



City of Lacey, Washington Civil Service Commission Meeting Agenda

Refer to the bottom of the agenda for meeting information.

Monday, June 3, 2024

12:15 PM

Council Chambers and Online

1. Call to Order

2. Roll Call

3. Approval of the Agenda

4. Approval of Minutes

A. Approval of the Minutes of May 6, 2024

5. Public Comment

Refer to the bottom of the agenda for instructions on how to provide public comment.

6. Agenda Items

A. **Appointment: Chief Civil Service Examiner and Secretary**

Leilani Su'e, Human Resources Director

Venessa Medford, Human Resources Analyst

7. Adjourn

Attendance and Public Comment

Attend Remote or In-Person

The public may attend the meeting in-person, or you may view or listen to the meeting using one of the following platforms:

In-Person Council Chambers at Lacey City Hall
420 College Street SE, Lacey, WA 98503

Zoom: https://us02web.zoom.us/webinar/register/WN_Qzgae2sVRO6UCIUSX3uzAA

Website: <https://cityoflacey.org/government/public-meetings/>

Facebook: <https://www.facebook.com/cityoflacey>

YouTube: <https://www.youtube.com/watch?v=LtNhg7qT-8Y>
Cable: Channel 77 with your local cable provider
Phone: (888) 788-0099 or (877) 853-5247 (Webinar ID 884 4509 0089)

Verbal Public Comment

Those wishing to provide verbal public comment may do so in-person, or by Zoom:

In-Person: Use the sign-up sheet located in the Council Chambers.
Zoom: Preregister using the following Zoom link no later than two hours prior to the meeting:
https://us02web.zoom.us/webinar/register/WN_Qzgae2sVRO6UCIUSX3uzAA

Instructions and access details will be provided once registration is complete.





LACEY CIVIL SERVICE COMMISSION

Meeting Minutes

05/06/24

In Person and via Zoom

MEMBERS PRESENT:

Amanda Vey, Commission Chair

Madelin White, Commissioner

Mark Brown, Commissioner

STAFF PRESENT:

Leialani Su'e, Human Resources Director

Venessa Medford, Human Resources Analyst/Civil Service Examiner & Secretary

Robert Almada, Chief of Police

MEMBERS OF THE PUBLIC PRESENT:

None

CALL TO ORDER/ROLL CALL:

Chair Amanda Vey, called to order the May 6, 2024, Civil Service Commission meeting. The meeting started at 12:15 pm.

APPROVAL OF THE AGENDA:

Commission Chair Vey motioned to approve the May 6, 2024, agenda as published, was moved by Commissioner Mark Brown, seconded by Commissioner Madelin White and passed unanimously by the Commission.

APPROVAL OF THE MEETING MINUTES:

Chair Vey motioned to approve the February 5, 2024, meeting minutes as published, was moved by Commissioner White, seconded by Commissioner Brown and passed unanimously by the commission.

BUSINESS:

New Hires, Promotions, Resignations and Recruitments

Chief Robert Almada presented information on quarterly staffing levels, and recruitment status updates to the commission, which included departure, vacancy and hiring demographic statistics.

Civil Service Rule Amendment

Human Resources Analyst Venessa Medford proposed adopting the amendment to a definition in the civil service rules, as discussed in previous meetings. Commissioner Brown moved the proposal and Commissioner White seconded. The amendment passed unanimously by the commission.

The meeting adjourned at 12:26 pm.

The next Commission Meeting will be held on August 5, 2024 @ 12:15pm (in person and virtually via Zoom).

Chairperson

Recording Secretary

Date

Date