

MINUTES OF THE LACEY CITY COUNCIL WORKSESSION

THURSDAY, DECEMBER 8, 2022

6:00 P.M. – 8:45 P.M.

REMOTE AND IN-PERSON

To hear the full discussion of a specific topic, or the complete meeting, watch the recorded meeting available on YouTube:

https://www.youtube.com/watch?v=efl7-N_IUnw&list=PL0fqffnajWBqkRa1WltEuNlBbJrDjeqgp&index=1

COUNCIL PRESENT: MAYOR RYDER, COUNCILMEMBERS COX, STEADMAN, GREENSTEIN, KUNKEL, AND VAZQUEZ

COUNCIL EXCUSED: DEPUTY MAYOR MILLER

STAFF PRESENT: S. SPENCE, S. KELLEY-FONG, J. BURBIDGE, R. WALK, T. WOO, B. BOOGERD, E. FONTAINE

The agenda was amended to *Adjourn to a Closed Session* pursuant to RCW 42.30.140(4)(b)

ACTION: APPROVE AMENDED WORKSESSION AGENDA

MOTION: MOTION MADE, SECONDED AND CARRIED BY COUNCILMEMBERS GREENSTEIN AND VAZQUEZ

GREG CUOIO PARK PHASE 1A UPDATE

PRESENTERS: JENNIFER BURBIDGE, PARKS, CULTURE & RECREATION DIRECTOR
BRETT BOOGERD, CAPITAL PROJECTS ENGINEER
JULIET VONG, HBB LANDSCAPE ARCHITECTS

ACTION: INFORMATION ONLY

Juliet Vong, with HBB Landscape Architects, presented an update on Greg Cuoio Park Phase 1A and reviewed the Park Master Plan Background, Process, and Phase 1A Improvements.

Phase 1A Improvements include the following:

- Park Access Drive
- Parking Lot
- Flexible Open Lawn
- Shelter

- Temporary Restrooms
- Paved and Soft Surface Trails
- Playground
- Emergency and Maintenance Access
- 18-hole Disc Golf Course
- Signage and Wayfinding Improvements

The consultant provided additional detailed reviews of the disc golf course design, trails, playground character, neighborhood key concerns, open house summary, cost estimate, and potential grant funding.

Staff highlighted information concerning current status, next steps and community engagement.

Mayor Ryder recommended that staff contact the Lacey Community Foundation for potential grant application opportunities.

FRANZ ANDERSON ROAD PERMANENT SUPPORTIVE HOUSING PROJECT

PRESENTERS: RICK WALK, COMMUNITY & ECONOMIC DEVELOPMENT DIRECTOR

DARIAN LIGHTFOOT, HOUSING PROGRAMS MANAGER, CITY OF OLYMPIA

JACINDA STELTJES, AFFORDABLE HOUSING COORDINATOR, THURSTON COUNTY

TOM WEBSTER, COMMUNITY HOUSING PROGRAM COORDINATOR, THURSTON COUNTY

ACTION: INFORMATION ONLY

Staff with City of Olympia and Thurston County presented information regarding the Franz Anderson Road Permanent Supporting Housing Project.

The City of Olympia and Thurston County partnered to purchase 6.2 acres along Franz Anderson Road SE in March 2022. American Rescue Plan Act funds were used for the 1.65-million-dollar purchase. The east side of the site was recently cleared and work to bring utilities to the site is currently occurring. Staff advised the utility work is funded through the State's Rights of Way Initiative.

Project details included the following overview:

- Housing Type:
 - o New construction of 40-70 multi-family, permanent supportive housing rental units

- Population
 - o Served: Low-income single adults, primarily homeless at entry
- Developer:
 - o TBD, selected via a Request for Proposals process issued by City of Olympia in early 2023
- Estimated Cost:
 - o Approximately \$23 Million

The presentation reviewed potential development funding sources, operational funding sources, proposed timeline, and considerations.

Operational funding sources:

The selected developer, not local jurisdictions, will be responsible for identifying operation sources needed to sustain the development. Potential operating sources include rental income, Rights of Way Initiative, and Apple Health and Homes program, among others.

Council expressed support for staff to include \$3.5M in the proposed budget towards the project.

OLYMPIC REGION CLEAN AIR AGENCY

PRESENTERS: JEFF JOHNSTON, EXECUTIVE DIRECTOR, ORCAA
 STEVE BROOKS, CHIEF, LACEY FIRE DISTRICT 3

ACTION: INFORMATION ONLY

In the 1980's, Thurston County exceeded air quality standards. The source of pollution was primarily indoor burning for home heating and rules were put in place to return to, and then stay within, those standards.

Over the past 25 years, pollution levels have declined within Thurston County. ORCAA reviewed the recommendation of removing the ban and advised the goal is to reduce confusion and focus on education for the community. The rule change does not impact any other restrictions or enforcements.

The following timeline for the rule change was presented:

- **Spring/Summer/Fall 2022** – *Meetings with city staff, leadership, fire officials, and police. Informal public outreach at community events.*
- **December/January 2022-2023** – *Public comment period open.*
- **January 11, 2023** – *Public hearing with ORCAA Board.*

- **February/March 2023** – *Rule change becomes effective.*

Staff confirmed no changes will be necessary to the Lacey Municipal Code.

RESERVE DESIGNATION DISCUSSION

STAFF: TROY WOO, FINANCE DIRECTOR

ACTION: INFORMATION ONLY

Troy Woo, Finance Director, provided a review of committed and assigned reserves, as well as reviewed cash balances for twenty-nine different City funds.

Fund categories included:

- General Funds
- Utility Funds
- Special Revenue Funds
- Capital Project Funds
- Debt Funds
- Internal Services Funds

Council discussed various approaches for supplementing the budget for the new police department facility. Council expressed support with staff recommendations for funding the new police department facility.

TELEVISION PRODUCTION AND PROGRAMMING SERVICES

STAFF: SHANNON KELLEY-FONG, ASSISTANT CITY MANAGER

ACTION: EXTEND EXISTING TCMEDIA CONTRACT FOR SIX-MONTHS

MOTION: MOTION MADE, SECONDED AND CARRIED BY MAYOR RYDER AND COUNCILMEMBER VAZQUEZ

Shannon Kelley-Fong, Assistant City Manager, provided an update on television production and programming services.

In the fall of 2022, the cities of Lacey, Olympia, and Tumwater, with Thurston County collaboratively solicited, through a request for proposal (RFP) process, for proposals for a Designated Service Provider for Public, Education, and Government (PEG) television production and programming services for each respective jurisdiction.

In response to the RFP, there was one proposal submitted by TCMedia. The proposal was highlighted in detail.

Staff reviewed the history of PEG services, cable television use, and online platforms for streaming.

The City evaluated performing EG and television production services internally and highlighted it could be a cost-effective solution that would allow the City to provide G and television production services, in addition to also enhancing the City's communications bandwidth.

Staff recommended proceeding with a one-year contract for Government and Education Services only and 500 television production support hours with TCMedia for 2023. During 2023, the City would analyze future communication needs, to include more detailed timeline and analysis on the in-house option for Government Services. The anticipated cost ranges from \$75,000 - \$101,000.

An alternative to staff's recommendation would be extending the current agreement for one-year, with an anticipated cost of \$125,000.

A representative of TCMedia provided additional comments regarding staff's recommendation, the RFP process and potential impacts to the community.

Council took action to extend the existing contract with TCMedia for six-months. Council directed staff to coordinate a meeting with the regions regarding next steps.

Mayor Ryder adjourned the Worksession at 8:45 p.m.

Council attended a Closed Session pursuant to RCW 42.30.140(4)(b).