



ANIMAL SERVICES

Joint Animal Services Commission Regular Meeting Agenda

Refer to the bottom of the agenda for meeting information.

Monday, May 13, 2024

5:30 PM

Lacey City Hall and Online

1. Call to Order

2. Roll Call

- A. Lisa Parshley, City of Olympia, Chair
- B. Peter Agabi, City of Tumwater, Vice Chair
- C. Malcolm Miller, City of Lacey
- D. Emily Clouse, Thurston County
- E. Jo MacGugan, Feline Friends of Olympia
- F. Vicky Smith, DVM, Deschutes Animal Clinic
- G. Mike Murphy, DVM, Thurston County Humane Society

3. Approval of Agenda and Consent Agenda Items

- A. Approval of Agenda
- B. April 8, 2024, Meeting Minutes
- C. April 2024 Shelter Statistics

4. Public Comment

Refer to the bottom of the agenda for instructions on how to provide public comment.

5. Business Items

- A. **Field Services Overview**
Sierra Teas, Field Services Supervisor
- B. **Update: Space Needs Assessment**
Sarah Hock, Joint Animal Services Executive Director

6. Director Report

- A. Executive Director Sarah Hock

7. Adjourn

Attendance and Public Comment

Attend Remote or In-Person

The public may attend the meeting in-person, or you may view or listen to the meeting using one of the following platforms:

In-Person Council Chambers at Lacey City Hall
420 College Street SE, Lacey, WA 98503

Zoom: https://us02web.zoom.us/webinar/register/WN_TAxO613yQZ644WSaCBp9fg

Website: <https://cityoflacey.org/government/public-meetings/>

Facebook: <https://www.facebook.com/cityoflacey>

YouTube: <https://www.youtube.com/watch?v=V0Ftn8GPZeY>

Cable: Channel 77 with your local cable provider

Phone: (888) 788-0099 or (877) 853-5247 (Webinar ID 811 2058 7354)

Verbal Public Comment

Those wishing to provide verbal public comment may do so in-person or by Zoom.

In-Person: Use the sign-up sheet located in the Council Chambers.

Zoom: https://us02web.zoom.us/webinar/register/WN_TAxO613yQZ644WSaCBp9fg

Written Public Comment

Public comments may also be submitted by email to Public.Comment@jointanimalservices.org. The commenting period will close two hours before the meeting time. Written comments will be provided to the Commission electronically prior to the meeting. Comments will not be addressed during the meeting; however, comments received will be added to the official record.





ANIMAL SERVICES

City of Lacey, Washington
Joint Animal Services Commission Regular Meeting Minutes
Monday, April 8, 2024 - Lacey City Hall and Online

1. Call to Order

Chair Parshley called the meeting to order at 5:30 p.m.

2. Roll Call:

JOINT ANIMAL SERVICES (JAS) COMMITTEE MEMBERS PRESENT: Chair Lisa Parshley, City of Olympia (remote); Vice Chair Peter Agabi, City of Tumwater (remote); Commissioners Malcolm Miller, City of Lacey; Emily Clouse, Thurston County (remote); Jo MacGugan, Feline Friends of Olympia; Vicky Smith, DVM, Deschutes Anima Clinic; and Mike Murphy, DVM, Thurston County Humane Society (remote)

JOINT ANIMAL SERVICES COMMITTEE MEMBERS EXCUSED: None

STAFF PRESENT: Shannon Kelley-Fong, Assistant City Manager; Sarah Hock, Executive Director of JAS; and Brandy Legomina, Deputy City Clerk

3. Approval of Agenda and Consent Agenda Items:

- A. Approval of Agenda
- B. February 12, 2024, Meeting Minutes
- C. February 2024 Shelter Statistics
- D. March 2024 Shelter Statistics

Commissioner Agabi moved to approve the Agenda, Meeting Minutes of February 12, 2024, February 2024 Statistics, and March 2024 Statistics.

Commissioner Miller seconded. Motion carried.

4. Public Comment:

The Committee received no verbal public comment and one (1) written comment.

5. Business Items:

A. Space Needs Assessment Update and Budget Amendment Discussion

Sarah Bowman, Animal Arts
Amy Sanchez, Animal Arts
Sarah Hock, Executive Director

Bowman and Sanchez presented the JAS Site Studies Update. This presentation included discussions on JAS operations and needs; space needs analysis including staffing, program of spaces, adjacency diagrams, site analysis, and a preliminary design. Bowman described adjacency priorities for public, staff, and animal needs; site selection criteria to accommodate the building, noise, and working space; existing site analysis advantages and disadvantages; site redevelopment constraints including wetlands and flood zones; challenges due to limited options for development, redevelopment, and operational constraints; adjacency impacts of the current site; and the recommendation for a new site.

Hock presented the budget amendment to the space needs assessment. This amendment would provide an additional \$30,000 to the original \$200,000. The budget amendment would include \$11,000 for public works engineering project time, \$6,000 for an appraisal, and \$13,000 for critical area evaluation. The \$30,000 for the budget amendment would be allocated from general or capital reserves, which have restricted and unrestricted funding requirements.

Directives to Staff:

- Provide the 2024 Budget to the Commission
- Determine if updates are required for reserves in the next policy review

Commissioner Miller moved to approve the budget amendment adding \$30,000 to the space needs assessment project. Commissioner Clouse seconded. Motion carried.

B. JAS Medical Programs

Dr. Stephanie Swearngin, Lead Veterinarian

Dr. Swearngin presented the Joint Animal Services Veterinary Program. This presentation included discussions on the number of surgeries completed monthly

since June 2023; details of special surgeries; medical exams by shelter staff and veterinary professionals from January 2023 to March 2024; list of conditions treated and managed; and an overview of future goals.

C. **Nisqually Indian Tribe Professional Services Agreement**

Sarah Hock, Executive Director

Hock presented the Nisqually Indian Tribe Professional Service Agreement. This presentation included discussions on the levels of service including law enforcement assistance and the ability to quarantine animals, accept injured, stray, and surrendered animals from the tribal community. This agreement is for an annual fee of \$75,000.

Commissioner Miller moved to authorize the Executive Director of Joint Animal Services to enter into a Professional Services Agreement with the Nisqually Indian Tribe. Commissioner Clouse seconded. Motion carried.

6. **Director Report:**

A. **April 2024 Report**

Sarah Hock, Executive Director

Hock presented the Directors Report. This presentation included discussions and updates on staffing; the Thurston County Sheriff's Office (TCSO)/JAS quarterly communications meeting; a tour with Lewis County, Centralia, and Chehalis to learn about operations and joint jurisdiction agreements; the Thurston County Commissioners meeting regarding citation booklets and levels of service requested; the Unicorn Program; the purchase of a new vehicle, and a Happy Tails (post adoption) update.

7. **Adjourn**

Commissioner Agabi adjourned the meeting at 7:12 p.m.

Animal Services Shelter Statistics 2024

24-Apr 23-Apr

Intake

Total Animals Received (live and doa)

Dogs	107	86
Cats	91	249
Other	3	6
Wild	6	15
TOTAL	207	356

Custody-Misc Reasons

Dogs	6	2
Cats	0	0
Other	0	0
TOTAL	6	2

Strays Received

Dogs	68	62
Cats	56	79
Other	2	2
TOTAL	126	143

Owner Surrendered

Dogs	20	22
Cats	32	167
Other	1	2
TOTAL	53	191

Owner Status Refused

Dogs	0	0
Cats	0	0
Other	0	0
TOTAL	0	0

WILDLIFE HANDLED

Incoming

Live	2	11
Doa	4	4
TOTAL	6	15

Outgoing

Doa	4	4
Euthanized (sick/inj)	2	4
Died	0	1
Bat-Rabies check	0	0
Released/Transferred	0	6
TOTAL	6	15

Outgoing Animals

Total Animals Out, incl all categories below

Dogs	127	84
Cats	93	107
Other	10	12
Wild	6	14
Died, esc, stolen	3	7

TOTAL	239	224
Animals Adopted		
Dogs	44	29
Cats	55	26
Other	8	11
TOTAL	107	66
Animals Transferred		
Dogs	7	7
Cats	2	41
Other	1	6
Total	10	54
Animals Reclaimed		
Dogs	30	24
Cats	3	3
Other	0	0
TOTAL	33	27
Animals DOA		
Dogs	5	5
Cats	13	22
Other	5	5
TOTAL	23	32

All Euthanasia, Died, Escaped, Stolen (from pg 2)

Dogs	21	19
Cats	9	12
Other	5	4
Died, esc, stolen	3	7
Total	35	42

24-Apr 23-Apr

EUTHANASIA, DIED, ESCAPED, STOLEN

**Animals Euthanized
Unhealthy/Untreatable**

Dogs	15	12
Cats	7	8
Other	2	4

Treatable - Rehabilitatable

Dogs	3	3
Cats	0	4
Other	0	0

Treatable - Manageable

Dogs	3	4
Cats	2	0
Other	0	0

Healthy

Dogs	0	0
Cats	0	0

Other	0	0
SUB-TOTAL	32	35
Owner Request (E5)		
Dogs	5	14
Cats	9	6
Other	0	0
SUB-TOTAL	14	20
TOTAL EUTHANASIA	32	35
Died At Shelter	3	7
Escaped/Stolen	0	0
FIELD AND OTHER SERVICES		
Animals Currently		
Court Involved		
Dogs	0	0
Cats	0	0
Other	0	0
Field Response		
Olympia	56	34
Lacey	56	50
Tumwater	21	16
Thurston County	109	86
JBLM	0	1
Other	5	1
Yelm	17	7
SUB TOTAL	264	195
PDD/DD Appeals	0	0

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD24
INCOMING ANIMALS													
Total Animals Received (live and doa)													
Dogs	78	102	108	107	0	0	0	0	0	0	0	0	395
Cats	74	58	138	91	0	0	0	0	0	0	0	0	361
Other	2	3	21	3	0	0	0	0	0	0	0	0	29
Wild	7	5	8	6	0	0	0	0	0	0	0	0	26
TOTAL	161	168	275	207	0	0	0	0	0	0	0	0	811
Custody-Misc Reasons													
Dogs	2	4	2	6	0	0	0	0	0	0	0	0	14
Cats	1	1	0	0	0	0	0	0	0	0	0	0	2
Other	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	3	5	2	6	0	0	0	0	0	0	0	0	16
Strays Received													
Dogs	51	60	72	68	0	0	0	0	0	0	0	0	251
Cats	57	37	53	56	0	0	0	0	0	0	0	0	203
Other	2	3	1	2	0	0	0	0	0	0	0	0	8
TOTAL	110	100	126	126	0	0	0	0	0	0	0	0	462
Owner Surrendered													
Dogs	25	37	34	20	0	0	0	0	0	0	0	0	116
Cats	12	9	67	32	0	0	0	0	0	0	0	0	120
Other	0	0	2	1	0	0	0	0	0	0	0	0	3
TOTAL	37	46	103	53	0	0	0	0	0	0	0	0	239
Owner Status Refused													
Unsocialized pets that have lived on the person's property 14 days or more, but the person denies ownership.													
Dogs	0	0	0	0	0	0	0	0	0	0	0	0	0
Cats	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0
WILDLIFE HANDLED													
Incoming													
Live	2	0	1	2	0	0	0	0	0	0	0	0	5
Doa	5	5	7	4	0	0	0	0	0	0	0	0	21
TOTAL	7	5	8	6	0	0	0	0	0	0	0	0	26
Outgoing													
Doa	5	5	7	4	0	0	0	0	0	0	0	0	21
Euthanized (sick/inj)	2	0	1	2	0	0	0	0	0	0	0	0	5
Died	0	0	0	0	0	0	0	0	0	0	0	0	0
Bat-Rabies check	0	0	0	0	0	0	0	0	0	0	0	0	0
Released/Transferred	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	7	5	8	6	0	0	0	0	0	0	0	0	26
OUTGOING ANIMALS													
Total Animals Out, incl all categories below													
Dogs	108	105	126	127	0	0	0	0	0	0	0	0	466
Cats	105	67	102	93	0	0	0	0	0	0	0	0	367
Other	2	5	14	10	0	0	0	0	0	0	0	0	31
Wild	7	5	8	6	0	0	0	0	0	0	0	0	26
Died, esc, stolen	6	3	4	3	0	0	0	0	0	0	0	0	16
TOTAL	228	185	250	236	0	0	0	0	0	0	0	0	906
Animals Adopted													
Dogs	29	31	44	44	0	0	0	0	0	0	0	0	148
Cats	60	20	31	55	0	0	0	0	0	0	0	0	166
Other	1	4	12	8	0	0	0	0	0	0	0	0	25
TOTAL	90	55	87	107	0	0	0	0	0	0	0	0	339
Animals Transferred													
Dogs	11	7	2	7	0	0	0	0	0	0	0	0	27
Cats	9	3	7	2	0	0	0	0	0	0	0	0	21
Other	0	0	0	1	0	0	0	0	0	0	0	0	1
Total	20	10	9	10	0	0	0	0	0	0	0	0	49
Animals Reclaimed													
Dogs	21	21	26	30	0	0	0	0	0	0	0	0	98
Cats	4	3	2	3	0	0	0	0	0	0	0	0	12
Other	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	25	24	28	33	0	0	0	0	0	0	0	0	110
Animals DOA													
Dogs	6	3	4	5	0	0	0	0	0	0	0	0	18
Cats	13	7	23	13	0	0	0	0	0	0	0	0	56
Other	0	5	9	5	0	0	0	0	0	0	0	0	19
TOTAL	19	15	36	23	0	0	0	0	0	0	0	0	93
All Euthanasia, Died, Escaped, Stolen (from pg 2)													
Dogs	21	28	1	21	0	0	0	0	0	0	0	0	71
Cats	6	9	3	9	0	0	0	0	0	0	0	0	27
Other	3	0	0	5	0	0	0	0	0	0	0	0	8
Died, esc, stolen	6	3	0	3	0	0	0	0	0	0	0	0	12

[illegible]

Space Needs Analysis

Existing Site Analysis

PROS

- Currently zoned for use
- Public used to going to this location
- Utilities available

CONS

- Site safety issues
- Limited room for development
- Wetland and buffer zone
- Portion is a flood zone
- Public transit hard to access (busy street)
- Redevelopment requires revision to water, overhead power, and sewer services

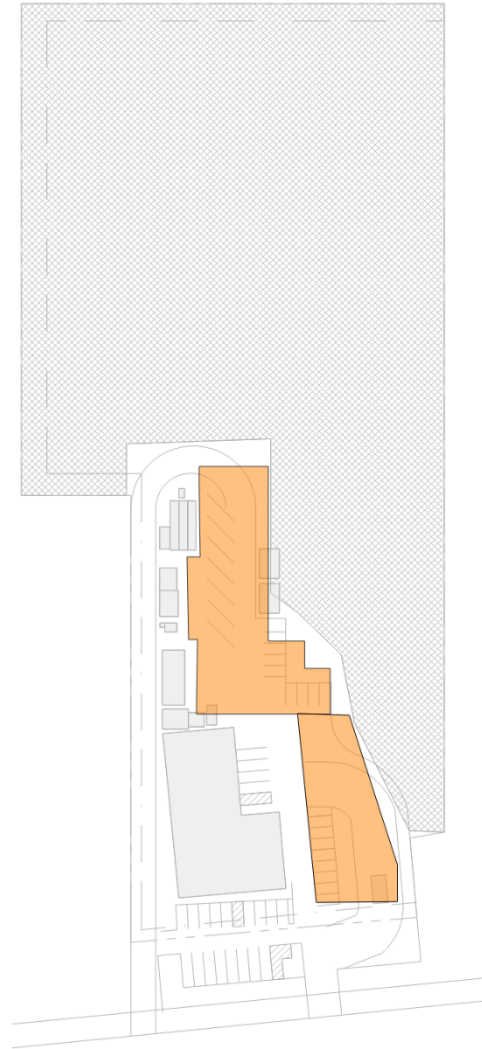
Current Site-Redevelopment Constraints

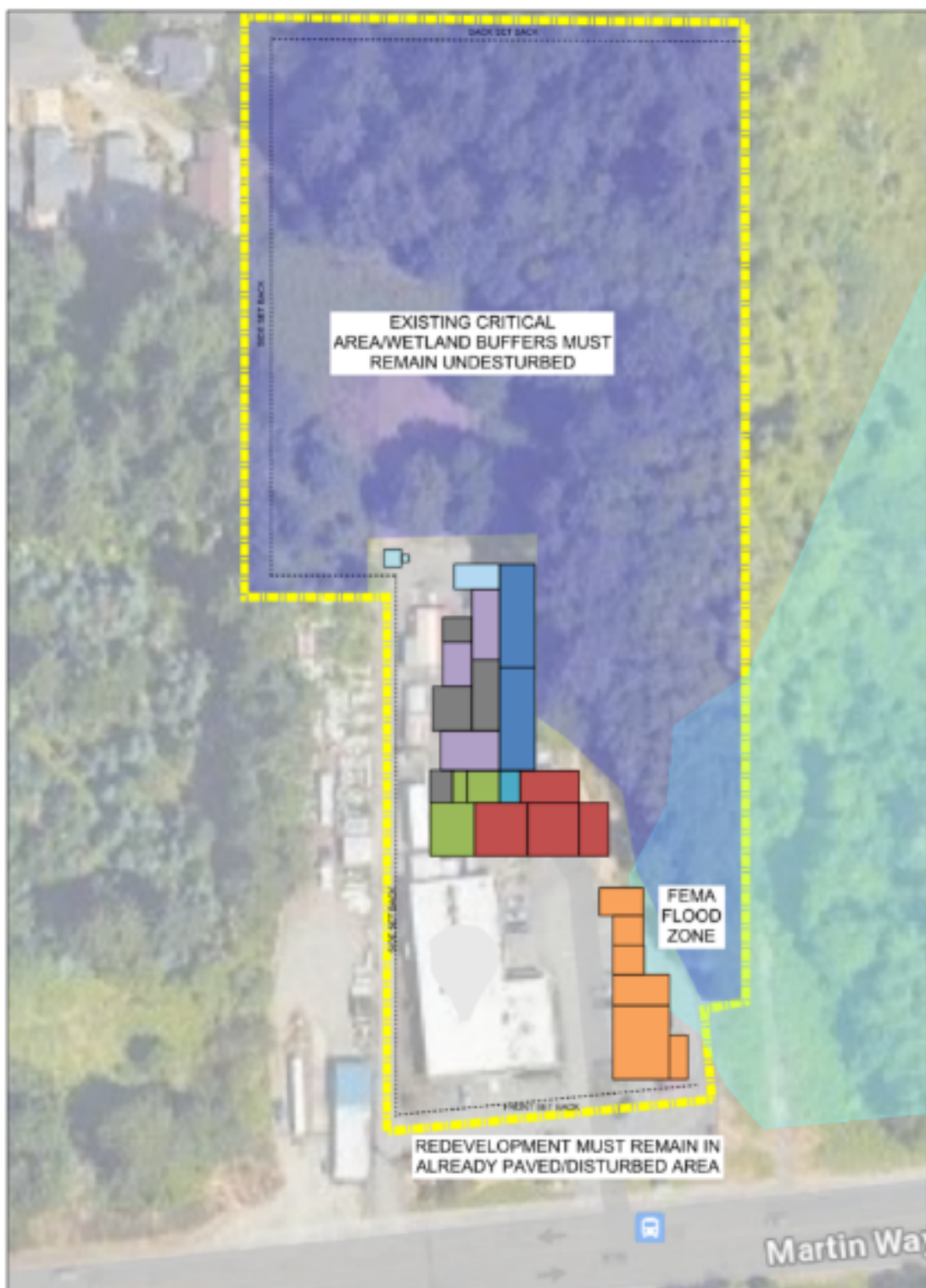
- The team test-fit the desired adjacencies on the current site
- Wetland and flood zones prevent building in a large portion of the site
- Only currently paved areas can be developed
- The current facility needs to stay operational during construction (relocation is rarely feasible)
- There is a limited area on the site available for redevelopment

Adjacencies on-site

- The team test-fit the desired adjacencies on the current site
- Back-of-house operations would be significantly impacted during the construction
- Alternate approaches to minimize impact would require phasing, which can be costly
- The adjacencies are inefficient and result in difficult site circulation for staff
- No fire department access or large vehicle access to the rear

Recommendation: Redeveloping the current site is not recommended.







Joint Animal Services Commission Director's report

KittenCam

The City of Lacey recently launched LaceyTV 77 — Your Government. On Demand — a new cable and streaming channel featuring live coverage of Lacey public meetings and other City programming. You can now catch JAS's KittenCam streaming live every day from 10 AM – 11 AM.



Operating Hours

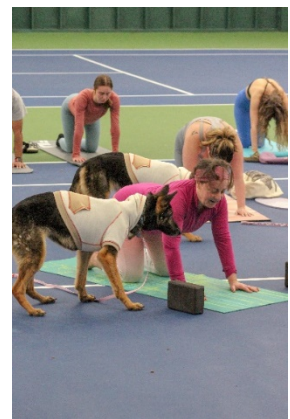
JAS has extended its operating hours by one hour on Saturdays. Previously, we used to close at 4:30 PM on Saturdays. However, we have made some shift adjustments to ensure consistent operating hours from Tuesday to Saturday. Our new operating hours are 9:30 AM to 5:30 PM.

Cirque Climbing Gym

Cirque Climbing Gym hosted a dog adoption event where one dog from the shelter and one foster dog with their parent were present. They organized a photo contest, and the proceeds went to JAS. As a result, we received a generous donation of \$1400 from them. Although no animals were adopted on the day of the event, someone who attended the event later adopted one of the dogs.

Yoga Event at Lakewood Racquet Club

The Lakewood Racquet Club reached out to JAS in the hope of collaborating to promote opportunities to volunteer, foster, and adopt animals with a local animal shelter. The Lakewood Racquet Club members have expressed an interest in becoming more involved in their community, and JAS is always looking for ways to extend its reach and connect with the public. Together, we organized a free yoga event hosted by the Lakewood Racquet Club, in which JAS brought four GSDs involved in the Mason County animal cruelty case. Attendees enjoyed learning about the dogs and their companionship through the yoga session, while the dogs gained socialization and enrichment. Staff and members of the Lakewood Racquet Club expressed great interest in working together for another event very soon.





Joint Animal Services Commission Director's report

Bissell Empty the Shelter Event

BISSELL Pet Foundation, a national animal welfare organization dedicated to ending pet homelessness, is held a national call for adoption with its “Empty the Shelters” reduced-fee adoption event. Joint Animal Services participated along with more than 410 shelters in 43 states. BISSELL Pet Foundation sponsors reduced adoption during each nationwide event. All adoptions on May 3 and 4 were \$25. We adopted 23 pets—10 cats, 11 dogs, and 2 ferrets!



Paws for a Cause

PAWS 4 A CAUSE is a dog-friendly walk fundraiser that was held on May 4th. All the proceeds raised by this event go to benefit the American Cancer Society and the Animal Cancer Foundation. Both these organizations are dedicated to finding a cure for cancer. At our booth, we focused on connecting with our community members and sharing information about our organization. We provided community members with the opportunity to grab the spay/neuter application, Pet First Aid pamphlets, and fun animal stickers. We received a lot of positive feedback from former adopters and were able to share the amazing work we do with the community.





Joint Animal Services Commission Director's report

Regional Meetings: City of Lacey Work session 4/09/24

Presenting to the partner jurisdictions is part of JASCOM's 5-year strategic plan. During a presentation to the Lacey City Council, Sarah Hock discussed the accomplishments and positive outcomes of 2023 at Joint Animal Services. She shared end-of-year statistics, provided an update on the completion of the new surgery suite and medical department, and discussed the positive impact of these programs on the animals and staff. She also updated future goals for 2024, as they align with the strategic plan including the Space Needs Assessment.



ANIMAL SERVICES
Happy Tails

Joint Animal Services Commission Director's report

I just wanted to write to you today to thank you for your wonderful work and give you all an update on the dog we adopted about seven months ago. You knew him as Prince Edward and he was only 'available' for adoption for about an hour and a half before we came in and saw him. We have since renamed him Gizmo in honor of those ears! And we could not have asked for a better dog.

He's been an absolute treasure. He positively adores my son, who he cuddles with and gets read to. We've taken him all over Washington, though the beach is probably his favorite. I'm really thankful for the information you sent with us, especially the 'three days, three weeks, three months' thing because that really did happen! At first we had to take him out every hour because he kept having accidents in the house, but now he trusts us to take him outside so he knows to hold it.

I don't know how often people reach out to let you know how their dogs are doing, so I wanted to let you know that this little guy is getting loved and pampered. He will be a beloved member of our family for years to come.

Thank you so much once again for helping us find the perfect addition to our family!

