter-approved levy will expire in 2021.

DEPUTY MAYOR PRATT MOVED TO APPROVE ORDINANCE NO. 1606 ADOPTING THE AD VALOREM TAX INCREASE. COUNCILMEMBER COX SECONDED. MOTION CARRIED.

Scott Egger, Public Works Director, presented Ordinance No.1607 amending LMC 13.32.005 to update the Water General Facilities Charges.

The City's financial consultant, FCS Group, evaluated the water utility's general facilities charges (GFC), a one-time revenue collected from the sale of new connections intended to provide an equitable contribution by new customers toward the City's existing water infrastructure and its planned capacity development projects.

Staff and the FCS Group recommend amending LMC 13.32.005 to fix the 2022 GFC rates to match those calculated by the FCS Group. The FCS Group also recommends the City set its annual inflationary adjustments be calculated only from the Engineering News Records 20-city average CCI, and eliminate the "or 6%" clause.

COUNCILMEMBER STEADMAN MOVED TO APPROVE ORDINANCE NO. 1607 AMENDING LMC 13.32.005 TO UPDATE THE WATER GENERAL FACILITIES CHARGES. COUNCILMEMBER GREENSTEIN SECONDED. MOTION CARRIED.

MAYOR' REPORT:

Mayor Ryder reported on his attendance at the NLC Conference. He provided information about a recent survey by NLC which indicates 81% of elected officials have received threats of violence.

CITY MANAGER'S REPORT: Sarah Schelling, Senior Planner, presented a Multi-Family Tax Exemption Agreement with DM Ventures 4444 LLC. Background was provided on the Multi-Family Tax Exemption Program created by the legislature (RCW 84.14).

The DM Ventures 4444 project includes redevelopment of a commercial site and construction of 151 multi-family units, with some ground floor commercial space. The project is located within the Lacey Midtown – Woodland Zoning District, which is the residential target area identified in LMC 3.64.

COUNCILMEMBER GREENSTEIN MOVED TO APPROVE THE MULTI-FAMILY TAX EXEMPTION AGREEMENT WITH DM VENTURES 4444 LLC. COUNCILMEMBER MILLER SECONDED. MOTION CARRIED.

Mayor Ryder recommended, and Council agreed, to move the Thurston County Home Fund Proposal agenda item to the Worksession following the regular Council meeting.

STANDING COMMITTEES: Community Relations & Public Affairs Committee
Councilmember Steadman reported the Committee met on November 1, 2021, to receive an update on the 6-Year Art Plan.

Utilities Committee

Councilmember Kunkel reported the Committee met on November 1, 2021, to discuss Water Utility General Facilities Charges and Tolmie Park Estates Sewer ULID Petitions.

Transportation Committee

Councilmember Miller reported the Committee met on November 2, 2021, and received an overview of the Public Works Transportation Maintenance Department.

Mayor Ryder adjourned to a Worksession at 5:50.

WORKSESSION

LACEY CARES PARKS OUTREACH

PRESENTERS: JEN BURBIDGE, PARKS, CULTURE & RECREATION DIRECTOR
JASON ROBERTSON, J. ROBERTSON & COMPANY

ACTION: INFORMATION ONLY

Jen Burbidge, Parks, Culture & Recreation Director, and Jason Robertson, President, J. Robertson & Company, provided a report on the Lacey Cares Parks Outreach community engagement project.

Lacey Cares is an initiative to engage community members on what they want Lacey to look, feel, and be in the future.

The results of the Parks Priorities Survey were shared. Next steps include incorporating what was learned.

2022 STATE LEGISLATIVE PRIORITIES

PRESENTERS: SHANNON KELLEY-FONG, ASSISTANT CITY MANAGER
BRIAN ENSLOW, ARBUTUS, LLC

ACTION: INFORMATION ONLY

Shannon Kelley-Fong, Assistant City Manager, and Brian Enslow, Arbutus, LLC, presented the 2022 State Legislative Priorities:

1. Continue to focus on I-5 Corridor between Mounts Road and Tumwater, including the Nisqually River Delta.
2. Work collaboratively to create affordable housing solutions that work for all.
3. Public safety concerns: return of less lethal options, use of force, and commission clarifications.
4. Request State leadership in providing strategies and tools to address the growing unsheltered population in Washington cities.
5. Capital budget requests: public electric vehicle infrastructure and Oxford Housing Program pilot with non-profit partner.

A review of significant 2021 legislative session achievements was provided to Council.

THURSTON COUNTY'S HOME FUND PROPOSAL - RESPONSE

STAFF: SCOTT SPENCE, CITY MANAGER

ACTION: INFORMATION ONLY

Scott Spence, City Manager, discussed a request from the Thurston County Board of County Commissioners for the City Council to provide a response to the County's Home Fund Proposal. The Home Fund would raise about \$3.4 to \$3.5 million annually and could be devoted to affordable housing, mental health facilities, and under-served populations.

Council discussed the County's proposal and the message they would like to include in the letter. Council directed staff to draft a letter to the County for the Mayor's review and signature.

Mayor Ryder adjourned the Worksession at 7:20 pm.

MAYOR: _____

ATTESTED BY CITY CLERK: _____

DATE APPROVED: _____

**MINUTES OF A JOINT MEETING
LACEY CITY COUNCIL
AND
WASHINGTON STATE LEGISLATORS – DISTRICT 2 AND 22
THURSDAY, DECEMBER 6, 2021
1:10 P.M. – 2:37 P.M.
REMOTE ONLY**

To hear the full discussion of a specific topic, or the complete meeting, watch the video-stream available on the City of Lacey's YouTube Channel: <https://youtu.be/k85FhK3IG7c>

COUNCIL PRESENT: MAYOR RYDER, DEPUTY MAYOR PRATT, COUNCILMEMBERS COX, STEADMAN, AND KUNKEL

COUNCIL EXCUSED: COUNCILMEMBERS GREENSTEIN AND MILLER

DISTRICT 2 AND 22: SENATOR HUNT, REPRESENTATIVES BARKIS, WILCOX, BATEMAN, AND DOLAN

CITY STAFF: S. SPENCE, R. ALMADA, S. KELLEY-FONG, P. EDMONDS

LACEY CITY COUNCIL PRE-MEETING

The Lacey City Council held a brief pre-meeting to review the agenda and talking points for the Joint Meeting with the Washington State Legislators from District 2 and 22.

JOINT MEETING WITH THE LACEY CITY COUNCIL AND DISTRICT 2 AND 22 LEGISLATORS

The Lacey City Council presented the 2022 State Legislative Priorities to the Washington State Legislators from District 2 and 22:

1. Continue to focus on I-5 Corridor between Mounts Road to Tumwater and the Nisqually River Delta
2. Affordable-Housing Solutions that Work for All
3. Public Safety Concerns: Return of Less-lethal Options, Use of Force, and Commission Clarifications
4. Request State Leadership in Providing Strategies and Tools to address the Growing Unsheltered Population in Washington Cities
5. Capital Budget Requests:

- a. Public Electric Vehicle Infrastructure Expansion
- b. Oxford Model House Program with Non-Profit Partner

Mayor Ryder adjourned the meeting at 2:37 p.m.



LACEY CITY COUNCIL MEETING

December 16, 2021

SUBJECT: Disbursement Approval

RECOMMENDATION: By motion, approve payment of claims, wages, and transfers.

STAFF CONTACT: Troy Woo, Finance Director 

ORIGINATED BY: Troy Woo, Finance Department

BACKGROUND:

The action requested of the City Council is by motion to approve payment of claims, wages and transfers for 11/20/2021 through 12/10/2021. The disbursements consist of the following:

Checks:	<u>Week of</u>	<u>Beg. Check No.</u>	<u>End. Check No.</u>	<u>Amount</u>
	11/26/2021	260012	260224	335,379.22
	*11/30/2021	260225	260227	1,352.88
	12/3/2021	260228	260331	234,152.35
	12/10/2021	260332	260588	2,019,866.20

Electronic Transfers:	<u>Week of</u>	<u>Amount</u>
	11/11/2021	23,019.55
	11/26/2021	93,914.96
	11/29/2021	114,896.29
	11/29/2021	216.00
	11/29/2021	60,665.11
	*11/30/2021	19,162.98
	*11/30/2021	1,405,593.00
	12/1/2021	326.00
	12/1/2021	1,589,900.00
	12/3/2021	484,040.53
	12/3/2021	12,838.90
	12/6/2021	71.80
	12/8/2021	348.00
	12/8/2021	306.00
	12/8/2021	59.60
	12/10/2021	306,492.24
	12/10/2021	147.00

Payroll:	<u>Month Ended:</u>	<u>Wages</u>
	*11/30/2021	1,542,833.99

Significant Disbursements:

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>
SUPERION LLC	139,100.68	SOFTWARE
DEPT OF REVENUE	114,896.29	EXCISE TAX
OLYMPIA-CARPFD	60,665.11	CAPITAL AREA PFD
US BANK	1,589,900.00	DEBT SVCS
GRAY & OSBORNE	63,680.18	PH STUDY/S17 DESIGN
MURRAYSMITH INC	289,063.76	PW PROJECTS
SCHNEIDER LAW OFFICE	57,051.59	ATTORNEY SVCS
BAKER UNDERGROUND	138,697.58	34 TH AVE SE WSTWTR IMPROV
LOTT	1,706,374.83	RESERVE/ERUS
NORTH THURSTON	100,323.50	IMPACT FEES

* Disbursements for employee out-of-pocket deductions and employee benefit



LACEY CITY COUNCIL MEETING December 16, 2021

SUBJECT: City Manager's Annual Performance Evaluation

RECOMMENDATION: Approval of Mayor's letter concerning the conclusion of the Lacey City Manager's Annual Performance Evaluation, and an amendment to the City Manager's contract based on market comparators related to compensation

STAFF CONTACT: Mary Ann Hardie *MAH*
Human Resource Director

ORIGINATED BY: Mary Ann Hardie
Human Resources Director

ATTACHMENTS:

1. [Mayor's Letter to the City Manager](#)
2. [Amendment No. 7 to City Manager's Contract](#)

FISCAL NOTE: Adjustments to salary will be incorporated in the 2022 Lacey Budget.

PRIOR REVIEW: August 26, 2021 Worksession
September 23, 2021, Worksession & Executive Session
November 4, 2021, Executive Session

BACKGROUND:

An annual performance evaluation for the City Manager was concluded on November 4, 2021, by the City Council as per the employment agreement between the City of Lacey and the Lacey City Manager. Upon completion of the review, an amendment to the City Manager's contract is recommended to adjust the compensation to better align with market comparators.

ADVANTAGES:

1. Proposed action documents that the Lacey City Council reviewed the City Manager's performance in accordance with the provisions of the City Manager's employment agreement with the City.

DISADVANTAGES:

1. None



CITY COUNCIL
ANDY RYDER
Mayor
CYNTHIA PRATT
Deputy Mayor

LENNY GREENSTEIN
MICHAEL STEADMAN
CAROLYN COX
ED KUNKEL
MALCOLM MILLER

CITY MANAGER
SCOTT SPENCE

December 16, 2021

Scott Spence, City Manager
City of Lacey
420 College Street SE
Lacey, WA 98503

Dear Scott:

On November 4, 2021, the City Council concluded its annual performance evaluation of your position as City Manager. This was a requirement of the provisions of your employment agreement with the City dated August 9, 2011.

The conclusion of your evaluation resulted in an amendment to your employment agreement that includes an adjustment to your compensation based on market comparables.

Your next performance evaluation will be held in 2022. The Council and I look forward to a successful year for our community.

Sincerely,

Andy Ryder, Mayor
City of Lacey

AMENDMENT NO. 7 TO THE
CITY MANAGER EMPLOYMENT AGREEMENT

THIS AMENDMENT is to that certain City Manager Employment Agreement dated August 9, 2011, and the Amendments thereto dated March 13, 2014, February 12, 2015, April 14, 2016, March 9, 2017, May 10, 2018, and November 5, 2020, made by and between the CITY OF LACEY, a municipal corporation in the State of Washington, and SCOTT H. SPENCE.

WHEREAS at the annual performance evaluation for the City Manager on November 4, 2021, the City Council considered a base pay adjustment (increase) to the base market salary for this position in order to bring it into alignment with the base salary average of the market comparators. This pay adjustment will be effective January 1, 2022.

NOW, THEREFORE, Section 2(a) is hereby amended to read as follows:

Section 2(a)

“Pay a salary at the rate of ONE HUNDRED NINETY-THREE THOUSAND, THREE HUNDRED AND TWENTY-FIVE (\$193,325) DOLLARS per annum.”

DATED this ____ day of December 2021.

CITY OF LACEY

By: _____
Mayor

Scott H. Spence

Approved as to form:

Lacey City Attorney

LACEY CITY COUNCIL VIRTUAL RETREAT
APRIL 23, 2021 1 P.M.

COUNCIL PRESENT: Andy Ryder, Cynthia Pratt, Carolyn Cox, Ed Kunkel, Malcolm Miller, Lenny Greenstein, Michael Steadman

STAFF PRESENT: Scott Spence, Shannon Kelley-Fong, Dave Schneider, Robert Almada, Mary Ann Hardie, Rick Walk, Scott Egger, Troy Woo, Jennifer Burbidge, Nicole Williams

GUESTS: Roy Heynderickx Ph.D., Andrew Moyer, Cecelia Loveless, Mike Raskin, Bill Valdez, Joel Rubin

MODERN ROUNDABOUT (7TH AVENUE) – PUBLIC/PRIVATE PARTNERSHIP

Community Development Director Rick Walk gave a presentation on Lacey's Midtown District providing background and a planning history of Woodland District. Mr. Walk described the process and timeline that led to the Woodland District Strategic Plan and the actions taken to date. Mr. Walk highlighted the work that has been on-going and the great partnerships that have developed along the way with District stakeholders, Saint Martin's University and the City. The presentation concluded with a vision for the re-development potential of the district.

Mike Raskin, MJR Development gave a presentation titled Lacey Midtown an Innovation District a Partnership for Place Making. Mr. Raskin's presentation provided a look back at the area before the 2013 Woodland District Strategic Plan. He shared the goals and vision MJR had set for the district; create great people spaces, bring the best companies, bring in a State headquarters office, bring in technology and healthcare companies as well as residential. Mr. Raskin highlighted the unique set of assets the district has and that creating a pathway from the City to Saint Martin's University with the 7th Ave Roundabout would solidify Lacey Midtown as a place you want to be. Mr. Raskin stated his appreciation for the partnership with the City of Lacey, Saint Martin's University and The Hub.

Roy Heynderickx Ph.D., Saint Martin's University shared a presentation highlighting how the 7th Avenue Roundabout could create a space for students to experience the Midtown community. The Lacey MakerSpace was highlighted as a key element to creating an Innovation Hub in Midtown as well as the vision and investments currently going into their vision of the Lacey MakerSpace. Mr. Heynderickx closed by stating the University and Abbey were supportive of the vision of the Roundabout and are open to considering the land donation contingent upon that being the only cost for the University.

City Council had questions regarding next steps and costs. Scott Egger, Public Works Director advised there would be traffic analysis follow by a cost estimated. If approved, the project would take three plus years. City Council agreed with the general direction and asked for future updates.

LACEY POLICE STATION NEEDS - ASSESSMENT

City Manager Scott Spence provided an introduction to the space needs assessment for a new Lacey Police Station. Bill Valdez, KMB Architects, gave a presentation that highlighted future growth and how much space is needed along with the cost of a new public safety facility. Mr. Valdez and Lacey Police Chief Robert Almada discussed the current shortcomings of the current facility and agreed the space is not optimal for modern policing. Mr. Valdez advised that KMB and staff visited comparable police facilities that incorporated best practices and national standards as part of the needs assessment. Mr. Valdez presented the costs of recently built police stations. Construction costs for a new Lacey police station is estimated at approximately \$28 million in 2022 dollars. This number did not include land, soft costs, and furnishings and equipment for the proposal.

City Council asked Troy Woo Finance Director to provide the Council with the cost of the options to put the funding of a new Police Station to the Public.

City Manager Scott Spence advised the proposal would require a 2-3 year Community Engagement Process and further discussions with the Abbey for a potential land purchase to accommodate a building site adjacent to the current Lacey campus.

AMERICAN RECOVERY PLAN ACT (ARPA) 2021

Joel Rubin, CFM Advocates gave a presentation on The American Rescue Plan Act, which became law on March 11, 2021. Mr. Rubin explained that the ARPA is the largest relief package in the history of the United States \$1.9 trillion. Mr. Rubin gave background on eligible programs and projects eligible for funding under ARPA. The City of Lacey is estimated to receive \$11.45 million in ARPA funds.

City Council requested the City Manager Scott Spence draft a letter on their behalf requesting the Regional Housing Council members work to think strategically about leveraging the ARPA funds to address homelessness, specifically in the area of permanent supportive housing.

Adjourned at 3:04 pm

CITY OF LACEY OFFICIAL PROCLAMATION

WHEREAS, Jose Salvador Gutierrez Jr.—“DJ Luvva J”, Lacey community resident , and River Ridge High School graduate passed away on November 5, 2021; and

WHEREAS, At the early age of 12, Jose started volunteering at the Evergreen State College’s KAOS Olympia Community Radio as a DJ, and continued to volunteer and collaborate with them until his passing. This is where he showcased his passion and talents for Hip-Hop music; and

WHEREAS, Jose was a lifelong learner receiving a Bachelor of Arts from the Edward R. Murrow School of Communications with a triple major and distinctions in TV/Film production, media management and journalism as well as a Masters of Education from Washington State University. Additionally, he received a Master of Business Administration with a distinction in Global Leadership and Diversity from Western Washington University and a Masters in Environmental Science and Public Administration at the Evergreen State College; and

WHEREAS, Jose while in Pullman founded the student organization, Black Men Making a Difference (BMMAD) and was instrumental in creating awareness and advocacy for women’s safety on campus; receiving a Restorative Justice Development certificate from Eastern Washington University; and

WHEREAS, Jose worked as a producer at Thurston Community Media and was a Mentor Liaison for the North Thurston School District. While working as an Adjunct Professor at the Northwest Indian College, Jose worked extensively with the Nisqually and Tulalip Tribes to empower youth; and

WHEREAS, Jose was a Chapter Leader, Minister, and member of the Temple of Hip-Hop organization from 1996 until his passing. He was also a member of groups 206 Zulu and the Universal Zulu Nation. Jose also founded the non-profit Hip-Hop for the Homeless in Washington State; and

WHEREAS, Jose served his community in countless roles using his gifts as a man of faith, an educator, advocate, certified mediator, founder, leader, entertainer, philosopher, and innovator;

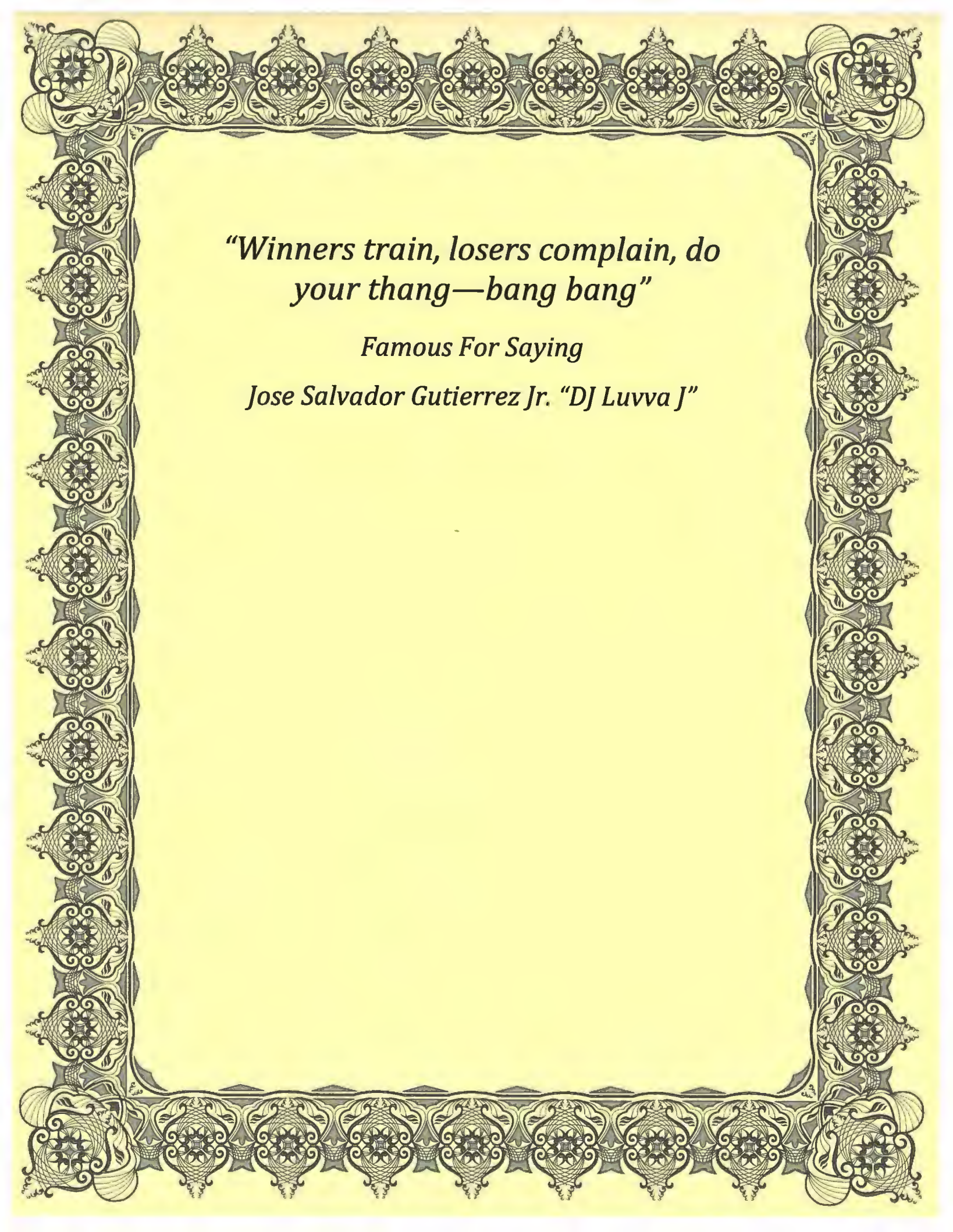
NOW, THEREFORE, I, Andy Ryder, Mayor of the City of Lacey, on behalf of the Lacey City Council, do hereby proclaim every December 19th, as

Jose Salvador Gutierrez Jr.—“DJ Luvva J” Day

in the City of Lacey and encourage community members to celebrate the life of Jose, reflect on his contributions, and to exemplify a life lived to give back to others.

Mayor Andy Ryder
December 16, 2021





*"Winners train, losers complain, do
your thang—bang bang"*

Famous For Saying

Jose Salvador Gutierrez Jr. "DJ Luvva J"



LACEY CITY COUNCIL MEETING

December 16, 2021

SUBJECT: Remote Participation at Council Meetings

RECOMMENDATION: Adopt Resolution 1112 related to Remote Participation at Council Meetings and amending the Council Policies-Procedures.

STAFF CONTACT: Scott Spence, City Manager 
Shannon Kelley-Fong, Assistant City Manager
Dave Schneider, City Attorney 

ORIGINATED BY: City Attorney's Office

ATTACHMENTS:

1. [Proposed Resolution 1112](#)
2. [Exhibit A](#)
3. [Exhibit B](#)

FISCAL NOTE: None.

PRIOR REVIEW: November 23, 2021, General Government and Public Safety Committee

BACKGROUND:

Remote participation at meetings of all types has become commonplace during the COVID-19 emergency. The City of Lacey is no exception, with staff and Councilmembers appearing remotely for regular, special, worksession and committee meetings. It is anticipated that some level of remote participation could be useful and/or necessary even after the emergency has come to an end.

The City Council Policies-Procedures Manual does not contain appropriate guidance for remote participation. Staff recommends the following changes to the Manual:

1. Adding a new Chapter 7.11 related to Remote Participation.
2. Amending Chapter 9.12 related to the Voting Process.

Proposed amendments are attached for the Council's consideration.

ADVANTAGES:

1. The amendments provide a clear process for remote participation.
2. The amendments provide guidance for resolving technical difficulties.
3. The amendments provide clarity to the voting process.

DISADVANTAGES:

1. None foreseen.

RESOLUTION NO. 1112

CITY OF LACEY

A RESOLUTION OF THE CITY OF LACEY RELATED TO REMOTE PARTICIPATION AT COUNCIL MEETINGS AND AMENDING THE POLICIES AND PROCEDURES OF THE CITY COUNCIL.

WHEREAS, on June 9, 2011, the Lacey City Council adopted the Council Policies and Procedures Manual to standardize the process for implementing current and new Council practices, procedures, and policies; and

WHEREAS, remote participation at meetings of all types has become commonplace during the COVID-19 emergency; and

WHEREAS, it is anticipated that some level of remote participation could be useful and/or necessary even after the emergency has come to an end; and

WHEREAS, city staff prepared proposed changes to the Council Policies-Procedures Manual to provide clear process for remote participation, guidance for resolving technical difficulties, and clarity to the voting process; and

WHEREAS, on November 23, 2021, the General Government and Public Safety Committee approved the proposed changes and recommended they be reviewed and approved by the full City Council.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, as follows:

Section 1. There shall be added to the Council Policies and Procedures Manual a new Chapter 7.11, related to Remote Participation, as set forth in Exhibit A.

Section 2. Chapter 9.12 of the Council Policies and Procedures Manual, related to the Voting Process, shall be amended as set forth in Exhibit B.

PASSED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, this 16th day of December, 2021.

LACEY CITY COUNCIL

By _____

Mayor

Attest:

City Clerk

Approved as to form:

City Attorney

Chapter 7.11 Remote Participation

Councilmembers may appear via remote communication, e.g., telephonically or via other electronic means, in all or part of a regular, special, Worksession, executive session, or committee meeting if the following conditions are met:

1. Satisfactory equipment is available, preferably City-provided devices. Satisfactory equipment shall mean any telephone or other device equipped with a microphone function capable of capturing and broadcasting the Councilmember's voice clearly and sufficiently enough to be heard by those in attendance at the meeting. The device must allow the Councilmember to pose and answer questions as posed from time to time.
2. During any meeting that a Councilmember is attending via remote communication, the Presiding officer shall state for the record that a particular Councilmember is attending via remote communication and the reasons for such attendance.
3. Councilmembers appearing via remote communication will participate and vote during the meeting as if they were physically present at the meeting.
4. Councilmembers appearing by remote communication shall comply with all OPMA regulations and the Lacey City Council Policies and Procedures.
5. Any technical difficulties that prevent all Councilmembers participating in the meeting from adequately hearing and speaking to each other shall be addressed immediately. If technical difficulties occur during a vote, the City Council shall proceed with the procedure prescribed in Section 9.12.
6. Remote participation in an executive session shall be conducted in a manner that promotes and protects the confidential nature of the proceeding.

9.12 Voting Procedures

Each Councilmember shall vote on all questions put to the City Council, unless a conflict of interest under State law or appearance of fairness question is present. ~~Unless a member of the Council states that he or she is not voting, his or her silence shall be recorded as an affirmative vote.~~

If it is determined by majority vote of the City Council as a whole, plus one, that a Councilmember has a conflict of interest under State law or would violate the appearance of fairness doctrine by participating in, and/or voting on, a matter coming before the Council, then the member determined to have the conflict of interest or appearance of fairness doctrine violation shall not participate in or vote on said matter. In the event a challenged member or members requests additional time prior to the challenge having been voted on by the City Council in order for the Councilmember to present further information to the Council, then the City Council's determination with respect to the challenge shall be continued to the next regularly scheduled meeting of the City Council, at which time the member or members requesting the additional time shall present such additional information. At the conclusion of the presentation, the City Council shall make its determination as provided above. When the debate appears to be over and if no one indicates a desire to continue discussion, the chair puts the motion to a vote by stating, "If there is no further discussion, cast your votes."

Only those ordinances, resolutions, or motions that receive an affirmative vote by the majority of the present and voting members of the City Council who also constitute a quorum shall be passed or become effective unless other voting requirements are provided by Washington State law. Pursuant to state law, any ordinance or resolution granting or revoking a franchise or license for authorizing the payment of money shall require an affirmative vote of at least a majority of the whole membership of the Council. In order for an ordinance to take effect immediately, rather than 5 days after its publication, the ordinance must receive an affirmative vote of a majority plus 1 of the whole membership of the Council, and designate that the ordinance is a public emergency ordinance necessary for the protection of public health, public safety, public property or the public peace. Such emergency ordinance may not levy taxes, grant, renew or extend a franchise, or authorize the borrowing of money.

A conflict of interest shall be declared whenever appropriate and in compliance with state law. The affected Councilmember will not participate in the discussion and will abstain from the voting process by leaving the Council Chambers until such time as consideration of the item has been concluded.

Affirmative Vote Voting Process

~~Affirmative v~~otes will be cast in an audible tone of voice if possible. If any Councilmember is unable to vote by audible tone of voice, due to technical difficulties or otherwise, votes may be cast by clear hand signal. At the conclusion of the vote, the presiding officer shall summarize the total votes both for and against, and state whether any Councilmember(s) voted by clear hand signal. If the presiding officer is unable to make such determination, then the undetermined vote shall not be considered. Only those votes that the presiding officer can determine shall be considered.

Voting Process when Participation by Remote Communication Occurs. City Councilmembers may appear in City Council meetings via remote communication pursuant to Section 7.11. During any City Council meeting in which any Councilmember appears via remote communication, the City Council meeting voting procedures shall be as follows:

1. For all questions put to the City Council vote, the Presiding Officer will repeat the names of the Councilmembers that presented the motion and the second to the motion.
2. At such time as the Presiding Officer calls for the vote, a Councilmember attending via remote communication must provide an audible vote so that any participant may hear their vote. If any Councilmember is unable to vote by audible tone of voice, due to technical difficulties or otherwise, votes may be cast by clear hand signal. If the presiding officer is unable to determine a vote, then the undetermined vote shall not be considered. Only those votes that the presiding officer can determine shall be considered.
3. Should technical difficulties arise that prevents any Councilmember appearing via remote communication from audibly casting their vote or by clear hand signal when called upon, including, but not limited to dropped or compromised device connectivity, the following shall occur:
 - a. The Presiding Officer shall pause the meeting for up to ten (10) minutes to allow for a resolution to the technical difficulties prior to closing the vote. No other matters shall be discussed by the City Council during any period when the meeting is paused under these circumstances.
 - b. The Councilmember experiencing technical difficulties shall first attempt to rejoin the meeting telephonically to cast a vote by voice.
 - c. Once telephonic connection is established, or if the Councilmember is unable to establish a telephonic connection, the Councilmember experiencing technical difficulties may attempt to rejoin the meeting using other remote communication means. Upon rejoining the meeting by other remote communication means, the Councilmember should mute or end any telephonic connection to minimize audio feedback.

Abstention from Voting

Any member may abstain from voting on any question; provided, at the time of declaring his/her abstention, he/she shall state the reason.

Tie Vote

A tie vote results in the motion having failed. The presiding officer may publicly explain the effect of the tie vote for the audience.

Reconsideration

Reconsideration of an item will be considered by a majority vote of the Council. A member of the prevailing majority must make a motion for reconsideration when the previous vote was taken, and can be made no later than the next regular meeting after which the previous vote was taken.



LACEY CITY COUNCIL MEETING December 16, 2021

SUBJECT: Temporary Procedures in Response to the COVID-19 emergency

RECOMMENDATION: Adopt Resolution No. 1113 amending Resolution No. 1087 related to Temporary Procedures in Response to the COVID-19 emergency.

STAFF CONTACT: Scott Spence, City Manager 
Shannon Kelley-Fong, Assistant City Manager
Dave Schneider, City Attorney 

ORIGINATED BY: City Attorney's Office

ATTACHMENTS: 1. [Proposed Resolution No. 1113](#)

FISCAL NOTE: None

PRIOR REVIEW: March 26, 2020, City Council Meeting
June 11, 2020, City Council Meeting
November 18, 2021, City Council Meeting

BACKGROUND:

On March 26, 2020, the City Council adopted Resolution No. 1087 providing for temporary procedures in response to the COVID-19 emergency. The Council subsequently amended Resolution 1087 on June 11, 2020, and November 18, 2021, in recognition that certain provisions were no longer necessary.

Staff now recommends additional amendments:

1. Resolution No. 1087 suspends any rule or procedure that would prevent or prohibit all City Councilmembers from attending City Council meetings telephonically and encourages all Councilmembers to attend all meetings via telephone. Council has

subsequently adopted Resolution 1112, which specifically provides for remote participation at Council meetings. Further, Council intends to add an in-person component to future Council meetings and encourages individual Councilmembers to decide individually whether to appear in-person or remotely. Accordingly, Section 1(A) of Resolution 1087 should be removed.

2. Resolution No. 1087 contains a provision to commence all regular meetings of the City Council at 4:00pm. Council has discussed this matter and determined that the earlier meeting time is no longer necessary. As such, this provision should be removed.

ADVANTAGES:

1. Aligns temporary procedures with updated Council policies and procedures.

DISADVANTAGES:

1. None.

RESOLUTION NO. 1113

CITY OF LACEY

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LACEY AMENDING RESOLUTION 1087 RELATED TO TEMPORARY PROCEDURES IN RESPONSE TO THE NOVEL CORONAVIRUS (COVID-19).

WHEREAS, on January 31, 2020, the United States Department of Public Health and Human Services Secretary Alex Azar declared a public emergency for the novel coronavirus (COVID-19) beginning on January 27, 2020; and

WHEREAS, on February 29, 2020, Governor Jay Inslee signed a Proclamation declaring a State of Emergency exists in all counties in the State of Washington due to the number of confirmed cases of COVID-19 in the state; and

WHEREAS, on March 19, 2020 the Lacey City Council passed Resolution No. 1085 finding the COVID-19 outbreak to constitute an emergency; and

WHEREAS, on March 23, 2020, Governor Jay Inslee imposed a “Stay Home, Stay Healthy” order requiring every Washingtonian to stay home unless they are engaged in an essential activity and banning all gatherings for social, spiritual and recreational purposes and ordering all businesses to close unless they are designated as an essential business; and

WHEREAS, on March 26, 2020 recognizing the health, safety and welfare of City residents, businesses, visitors and staff was of utmost importance to the City and that additional measures were needed to protect and assist the community, the Lacey City Council adopted Resolution 1087 providing for temporary procedures in response to COVID-19; and

WHEREAS, on April 17, 2020 Governor Inslee’s Proclamation 20-23.2 prohibited all energy, water, and telecommunications providers from (1) disconnecting residential service due to nonpayment, (2) refusing to reconnect residential customers who were disconnected due to nonpayment, and (3) charging late fees or reconnection fees; and

WHEREAS, on June 11, 2020 the City Council passed Resolution 1093 which amended Resolution 1087 by removing some of the temporary procedures; and

WHEREAS, on November 18, 2021 the City Council passed Resolution 1110 which further amended Resolution 1087; and

WHEREAS, while the emergency related to COVID-19 continues to exist, the Lacey City Council recognizes that further amendment of Resolution 1087 is required.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, that Resolution 1087 of the City of Lacey, as previously amended by Resolutions 1093 and 1110, be further amended to read as follows:

~~Section 1. Council Procedures. During the term of this Resolution, the following amendments to City Council procedures are hereby adopted:~~

- ~~A. Any rule or procedure adopted by City Council that would prevent or prohibit all City Councilmembers from attending City Council meetings telephonically are temporarily suspended and all City Councilmembers are encouraged to attend all meetings via telephone.~~
- ~~B. The requirements of Lacey Municipal Code Section 2.04.010 are amended as follows:
 - ~~a. All regular meetings of the city council shall commence at 4:00pm.~~~~
- ~~C. Any Council rules that are inconsistent with this Resolution are hereby waived and suspended during the term of this Resolution.~~

~~Section 2. Sign Regulations.~~ To help business owners inform the public via signage of shifts in business operations, the following regulations are temporarily adopted:

- A. Professionally made banners and posters may be located flush mounted on the exterior building of a business;
- B. One sandwich board ("A" board) type sign or feather type sign shall be allowed along the business property frontage or upon the business property exceeding the maximum 12 foot distance from the entrance of the business;
 - a. sandwich board sign shall be limited in size to a maximum of 9 sq. ft. per side and a maximum of 3' wide;
 - b. signs shall be placed so as not to impede pedestrian movement or cause a vision hazard to vehicles;
 - c. such signs shall be in place only during open business hours.
- C. The Community & Economic Development Director is authorized to take any administrative action the Director finds necessary, in the Director's sole discretion, to allow businesses additional flexibility in the application of temporary signage
- D. Any Council rules or provisions of the Lacey Municipal Code that are inconsistent with this Resolution are hereby waived and suspended during the term of this Resolution.

| Section 236. The provisions of this Resolution shall become effective upon adoption and shall continue until termination of the emergency declared by the City Council on March 19, 2020.

PASSED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, this 16th day of
December, 2021.

LACEY CITY COUNCIL

By _____

Mayor

Attest:

City Clerk

Approved as to form:

City Attorney



LACEY CITY COUNCIL MEETING December 16, 2021

SUBJECT: Reserve Designations Ordinance

RECOMMENDATION: Upon review and concurrence, adopt the proposed ordinance.

STAFF CONTACT: Scott Spence, City Manager 
Troy Woo, Finance Director 

ORIGINATED BY: Troy Woo, Finance Department

ATTACHMENTS: 1. [Ordinance No. 1609](#)
2. [Summary for Proposed Ordinance](#)

FISCAL NOTE:

PRIOR REVIEW: Finance and Economic Development Committee on Nov. 23, 2021
Council Worksession on December 2, 2021

BACKGROUND:

The Governmental Accounting Standards Board (GASB) issued Statement No. 54 during February 2009. The City Council has taken numerous actions to commit certain fund balances as needed since the implementation date. Since the current designations were adopted: (1) there are additional fund balances available for the City Council to designate, (2) some designations have been expended as intended, and (3) new priorities have been identified. It is appropriate for the City Council to affirm past fund balance/reserve designations and to establish new fund balance/reserve designations.

GASB Statement No. 54 provides the following classifications for fund balances:

- **Nonspendable**
 - o This classification includes fund balances that are not in a spendable form, such as inventories, long-term receivables, and property held for resale. Fund

balances that are legally or contractually required to remain intact, such as a corpus of a permanent fund, are also included in this classification.

- **Restricted**
 - o Restricted fund balances include resources that are constrained for a specific purpose by external parties, constitutional provisions, and enabling legislation. Contractual agreements and bond covenants are examples of external parties that could require constraints that would be considered restricted fund balances.
- **Committed**
 - o Committed fund balances include resources that are constrained by the highest level of decision making authority of a government. For the City of Lacey, the highest level is the City Council.
- **Assigned**
 - o Amounts that are intended to be used for a specific purpose would be considered assigned fund balance. The intent is expressed by the governing body, a subcommittee, or an official authorized by the governing body.
- **Unassigned**
 - o Unassigned fund balances are available for any purpose. All remaining fund balances will automatically be classified as unassigned.

The fund balances that will be reported as nonspendable and restricted are classified automatically by the nature of the fund balance, so City Council action is not required to classify fund balances as nonspendable or restricted.

Authorization to classify fund balances as committed is limited to the City Council as the governing board. To classify fund balances as committed, the City Council must take formal action. The City Council has full discretion regarding the committed fund balances, but the action must meet specific purpose criteria standards. Committing fund balance to a specific project such as the replacement of a building meets the criteria, but a generic rainy day (stabilization) reserve does not meet the criteria. To meet the specific purpose criteria the formal action needs to identify and describe with sufficient detail the specific circumstances under which a need for restriction occurs. For example, a City Council formal action that constrains \$1 million for a rainy day fund to be used only in an emergency is not allowed to be reported as a committed fund balance. This action does not provide sufficient detail to determine what would constitute an emergency. In addition, the following rules apply to committed fund balances:

- A committed fund balance constraint imposed by the City Council can only be changed or removed by the same formal action.

- In order to be reported on the face of the annual financial statements, the constraints must be adopted prior to the end of the fiscal year to be reported.
- The adoption of the budget document does not qualify as formal action to constrain the resources, because the budget authorization is only for one year.

Assigned fund balances include amounts that are *intended* to be used for specific purposes. This intent can be expressed by the City Council, a City Council Committee, or an official authorized by the governing body such as the City Manager. The residual amounts in governmental funds other than the General Fund are considered assigned. Governmental funds include the General, special revenue, capital, debt service, and special assessment funds. For example, the residual fund balance in the Street Fund (special revenue) will be considered assigned for street and transportation purposes.

The City Council previously authorized the City Manager and City Finance Director to assign funds based on the intent expressed by the City Council. Staff recommends the same provision be included in the next ordinance.

Unassigned fund balances include all the remaining fund balances. Unassigned fund balances can be used for any purpose and typically are only reported in the General Fund.

The Finance and Economic Development Committee reviewed the final proposed reserve designations November 23, 2021. The full City Council reviewed the proposed designations at the December 2, 2021, Council Worksession. Staff requests the City Council review the proposed fund balance designations and upon concurrence adopt the proposed ordinance establishing the committed fund reserve designations and authorizing the City Manager and Finance Director to categorize fund balances as assigned based on the expressed intent of the City Council.

ADVANTAGES:

1. Review and adoption of the ordinance will help ensure the City's financial reporting remains compliant with GASB Standards and Generally Accepted Accounting Principles (GAAP).
2. The City's Annual Financial Report (AFR) will more accurately reflect the City Council's vision and intent.
3. Periodic reviews by the City Council will better align fund balances with the annual priorities included and long-term goal and vision of the City and will ensure the City Council's commitments are still valid.

DISADVANTAGES:

1. City Council imposed fund balance constraints, which are considered committed fund balances, will require formal action to change or remove the constraint. This could create additional procedures throughout the budget process.

ORDINANCE NO. 1609

CITY OF LACEY

AN ORDINANCE ESTABLISHING FUND BALANCE DESIGNATIONS AS PROVIDED BY GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENT NO. 54 AND APPROVING A SUMMARY FOR PUBLICATION.

WHEREAS, the Governmental Accounting Standards Board ("GASB") Statement No. 54 establishes the standard for governmental fund balance reporting and governmental fund balance type definitions, and

WHEREAS, fund balance measures the net financial resources that are available for future expenditures, and

WHEREAS, the City Council finds it beneficial to designate certain fund balances as Committed for specific purposes or projects and that the City Manager or Finance Director be authorized to designate certain other fund balances as Assigned for a specific purpose,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, as follows:

Section 1. Ordinance No. 1575, an ordinance of the City of Lacey, Washington, establishing fund balance designations as provided by Governmental Accounting Standards Board Statement No. 54, is hereby rescinded.

Section 2. The fund balances of the City of Lacey designated in this Ordinance are committed for the specific purpose indicated. Amendments or modifications of the committed fund balances set forth herein shall require formal action by the City Council.

Section 3. The City Council authorizes the City Manager or City Finance Director to categorize other fund balances as assigned in order to carry out the intent of the City Council.

Section 4. The following portions of its December 31, 2021 governmental fund balances are considered committed:

Fund 001 (Current Expense):

\$ 3,000,000 is committed for Budget Policy
\$ 8,000,000 is committed for Gateway Project
\$ 2,800,000 is committed for Strategic Investment
\$ 300,000 is committed for College Street Pedestrian Crossing
\$ 423,537 is committed for Mental Health & Social Services Outreach Team
\$ 700,000 is committed for Mental Health&Drug Addiction Services Partnership
\$ 650,000 is committed for Oxford House Model
\$ 1,100,000 is committed for Police Station Facility

\$ 1,601,000 is committed for Succession Planning (Police)
\$ 200,000 is committed for Security Cameras
\$ 600,000 is committed for Police Body Worn Cameras
\$ 125,000 is committed for Police Staffing
\$ 475,000 is committed for LERMS Records Management System Upgrade
\$ 500,000 is committed for 5700 Pacific Property Improvements
\$ 250,000 is committed for Trail System (Bike/Pedestrian Plan)
\$ 1,300,000 is committed for Parks & Recreation Comprehensive Plan Priorities
\$ 600,000 is committed for Regional Athletic Complex Operations & Maint.
\$ 200,000 is committed for Insurance Deductibles
\$ 1,000,000 is committed for City Hall Facility
\$ 100,000 is committed for City Council Virtual Meeting Upgrades
\$ 250,000 is committed for Workspace/Remote Work/Virtual Tech. Upgrades
\$ 500,000 is committed for Capital Equipment Replacement
\$ 260,000 is committed for Energy Conservation Projects (CR2 Plan)

Fund 003 (Criminal Justice):

\$ 1,600,000 is committed for Future Police Station Improvements
\$ 400,000 is committed for Police Labor

Fund 005 (Community Buildings):

\$ 67,500 is committed for Furniture and Equipment Replacement
\$ 500,000 is committed for Community Buildings Repairs

Fund 007 (Regional Athletic Complex M&O):

\$ 500,000 is committed for Regional Athletic Complex Field Replacement

Fund 101 (City Streets):

\$ 350,000 is committed for Street Buildings Repair/Replacement
\$ 400,000 is committed for Transportation Equipment and Improvements
\$ 500,000 is committed for College Street Pedestrian Crossing
\$ 1,000,000 is committed for Transportation Facility Improvements/Expansion

Fund 302 (Capital Equipment):

\$ 500,000 is committed for Capital Equipment Replacement
\$ 385,000 is committed for Park Facilities Repair/Replacement
\$ 695,000 is committed for Regional Athletic Complex Field Replacement
\$ 805,000 is committed for Regional Athletic Complex Parking Lot
\$ 150,000 is committed for Park Security Cameras
\$ 500,000 is committed for IMS Communications Repair/Replace/Extension

Fund 301 (Building Improvement):

\$ 250,936 is committed for Public Art
\$ 1,137,500 is committed for City Facility Repair/Replacement
\$ 300,000 is committed for Parks & Recreation Comprehensive Plan Priorities
\$ 1,500,000 is committed for Capital Facilities Plan Projects
\$ 350,000 is committed for Senior Center Repairs/Replacement

Fund 303 (Parks and Open Space):

\$ 45,635 is committed for Parks & Recreation Comprehensive Plan Priorities

Fund 307 (Regional Athletic Complex Capital):

\$ 500,000 is committed for Regional Athletic Complex Lifecycle Replacements

\$ 1,500,000 is committed for Regional Athletic Complex Parking Lot

Section 5. Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 6. The summary attached hereto is hereby approved for publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, at a regularly called meeting thereof, held this 16th day of December, 2021.

Approved as to form:

Mayor

ATTEST:

City Attorney

City Clerk

SUMMARY FOR PUBLICATION

ORDINANCE NO. 1609

CITY OF LACEY

The City Council of the City of Lacey, Washington, passed on December 16, 2021, Ordinance No. 1609 entitled “**AN ORDINANCE ESTABLISHING FUND BALANCE DESIGNATIONS AS PROVIDED BY GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENT NO. 54 AND APPROVING A SUMMARY FOR PUBLICATION.**”

The main points of the Ordinance are described as follows:

1. The Ordinance rescinds Ordinance No. 1575.
2. The Ordinance restricts amendments or modifications of committed fund balances to formal action by the City Council.
3. The Ordinance authorizes the City Manager and Finance Director to categorize fund balances as assigned.
4. The Ordinance commits portions of governmental fund balances.
5. The Ordinance approves this Summary for Publication.

A copy of the full text of this ordinance will be mailed without charge to any person requesting the same from the City of Lacey.

City Clerk

Published: December 20, 2021



LACEY CITY COUNCIL MEETING December 16, 2021

SUBJECT: Council Meeting Times

RECOMMENDATION: Adopt Ordinance No. 1610 related to Council Meeting Times

STAFF CONTACT: Scott Spence, City Manager 
Shannon Kelley-Fong, Assistant City Manager
Dave Schneider, City Attorney 

ORIGINATED BY: City Attorney's Office

ATTACHMENTS: 1. [Proposed Ordinance No. 1610](#)

FISCAL NOTE: None

PRIOR REVIEW: July 22, 2021, City Council Worksession
December 9, 2021, City Council Worksession

BACKGROUND:

On March 26, 2020, the City Council adopted Resolution 1087 providing for temporary procedures in response to the COVID-19 emergency. One such temporary procedure was to change the commencement time of Council Meetings from 7:00 pm to 4:00 pm. Council has discussed this matter and determined that the earlier meeting time is no longer necessary. However, Council also noted its preference to meet earlier than the 7:00 pm time as codified in Lacey Municipal Code Section 2.04.010.

The proposed ordinance would amend LMC 2.04.010 and establish a meeting time of 6:00 pm for both Council meetings and Worksessions.

ADVANTAGES:

1. Provides clarity to current Council and Worksession meeting times.
2. Provides greater opportunity for public participation.
3. Accommodates current and future members of Council with work schedules that prevent attendance at regular Council meetings or Worksessions with an earlier time.

DISADVANTAGES:

1. None.

ORDINANCE NO. 1610

CITY OF LACEY

AN ORDINANCE OF THE CITY OF LACEY, WASHINGTON RELATED TO THE TIME AND PLACE OF CITY COUNCIL MEETINGS, AMENDING SECTION 2.04.010 OF THE LACEY MUNICIPAL CODE AND APPROVING A SUMMARY FOR PUBLICATION.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON as follows:

Section 1. Section 2.04.010 of the Lacey Municipal Code is hereby amended to read as follows:

The city council shall hold its regular meetings on the first and third Thursdays of each calendar month. All regular meetings of the city council shall commence at ~~6~~7:00 p.m. on such days and shall be held at Lacey City Hall at 420 College Street SE, in the city council chambers at such address, or at such other place as may be determined by the city council in accordance with the requirements of the State Open Meetings Act. Work sessions of the city council which shall be considered regular meetings for purposes of the State Open Meetings Act shall be held at the same time and same place on the second and fourth Thursdays of each month.

Section 2. This Ordinance shall take effect five (5) days after its passage and publication as provided by law.

Section 3. SEVERABILITY. If any section, sentence, clause or phrase of this ordinance should be held to be invalid by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 4. CORRECTIONS. The City Clerk and the codifiers of this ordinance are authorized to make corrections to this ordinance including, but not limited to, the corrections of scrivener's/clerical errors, references, ordinance numbering, section/subsection number and any references thereto.

Section 5. The Summary Attached is hereby approved for publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, this ____ day of _____, 2021.

CITY COUNCIL

BY: _____

Mayor

Attest:

Approved as to form:

City Clerk

City Attorney

Published: _____

SUMMARY FOR PUBLIC ATION

ORDINANCE NO 1610

CITY OF LACEY

The City Council of Lacey, Washington passed on December 16, 2021, Ordinance No. 1610, entitled "AN ORDINANCE OF THE CITY OF LACEY, WASHINGTON RELATED TO THE TME AND PLACE OF CITY COUNCIL MEETINGS, AMENDING SECTION 2.04.010 OF THE LACEY MUNICIPAL CODE AND APPROVING A SUMMARY FOR PUBLICATION."

The main points of the Ordinance are described as follows:

1. The Ordinance amends section 2.04.010 of the Lacey Municipal Code related to the time and place of Council Meetings.
2. The Ordinance approves this summary for Publication.

A copy of the full text of this Ordinance will be mailed without charge to any person requesting the same from the City of Lacey.

Published: _____, 2021.

FINANCE & ECONOMIC DEVELOPMENT COMMITTEE MINUTES

NOVEMBER 23, 2021

8:31 A.M. – 9:23 A.M.

REMOTE ONLY

COUNCIL PRESENT: MAYOR RYDER (CHAIR), DEPUTY MAYOR PRATT, COUNCILMEMBER GREENSTEIN

STAFF PRESENT: SCOTT SPENCE, TROY WOO, BRANDON CARTER

ACTION: APPROVE FINANCE & ECONOMIC DEVELOPMENT COMMITTEE AGENDA

MOTION: MOTION MADE, SECONDED, AND CARRIED BY COUNCILMEMBER

To hear the full discussion of a specific topic, or the complete meeting, you may watch the video-stream available on the City of Lacey's YouTube Channel:

<https://youtu.be/-p0s0y-nV8I>

RESERVE DESIGNATION DISCUSSION

STAFF: TROY WOO, FINANCE DIRECTOR

ACTION: INFORMATION ONLY

The Governmental Accounting Standards Board (GASB) issued Statement No. 54 during February 2009. GASB Statement No. 54 provides the following classifications for fund balances:

- Nonspendable
- Restricted
- Committed
- Assigned
- Unassigned

The fund balances that will be reported as nonspendable and restricted are classified automatically, and Council action is not required to classify fund balances as nonspendable or restricted. Council previously authorized the City Manager and Finance Director to assign funds based on the intent expressed by Council. Staff recommends the same provision be included in the next ordinance.

The full City Council will review the reserve designation at the December 9, 2021, Worksession, and an ordinance to adopt the new reserve designation is scheduled for the December 16, 2021, Council meeting.

2021 THIRD QUARTER FINANCIAL REPORT

STAFF: TROY WOO, FINANCE DIRECTOR

ACTION: INFORMATION ONLY

Staff presented the 2021 third quarter financial report, which focused on the General Fund expenditures and revenues. Although Washington State and the City are seeing the positive impacts of the fully reopened economy under the Washington Ready Plan, there are areas that have yet to return to pre-pandemic activity levels. Until COVID-19 is eradicated, it will continue to cast a degree of economic uncertainty. At the present time, the impacts of the expiring extra unemployment benefits, eviction moratorium expiration, and utility delinquent collections moratorium expiration are not clear.

GENERAL GOVERNMENT & PUBLIC SAFETY COMMITTEE
NOVEMBER 23, 2021
9:32 A.M. – 10:08 A.M.
REMOTE ONLY

COUNCIL PRESENT: DEPUTY MAYOR PRATT (CHAIR), MAYOR RYDER, COUNCILMEMBER GREENSTEIN

STAFF PRESENT: SCOTT SPENCE, DAVE SCHNEIDER, BRANDON CARTER

ACTION: APPROVE THE GENERAL GOVERNMENT & PUBLIC SAFETY COMMITTEE AGENDA
MOTION: MOTION MADE, SECONDED, AND CARRIED BY COUNCILMEMBER GREENSTEIN AND MAYOR RYDER

To hear the full discussion of a specific topic, or the complete meeting, you may watch the video-stream available on the City of Lacey's YouTube Channel:

<https://youtu.be/xSe837MkZVs>

PROTOCOL FOR VIRTUAL MEETINGS

STAFF: SCOTT SPENCE, CITY MANAGER
DAVE SCHNEIDER, CITY ATTORNEY
ACTION: MOTION TO APPROVE THE PROPOSED CHANGES TO COUNCIL POLICIES-PROCEDURES MANUAL AND FORWARD TO THE FULL COUNCIL FOR APPROVAL
MOTION: MOTION MADE AND SECONDED BY COUNCILMEMBER GREENSTEIN AND MAYOR RYDER TO FORWARD TO THE FULL COUNCIL AS AMENDED

Staff presented a proposed new Chapter 7.11 of the City Council Policies-Procedures Manual relating to remote meeting participation, and a proposed amendment to Chapter 9.12 relating to the voting process.

The Committee directed staff to remove the roll call provision from the proposed changes to Chapter 9.12.

COMMUNITY RELATIONS & PUBLIC AFFAIRS COMMITTEE MINUTES

DECEMBER 6, 2021

11:00 A.M. – 11:35 A.M.

REMOTE ONLY

COUNCIL PRESENT: COUNCILMEMBERS STEADMAN (CHAIR), COX, AND KUNKEL

STAFF PRESENT: SCOTT SPENCE, SHANNON KELLEY-FONG, BRANDON CARTER

ACTION: APPROVE COMMUNITY RELATIONS & PUBLIC AFFAIRS COMMITTEE
AGENDA

MOTION: MOTION MADE, SECONDED AND CARRIED BY COUNCILMEMBERS COX
AND KUNKEL

To hear the full discussion of a specific topic, or the complete meeting, you may watch the video-stream available on the City of Lacey's YouTube Channel:

<https://youtu.be/4Z-NZheP6KM>

COMMISSION ON EQUITY – COMMUNITY ENGAGEMENT SESSIONS REPORT

STAFF: SHANNON KELLEY-FONG, ASSISTANT CITY MANAGER

PRESENTERS: COMMISSIONER JACKSON (CHAIR), COMMISSIONER CLAY, COMMISSIONER
HEGWOOD

ACTION: INFORMATION ONLY

The Committee received an update from Chair Thelma Jackson, and Commissioners Annie Clay and Jon Hegwood on the work performed to date by the Commission on Equity.

At the January 21, 2021, City Council meeting, Council approved Ordinance No. 1581 establishing a Commission on Equity to identify and address issues of inequity through policy improvement, inclusive activities, and educational partnerships. The Commission's work has included creating a 2022 work plan, review of internal City policies related to diversity and equity, and conducted two community engagement sessions .

The Commission learned through their community engagement sessions that there is interest in participation, but they also identified that engaging the community where they are would bring more diverse and effective results.

Staff was directed to provide the Committee with materials to promote the Commission.

TRANSPORTATION COMMITTEE MINUTES

DECEMBER 7, 2021

11:01 A.M. – 12:02 P.M.

REMOTE ONLY

COUNCIL PRESENT: COUNCILMEMBERS MILLER (CHAIR), COX, AND STEADMAN

STAFF PRESENT: SCOTT SPENCE, AUBREY COLLIER, MARTIN HOPPE, BRIAN PETRIN,
BRANDON CARTER

ACTION: APPROVE TRANSPORTATION COMMITTEE AGENDA

MOTION: MOTION MADE, SECONDED AND CARRIED BY COUNCILMEMBERS
STEADMAN AND COX

To hear the full discussion of a specific topic, or the complete meeting, you may watch the video-stream available on the City of Lacey's YouTube Channel:

https://youtu.be/Ht2M0V_PkTY

STATE OF THE STREETS REPORT

STAFF: AUBREY COLLIER, DESIGN & CONSTRUCTION MANAGER
BRIAN PETRIN, CIVIL ENGINEER

ACTION: INFORMATION ONLY

Staff presented the 2021 State of the Streets Report, including the current quality of roads in the City, roadwork completed in 2021, and budget scenarios and estimated impacts on the City road networks for the future.

LEBANON STREET TRAFFIC CALMING UPDATE

STAFF: MARTIN HOPPE, TRANSPORTATION MANAGER

ACTION: INFORMATION ONLY

Staff provided an update on the Lebanon Street traffic calming efforts. The voting period for the neighborhood to approve or deny the permanent installation of traffic calming barriers is still open. More than half of the 13 votes received are for permanent installation of the barriers. Under the City's traffic calming policy, 60% of the votes received must approve the permanent installation to move forward.

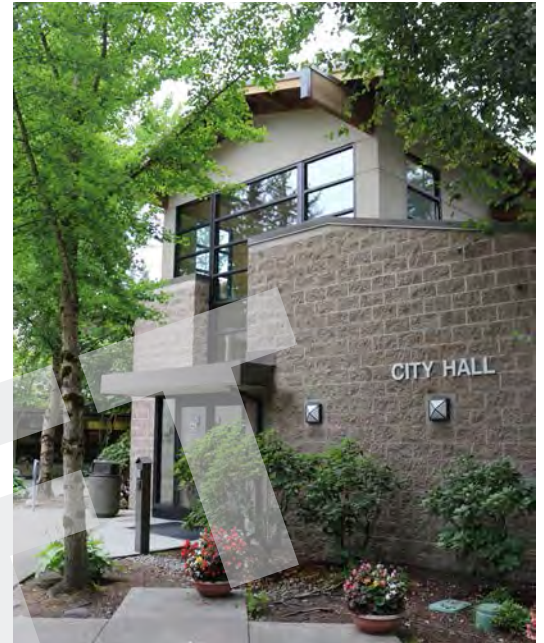
The committee directed staff to remove the current temporary barriers from Lebanon Street, and to contact homeowners regarding voting.



2022 FEDERAL LEGISLATIVE PRIORITIES

COMMUNITY PROJECTS

- 1 College Street Corridor Safety Improvement Project
- 2 Septic-to-Sewer Conversion Program
- 3 Lacey Museum and Cultural Center in Depot District
- 4 Electric Vehicle Infrastructure Improvements
- 5 Lacey Veterans Services Hub Accessibility Enhancements



POLICY POSITIONS

- 1 Support a National Housing and Homeless Outreach Strategy to Help Communities Address an Ongoing and Growing Crisis of Unsheltered Populations
- 2 Support the Puget Save Our Sound (SOS) Act
- 3 Support I-5 Corridor from Tumwater to Mounts Road and the Nisqually River Delta
- 4 Support the Defense Community Infrastructure Program



Adopted by the Lacey City Council on January 6, 2022

LACEY CITY COUNCIL

Andy Ryder, Mayor
Cynthia Pratt, Deputy Mayor
Lenny Greenstein, Councilmember
Michael Steadman, Councilmember
Carolyn Cox, Councilmember
Ed Kunkel, Councilmember
Malcolm Miller, Councilmember

COMMUNITY PROJECTS

1 COLLEGE STREET CORRIDOR SAFETY IMPROVEMENTS PROJECT

The College Street corridor carries an estimated 32,000 vehicles each day and is the primary north-south link connecting the City, as well as other Thurston County communities. The corridor serves as a vital access point to local schools, services, and multimodal transportation options for many, including several low-income communities. College Street has over 130 driveways, many T-sections and inefficient four-way intersections that result in serious vehicle safety hazards. Other users of the corridor (including elementary school children traveling to school) face narrow sidewalks, the absence of bike infrastructure, and a scarcity of welcoming infrastructure that compounds these safety challenges. The House-passed INVEST Act included a Member Designated Project of \$6 million towards the College Street project, but was unfortunately removed, along with other projects, in the Infrastructure Investments and Jobs Act.



The City supports efforts to fund community projects included in the House-passed INVEST Act and will also seek Congressionally Directed Spending to move the project forward.

2 SEPTIC-TO-SEWER CONVERSION PROGRAM

The City is committed to finding collaborative ways to convert aging, and in many cases failing, septic systems to the City's wastewater system. The City estimates there are 1,981 septic systems within Lacey and 7,852 within the Urban Growth Area. Eliminating these septic systems protects the environment and benefits community health by reducing effluent from entering into groundwater. Recently, the City Council approved over \$5 million for water and wastewater improvements, including septic to sewer conversions, in a neighborhood where contaminants from septic systems were impacting groundwater and aquifers in the area. The City is looking to continue investing in these types of conversions in future years.

The City requests \$1 million in federal funding to leverage its investments to eliminate septic systems. These funds would target prioritizing conversion projects involving low-income households and historically disadvantaged communities.

3 LACEY MUSEUM AND CULTURAL CENTER IN THE DEPOT DISTRICT



For over a decade, the City has worked on creating a new museum and cultural center in the Depot District where community members can meet-up, learn, connect with Lacey's rich history, and experience Lacey amenities and community events. The City has already made considerable investments to establish the Depot District, including constructing a replica of the historic train depot with a train-themed playground, as well as adding picnic tables and public restrooms. The museum and cultural center will serve as the east anchor of the Depot District and will add significant civic value and enhance community identity in the area. To date, the City has leveraged multiple funding sources to complete the facility's design and in 2022 is focused on bringing the site to a pre-development state.

In the future, the City anticipates requesting federal funding to leverage its local and state investments for construction of the museum and cultural center.

4 PUBLIC ELECTRIC VEHICLE CHARGERS & INFRASTRUCTURE

The City is committed to reducing its carbon footprint to combat the harmful impacts of climate change and recently adopted the Thurston County Climate Action Plan. One strategy of this Plan is to "[i]ncrease adoption of electric vehicles" and "[a]llow for free parking for all electric vehicles at local government buildings." The City Council approved \$260,000 this year to accomplish Climate Action Plan initiatives, such as electric infrastructure. In addition, as part of Lacey's efforts to combat climate change, it will begin piloting a program to transition its vehicle fleet to all electric. The City also strives to expedite and encourage the transition to electric vehicles in the greater community.

The City requests a federal investment to support construction of electric vehicle charging stations at public facilities and parks near the I-5 corridor for City-owned vehicles and public use to support its efforts to encourage a transition to electric vehicles.

5 LACEY VETERANS SERVICES HUB – ACCESSIBILITY ENHANCEMENTS



Thurston County is home to nearly 32,000 Veterans, 7% live below the poverty line and 24% have a service-related disability. The Lacey Veterans Services Hub (LVSH) provides a "one-stop" for Veterans seeking to access employment, education, housing and healthcare services from more than 80+ community partners. Since opening, LVSH has experienced an overwhelming demand for services with over 7,000 client appointments in 2019 alone. To help meet this demand, the City has recently used local, state, and federal dollars to expand the facility by 8,000 square feet.

The City is looking to leverage this investment and is requesting \$500,000 to help complete accessibility enhancements at the LVSH, including adding an elevator and making other ADA improvements, and developing new technologies to more effectively connect veterans and service providers.

POLICY POSITIONS

1 SUPPORT A NATIONAL HOUSING AND HOMELESS OUTREACH STRATEGY TO HELP COMMUNITIES ADDRESS AN ONGOING AND GROWING CRISIS OF UNSHELTERED POPULATIONS

The nation is confronted with a homeless crisis on a scale not seen since the Great Depression that has only deepened with the continuation of the COVID-19 pandemic. The lack of affordable housing plays a substantial role in the rise of homelessness. For many others, behavioral health issues, such as mental illness or an addiction to drugs and alcohol, is the entry into homelessness. The lack of a consistent and coordinated strategy means the impact of homelessness is disproportionately borne by local communities and jurisdictions across the nation. Direct participation by the federal government is needed, due to the magnitude and the complexity of the problem, requiring new federal programs and solutions to affectively address homelessness.



The City strongly supports legislation like the Ending Homeless Act to provide resources that programs need to effectively address the housing and homeless crisis in America in addition to increasing the Low-Income Housing Tax Credit, a critical tool for encouraging private investment in the production and preservation of affordable housing. Finally, the City believes investments in our nation's mental health systems are critical to combating the homeless crisis and supports efforts such as the Bipartisan Addiction and Mental Health Task Force.

2 SUPPORT THE PUGET SOUND SAVE OUR SOUND (SOS) ACT



The City is strongly committed to enhancing and preserving the natural environment. We applaud the leadership of U.S. Representatives Derek Kilmer and Marilyn Strickland crafting and championing the Puget Sound SOS Act, which will strengthen the federal government's role in the recovery of Puget Sound. The federal government is an essential partner in these efforts and enhancing their role is critical to ensuring Puget Sound is restored and protected for future generations. Passage of this Act would provide additional resources for the City to address septic systems within Lacey that are posing environmental harm to the aquifer, which directly impacts Puget Sound.

The City strongly supports passage and funding of the Puget Sound SOS Act.

POLICY POSITIONS - CONT'D

3 I-5 CORRIDOR FROM TUMWATER TO MOUNTS ROAD AND THE NISQUALLY RIVER DELTA

The City remains a steadfast partner with regional communities committed to a long-term solution along the I-5 corridor between Mounts Road, exit 116 (north), and 93rd Avenue, exit 99 (south)—which includes the Nisqually Bridge. This stretch of freeway is vital to the state's environmental, commerce, and transportation priorities, as well as Joint Base Lewis-McChord's mission readiness. I-5 currently restricts critical ecological functions impacting salmon survival, is at a high risk of being overtopped by a major flooding event which would immobilize commerce and transportation, and has limited capacity to handle the growing South Sound economy and population.



While the City is committed to a long-term solution along this stretch of the I-5 corridor, it recognizes the totality of such an endeavor would cost over \$4 billion and will require significant time to fully develop. In the short-term, the City is requesting \$106M for Preliminary Design and Engineering (PE) and Right of Way (ROW) acquisition from the Washington State Legislature in 2022 as part of the next Transportation Budget. The requested PE would include design and engineering for the full project, including:

- Adding additional lanes in both directions of I-5 between milepost 111 and 116.
- Assessing the impact of mitigating two train trestles that span I-5.
- Replacing the existing Nisqually Bridges.
- Removing infrastructure and earthen fill that creates negative impacts on salmon recovery and habitat and increases the risk of flooding.

The City supports and is encouraging WSDOT to pursue federal investments that help leverage state and local efforts and help accomplish additional work within this corridor.

4 SUPPORT THE DEFENSE COMMUNITY INFRASTRUCTURE PROGRAM (DCIP) AND ENCOURAGE THE DEPARTMENT OF DEFENSE TO FUND PROJECTS THAT ENHANCE MILITARY FAMILY QUALITY OF LIFE

The Defense Community Infrastructure Program (DCIP) is designed to address deficiencies in infrastructure for communities that support military installations in order to enhance military value, installation resilience, and military family quality of life. An estimated 70% of the active-duty members serving at Joint-Base Lewis-McChord live off base and in communities across the South Sound. Approximately, 10% of off-base, active-duty members call Lacey home.

The City supports the DCIP program, particularly to support the quality of life of military families living off base and believes the program should be used for investments on and off military installations.

To view document online, scan:



FOR MORE INFORMATION

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LOBBYIST

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