

MINUTES OF THE LACEY CITY COUNCIL WORKSESSION

THURSDAY, DECEMBER 9, 2021

4:00 P.M. – 6:45 P.M.

REMOTE ONLY

To hear the full discussion of a specific topic, or the complete meeting, watch the recorded meeting available on YouTube – <https://youtu.be/8F7uUySxBsE>

COUNCIL PRESENT: MAYOR RYDER, DEPUTY MAYOR PRATT, COUNCILMEMBERS
GREENSTEIN, COX, STEADMAN, KUNKEL, MILLER

COUNCIL EXCUSED: MAYOR RYDER EXCUSED AT 5:52 P.M.

STAFF PRESENT: S. SPENCE, S. KELLEY-FONG, D. SCHNEIDER, G. BECK, R. ANDREWS,
E. FONTAINE

Mayor Ryder amended the agenda to include a *2022 Budget Amendment Update*.

ACTION: APPROVE AMENDED WORKSESSION AGENDA

MOTION: MOTION MADE, SECONDED AND CARRIED BY COUNCILMEMBER GREENSTEIN AND
DEPUTY MAYOR PRATT

TOGETHER! HOST HOMES PROGRAM

PRESENTERS: MEAGAN DARROW, EXECUTIVE DIRECTOR
GABRIELA HYRE, HOST HOMES PROGRAM DEVELOPMENT DIRECTOR

ACTION: INFORMATION ONLY

Meagan Darrow, Executive Director, and Gabriela Hyre, Host Homes Program Development Director, presented on the TOGETHER! Host Homes Program. The program is a community-based, short-term housing response to help meet the needs of unaccompanied high school students in the North Thurston and Tumwater School Districts.

The Host Homes Program previously requested funding from the City of Lacey in the amount of \$100,000.

Council expressed support of the program and directed staff to bring the item forward at a future Council meeting for further discussion.

TREE REGULATIONS FOR HOA'S – LMC 14.32

STAFF: GRANT BECK, PLANNING & DEVELOPMENT SERVICES MANAGER
RYAN ANDREWS, PLANNING MANAGER

ACTION: INFORMATION ONLY

Grant Beck, Planning & Development Services Manager, and Ryan Andrews, Planning Manager, presented a briefing on the proposed revisions to LMC 14.32 for homeowners' association open spaces and commercial property associated with the update to the Urban Forest Management Plan.

Staff discussed the following options in order to receive Council direction:

1. Adopt Planning Commission recommendation
2. Adopt Planning Commission recommendation with additional review criteria and process to allow HOA's to remove healthy trees
3. Adopt Planning Commission recommendation with additional review criteria and process to allow HOA's and commercial property owners to remove healthy trees

A majority of the Council expressed support of Option 3. The regulations will be formally considered by the full Council at a future meeting.

HOUSING IMPLEMENTATION: LOW DENSITY ZONE CONSOLIDATION, FEE WAIVER FOR AFFORDABLE HOUSING, MULTI-FAMILY TAX EXEMPTION EXTENSION

STAFF: GRANT BECK, PLANNING & DEVELOPMENT SERVICES MANAGER
RYAN ANDREWS, PLANNING MANAGER

ACTION: INFORMATION ONLY

Grant Beck, Planning & Development Services Manager, and Ryan Andrews, Planning Manager, presented briefings on the following 2021 Housing Action Plan Implementation Initiatives:

- Draft LMC 16.13: Low Density Residential District
- Draft Amendments to LMC 1.20: Fees, Charges and Bonding Requirements
- LMC 3.64: Multi-Family Tax Exemption Program

Council expressed support in the implementation initiatives. Each initiative will be brought to the full Council at a future meeting for formal consideration.

MEMORANDUM OF UNDERSTANDING FOR CDBG 2022-2024

STAFF: SHANNON KELLEY-FONG, ASSISTANT CITY MANAGER
ACTION: INFORMATION ONLY

Shannon Kelley-Fong, Assistant City Manager, presented the 2022-2024 Community Development Block Grant (CDBG) Memorandum of Understanding (MOU).

The proposed MOU outlines governance, decision making and administration between Thurston County and the cities of Lacey and Tumwater.

Staff advised that next steps included working with Thurston County, Tumwater, Yelm, Tenino, Rainier, and Bucoda on finalizing the MOU language. It is anticipated to come before full Council for review in early 2022.

TEMPORARY PROCEDURES – COUNCIL MEETING TIMES AND HYBRID MEETINGS

STAFF: SCOTT SPENCE, CITY MANAGER
DAVE SCHNEIDER, CITY ATTORNEY
ACTION: INFORMATION ONLY

Scott Spence, City Manager, and Dave Schneider, City Attorney, asked for Council's direction regarding Council meeting times and hybrid meetings.

Council expressed support for amending Council meeting and Worksession start times to 6:00 p.m.

Council expressed support in offering an in-person option (hybrid), starting the first meeting in January 2022.

The discussed changes will be presented to full Council at the December 16, 2021, meeting for adoption.

2022 BUDGET AMENDMENT UPDATE

STAFF: SCOTT SPENCE, CITY MANAGER
ACTION: INFORMATION ONLY

Scott Spence, City Manager, highlighted a need to adjust the current workforce, from that previously presented within the 2022 Budget.

Due to recent unexpected staff absences, a request to add a limited term (2-year) HR Analyst position was discussed with Council. Council expressed support of the addition.