



**City of Lacey, Washington**  
**City Council Regular Meeting Minutes**  
**Tuesday, April 16, 2024 - Council Chambers and Online**

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**1. Call to Order**

Mayor Andy Ryder called the meeting to order at 6:00 p.m.

**2. Roll Call**

Council Present

Mayor Andy Ryder  
Deputy Mayor Malcolm Miller  
Councilmember Michael Steadman  
Councilmember Carolyn Cox  
Councilmember Nicolas Dunning

Council Excused

Councilmember Lenny Greenstein  
Councilmember Robin Vazquez

Staff Present

Rick Walk, City Manager  
Shannon Kelley-Fong, Assistant City Manager  
Dave Schneider, City Attorney  
Troy Woo, Finance Director  
Kristy Wolf, Financial Services Manager  
Chelsea Yarwood, Accounting Manager  
Trent Loughheed, PE, Utilities Engineer  
Paul J. White, Deputy City Clerk

**3. Pledge of Allegiance**

**4. Land Acknowledgment**

Mayor Ryder presented the abbreviated Land Acknowledgment.

## 5. Approval of Agenda and Consent Agenda Items

- A. Approval of the minutes of March 26, 2024
- B. Approval of the minutes of April 2, 2024
- C. Approval of wages, claims, and transfers for March 13 through April 5, 2024

**Deputy Mayor Miller moved to approve the agenda and consent agenda. Councilmember Cox seconded. The motion carried.**

## 6. Public Recognitions and Presentations

### A. Poetry Reading

Cynthia Pratt, Poet Laureate

Poet Laureate Cynthia Pratt presented a poem titled "All the Reasons I Love You" about her love of Lacey in recognition of National Poetry Month.

## 7. Public Comment

### Verbal Public Comment

Two (2) people signed up to speak at the meeting. No one registered to speak via Zoom.

Larry Dittloff, Lacey resident, commented on city stormwater improvements and a code enforcement concern in his neighborhood for which he provided photos.

Larry Taylor, Lacey resident, commented in opposition to a proposed roundabout at Martin Way and Meridian Avenue in unincorporated Thurston County. Taylor provided resident letters regarding the project.

### Written Public Comment

No written public comments were received.

## 8. Public Hearing (None)

## 9. Proclamations

### A. Child Abuse Prevention Month

Shelly Willis, Executive Director of Family Education and Support Services

Mayor Ryder and Council proclaimed April 2024, Child Abuse Prevention Month in the City of Lacey. Roger Jones, Community Engagement Director of Family Education and Support Services, was present to accept the proclamation.



**10. Resolutions (None)**

**11. Ordinances (None)**

**12. Mayor's Report (None)**

**13. City Manager's Report**

**A. Certificate of Achievement for Excellence in Financial Reporting Program**

Troy Woo, Finance Director

Kristy Wolf, Financial Services Manager

Chelsea Yarwood, Accounting Manager

Yarwood described the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting Program. Yarwood explained that the City had received the certificate for its 2022 report. Nationally and in Washington state, fewer than 10 percent of cities receive this distinction.

**B. Contract Award: S10 Generator, Well Pump, & Site Improvements (PW2022-29)**

Trent Lougheed, P.E., Utilities Engineer

Lougheed presented information about the Source 10 Well and the project goals to install a standby diesel generator and upgrade the well pump to restore capacity to roughly 800 gallons per minute. Lougheed summarized the competitive contract award and construction impacts.

**Councilmember Steadman moved to award Contract PW2022-29 to McClure and Sons in the amount of \$1,367,555.30. Councilmember Cox seconded. Motion carried.**

**C. 2024 State Legislative Session Overview**

Shannon Kelley-Fong, Assistant City Manager

Brian Enslow, State Government Affairs Consultant

Enslow provided a presentation to the City Council summarizing policy outcomes of the 2024 State Legislative Session. Enslow noted positive advocacy efforts and efforts to protect local governments from preemptive legislation. Budget outcomes favorable to the city were highlighted and various policy initiatives were summarized. Enslow commented on potential changes in legislative membership that may have implications for local government advocacy in the near future.

**D. Advisory Board Stipend Update**

Shannon Kelley-Fong, Assistant City Manager

Kelley-Fong presented findings of the City's voluntary demographic survey of advisory board members. Kelley-Fong noted instances of under- and over-



representation and how they compared with available demographic data for the Lacey community at large. Kelley-Fong pointed out that gaps suggest a need for targeted outreach.

#### **14. Other Business (None)**

#### **15. Boards, Commissions and Committee Reports**

A. Mayor Andy Ryder:

1. Mayors' Forum
2. Thurston Chamber Shared Legislative Committee
3. Transportation Policy Board (TPB)

**Mayor Ryder did not provide any reports.**

B. Deputy Mayor Malcolm Miller:

1. Economic Development Council (EDC)
2. Lodging Tax Advisory Committee (LTAC)
3. Thurston County Coalition Against Trafficking (TCCAT)
4. Joint Animal Services Commission (JASCOM)

**Deputy Mayor Miller provided reports for the Joint Animal Services Commission and the Lodging Tax Advisory Committee.**

C. Councilmember Lenny Greenstein:

1. Emergency Medical Services (EMS)
2. TCOMM911

**Councilmember Greenstein was excused and no reports were provided.**

D. Councilmember Michael Steadman:

1. Nisqually River Council
2. Thurston County Law & Justice Council
3. Olympic Region Clean Air Agency (ORCAA)

**Councilmember Steadman provided a report for the Olympic Region Clean Air Agency.**

E. Councilmember Carolyn Cox:

1. LOTT Clean Water Alliance





2. Regional Housing Council
3. Intercity Transit Authority

**As the alternate representative, Councilmember Cox provided reports for the Thurston Climate Mitigation Collaborative and Thurston Regional Planning Council. Councilmember Cox also provided a report for the LOTT Clean Water Alliance.**

F. Councilmember Robin Vazquez:

1. Thurston Climate Mitigation Collaborative
2. Thurston Regional Planning Council (TRPC)
3. Thurston County Board of Health

**Councilmember Vazquez was excused and no reports were provided.**

G. Councilmember Nicolas Dunning:

1. Thurston Thrives
2. Solid Waste Advisory Committee (SWAC)
3. Olympia-Lacey-Tumwater Visitor & Convention Bureau (VCB)

**Councilmember Dunning provided reports for the Solid Waste Advisory Committee and the Olympia-Lacey-Tumwater Visitor & Convention Bureau.**

## 16. Adjourn

Mayor Ryder adjourned the meeting at 8:07 p.m.

MAYOR: Andy Ryder

ATTESTED BY CITY CLERK: Julia Laine

DATE APPROVED: May 7, 2024



