



**CITY COUNCIL**  
ANDY RYDER  
*Mayor*

CYNTHIA PRATT  
*Deputy Mayor*

LENNY GREENSTEIN  
MICHAEL STEADMAN  
CAROLYN COX  
ED KUNKEL  
MALCOLM MILLER

**CITY MANAGER**  
SCOTT SPENCE

**LACEY CITY COUNCIL AGENDA**  
**THURSDAY, DECEMBER 2, 2021**  
**4:00 P.M.**  
**REMOTE ATTENDANCE**

The Lacey City Council meeting will be conducted remotely, not in-person. You may view the Council meeting by watching live using one of following platforms: [Live Meetings](#), [YouTube](#), [Facebook](#), Thurston Community Media, Channel 3 with your local cable provider, or Zoom: [https://us02web.zoom.us/webinar/register/WN\\_yPf51o1IRWSTYc1V\\_-lj9g](https://us02web.zoom.us/webinar/register/WN_yPf51o1IRWSTYc1V_-lj9g)

The public may listen to the meeting via telephone by dialing toll-free: **(888) 788-0099** or **(877) 853-5247** - when prompted enter Webinar ID **843 3251 5555**

**CALL TO ORDER:**

- 1. PLEDGE OF ALLEGIANCE**
- 2. APPROVAL OF AGENDA & CONSENT AGENDA ITEMS:\***

- A. [A motion to approve payment of claims, wages, and transfers for November 10, 2021, through November 19, 2021](#)

*\*Items listed under the consent agenda are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- 3. PUBLIC RECOGNITION AND PRESENTATIONS:**

- A. Governor's Smart Communities Award for Pre-Approved ADU Program (*Lisa Brown*)
- B. Public Service Award for Seth Huff (*Mayor Andy Ryder; Jen Burbidge*)

- 4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:\*\***

**\*\*VERBAL PUBLIC COMMENT**

Persons wishing to provide verbal public comment on items NOT on the agenda must preregister to speak at [https://us02web.zoom.us/webinar/register/WN\\_yPf51o1IRWSTYc1V\\_-lj9g](https://us02web.zoom.us/webinar/register/WN_yPf51o1IRWSTYc1V_-lj9g). Instructions and access details will be provided once registration is complete. Registration for verbal public comment closes at 3:00 p.m. on December 2, 2021.

**\*\*WRITTEN PUBLIC COMMENT**

Public comments may also be submitted by email to [publiccomment@ci.lacey.wa.us](mailto:publiccomment@ci.lacey.wa.us). Written comments will be provided to the City Council electronically prior to the meeting. Comments will not be addressed during the Council meeting; however, comments received will be added to the official record. The commenting period will close at 12:00 p.m. on December 2, 2021.

**5. PUBLIC HEARING:\*\*\***

**\*\*\*HOW TO TESTIFY AT THE PUBLIC HEARING**

*Persons wishing to provide oral testimony on the Lake Lois Pacific Avenue Annexation must preregister to speak at [https://us02web.zoom.us/webinar/register/WN\\_yPf51o1IRWSTYc1V\\_-lj9g](https://us02web.zoom.us/webinar/register/WN_yPf51o1IRWSTYc1V_-lj9g) Instructions and access details will be provided once registration is complete. Registration for verbal public comments closes at 3:00 p.m. on December 2, 2021*

**\*\*\*WRITTEN TESTIMONY**

*Persons wishing to provide written testimony may send their comments to [randrews@ci.lacey.wa.us](mailto:randrews@ci.lacey.wa.us) no later than 12:00 p.m. on December 2, 2021*

A. [Lake Lois Pacific Avenue Annexation Hearing, Project No. 21-235](#) (Ryan Andrews)

**6. PROCLAMATIONS:**

**7. REFERRAL FROM PLANNING COMMISSION:**

**8. REFERRAL FROM HEARINGS EXAMINER:**

**9. RESOLUTIONS:**

A. [Resolution 1111 – Extend Emergency Resolution 1085](#) (Dave Schneider)

**10. ORDINANCES:**

A. [Ordinance 1608 – Adopt the 2022 Annual Budget](#) (Troy Woo)

**11. MAYOR'S REPORT:**

**12. CITY MANAGER'S REPORT:**

A. [Approve the Public Art 6-Year Plan – 2022 to 2027](#) (Shannon Kelley-Fong)

B. [Approve the 2022 State Legislative Priorities](#) (Shannon Kelley-Fong)

**13. STANDING GENERAL COMMITTEE:**

**14. OTHER BUSINESS:**

**15. BOARDS, COMMISSIONS AND COMMITTEE REPORTS:**

A. Mayor Andy Ryder:

1. Mayors' Forum
2. Thurston Chamber Shared Legislative Committee
3. Transportation Policy Board (TPB)

B. Deputy Mayor Cynthia Pratt:

1. Joint Animal Services Commission (JASCOM)
2. LOTT Clean Water Alliance
3. Olympic Region Clean Air Agency (ORCAA)

C. Councilmember Carolyn Cox:

1. Intercity Transit (IT)
2. Regional Housing Council

D. Councilmember Lenny Greenstein:

1. Emergency Medical Services (EMS)
2. TCOMM911

E. Councilmember Malcolm Miller:

1. Lodging Tax Advisory Committee (LTAC)
2. Thurston County Coalition Against Trafficking (TCCAT)
3. Thurston Regional Planning Council (TRPC)
4. Thurston Thrives

F. Councilmember Michael Steadman:

1. Community Action Council
2. Nisqually River Council
3. Thurston County Law & Justice

G. Councilmember Ed Kunkel:

1. Economic Development Council (EDC)
2. Lacey South Sound Chamber
3. Olympia-Lacey-Tumwater Visitor & Convention Bureau (VCB)
4. Solid Waste Advisory Committee (SWAC)

**16. ADJOURN TO WORKSESSION:**

A. [Reserve Designation Discussion](#) (Troy Woo)



## LACEY CITY COUNCIL MEETING December 2, 2021

**SUBJECT:** Disbursement Approval

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**RECOMMENDATION:** By motion, approve payment of claims, wages, and transfers.

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**STAFF CONTACT:** Troy Woo, Finance Director 

**ORIGINATED BY:** Troy Woo, Finance Department

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### BACKGROUND:

The action requested of the City Council is by motion to approve payment of claims, wages and transfers for 11/10/2021 through 11/19/2021. The disbursements consist of the following:

| Checks: | <u>Week of</u> | <u>Beg. Check No.</u> | <u>End. Check No.</u> | <u>Amount</u> |
|---------|----------------|-----------------------|-----------------------|---------------|
|         | 11/12/2021     | 259653                | 259797                | 86,171.74     |
|         | 11/19/2021     | 259798                | 260011                | 894,310.23    |

| Electronic Transfers: | <u>Week of</u> | <u>Amount</u> |
|-----------------------|----------------|---------------|
|                       | 11/9/2021      | 59.85         |
|                       | 11/12/2021     | 387,552.20    |
|                       | 11/12/2021     | 17,469.56     |
|                       | 11/9/2021      | 411,628.02    |
|                       | 11/6/2021      | 82.76         |
|                       | 11/17/2021     | 632.00        |
|                       | 11/19/2021     | 420,380.22    |
|                       | 11/5/2021      | 21,402.18     |
|                       | 11/9/2021      | 110.40        |
|                       | 11/18/2021     | 5,299.84      |
|                       | 11/18/2021     | 474.33        |

### Significant Disbursements:

| <u>Vendor</u>             | <u>Amount</u> | <u>Description</u>             |
|---------------------------|---------------|--------------------------------|
| South Sound Contractors   | \$ 153,611.17 | Bedington-Mugho Improvements   |
| Active Construction, Inc. | \$ 552,150.51 | Cap City Water/Sewer Ph. 2     |
| Miles Resources, LLC      | \$ 97,575.83  | Carpenter Road Overlay         |
| Puget Sound Energy        | \$ 100,302.21 | Utilities                      |
| T Bailey, Inc.            | \$ 133,905.51 | Hawks Prairie Sister Standpipe |



**LACEY CITY COUNCIL MEETING**  
**December 2, 2021**

**SUBJECT:** Lake Lois Pacific Avenue Annexation. Project no. 21-235.

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**RECOMMENDATION:** Conduct a public hearing on the Lake Lois Pacific Avenue Annexation. After the conclusion of the public hearing, approve a motion to send the annexation to the Thurston County Boundary Review Board.

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**STAFF CONTACT:** Scott Spence, City Manager *SS*  
Rick Walk, Community and Economic Development Director *RW*  
Ryan Andrews, Planning Manager *RA*

**ORIGINATED BY:** City Council

**ATTACHMENTS:**

1. [Annexation Petition](#)
2. [Overview Map](#)
3. [Existing Zoning](#)
4. [Aerial Photo](#)
5. [Map of Power of Attorney Parcels](#)

**FISCAL NOTE:** Annexation of the Lake Lois Pacific Avenue area will result in additional revenue, however, it is anticipated that the expenses associated with providing city services to this area will be equal to or greater than the revenue that is generated. As a result, no fiscal analysis of the area to be annexed is necessary.

**PRIOR REVIEW:** September 2, 2021, City Council Meeting  
August 2, 2021, Utilities Committee Meeting

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**BACKGROUND:**

The City has initiated a petition for annexation for the area including Lake Lois between Carpenter Road SE and Kinwood Street SE. The Thurston County Assessor's office has verified that the signatures represent not less than 60 percent of the assessed valuation for general taxation of the property for which the annexation has been petitioned (RCW 35A.01.040).

Prior to approval of the annexation, a public hearing is required to be held by the City Council. Notice of the public hearing has been published in The Olympian and posted in three public places in the proposed annexation area.

Procedurally, the annexation is required to be sent to the Thurston County Boundary Review Board (BRB) for their review after the hearing has been held.

## **Proposed Annexation Area**

The area proposed for annexation is located in the Tanglewilde Thompson Place Planning Area and within the Lacey Urban Growth Area and is generally located east of Carpenter Road SE, west of Kinwood Street SE, north of the Karen Fraser Woodland Trail and south of the Aldea Glen subdivision. The area includes approximately 95 acres in 63 separate tax parcels. The 2020-2021 assessed value of these parcels is \$15,339,000. The City of Lacey has initiated the annexation on behalf of those parcels within the annexation area where the City holds power of attorney agreements regarding annexation and for those parcels that the City owns. The 2020-2021 assessed value of these parcels is \$9,251,000, which is over the 60% required under the petition method of annexation. 11 parcels are owned by the City of Lacey and another 4 parcels are churches, which are exempt from the payment of property taxes.

The area proposed to be annexed is a mixture of undeveloped property, critical areas and buffers and existing low density residential uses. Lake Lois, a designated wetland, makes up the headwaters of Woodland Creek. Lake Lois and its associated buffers are largely owned by City of Lacey and designated as Lake Lois Park and Habitat Preserve. Another wetland known as Goose Pond is on property owned by the City of Lacey in the southern portion of the annexation area. The area to be annexed contains approximately 46 dwelling units and an estimated population of 100 people.

The properties are a mixture of zoning districts including Low Density Residential 0-4 and 3-6, Moderate Density Residential on the eastern edge of the annexation area along Kinwood Street, and Open Space Institutional for Lake Lois and the other environmentally sensitive properties.

The area proposed for annexation is a logical extension of the city limit boundary to an area that is an unincorporated island that contains an illogical boundary. The configuration is a logical extension of the city limits and would eliminate existing illogical boundary issues.

The properties are located within the City of Lacey's water service area and are served by a combination of City of Lacey water lines, small private water services and private wells. An existing City of Olympia water line is located within Pacific Avenue SE; however, it does not serve the area. The Lacey water system is adequate to serve the existing and future development of the properties within the proposed annexation area.

City of Lacey sewer service is limited to an existing 3" STEP main in Kinwood Street SE that serves the eastern portion of the annexation area and existing 8" force main in Carpenter Road SE at the location of the lift station at 7<sup>th</sup> Avenue SE. The majority of the residential properties are served by onsite septic systems.

## **Governmental Services**

Police services are currently provided by the Thurston County Sheriff's Office. According to Thurston County Sheriff's Office data, calls for service in this area are 100-200 per year. For reference, Lacey Police Department routinely responds to 42,000 – 46,000 calls for service per year, within current city boundaries, during non-pandemic years. The proposed annexation should not have an adverse impact on current LPD resources based upon current demand for law enforcement services, however, it is important to note that paired with other recent annexations there could be a cumulative impact upon our current police resources over time.

In addition to the provision of utilities, Lacey Public Works would provide maintenance of the public streets in the area. Upon annexation, the City would begin maintaining approximately 3.4 centerline mile of public streets within the annexation area and would also begin maintaining the bridge over Lake Lois on Carpenter Road and the signal at Kinwood Street and Pacific Avenue. The arterial and collector streets that would be maintained include Pacific Avenue, Carpenter Road and Kinwood Street from the Aldea Glen subdivision south to the Pacific Avenue intersection. These streets are generally fully improved except for some sidewalk gaps in Kinwood Street. Pavement conditions are good for Carpenter Road, which has been recently reconstructed. The pavement condition index for Kinwood Street is 75 out of 100. Local access streets that would be maintained are Lake Lois Road SE and 6<sup>th</sup> Avenue SE which are limited to asphalt driving lanes with no sidewalks. The pavement condition index for these streets is 92 out of 100. Staff has inventoried the infrastructure in the area and have found that 18 street signs are in need of replacement and 3 street lights would need to be converted to LED. Street lights along public streets would be transferred to the City after annexation. Public stormwater facilities associated with the roadways would also be maintained by the City including 32 catch basins and a filter vault.

Thurston County has made city staff aware that they have obtained a federal grant to repave and make ADA improvements to the portion of Pacific Avenue between the city limits and Union Mills Road. The County has agreed to move forward with the project with the understanding that any of the grant match that is necessary for the annexed portion of Pacific Avenue would be paid by the City of Lacey. Preliminary estimates indicated the City's proportionate match share would be approximately \$87,000. A specific agreement would need to be brought forth if the area is annexed prior to Thurston County going to bid on the project by August 2023. There is a potential that the federal grant will pay for 100% of the cost of the work without any grant match necessary. However, staff is anticipating the federal grant will require typical local match requirements.

City staff conducted a public informational forum on November 17<sup>th</sup> to provide more information to residents on how annexation would affect taxes and services. The event was recorded and is available on the City of Lacey's YouTube channel.

## **Process**

Procedurally, the next step is for the City Council to conduct a public hearing to accept testimony on the proposed annexation. Additionally, the annexation application is required to be sent to the Thurston County Boundary Review Board. Once the public hearing has been held and the Boundary Review Board process has been concluded, the City Council can take final action on the annexation through passage of an ordinance approving the annexation.

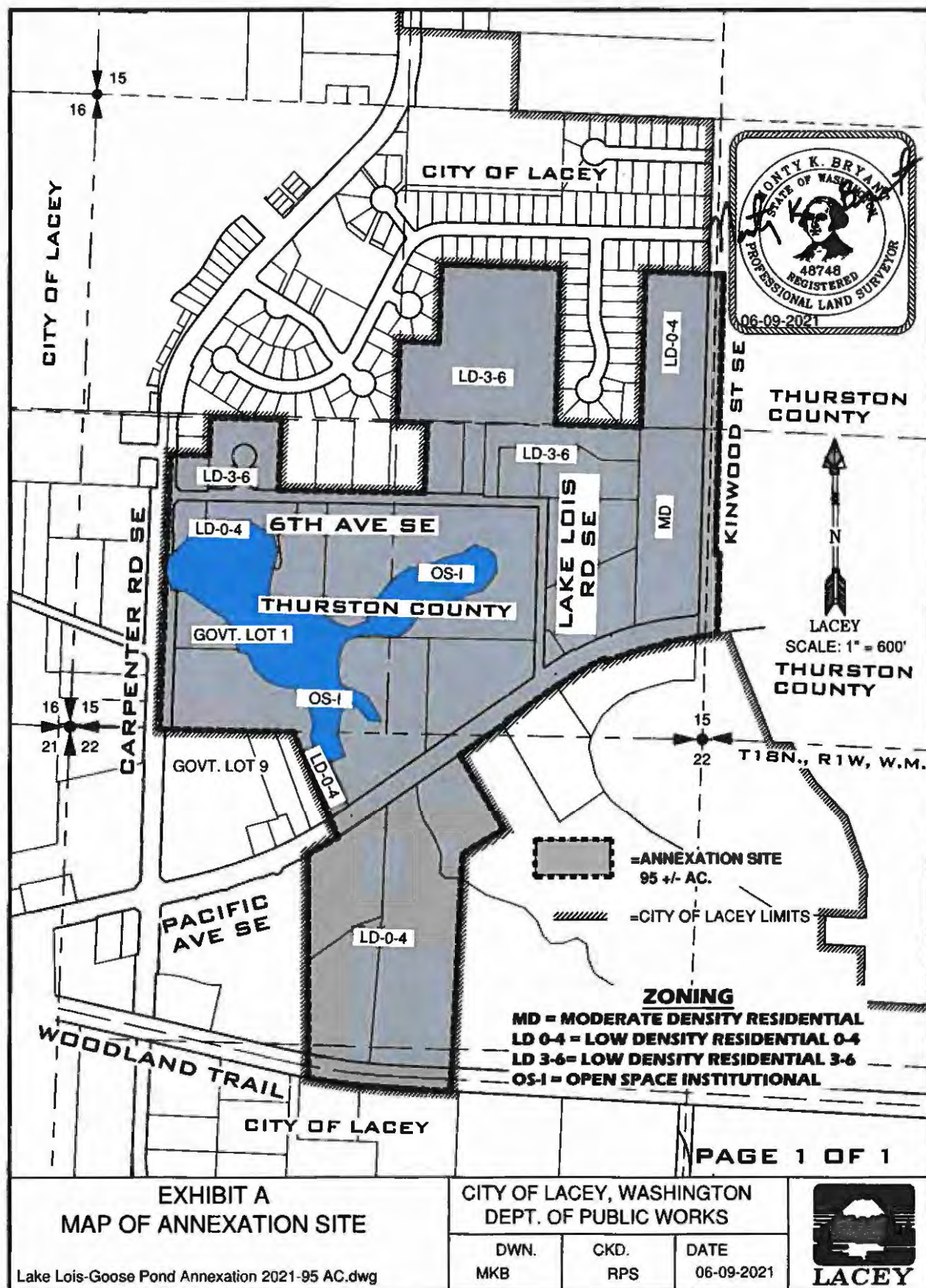
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## **ADVANTAGES:**

1. Conducting the public hearing will allow members of the public to provide testimony on the proposed annexation and will meet the procedural requirement.
2. Annexation of the area has been identified as a priority by the City Council to incorporate an area that contains illogical boundaries and that receives city utilities.

**DISADVANTAGES:**

1. None identified.



## EXHIBIT B

### ANNEXATION DESCRIPTION

Those portions of the South half of Section 15, and Northwest Quarter of Section 22, Township 18 North, Range 1 West, W.M., situate in Thurston County, Washington, more particularly described as follows:

Commencing at the Northwest corner of Lot 40 of the Plat of Fleetwood Acres, as recorded in Volume 10 of Plats, Page 5, records of Thurston County, Washington; thence **S88°39'56"E 163.53 feet** along the north line of said Lot 40, to the Northwest corner of Lot 3 of the Plat of Lynnwood Acres recorded under Auditor's File No. 851261 and the **POINT OF BEGINNING**; thence continuing along said north line **S88°39'56"E 300.06 feet** to the Northeast corner of Lot 4 of the above said Plat of Lynnwood Acres; thence **S02°19'47"W 298.33 feet** along the east line of said Plat of Lynnwood Acres to the northerly right of way 6<sup>th</sup> Avenue Southeast which is 30.00 feet northerly, measured perpendicular of the centerline of said road; thence **S88°51'35"E 619.17 feet** along said northerly right of way to the southeast corner of Parcel B of Boundary Line Adjustment BLA 150001 LA recorded under Auditor's File No. 4438806; thence **N02°19'47"E 296.62 feet** along the east line of said Parcel B, to the northeast corner thereof, also being on the north line of said Fleetwood Acres; thence **N88°39'56"W 129.05 feet** along said north line to the southerly extension of the west line of the Northeast Quarter of the Southwest Quarter of said Section 15; thence **N01°59'33"E 338.26 feet** along said west line to the south line of north 330 feet of the south half of the Northeast Quarter of the Southwest Quarter of said section 15; thence **S87°59'14"E 165.00 feet** along said south line to the east line of the West 165 feet of the above said Northeast Quarter of the Southwest Quarter of said section 15; thence **N01°59'33"E 330.00 feet** along said east line to the North line of South half of the Northeast Quarter of the Southwest Quarter of said section 15; thence **S87°59'14"E 501.10 feet** along said north line to the west line of the East 660 feet of the Northeast Quarter of the Southwest Quarter of said section 15; thence **S01°33'46"W 656.07 feet** along said west line to the south line of the Northeast Quarter of the Southwest Quarter of said section 15; thence **S88°17'46"E 363.00 feet** along said south line to the east line of the west 363.00 feet of the east 660.00 feet of the Northeast Quarter of the Southwest Quarter of said section 15; thence **N01°33'46"E 654.11 feet** to the North line of South half of the Northeast Quarter of the Southwest Quarter of said section 15; thence **S87°59'14"E 327 feet**, more or less along said North line extended to the easterly right of way of Kinwood Street Southeast; thence Southerly along said easterly right of way with the southerly extension thereof, to the southerly right of way of Pacific Avenue Southeast; thence southwesterly along said southerly right of way to the common corner of Parcel D of Boundary Line adjustment BLA 11-0009LA recorded under Auditor's File No. 4251258 and Parcel A of Boundary Line Adjustment BLA-0087 recorded

under Auditor's File No. 8307110008; thence southerly along the westerly boundary of Parcel D and E of said BLA 11-0009LA with the southerly extension thereof, to the southerly right of way of Woodland Trail (also known as the Northern Pacific Railroad Company) as described in Quit Claim Deed recorded under Auditor's File No. 3708400; thence westerly along said southerly right way to the southerly extension of the west line of Parcel A of Boundary Line Adjustment BLA 19 101355 TC recorded under Auditor's No. 4681207; thence northerly along said extension and westerly line of Parcel A and B of said BLA 19 101355 TC, to the southerly right of way of Pacific Avenue Southeast; thence northeasterly along said right of way 146 feet, more or less, to a point that bears S23°39'25"E 485 feet, more or less, from the Northeast corner of that certain parcel described in deed recorded under Auditor's File No. 3466921, said point being on the north line of Government Lot 9 of said Section 22, N88°54'23"E 585.41 feet from the Northwest corner of said Lot 9; thence N23°39'25"W 485 feet, more or less, to the above said Northeast corner; thence S88°54'23"W 568.91 feet along said north line to a point which is 16.50 feet easterly of the Northwest corner of said Government Lot 9; thence N02°19'47"E 1155.03 feet parallel with the west line of Government Lot 1 of said Section 15, to the westerly extension of the south line of Parcel 2 of Short Subdivision No. SS-1177, as recorded under Auditor's File No. 1101084; thence S88°51'35"E 163.54 feet along said extension and south line to the southeast corner thereof and the westerly line of the Plat of Fleetwood Acres; thence N02°19'47"E 159.32 feet along said westerly line to the point of beginning.

Containing 95+/- acres

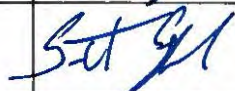
**PETITION FOR ANNEXATION**  
**60 PERCENT PETITION METHOD**  
**RCW 35A.14.120**

TO: THE HONORABLE CITY COUNCIL of the City of Lacey, State of Washington:

The undersigned, being property owner(s) and representing at least 60% of the assessed value of property herein depicted on Exhibit A and described on Exhibit B, do hereby petition to annex this property to the City of Lacey pursuant to RCW 35A.14.120 and under the following terms and conditions.

1. Adoption of Low Density (0-4), Low Density (3-6), Moderate Density Residential and Open Space Institutional comprehensive plan and zoning designation;
- 2 . Assumption of a pro rata share of the City's bonded indebtedness.

**Signature(s) of property owners:**

| <u>Property Owner</u> | <u>Power of Attorney</u> | <u>Address</u>                         | <u>Acreage</u> | <u>Parcel No</u> | <u>Assessor Value</u> | <u>Signature</u>                                                                      | <u>Date</u> |
|-----------------------|--------------------------|----------------------------------------|----------------|------------------|-----------------------|---------------------------------------------------------------------------------------|-------------|
| DANNY WOOLLETT        | YES                      | 6530 6TH AVE SE,<br>LACEY, WA., 98503  | 7.39           | 11815310300      | \$ 627800             |  | 7/8/21      |
| RANCE G. SMITH        | YES                      | 6610 6TH AVE SE,<br>OLYMPIA, WA. 98503 | 0.53           | 11815310500      | \$ 386900             |  | 7/8/21      |

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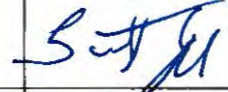
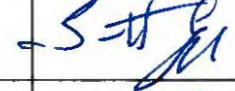
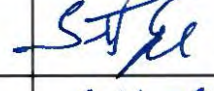
EVERY PERSON WHO SIGNS THIS PETITION WITH ANY OTHER THAN HIS/HER TRUE NAME, OR WHO KNOWINGLY SIGNS MORE THAN ONE OF THESE PETITIONS, OR SIGNS A PETITION SEEKING AN ELECTION WHEN HE/SHE IS NOT A LEGAL VOTER, OR SIGNS A PETITION WHEN HE/SHE IS OTHERWISE NOT QUALIFIED TO SIGN, OR WHO MAKES HEREIN ANY FALSE STATEMENT, SHALL BE GUILTY OF A MISDEMEANOR.

| <u>Property Owner</u>                     | <u>Power of Attorney</u> | <u>Address</u>                           | <u>Acreage</u> | <u>Parcel No</u> | <u>Assessor Value</u> | <u>Signature</u> | <u>Date</u> |
|-------------------------------------------|--------------------------|------------------------------------------|----------------|------------------|-----------------------|------------------|-------------|
| FRANCIS H. CHAMPNEY                       | YES                      | 6614 6TH AVE SE,<br>OLYMPIA, WA. 98503   | 0.46           | 11815310501      | \$ 91700              | <i>Setti</i>     | 7/8/21      |
| VICTOR RASMUSSEN                          | YES                      | 6620 6TH AVE SE,<br>LACEY, WA., 98503    | 0.26           | 11815310502      | \$ 223500             | <i>Setti</i>     | 7/8/21      |
| DANNY WOOLLETT                            | YES                      | 6602 6TH AVE SE,<br>OLYMPIA, WA., 98503  | 1.89           | 48204600200      | \$ 383200             | <i>Setti</i>     | 7/8/21      |
| EAST CONGREGATION OF<br>JEHOVAS WITNESSES | YES                      | 6526 6TH AVE SE,<br>LACEY, WA., 98503    | 0.83           | 48204600100      | \$ 124900             | <i>Setti</i>     | 7/8/21      |
| JERI BROWN                                | YES                      | 6600 6TH AVE SE,<br>OLYMPIA, WA., 98503  | 1.86           | 48204600300      | \$ 554400             | <i>Setti</i>     | 7/8/21      |
| KINWOOD ESTATES HOA                       | YES                      | 710 KINWOOD CT SE,<br>OLYMPIA, WA. 98503 | 0.49           | 57610000000      | \$ 0                  | <i>Setti</i>     | 7/8/21      |
| PAUL OGBURN                               | YES                      | 706 KINWOOD CT SE,<br>OLYMPIA, WA. 98503 | 0.20           | 57610000100      | \$ 253800             | <i>Setti</i>     | 7/8/21      |
| JAMIE L. ALDRIDGE                         | YES                      | 704 KINWOOD CT SE,<br>OLYMPIA, WA. 98503 | 0.18           | 57610000200      | \$ 238600             | <i>Setti</i>     | 7/8/21      |
| ROY S. HASUKO                             | YES                      | 702 KINWOOD CT SE,<br>OLYMPIA, WA. 98503 | 0.25           | 57610000300      | \$ 261200             | <i>Setti</i>     | 7/8/21      |

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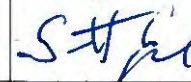
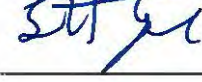
EVERY PERSON WHO SIGNS THIS PETITION WITH ANY OTHER THAN HIS/HER TRUE NAME, OR WHO KNOWINGLY SIGNS MORE THAN ONE OF THESE PETITIONS, OR SIGNS A PETITION SEEKING AN ELECTION WHEN HE/SHE IS NOT A LEGAL VOTER, OR SIGNS A PETITION WHEN HE/SHE IS OTHERWISE NOT QUALIFIED TO SIGN, OR WHO MAKES HEREIN ANY FALSE STATEMENT, SHALL BE GUILTY OF A MISDEMEANOR.

| <u>Property Owner</u> | <u>Power of Attorney</u> | <u>Address</u>                           | <u>Acreage</u> | <u>Parcel No</u> | <u>Assessor Value</u> | <u>Signature</u>                                                                      | <u>Date</u> |
|-----------------------|--------------------------|------------------------------------------|----------------|------------------|-----------------------|---------------------------------------------------------------------------------------|-------------|
| PATRICIA J. WILSON    | YES                      | 700 KINWOOD CT SE,<br>OLYMPIA, WA. 98503 | 0.20           | 57610000400      | \$ 245900             |    | 7/8/21      |
| WEDNY L. ORONA        | YES                      | 703 KINWOOD CT SE,<br>OLYMPIA, WA. 98503 | 0.25           | 57610000500      | \$ 269800             |    | 7/8/21      |
| MICHAEL REGAN         | YES                      | 705 KINWOOD CT SE,<br>OLYMPIA, WA. 98503 | 0.17           | 57610000600      | \$ 229200             |    | 7/8/21      |
| GEORGE SUMMIT         | YES                      | 707 KINWOOD CT SE,<br>OLYMPIA, WA. 98503 | 0.18           | 57610000700      | \$ 253000             |    | 7/8/21      |
| BETTY JO ADAMS        | YES                      | 709 KINWOOD CT SE,<br>OLYMPIA, WA. 98503 | 0.17           | 57610000800      | \$ 207700             |    | 7/8/21      |
| REBBECA L. HAYNES     | YES                      | 711 KINWOOD CT SE,<br>OLYMPIA, WA. 98503 | 0.17           | 57610000900      | \$ 212800             |    | 7/8/21      |
| JUANITA WRIGHT        | YES                      | 713 KINWOOD CT SE,<br>OLYMPIA, WA. 98503 | 0.17           | 57610001000      | \$ 235200             |    | 7/8/21      |
| PAM SPRINGER          | YES                      | 715 KINWOOD CT SE,<br>OLYMPIA, WA. 98503 | 0.17           | 57610001100      | \$ 224600             |   | 7/8/21      |
| TWILA R. VOLD         | YES                      | 717 KINWOOD CT SE,<br>OLYMPIA, WA. 98503 | 0.18           | 57610001200      | \$ 234500             |  | 7/8/21      |

3

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| <u>Property Owner</u>  | <u>Power of Attorney</u> | <u>Address</u>                               | <u>Acreage</u>      | <u>Parcel No</u> | <u>Assessor Value</u>      | <u>Signature</u>                                                                     | <u>Date</u> |
|------------------------|--------------------------|----------------------------------------------|---------------------|------------------|----------------------------|--------------------------------------------------------------------------------------|-------------|
| CLAYTON CHARLES WAYMAN | YES                      | 719 KINWOOD CT SE,<br>OLYMPIA, WA. 98503     | 0.18                | 57610001300      | \$ 209900                  |   | 7/8/21      |
| LAWRENCE WALTON        | YES                      | 721 KINWOOD CT SE,<br>OLYMPIA, WA. 98503     | 0.29                | 57610001400      | \$ 239100                  |   | 7/8/21      |
| CARRIE DYE             | YES                      | 720 KINWOOD CT SE,<br>OLYMPIA, WA. 98503     | 0.19                | 57610001500      | \$ 212400                  |   | 7/8/21      |
| JACOB BARBER           | YES                      | 718 KINWOOD CT SE,<br>OLYMPIA, WA. 98503     | 0.21                | 57610001600      | \$ 222000                  |   | 7/8/21      |
| JOHN C. ARMBRUSTER     | YES                      | 716 KINWOOD CT SE,<br>OLYMPIA, WA. 98503     | 0.17                | 57610001700      | \$ 219800                  |   | 7/8/21      |
| JERRY L. BROUGHTON     | YES                      | 714 KINWOOD CT SE,<br>OLYMPIA, WA. 98503     | 0.20                | 57610001800      | \$ 211500                  |   | 7/8/21      |
| MRD ENTERPRISES LLC    | YES                      | 6500 PACIFIC AVE. SE,<br>OLYMPIA, WA., 98503 | 2.39                | 48203400000      | \$ 457500                  |   | 7/8/21      |
| JUNE SMITH             | YES                      | 6602 6TH AVE SE, #B<br>OLYMPIA, WA., 98503   | 0.36                | 11815310503      | \$ 167600                  |  | 7/8/21      |
| <b><u>TOTALS</u></b>   |                          |                                              | <b><u>21.25</u></b> |                  | <b><u>\$ 7,198,500</u></b> |                                                                                      |             |

4

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| <u>Property Owner</u>                                 | <u>Power of Attorney</u> | <u>Address</u>                               | <u>Acreage</u> | <u>Parcel No</u> | <u>Assessor Value</u> | <u>Signature</u> | <u>Date</u> |
|-------------------------------------------------------|--------------------------|----------------------------------------------|----------------|------------------|-----------------------|------------------|-------------|
|                                                       |                          |                                              |                |                  |                       |                  |             |
| <b><u>CITY OF LACEY</u></b><br><b><u>PROPERTY</u></b> | YES                      | 6415 PACIFIC AVE. SE,<br>OLYMPIA, WA., 98503 | 6.97           | 48203400100      | \$ 536400             | Scott Eri        | 7/8/21      |
|                                                       | YES                      | 6339 PACIFIC AVE. SE,<br>OLYMPIA, WA., 98503 | 3.26           | 48203500100      | \$ 82800              | Scott Eri        | 7/8/21      |
|                                                       | YES                      | LAKE LOIS AREA                               | 6.47           | 48203600000      | \$ 259500             | Scott Eri        | 7/8/21      |
|                                                       | YES                      | LAKE LOIS AREA                               | 14.96          | 48204200000      | \$ 322200             | Scott Eri        | 7/8/21      |
|                                                       | YES                      | LAKE LOIS AREA                               | 8.93           | 48203700000      | \$ 167500             | Scott Eri        | 7/8/21      |
|                                                       | YES                      | LAKE LOIS AREA                               | 0.45           | 48203800200      | \$ 163200             | Scott Eri        | 7/8/21      |
|                                                       | YES                      | LAKE LOIS AREA                               | 0.87           | 48203800100      | \$ 197500             | Scott Eri        | 7/8/21      |
|                                                       | YES                      | LAKE LOIS AREA                               | 0.33           | 48203900400      | \$ 165700             | Scott Eri        | 7/8/21      |

5

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| <u>Property Owner</u>                       | <u>Power<br/>of<br/>Attorney</u> | <u>Address</u>       | <u>Acreage</u>      | <u>Parcel No</u> | <u>Assessor<br/>Value</u>  | <u>Signature</u> | <u>Date</u> |
|---------------------------------------------|----------------------------------|----------------------|---------------------|------------------|----------------------------|------------------|-------------|
|                                             | YES                              | LAKE LOIS AREA       | 0.41                | 48203900300      | \$ 157700                  | <i>Stt G/1</i>   | 7/8/21      |
|                                             | YES                              | BNRR & SFRR<br>TRAIL | 1.4                 | 11822120000      | \$ 8773                    | <i>Stt G/1</i>   | 7/8/21      |
| <b><u>TOTAL CITY OWNED<br/>PROPERTY</u></b> |                                  |                      | <b><u>44.05</u></b> |                  | <b><u>\$ 2,061,273</u></b> |                  |             |
|                                             |                                  |                      |                     |                  |                            |                  |             |
|                                             |                                  |                      |                     |                  |                            |                  |             |
|                                             |                                  |                      |                     |                  |                            |                  |             |
|                                             |                                  |                      |                     |                  |                            |                  |             |
|                                             |                                  |                      |                     |                  |                            |                  |             |
|                                             |                                  |                      |                     |                  |                            |                  |             |
|                                             |                                  |                      |                     |                  |                            |                  |             |

**6**

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| <u>Property Owner</u> | <u>Power of Attorney</u> | <u>Address</u>                                | <u>Acreage</u> | <u>Parcel No</u> | <u>Assessor Value</u> | <u>Signature</u>                                                                    | <u>Date</u> |
|-----------------------|--------------------------|-----------------------------------------------|----------------|------------------|-----------------------|-------------------------------------------------------------------------------------|-------------|
| NATHANIEL JACKSON     | NO                       | 6335 PACIFIC AVE. SE.,<br>OLYMPIA, WA., 98503 | 3.41           | 48203500000      | \$ 395100             |  | 7/12/24     |
| KENNETH R. HAUGE      | NO                       | 6210 6TH AVE SE.,<br>OLYMPIA, WA., 98503      | 0.47           | 48204000100      | \$ 320600             |                                                                                     |             |
| JOHN M. HOVAK         | NO                       | 545 KENNETH CT SE,<br>LACEY, WA., 98503       | 0.28           | 60050000100      | \$ 270200             |                                                                                     |             |
| JOHN A. GRIFFIN       | NO                       | 539 KENNETH CT SE,<br>LACEY, WA., 98503       | 0.24           | 60050000200      | \$ 254400             |                                                                                     |             |
| BEVERLEY F. SPERRY    | NO                       | 533 KENNETH CT SE,<br>LACEY, WA., 98503       | 0.36           | 60050000300      | \$ 274000             |                                                                                     |             |
| ADAM S. WIENBERG      | NO                       | 534 KENNETH CT SE,<br>LACEY, WA., 98503       | 0.39           | 60050000400      | \$ 274600             |                                                                                     |             |
| LYNN B. WHITTERN      | NO                       | 540 KENNETH CT SE,<br>LACEY, WA., 98503       | 0.21           | 60050000500      | \$ 262100             |                                                                                     |             |
| WILLIAM F. WILSON     | NO                       | 546 KENNETH CT SE,<br>LACEY, WA., 98503       | 0.27           | 60050000600      | \$ 254000             |                                                                                     |             |

7

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| <u>Property Owner</u> | <u>Power of Attorney</u> | <u>Address</u>                              | <u>Acreage</u> | <u>Parcel No</u> | <u>Assessor Value</u> | <u>Signature</u> | <u>Date</u> |
|-----------------------|--------------------------|---------------------------------------------|----------------|------------------|-----------------------|------------------|-------------|
| DAVID J. KNIGHT       | NO                       | 6510 6TH AVE SE,<br>LACEY, WA., 98503       | 1.09           | 48204100000      | \$ 336600             |                  |             |
| DON HUDSON            | NO                       | 6516 6TH AVE SE,<br>LACEY, WA., 98503       | 0.62           | 48204100100      | \$ 266900             |                  |             |
| LACEY BAPTIST CHAPEL  | NO                       | 6646 PACIFIC AVE SE,<br>OLYMPIA, WA., 98503 | 2.98           | 48204500200      | \$ 138100             |                  |             |
| LACEY BAPTIST CHAPEL  | NO                       | 6646 PACIFIC AVE SE,<br>OLYMPIA, WA., 98503 | 2.48           | 48204500000      | \$ 875200             |                  |             |
| LACEY BAPTIST CHAPEL  | NO                       | 6646 PACIFIC AVE SE,<br>OLYMPIA, WA., 98503 | 0.26           | 48204500100      | \$ 177300             |                  |             |
| GARY S. SCHAUB        | NO                       | 607 KINWOOD ST SE.,<br>OLYMPIA, WA., 98503  | 2.70           | 11815310701      | \$ 513000             |                  |             |
| IRA MILLER            | NO                       | 549 KINWOOD ST SE.,<br>OLYMPIA, WA., 98503  | 0.40           | 11815310900      | \$ 240600             |                  |             |
| ANN LUONG SANDERS     | NO                       | 545 KINWOOD ST SE.,<br>OLYMPIA, WA., 98503  | 0.45           | 11815310800      | \$ 95900              |                  |             |
| ANN LUONG SANDERS     | NO                       | 551 KINWOOD ST SE.,<br>OLYMPIA, WA., 98503  | 0.17           | 11815310702      | \$ 307200             |                  |             |

8

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| <u>Property Owner</u> | <u>Power of Attorney</u> | <u>Address</u>                             | <u>Acreage</u>      | <u>Parcel No</u> | <u>Assessor Value</u>      | <u>Signature</u> | <u>Date</u> |
|-----------------------|--------------------------|--------------------------------------------|---------------------|------------------|----------------------------|------------------|-------------|
| ANN LUONG SANDERS     | NO                       | 551 KINWOOD ST SE.,<br>OLYMPIA, WA., 98503 | 0.26                | 11815310700      | \$ 211100                  |                  |             |
| JULIANA C. McMAHAN    | NO                       | 6348 PACIFIC AVE. SE.,<br>LACEY, WA. 98503 | 0.81                | 18822220100      | \$ 224300                  |                  |             |
| ORIN A. HERBERT       | NO                       | 6239 6TH AVE. SE.,<br>LACEY, WA., 98503    | 2.98                | 48203800000      | \$ 396800                  |                  |             |
|                       |                          |                                            |                     |                  |                            |                  |             |
| <b><u>TOTALS</u></b>  |                          |                                            | <b><u>20.83</u></b> |                  | <b><u>\$ 6,088,000</u></b> |                  |             |
|                       |                          |                                            |                     |                  |                            |                  |             |
|                       |                          |                                            |                     |                  |                            |                  |             |
|                       |                          |                                            |                     |                  |                            |                  |             |
|                       |                          |                                            |                     |                  |                            |                  |             |

**9**

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| <u>Property Owner</u>            | <u>Power of Attorney</u> | <u>Address</u> | <u>Acreage</u> | <u>Parcel No</u> | <u>Assessor Value</u> | <u>Signature</u> | <u>Date</u> |
|----------------------------------|--------------------------|----------------|----------------|------------------|-----------------------|------------------|-------------|
|                                  | YES                      |                | <u>21.25</u>   |                  | \$ <u>7,198,500</u>   |                  |             |
| <u>TOTAL CITY OWNED PROPERTY</u> | YES                      |                | <u>44.05</u>   |                  | \$ <u>2,061,273</u>   |                  |             |
|                                  | NO                       |                | <u>20.83</u>   |                  | \$ <u>6,088,000</u>   |                  |             |
|                                  |                          |                |                |                  |                       |                  |             |
| <u>TOTALS</u>                    |                          |                | <u>86.13</u>   |                  | \$ <u>15,347,773</u>  |                  |             |
| <u>RIGHT OF WAY</u>              |                          |                | <u>9.4</u>     |                  |                       |                  |             |
| <u>TOTAL AREA</u>                |                          |                | <u>95.5</u>    |                  |                       |                  |             |

Total Assessed Value: **\$ 15,347,773**

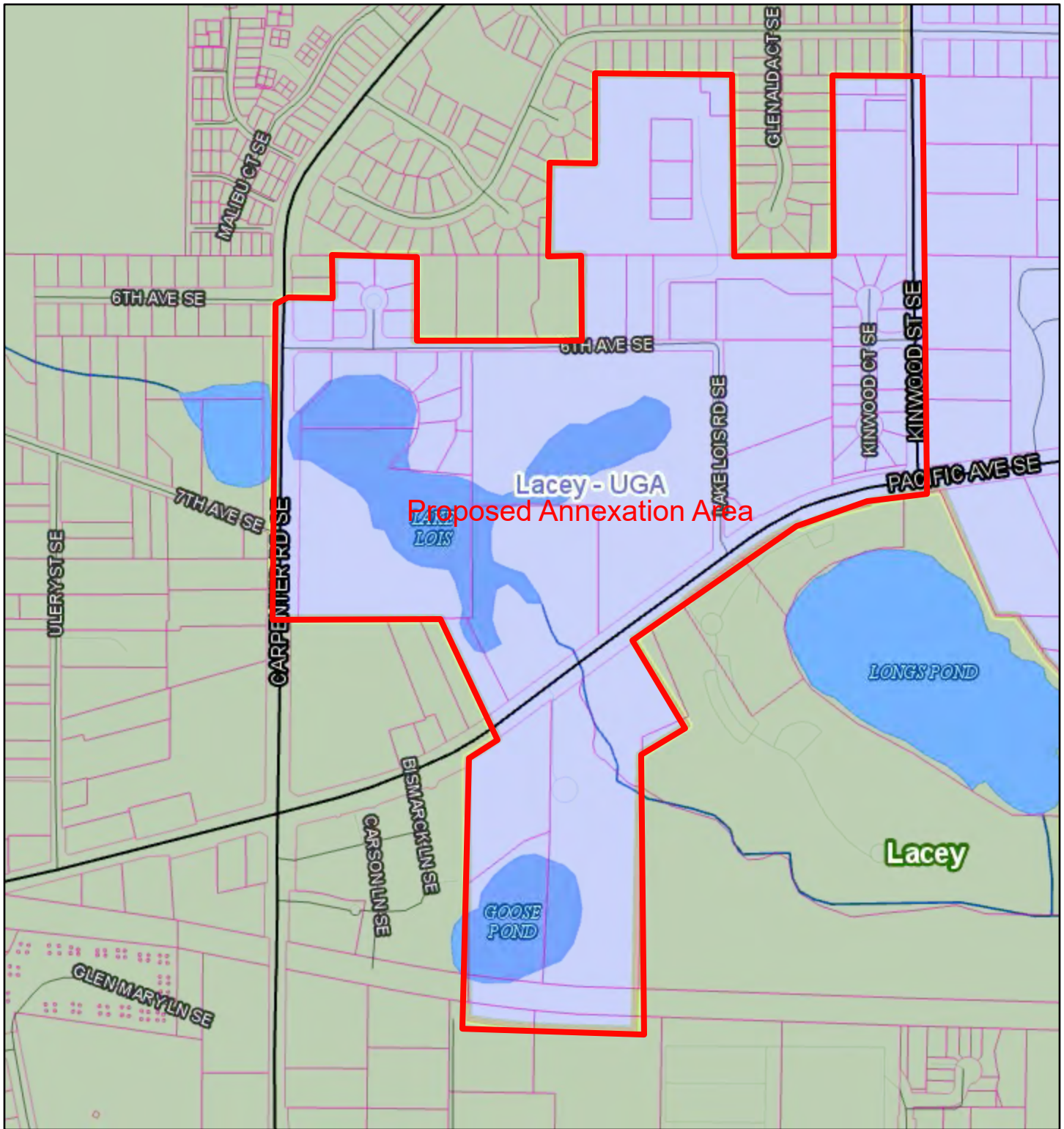
Assessed Value of Parcels with Authorized Signature: **\$9,259,773**

# 10

## WARNING

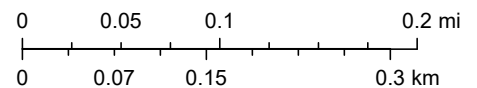
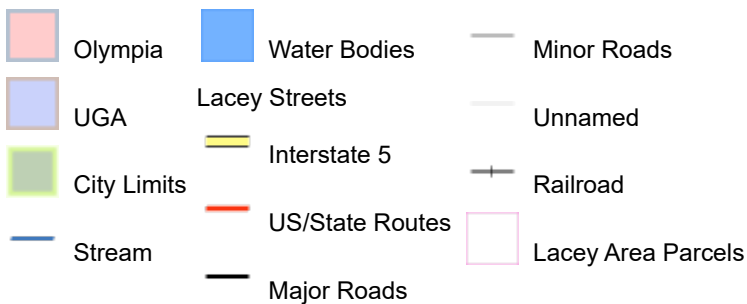
EVERY PERSON WHO SIGNS THIS PETITION WITH ANY OTHER THAN HIS/HER TRUE NAME, OR WHO KNOWINGLY SIGNS MORE THAN ONE OF THESE PETITIONS, OR SIGNS A PETITION SEEKING AN ELECTION WHEN HE/SHE IS NOT A LEGAL VOTER, OR SIGNS A PETITION WHEN HE/SHE IS OTHERWISE NOT QUALIFIED TO SIGN, OR WHO MAKES HEREIN ANY FALSE STATEMENT, SHALL BE GUILTY OF A MISDEMEANOR.

# Lake Lois Pacific Avenue Annexation Overview



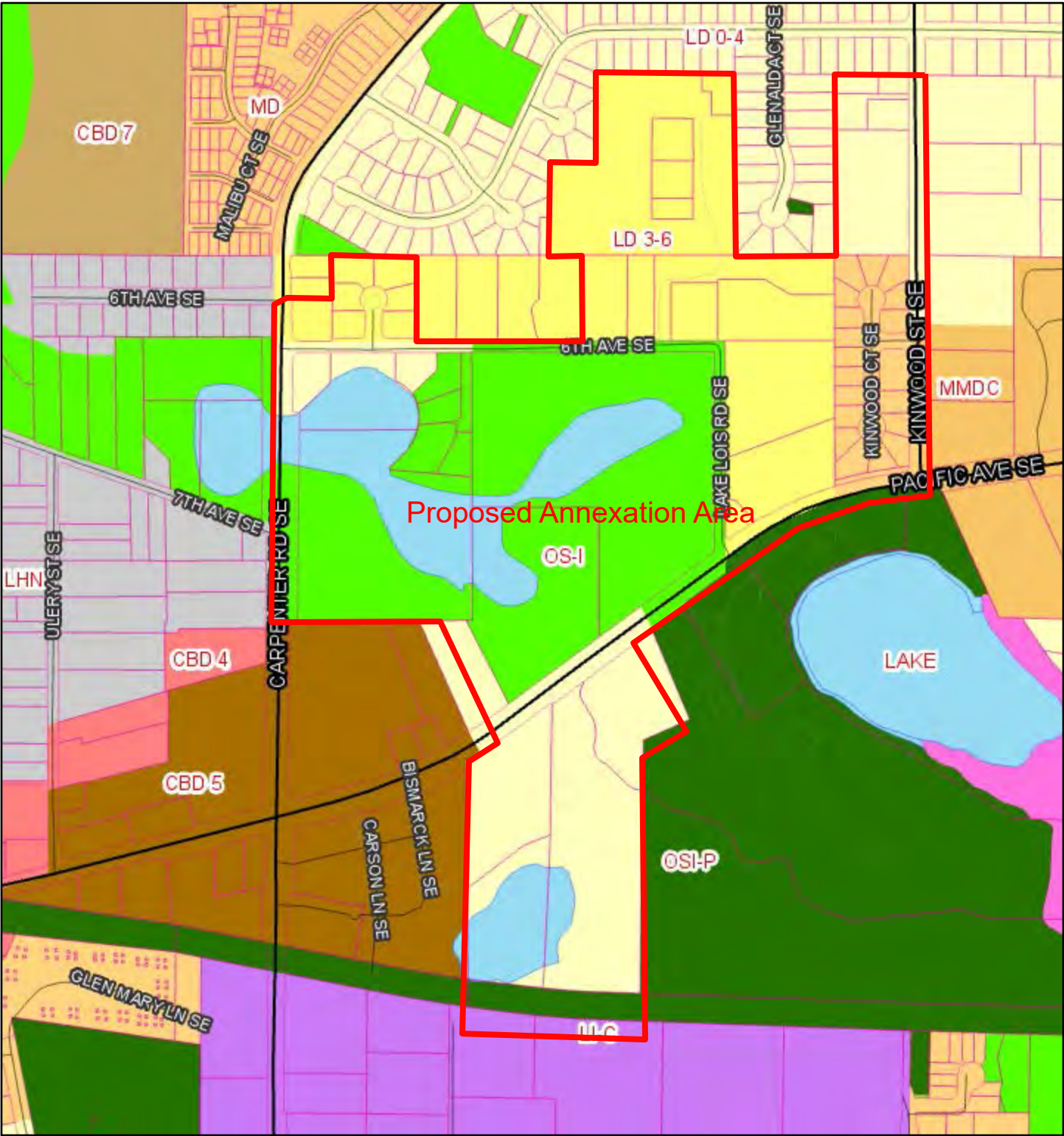
7/15/2021, 8:24:22 AM

1:9,028



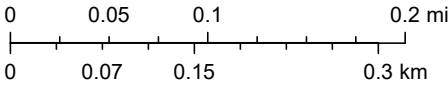
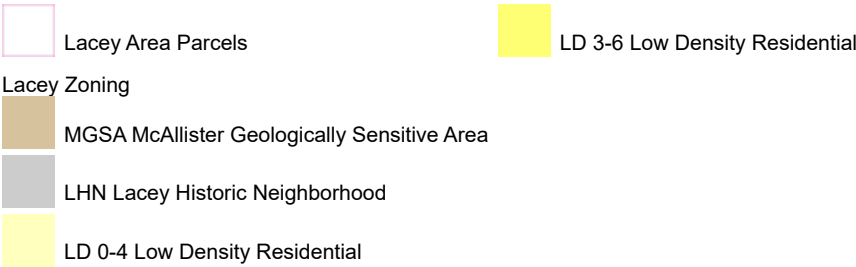
GIS Coordinator, City of Lacey

# Lake Lois Pacific Avenue Annexation Zoning



7/15/2021, 8:30:13 AM

1:9,028



GIS Coordinator, City of Lacey

# Lake Lois Pacific Avenue Annexation Aerial Photo



7/15/2021, 8:26:47 AM

Lacey Streets

Interstate 5

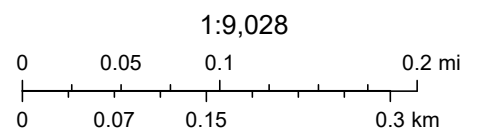
US/State Routes

Major Roads

Minor Roads

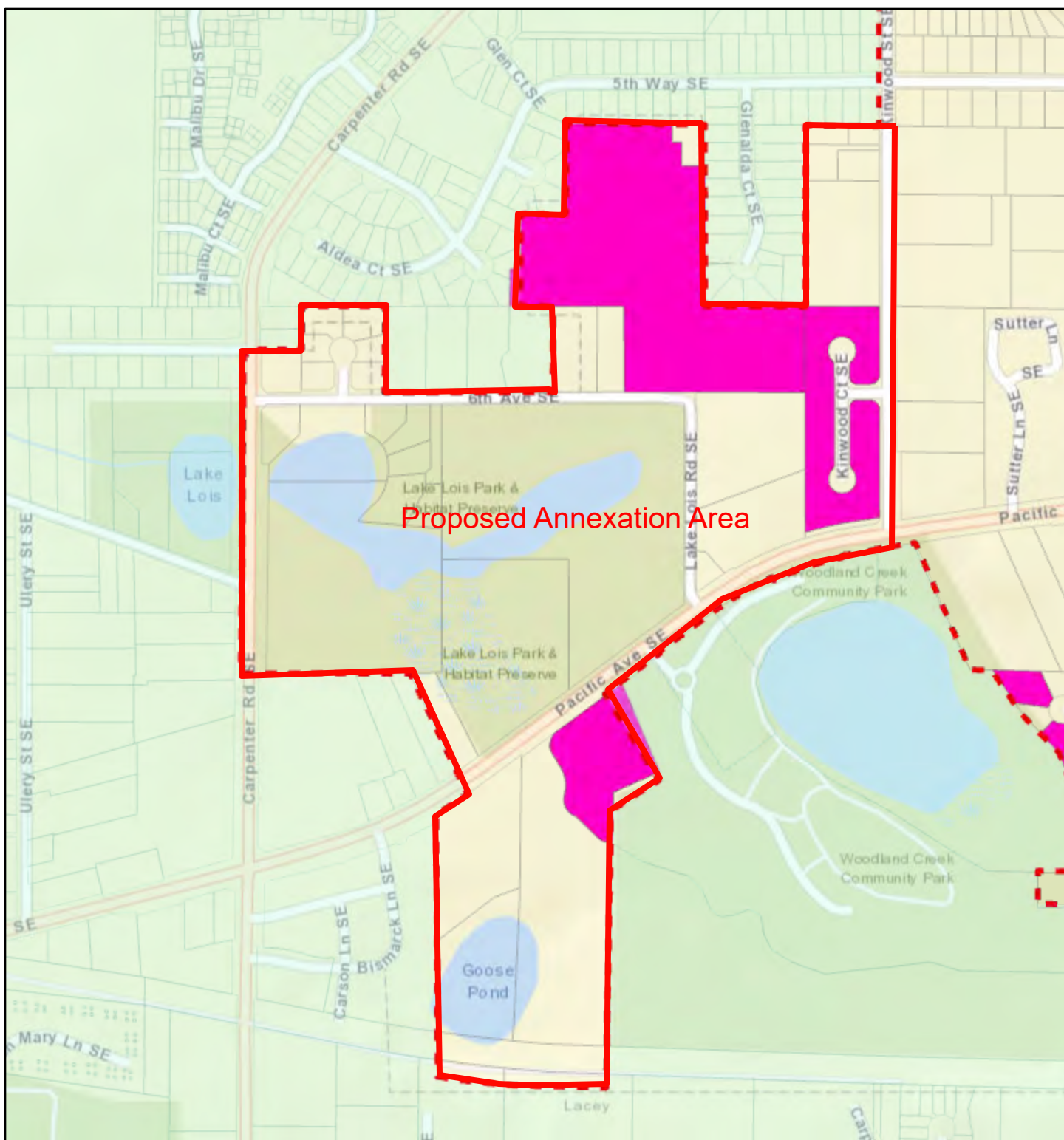
Unnamed

Railroad



GIS Coordinator, City of Lacey

# Lake Lois Pacific Avenue Annexation Power of Attorney Agreements



7/15/2021, 8:36:53 AM

1:9,028

Power of Attorney Parcels



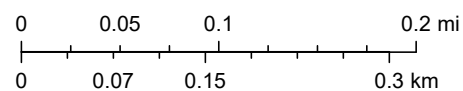
Yes



No



Lacey City Limits



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community



## LACEY CITY COUNCIL MEETING December 2, 2021

**SUBJECT:** Extension of Emergency Declaration in response to the COVID-19 outbreak

---

**RECOMMENDATION:** Approve Resolution No. 1111 extending the provisions of Resolution 1085 declaring an emergency in the City of Lacey regarding the outbreak of novel coronavirus (COVID-19) in Thurston County.

---

**STAFF CONTACT:** Scott Spence, City Manager   
Dave Schneider, City Attorney 

**ORIGINATED BY:** City Manager's Office

**ATTACHMENTS:** 1. [Resolution No. 1085](#)  
2. [Proposed Resolution No. 1111](#)

**PRIOR REVIEW:** None.

---

### BACKGROUND:

On March 19, 2020, the Lacey City Council passed Resolution No. 1085 finding the COVID-19 outbreak to constitute an emergency. The provisions of Resolution 1085 allow the City to request available state and federal assistance in response to the COVID-19 health emergency, and waive specific bidding requirements in order to enter into contract in the most efficient manner in response to the emergency. The provisions of Resolution 1085 have been extended multiple times, and is set to expire January 1, 2022. Resolution 1101 further extends the original provisions of 1085 with a new expiration date of January 1, 2023.

Due to the significance of this health event and the potential for ongoing resources to be used by the City of Lacey in response, the provisions set forth in Resolution 1085 should be extended.

---

### ADVANTAGES:

1. Continued waiver of the city's purchasing rules allow the procurement of services and contracts necessary to effectively respond to the ongoing public health emergency created by COVID-19.

2. The extension allows the city to continue to seek state and federal assistance as it responds to the COVID-19 health emergency as it maintains continuity of operations.
3. The extension reinforces and communicates the severity of the COVID-19 health emergency to the Lacey community.

**DISADVANTAGES:**

1. None foreseen.

RESOLUTION NO. 1085

CITY OF LACEY

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LACEY FINDING THAT THE NOVEL CORONAVIRUS (COVID-19) CONSTITUTES AN EMERGENCY.

**WHEREAS**, on January 31, 2020, the United States Department of Public Health and Human Services Secretary Alex Azar declared a public emergency for the novel coronavirus (COVID-19) beginning on January 27, 2020; and

**WHEREAS**, on February 29, 2020, Governor Jay Inslee signed a Proclamation declaring a State of Emergency exists in all counties in the State of Washington due to the number of confirmed cases of COVID-19 in the state and directed that the plans and procedures of the Washington State Comprehensive Emergency Management Plan be implemented; and

**WHEREAS**, the United States Centers for Disease Control and Prevention identifies the potential public health threat posed by COVID-19 as high, and has advised that person-to-person spread of COVID-19 will continue to occur; and

**WHEREAS**, the Washington State Department of Health has confirmed localized person-to-person spread of COVID-19 in the State of Washington, significantly increasing the risk of exposure and infection to the general public, and creating an extreme public health risk that may spread quickly; and

**WHEREAS**, on March 12, 2020, the Thurston County Board of Commissioners passed a Resolution declaring the COVID-19 outbreak a local emergency; and

**WHEREAS**, on March 12, 2020, the Thurston County Board of Health passed a Resolution imposing restrictions on events over 250 people and requiring social distancing measures for events under 250 people to assist with the prevention of the spread of COVID-19; and

**WHEREAS**, the Mayor of the City of Lacey declared a local emergency on March 13, 2020, which allowed the City of Lacey to undertake emergency purchases and emergency public works pursuant to RCW 36.32.270 and RCW 39.04.020 as such purchases or public works required immediate action occasioned by the emergency; and

**WHEREAS**, on March 16, 2020, Governor Jay Inslee imposed additional restrictions prohibiting gatherings of fifty (50) people or more and implementing measures to contain the spread of the virus; and

**WHEREAS**, on March 17, 2020, the Center for Disease Control and Prevention issued recommendations limiting gatherings to ten (10) persons or fewer.

**NOW THEREFORE**, the Lacey City Council declares as follows:

Section 1. The conditions stated in the above recitals, incorporated herein, constitute an emergency for the City of Lacey, which necessitates activation of the City of Lacey Comprehensive Emergency Management Plan and the utilization of emergency powers granted pursuant to 38.52.070(2) and LMC 6.01 (Ordinance no. 1103).

Section 2. Pursuant to the emergency declared at Section 1, City departments and offices, as designated pursuant to the PLAN, are authorized to enter into contracts and incur obligations necessary to combat such emergency to protect the health and safety of persons, property, and the environment, and provide emergency assistance to the victims of such emergency, consistent with the PLAN.

Section 3. The City Manager is authorized to request all available state and federal assistance necessary to respond to this emergency.

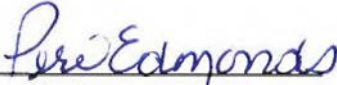
Section 4. The provisions of this Resolution shall become effective upon adoption and expire on April 28, 2020, unless further extended by formal action of the Council.

PASSED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, this 19<sup>th</sup> day of March, 2020.

LACEY CITY COUNCIL

By   
Mayor

Attest:

  
\_\_\_\_\_  
City Clerk

Approved as to form:

  
\_\_\_\_\_  
City Attorney

RESOLUTION NO. 1111

CITY OF LACEY

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LACEY EXTENDING THE PROVISIONS OF RESOLUTION 1085 FINDING THAT THE NOVEL CORONAVIRUS (COVID-19) CONSTITUTES AN EMERGENCY.

**WHEREAS**, on March 19, 2020 the Lacey City Council passed Resolution No. 1085 finding the COVID-19 outbreak to constitute an emergency; and

**WHEREAS**, on April 23, 2020 the Lacey City Council passed Resolution No. 1088 extending the provisions of Resolution 1085 until May 28, 2020; and

**WHEREAS**, on May 28, 2020 the Lacey City Council passed Resolution No. 1090 extending the provisions of Resolution 1085 until June 25, 2020; and

**WHEREAS**, on June 25, 2020 the Lacey City Council passed Resolution No. 1094 extending the provisions of Resolution 1085 until January 1, 2021; and

**WHEREAS**, on December 17, 2020 the Lacey City Council passed Resolution No. 1101 extending the provisions of Resolution 1085 until January 1, 2022; and

**WHEREAS**, the provisions of City of Lacey Resolution No. 1101 will expire on January 1, 2022, unless further extended by formal action of the Council; and

**WHEREAS**, the Lacey City Council finds that the conditions constituting an emergency continue to exist and necessitate the extension of the provisions of Resolution No. 1085.

**NOW THEREFORE**, the Lacey City Council declares as follows:

Section 1. The provisions of Resolution 1085 are hereby extended and shall remain effective until January 1, 2023, unless sooner terminated or further extended by formal action of the Council.

PASSED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, this 2<sup>nd</sup> day of December, 2021.

LACEY CITY COUNCIL

By\_\_\_\_\_

Mayor

Attest:

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney



## LACEY CITY COUNCIL MEETING December 2, 2021

**SUBJECT:** 2022 Budget Ordinance

---

**RECOMMENDATION:** Motion to adopt the 2022 Budget ordinance setting the total budget in the amount of \$173,650,467 and the General Fund total budget in the amount of \$60,091,615.

---

**STAFF CONTACT:** Scott Spence, City Manager   
Troy Woo, Finance Director 

**ORIGINATED BY:** Troy Woo, Finance Department

**ATTACHMENTS:** 1. [Ordinance No. 1608](#)

**FISCAL NOTE:** 2022 Total Budget \$173,650,467  
2022 General Fund Budget \$60,091,615

**PRIOR REVIEW:** Public revenue hearing and (11/4/21) and two public hearings on the budget (11/4/21 and 11/18/21) were conducted.

---

### BACKGROUND:

After many hours of hard work by the City Council, Finance and Economic Development Committee, and City staff, the 2022 Budget process has reached the final step.

The budget ordinance that is presented for your consideration contains the following change to the original Proposed 2022 Budget document that was presented on October 21, 2021:

- 2021 Refund Levy and slight increases due to new construction adjustments increase the property tax projection by \$54,714.

The total Proposed 2022 Budget is \$173,650,467. This is a decrease of \$16,494,867 compared to the amended 2021 Budget. The primary reasons for the decrease are the completion or substantial completion of certain one-time capital projects and fewer interfund transfers needed for the proposed 2022 capital projects and purchases. Increasing labor

costs and workforce considerations partially offset the reductions to capital projects and transfers.

The total proposed General Fund Budget is \$60,091,615. This is a decrease of \$300,560 or 0.5 percent compared to the amended 2021 General Fund Budget. The primary reasons for the General Fund change are lower capital equipment purchases, the completion of the 2021 Veterans Services Hub tenant improvements, and fewer one-time transfers out to other funds for one-time capital purchases and projects. Offsetting the decreases are the aforementioned increases to the workforce and labor inflationary impacts.

The overall 2022 Budget focuses on meeting the increasing service demands as the City continues to grow, preserving city infrastructure investments, continuing to meet capital project requirements, addressing priorities established by the City Council, and planning for the City's future.

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#### **ADVANTAGES:**

1. The Proposed 2022 Budget is balanced and maintains service levels.
2. Activities necessary for the City to plan and ensure that future services can be maintained long-term are included in the Proposed 2022 Budget.

#### **DISADVANTAGES:**

1. Adoption of 2022 Budget Ordinance will include modest increases to utility rates and property tax collections. However, these modest increases allow the City of Lacey to preserve and sustain the service levels its citizens have come to appreciate.

**ORDINANCE NO. 1608**

**CITY OF LACEY**

**AN ORDINANCE ADOPTING THE ANNUAL BUDGET OF THE CITY OF LACEY FOR THE 2022 FISCAL YEAR AND APPROVING A SUMMARY FOR PUBLICATION.**

**WHEREAS**, the City Manager of the City of Lacey has prepared and submitted to the City Council the preliminary budget of the fiscal year ending December 31, 2022, and has filed this preliminary budget with the City Clerk, and

**WHEREAS**, notice of the legislative budget hearings were published in the official newspaper of the City once a week for two consecutive weeks designating the dates, the times, and the place of said public hearings, and

**WHEREAS**, the City Council, at two public hearings held at Lacey City Hall on November 4, 2021 and November 18, 2021, did meet to consider the fixing of the final budget, now, therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, AS FOLLOWS:**

**Section 1.** The preliminary budget of the City of Lacey for the fiscal year 2022, on file with the City Clerk, as presented at the public hearings held on November 4, 2021 and November 18, 2021, as modified by the City Council after such hearings, and each and every item thereof including the salaries and positions contained therein or attached thereto, is incorporated by reference and adopted as the final budget of the City of Lacey for the fiscal year 2022. The totals of estimated revenues and appropriations for each fund and the aggregate totals for all such funds combined in said budget are as follows:

| <b><u>FUND NAME</u></b>         | <b><u>ESTIMATED REVENUE</u></b> | <b><u>ESTIMATED EXPENDITURE</u></b> |
|---------------------------------|---------------------------------|-------------------------------------|
| <i>City of Lacey Budget:</i>    |                                 |                                     |
| Current Expense Fund            | \$48,715,881                    | \$48,715,881                        |
| Criminal Justice Fund           | 3,283,881                       | 3,283,881                           |
| Community Center Fund           | 767,973                         | 767,973                             |
| Regional Athletic Complex       | 1,233,312                       | 1,233,312                           |
| City Street Fund                | 4,017,012                       | 4,017,012                           |
| Arterial Street Fund            | 3,816,998                       | 3,816,998                           |
| Transportation Improvement Fund | 4,750,000                       | 4,750,000                           |
| Lodging Tax Fund                | 580,500                         | 580,500                             |
| Community Dev. Block Grant Fund | 122                             | 122                                 |
| Hicks Lake Management District  | 46,358                          | 46,358                              |
| GO Debt Fund                    | 1,261,390                       | 1,261,390                           |
| LID Debt Fund                   | 70,897                          | 70,897                              |
| Building Improvement Fund       | 2,314,265                       | 2,314,265                           |



Approved as to Form:

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City Attorney, David Schneider

Publish: December 6, 2021

SUMMARY FOR PUBLICATION  
ORDINANCE NO. 1608  
CITY OF LACEY

The City Council of the City of Lacey, Washington, passed on December 2, 2021, Ordinance No. 1608, entitled "AN ORDINANCE ADOPTING THE ANNUAL BUDGET OF THE CITY OF LACEY FOR THE 2022 FISCAL YEAR AND APPROVING A SUMMARY FOR PUBLICATION."

The main points of the Ordinance are described as follows:

1. The Ordinance adopts the final budget and sets forth the separate fund resources, expenditures, and aggregate totals for all funds combined for 2022.
2. The Ordinance authorizes the City Clerk to transmit copies of the budget to the Washington State Auditor and Association of Washington Cities.
3. Provides provisions for corrections.
4. The Ordinance approves this Summary for Publication.

A copy of the full text of this Ordinance will be mailed without charge to any person requesting the same from the City of Lacey.

Published: December 6, 2021.



## LACEY CITY COUNCIL MEETING

December 02, 2021

**SUBJECT:** Public Art 6-Year Plan - 2022 to 2027

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**RECOMMENDATION:** Motion to approve the Public Art 6-Year Plan – 2022 to 2027. The Plan would be updated annually to reflect changes, additions, and completed projects as well as incorporate the subsequent year to maintain a 6-year projection. The Plan would be reviewed and updated annually through the Community Relations Committee and then by the full City Council.

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**STAFF CONTACT:** Scott Spence, City Manager *SS*  
Shannon Kelley-Fong, Assistant City Manager *SKF*

**ORIGINATED BY:** City Manager's Department

**ATTACHMENTS:** 1. [Public Art 6-Year Plan: 2022 to 2027 Presentation](#)

**FISCAL NOTE:** For 2022 - Budget request is for \$40,000 (public art fund) and \$35,000 (other funds)

**PRIOR REVIEW:** Community Relations Committee – November 1, 2021  
Community Relations Committee – October 4, 2021

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### BACKGROUND:

The Lacey City Council adopted updated Public Art policies on June 17, 2021. To help effectively plan for public art over the next few years, City staff drafted a comprehensive draft Public Art 6-Year Plan for 2022 to 2027 ("Plan"). The Community Relations Committee reviewed the Plan on October 4, 2021. The Community Relations Committee recommended it be considered by the full Lacey City Council.

Per the City's Art policy (10.03), the City should have a list identifying locations to place art pieces over a six-year period and a list of installations completed. The intent of the Plan is to meet this requirement by providing an overview of possible public art funding over the next six years, including broadly identifying where pieces may be appropriate in the community. Further refinement of specific projects will occur in the future with input from an ad hoc art committee, which will include broad representation from the greater community, including residents, business owners, partner entities, City staff, and City Councilmembers. With this plan, funding for public art projects will continue to be approved as part of the annual budget process. A list of completed public art projects in Lacey can be accessed on the Public Art Map. This map will continuously be updated as public art is added to the City's inventory.

As part of the process to draft the Plan, the City established an internal stakeholder group of City personnel. The stakeholder group identified the following elements as critical to consider for the future organization and management a public art program:

- Commencing cross-departmental collaboration early;
- Consider capital cost associated with projects;
- Consider planning cycles, which can vary, e.g., major projects are likely to take multiple years from inception to completion;
- Consider required additional staffing resources that will be necessary, including but not limited to: planning, design, solicitation, acquisition (if necessary), project review, inspections, on-going maintenance, repairs, etc.; and
- Consider connectivity with existing design standards (ex. Midtown).

**Table A** displays the Plan using only Art Funds. **Table B** displays the Plan using Art Funds, supplemented with other funds that may be available. For both versions of the plan, the proposed 2022 public art projects are:

Art fund:

- Banners = \$20,000
- Utility Wraps = \$15,000
- Jackson Art Piece = 5,000

Other funding:

- Honor Wall = \$25,000 (General Fund)
- Banners = \$10,000 (LTAC request)

**Table C** provides a brief overview of all the public art projects identified in the two versions of the Plan.

| <b>Table C: Public Art Projects 2022-2027, in brief</b> |                         |                                        |
|---------------------------------------------------------|-------------------------|----------------------------------------|
| <b>One-time Expenditures</b>                            | <b>Art Funding Only</b> | <b>Art Funding &amp; other funding</b> |
| <b>Reader boards</b>                                    |                         |                                        |
| Reader board, Gateway, Art - Location                   | 2024                    | 2024                                   |
| Gateway and Art - Location                              |                         | 2025 / 2027                            |
| <b>Banners</b>                                          | 2022 / 2024 / 2026      | 2022 / 2024 / 2026                     |
| <b>Utility Wraps</b>                                    | 2022 / 2024 / 2026      | 2022 / 2024 / 2026                     |
| <b>Discretionary Art Projects</b>                       |                         |                                        |
| Honor Wall                                              | 2022                    | 2022                                   |
| Jackson Art - Hanging Element (2022)                    | 2022                    | 2022                                   |
| Compassionate City (2023)                               | 2023                    | 2023                                   |
| Bear art replacement (2024)                             | 2024                    | 2024                                   |
| Sasquatch / Park Art (2025)                             |                         | 2025                                   |
| Project with the Nisqually (2026)                       | 2026                    | 2026                                   |
| Police Station (2027)                                   | 2027                    | 2027                                   |

**Recommended Next Steps:**

1. Motion to approve the Public Art 6-Year Plan – 2022 to 2027. The Plan would be updated annually to reflect changes, additions, and completed projects as well as incorporate the subsequent year to maintain a 6-year projection. The Plan would be reviewed and updated annually through the Community Relations Committee and then by the full City Council.

**ADVANTAGES:**

1. Adoption of the Plan would allow the City to start focusing on public art in a more comprehensive and strategic manner.

**DISADVANTAGES:**

1. None identified at this time.

| Year Inflator |  |      |       |       |       |       |       |
|---------------|--|------|-------|-------|-------|-------|-------|
| 2021          |  | 2022 | 2023  | 2024  | 2025  | 2026  | 2027  |
| 1             |  | 1.03 | 1.061 | 1.093 | 1.126 | 1.159 | 1.194 |

| Table A: 6-Year Art Plan - 2022 to 2027 - Art Fund only |                                                  |                              |             |            |            |              |           |             |            |                 |
|---------------------------------------------------------|--------------------------------------------------|------------------------------|-------------|------------|------------|--------------|-----------|-------------|------------|-----------------|
| One-time Expenditures                                   | Possible Location                                | Project Cost Estimate (2021) | 2021*       | 2022       | 2023       | 2024         | 2025      | 2026        | 2027       | Total 2022-2027 |
| <b>Readerboards</b>                                     |                                                  |                              |             |            |            |              |           |             |            |                 |
| Readerboard, Gateway, Art - Location (2024)             | City entrances with high/ highest traffic counts | \$ 175,000                   |             |            |            | \$ 191,275   |           |             |            | \$ 191,275      |
| Gateway and Art - Location                              | City entrances with high traffic counts          | \$ 75,000                    |             |            |            |              |           |             |            | \$ -            |
| <b>Banners (2022 / 2024 / 2026)</b>                     | Near city entrances and tourist destinations     | \$ 15,000                    |             | \$ 10,000  |            | \$ 10,000    |           | \$ 10,000   |            | \$ 30,000       |
| <b>Utility Wraps (2022 / 2024 / 2026)</b>               | Around the City                                  | \$ 15,000                    |             | \$ 15,000  |            | \$ 15,000    |           | \$ 15,000   |            | \$ 45,000       |
| <b>Discretionary Art Projects</b>                       |                                                  | \$ 100,000                   |             |            |            |              |           |             |            | \$ -            |
| Gold Star Memorial (2021)                               | Flag Plaza                                       |                              | \$ 30,000   |            |            |              |           |             |            | \$ -            |
| Compassionate City (2023)                               | Huntamer Park                                    |                              |             |            | \$ 50,000  |              |           |             |            | \$ 50,000       |
| Jackson Art Piece Protection / Hanging Element (2022)   | TBD                                              |                              |             | \$ 5,000   |            |              |           |             |            | \$ 5,000        |
| Bear Art replacement (2024)                             | Timberland Library - partnership                 |                              |             |            |            | \$ 30,000    |           |             |            | \$ 30,000       |
| Project with the Nisqually (2026)                       | TBD                                              |                              |             |            |            |              |           | \$ 50,000   |            | \$ 50,000       |
| Police Station (2027)                                   | New Police Station                               | \$ 70,000                    |             |            |            |              |           |             | \$ 75,000  | \$ 75,000       |
| <b>Total Yearly One-time Expenditures</b>               |                                                  | \$ 250,000                   | \$ 30,000   | \$ 30,000  | \$ 50,000  | \$ 246,275   | \$ -      | \$ 75,000   | \$ 75,000  | \$ 476,275      |
| <b>City Operations</b>                                  |                                                  |                              |             |            |            |              |           |             |            |                 |
| Project Administration                                  |                                                  | \$ 20,000                    |             | \$ 15,000  | \$ 16,125  | \$ 17,334    | \$ 18,634 | \$ 20,032   | \$ 21,534  | \$ 108,660      |
| On-going Maintenance                                    |                                                  | \$ 20,000                    |             | \$ 20,000  | \$ 21,500  | \$ 23,113    | \$ 24,846 | \$ 26,709   | \$ 28,713  | \$ 144,880      |
| <b>Total Yearly City Operations</b>                     |                                                  |                              |             | \$ 35,000  | \$ 37,625  | \$ 40,447    | \$ 43,480 | \$ 46,741   | \$ 50,247  | \$ 253,541      |
| <b>Total Expenditures</b>                               |                                                  |                              | \$ -        | \$ 65,000  | \$ 87,625  | \$ 286,722   | \$ 43,480 | \$ 121,741  | \$ 125,247 | \$ 729,816      |
| <b>Revenues</b>                                         |                                                  |                              |             |            |            |              |           |             |            |                 |
| Gen. Fund Art                                           |                                                  | \$ 221,000                   | \$ 221,000  | \$ 54,780  | \$ 55,328  | \$ 55,881    | \$ 56,440 | \$ 57,004   | \$ 57,574  | \$ 337,007      |
| Facility Funding*                                       |                                                  |                              |             |            |            |              |           |             | \$ 75,000  |                 |
| <b>Total Revenues</b>                                   |                                                  |                              | \$ -        | \$ 54,780  | \$ 55,328  | \$ 55,881    | \$ 56,440 | \$ 57,004   | \$ 132,574 | \$ 412,007      |
| <b>Annual Revenues - Annual Expenditures</b>            |                                                  |                              | \$ (30,000) | \$ 24,780  | \$ 5,328   | \$ (190,394) | \$ 56,440 | \$ (17,996) | \$ 57,574  | \$ (64,268)     |
| <b>Balance for next year (not including reserves)</b>   |                                                  | \$ 221,000                   | \$ 191,000  | \$ 215,780 | \$ 221,108 | \$ 30,714    | \$ 87,154 | \$ 69,158   | \$ 126,732 |                 |

| Table B: 6-Year Art Plan - 2022 to 2027 - Art Fund & Other funding sources |                                                        |                           |                              |             |            |            |              |            |            |            |                 |
|----------------------------------------------------------------------------|--------------------------------------------------------|---------------------------|------------------------------|-------------|------------|------------|--------------|------------|------------|------------|-----------------|
| One-time Expenditures                                                      | Possible Location                                      | Potential Funding Source  | Project Cost Estimate (2021) | 2021        | 2022       | 2023       | 2024         | 2025       | 2026       | 2027       | Total 2022-2027 |
| <b>Readerboards</b>                                                        |                                                        | Art gen. fund, REET, LTAC |                              |             |            |            |              |            |            |            |                 |
| Readerboard, Gateway, Art - Location (2024)                                | City entrances with high/ highest traffic counts       |                           | \$ 175,000                   |             |            |            | \$ 191,275   |            |            |            | \$ 191,275      |
| Gateway and Art - Location (2025 / 2027)                                   | City entrances with high traffic counts                |                           | \$ 75,000                    |             |            |            |              | \$ 84,450  |            | \$ 89,550  | \$ 174,000      |
| <b>Banners (2022 / 2024 / 2026)</b>                                        | Near city entrances and tourist destinations (Phase I) | Art gen. fund, REET, LTAC | \$ 15,000                    |             | \$ 20,000  |            | \$ 10,000    |            | \$ 10,000  |            | \$ 40,000       |
| <b>Utility Wraps (2022 / 2024 / 2026)</b>                                  | Around the City                                        | Art gen. fund, REET       | \$ 15,000                    |             | \$ 15,000  |            | \$ 15,000    |            | \$ 15,000  |            | \$ 45,000       |
| <b>Discretionary Art Projects</b>                                          |                                                        | Art gen. fund, REET, LTAC | \$ 100,000                   |             |            |            |              |            |            |            | \$ -            |
| Gold Star Memorial (2021)                                                  | Flag Plaza                                             |                           |                              | \$ 30,000   |            |            |              |            |            |            | \$ -            |
| Jackson Art Piece Hanging Element (2022)                                   | TBD                                                    |                           |                              |             | \$ 5,000   |            |              |            |            |            | \$ 5,000        |
| Compassionate City (2023)                                                  | Huntamer Park                                          |                           |                              |             |            | \$ 75,000  |              |            |            |            | \$ 75,000       |
| Bear art replacement (2024)                                                | Timberland Library - partnership                       |                           |                              |             |            |            | \$ 30,000    |            |            |            | \$ 30,000       |
| Sasquatch / Park Art (2025)                                                | City park                                              |                           | \$ 50,000                    |             |            |            |              | \$ 50,000  |            |            | \$ 50,000       |
| Project with the Nisqually (2026)                                          | TBD                                                    |                           |                              |             |            |            |              |            | \$ 50,000  |            | \$ 50,000       |
| Police Station (2027)                                                      | New Police Station                                     |                           | \$ 70,000                    |             |            |            |              |            |            | \$ 75,000  | \$ 75,000       |
| <b>Total Annual One-time Expenditures</b>                                  |                                                        |                           | \$ 500,000                   | \$ 30,000   | \$ 40,000  | \$ 75,000  | \$ 246,275   | \$ 134,450 | \$ 75,000  | \$ 164,550 | \$ 735,275      |
| <b>City Operations</b>                                                     |                                                        |                           |                              |             |            |            |              |            |            |            |                 |
| Project Administration                                                     |                                                        |                           | \$ 20,000                    |             | \$ 15,000  | \$ 16,500  | \$ 18,150    | \$ 19,965  | \$ 21,962  | \$ 24,158  | \$ 115,734      |
| On-going Maintenance                                                       |                                                        |                           | \$ 20,000                    |             | \$ 20,000  | \$ 22,000  | \$ 24,200    | \$ 26,620  | \$ 29,282  | \$ 32,210  | \$ 154,312      |
| <b>Total Yearly City Operations</b>                                        |                                                        |                           |                              |             | \$ 35,000  | \$ 38,500  | \$ 42,350    | \$ 46,585  | \$ 51,244  | \$ 56,368  | \$ 270,046      |
| <b>Total Expenditures</b>                                                  |                                                        |                           |                              | \$ -        | \$ 35,000  | \$ 38,500  | \$ 42,350    | \$ 46,585  | \$ 51,244  | \$ 56,368  | \$ 270,046      |
| <b>Revenues</b>                                                            |                                                        |                           |                              |             |            |            |              |            |            |            |                 |
| <b>Total Other Revenue</b>                                                 |                                                        |                           |                              |             | \$ 10,000  | \$ 25,000  | \$ 75,000    | \$ 75,000  | \$ 25,000  | \$ 75,000  | \$ 285,000      |
| <b>Gen. Fund Art</b>                                                       |                                                        |                           | \$ 221,000                   |             | \$ 54,780  | \$ 55,328  | \$ 55,881    | \$ 56,440  | \$ 57,004  | \$ 57,574  | \$ 337,007      |
| <b>Facility Funding*</b>                                                   |                                                        |                           |                              |             |            |            |              |            |            | \$ 75,000  | \$ 75,000       |
| <b>Total Revenues</b>                                                      |                                                        |                           |                              | \$ -        | \$ 64,780  | \$ 80,328  | \$ 130,881   | \$ 131,440 | \$ 82,004  | \$ 207,574 | \$ 982,007      |
| <b>Annual Revenues - Annual Expenditures</b>                               |                                                        |                           |                              | \$ (30,000) | \$ 24,780  | \$ 5,328   | \$ (115,394) | \$ (3,010) | \$ 7,004   | \$ 43,024  | \$ 246,732      |
| <b>Balance for next year</b>                                               |                                                        |                           | \$ 221,000                   | \$ 191,000  | \$ 215,780 | \$ 221,108 | \$ 105,714   | \$ 102,704 | \$ 109,708 | \$ 152,732 |                 |



# **PUBLIC ART 6-YEAR PLAN: 2022 TO 2027**

**Shannon Kelley-Fong**

Lacey City Council

12.02.21



# PUBLIC ART PLAN

## How is Public Art funded?

- **Resolution 1105 - \$1.00** per capita set aside for art
- **Ordinance 1022 - 0.0025%** (one fourth of one percent) set aside for public art for city projects visible and usable by the public over \$500,000 (Table B)
  - Exception – Streets and utility projects
- **Approx. \$191K** for public art
  - Takes into account \$30K for Flag Plaza in 2021

City Council retains final authority on selection and placement of art in public ROWs and City property.

| TABLE A    |                      |                |
|------------|----------------------|----------------|
| Population | Per capita set aside | Total per year |
| 52,000     | \$0.25               | \$13,000       |
| 52,000     | \$1.00               | \$52,000       |

| TABLE B      |                      |
|--------------|----------------------|
| Project Cost | Public Art set aside |
| \$500,000    | \$1,250              |
| \$1,000,000  | \$2,500              |
| \$1,500,000  | \$3,750              |
| \$2,000,000  | \$5,000              |
| \$5,000,000  | \$12,500             |
| \$10,000,000 | \$25,000             |
| \$20,000,000 | \$50,000             |



# PUBLIC ART PLAN

## New Policy

- Per Policy: Develop a **list identifying locations** to place art pieces over a six-year period.
  - List of completed public art projects in Lacey can be accessed on the [Public Art Map](#).
  - Art map created to help determine possible locations. Further refinement done with each respective piece.
- The City will solicit for art pieces **pursuant to City purchasing policies**.
- Ad Hoc Committee review and make recommendations to the Community Relations Committee. Full approve by City Council.

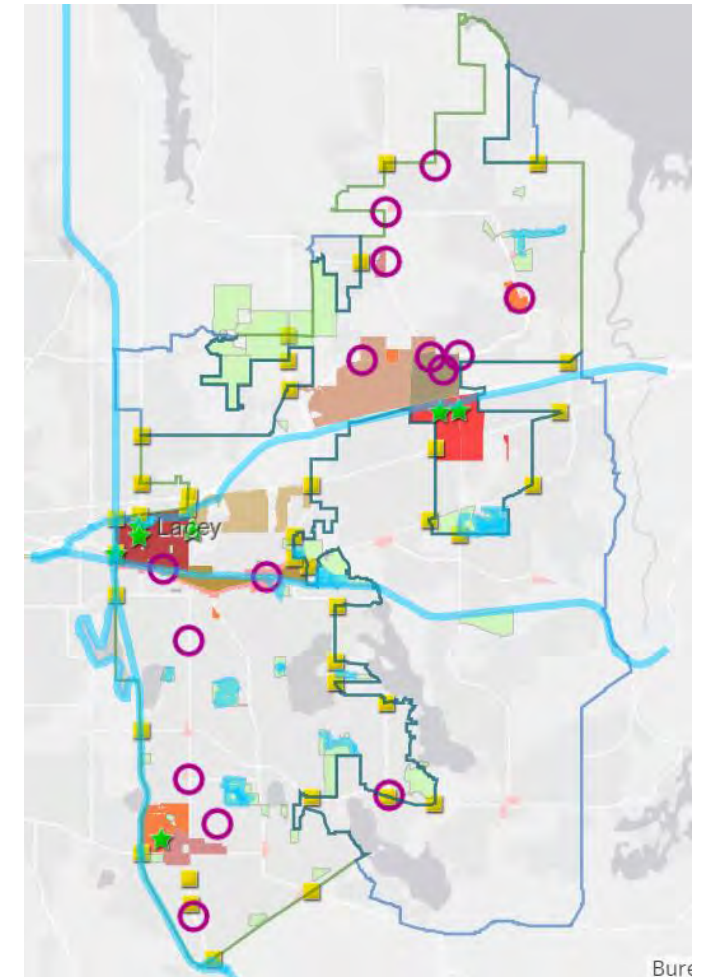


# PUBLIC ART PLAN

## Internal Stakeholder Review

Elements as critical to consider for the future organization and management a public art program:

- Commencing cross-departmental collaboration early;
- Consider capital cost associated with projects;
- Consider planning cycles, which can vary, e.g., major projects are likely to take multiple years from inception to completion;
- Consider required additional staffing resources that will be necessary, including but not limited to: planning, design, solicitation, acquisition (if necessary), project review, inspections, on-going maintenance, repairs, etc.; and
- Consider connectivity with existing design standards (ex. Midtown).

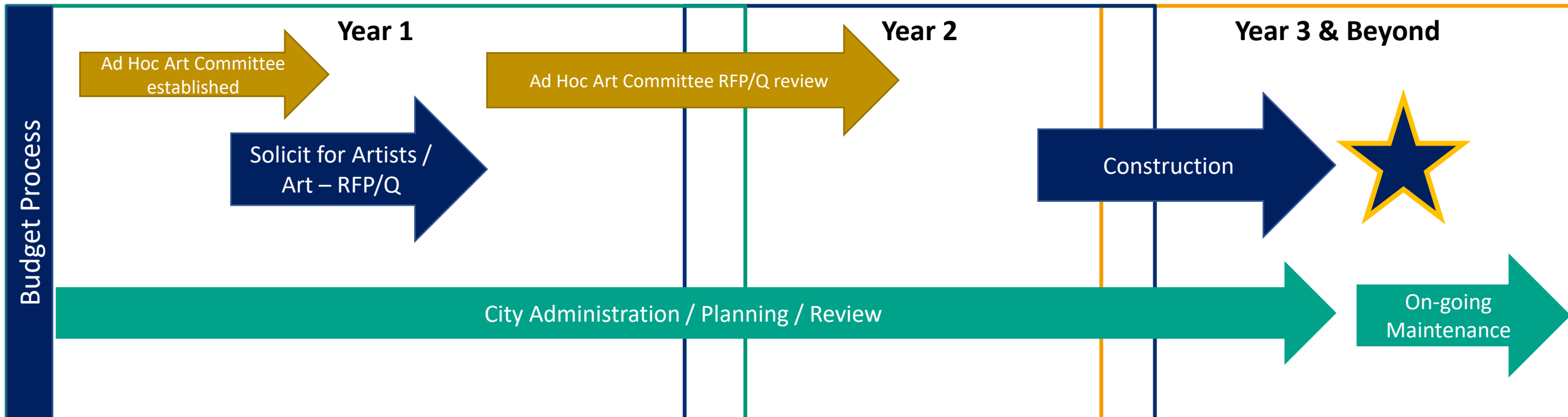




# PUBLIC ART PLAN

## Planning Cycle

- Example project cycle:





# PUBLIC ART PLAN

## Draft 6-Year Art Plan

- 1 - with only Art Funding sources as only sources of funding
- 1 – anticipates additional sources of funding.
  - Ex: REET, LTAC, grants of approx. \$50,000 annually
- Both maintain sustainable General Art Fund balance (new art, unanticipated maintenance/replacement)
- Difference: Number of projects and cost of projects
- Year Inflator:

| Year Inflator |  |      |       |       |       |       |       |
|---------------|--|------|-------|-------|-------|-------|-------|
| 2021          |  | 2022 | 2023  | 2024  | 2025  | 2026  | 2027  |
| 1             |  | 1.03 | 1.061 | 1.093 | 1.126 | 1.159 | 1.194 |



# PUBLIC ART PLAN

## Draft 6-Year Art Plan

| Table C: Public Art Projects 2022-2027, in brief |                    |                             |
|--------------------------------------------------|--------------------|-----------------------------|
| One-time Expenditures                            | Art Funding Only   | Art Funding & other funding |
| <b>Reader boards</b>                             |                    |                             |
| Reader board, Gateway, Art - Location            | 2024               | 2024                        |
| Gateway and Art - Location                       |                    | 2025 / 2027                 |
| <b>Banners</b>                                   | 2022 / 2024 / 2026 | 2022 / 2024 / 2026          |
| <b>Utility Wraps</b>                             | 2022 / 2024 / 2026 | 2022 / 2024 / 2026          |
| <b>Discretionary Art Projects</b>                |                    |                             |
| Honor Wall                                       | 2022               | 2022                        |
| Jackson Art - Hanging Element (2022)             | 2022               | 2022                        |
| Compassionate City (2023)                        | 2023               | 2023                        |
| Bear art replacement (2024)                      | 2024               | 2024                        |
| Sasquatch / Park Art (2025)                      |                    | 2025                        |
| Project with the Nisqually (2026)                | 2026               | 2026                        |
| Police Station (2027)                            | 2027               | 2027                        |



# PUBLIC ART PLAN

## Draft 6-Year Art Plan

### 2022 – Proposed Expenditures:

#### Art fund:

- Banners = \$20,000
- Utility Wraps = \$15,000
- Jackson Art Piece = 5,000

#### Other funding:

- Honor Wall = \$25,000 (General Fund)
- Banners = \$10,000 (LTAC request)



# PUBLIC ART PLAN

## Draft 6-Year Art Plan – Art Funding Sources Only

| Table A: 6-Year Art Plan - 2022 to 2027 - Art Fund only |                                                  |                              |                    |                  |                  |                     |                  |                    |                   |                    |
|---------------------------------------------------------|--------------------------------------------------|------------------------------|--------------------|------------------|------------------|---------------------|------------------|--------------------|-------------------|--------------------|
| One-time Expenditures                                   | Possible Location                                | Project Cost Estimate (2021) | 2021*              | 2022             | 2023             | 2024                | 2025             | 2026               | 2027              | Total 2022-2027    |
| <b>Readerboards</b>                                     |                                                  |                              |                    |                  |                  |                     |                  |                    |                   |                    |
| Readerboard, Gateway, Art - Location (2024)             | City entrances with high/ highest traffic counts | \$ 175,000                   |                    |                  |                  | \$ 191,275          |                  |                    |                   | \$ 191,275         |
| Gateway and Art - Location                              | City entrances with high traffic counts          | \$ 75,000                    |                    |                  |                  |                     |                  |                    |                   | \$ -               |
| <b>Banners (2022 / 2024 / 2026)</b>                     | Near city entrances and tourist destinations     | \$ 15,000                    |                    | \$ 10,000        |                  | \$ 10,000           |                  | \$ 10,000          |                   | \$ 30,000          |
| <b>Utility Wraps (2022 / 2024 / 2026)</b>               | Around the City                                  | \$ 15,000                    |                    | \$ 15,000        |                  | \$ 15,000           |                  | \$ 15,000          |                   | \$ 45,000          |
| <b>Discretionary Art Projects</b>                       |                                                  | \$ 100,000                   |                    |                  |                  |                     |                  |                    |                   | \$ -               |
| Gold Star Memorial (2021)                               | Flag Plaza                                       |                              | \$ 30,000          |                  |                  |                     |                  |                    |                   | \$ -               |
| Compassionate City (2023)                               | Huntamer Park                                    |                              |                    |                  | \$ 50,000        |                     |                  |                    |                   | \$ 50,000          |
| Jackson Art Piece Protection / Hanging Element (2022)   | TBD                                              |                              |                    | \$ 5,000         |                  |                     |                  |                    |                   | \$ 5,000           |
| Bear Art replacement (2024)                             | Timberland Library - partnership                 |                              |                    |                  |                  | \$ 30,000           |                  |                    |                   | \$ 30,000          |
| Project with the Nisqually (2026)                       | TBD                                              |                              |                    |                  |                  |                     |                  | \$ 50,000          |                   | \$ 50,000          |
| Police Station (2027)                                   | New Police Station                               | \$ 70,000                    |                    |                  |                  |                     |                  |                    | \$ 75,000         | \$ 75,000          |
| <b>Total Yearly One-time Expenditures</b>               |                                                  | <b>\$ 250,000</b>            | <b>\$ 30,000</b>   | <b>\$ 30,000</b> | <b>\$ 50,000</b> | <b>\$ 246,275</b>   | <b>\$ -</b>      | <b>\$ 75,000</b>   | <b>\$ 75,000</b>  | <b>\$ 476,275</b>  |
| <b>City Operations</b>                                  |                                                  |                              |                    |                  |                  |                     |                  |                    |                   |                    |
| Project Administration                                  |                                                  | \$ 20,000                    |                    | \$ 15,000        | \$ 16,125        | \$ 17,334           | \$ 18,634        | \$ 20,032          | \$ 21,534         | \$ 108,660         |
| On-going Maintenance                                    |                                                  | \$ 20,000                    |                    | \$ 20,000        | \$ 21,500        | \$ 23,113           | \$ 24,846        | \$ 26,709          | \$ 28,713         | \$ 144,880         |
| <b>Total Yearly City Operations</b>                     |                                                  |                              |                    | <b>\$ 35,000</b> | <b>\$ 37,625</b> | <b>\$ 40,447</b>    | <b>\$ 43,480</b> | <b>\$ 46,741</b>   | <b>\$ 50,247</b>  | <b>\$ 253,541</b>  |
| <b>Total Expenditures</b>                               |                                                  |                              | <b>\$ -</b>        | <b>\$ 65,000</b> | <b>\$ 87,625</b> | <b>\$ 286,722</b>   | <b>\$ 43,480</b> | <b>\$ 121,741</b>  | <b>\$ 125,247</b> | <b>\$ 729,816</b>  |
| <b>Revenues</b>                                         |                                                  |                              |                    |                  |                  |                     |                  |                    |                   |                    |
| <b>Gen. Fund Art</b>                                    |                                                  | \$ 221,000                   | \$ 221,000         | \$ 54,780        | \$ 55,328        | \$ 55,881           | \$ 56,440        | \$ 57,004          | \$ 57,574         | \$ 337,007         |
| <b>Facility Funding*</b>                                |                                                  |                              |                    |                  |                  |                     |                  |                    | \$ 75,000         |                    |
| <b>Total Revenues</b>                                   |                                                  |                              | <b>\$ -</b>        | <b>\$ 54,780</b> | <b>\$ 55,328</b> | <b>\$ 55,881</b>    | <b>\$ 56,440</b> | <b>\$ 57,004</b>   | <b>\$ 132,574</b> | <b>\$ 412,007</b>  |
| <b>Annual Revenues - Annual Expenditures</b>            |                                                  |                              | <b>\$ (30,000)</b> | <b>\$ 24,780</b> | <b>\$ 5,328</b>  | <b>\$ (190,394)</b> | <b>\$ 56,440</b> | <b>\$ (17,996)</b> | <b>\$ 57,574</b>  | <b>\$ (64,268)</b> |
| <b>Balance for next year (not including reserves)</b>   |                                                  | \$ 221,000                   | \$ 191,000         | \$ 215,780       | \$ 221,108       | \$ 30,714           | \$ 87,154        | \$ 69,158          | \$ 126,732        |                    |



# PUBLIC ART PLAN

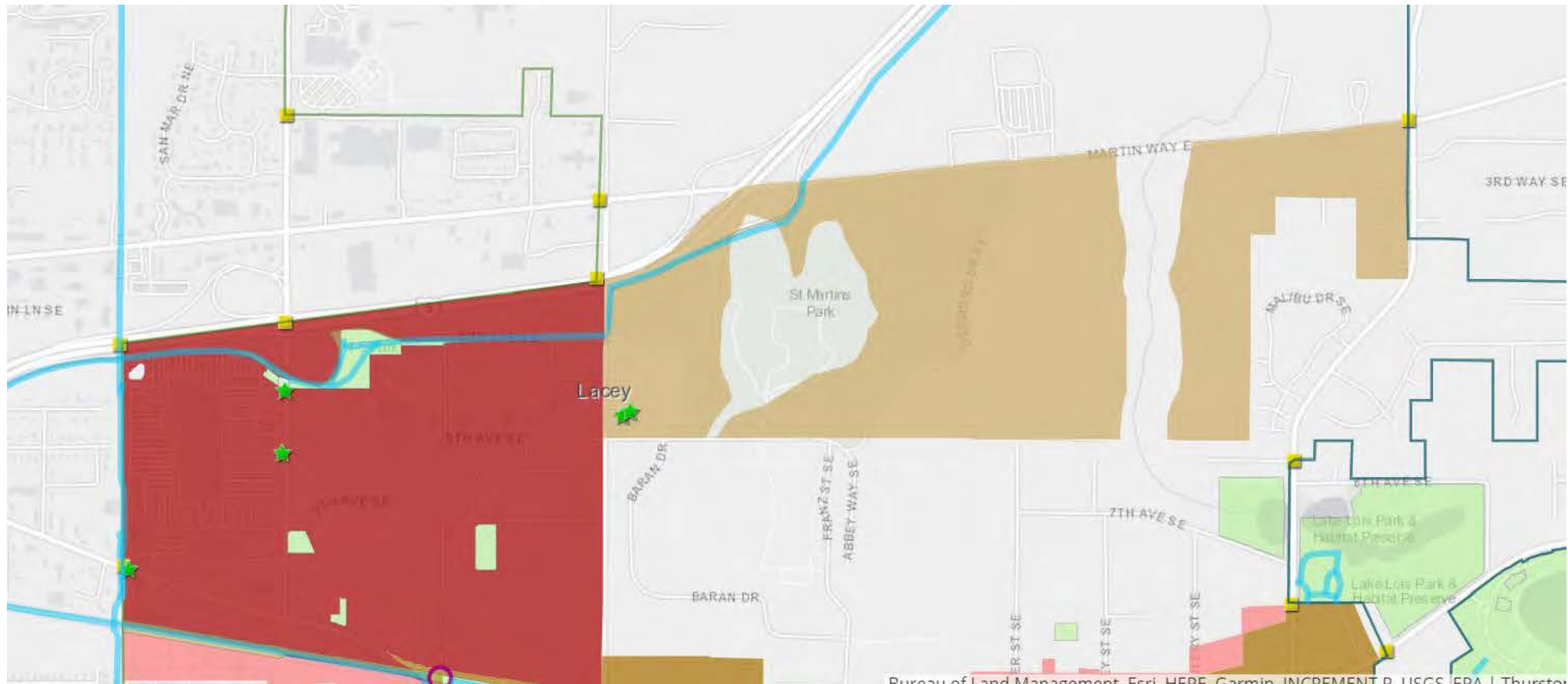
## Draft 6-Year Art Plan – With Other Funding Sources

| Table A: 6-Year Art Plan - 2022 to 2027 - Art Fund & Other funding sources |                                                        |                           |                              |             |            |            |              |            |            |            |                 |
|----------------------------------------------------------------------------|--------------------------------------------------------|---------------------------|------------------------------|-------------|------------|------------|--------------|------------|------------|------------|-----------------|
| One-time Expenditures                                                      | Possible Location                                      | Potential Funding Source  | Project Cost Estimate (2021) | 2021        | 2022       | 2023       | 2024         | 2025       | 2026       | 2027       | Total 2022-2027 |
| <b>Readerboards</b>                                                        |                                                        | Art gen. fund, REET, LTAC |                              |             |            |            |              |            |            |            |                 |
| Readerboard, Gateway, Art - Location (2024)                                | City entrances with high/ highest traffic counts       |                           | \$ 175,000                   |             |            |            | \$ 191,275   |            |            |            | \$ 191,275      |
| Gateway and Art - Location (2025 / 2027)                                   | City entrances with high traffic counts                |                           | \$ 75,000                    |             |            |            |              | \$ 84,450  |            | \$ 89,550  | \$ 174,000      |
| <b>Banners (2022 / 2024 / 2026)</b>                                        | Near city entrances and tourist destinations (Phase I) | Art gen. fund, REET, LTAC | \$ 15,000                    |             | \$ 20,000  |            | \$ 10,000    |            | \$ 10,000  |            | \$ 40,000       |
| <b>Utility Wraps (2022 / 2024 / 2026)</b>                                  | Around the City                                        | Art gen. fund, REET       | \$ 15,000                    |             | \$ 15,000  |            | \$ 15,000    |            | \$ 15,000  |            | \$ 45,000       |
| <b>Discretionary Art Projects</b>                                          |                                                        | Art gen. fund, REET, LTAC | \$ 100,000                   |             |            |            |              |            |            |            | \$ -            |
| Gold Star Memorial (2021)                                                  | Flag Plaza                                             |                           |                              | \$ 30,000   |            |            |              |            |            |            | \$ -            |
| Jackson Art Piece Hanging Element (2022)                                   | TBD                                                    |                           |                              |             | \$ 5,000   |            |              |            |            |            | \$ 5,000        |
| Compassionate City (2023)                                                  | Huntamer Park                                          |                           |                              |             |            | \$ 75,000  |              |            |            |            | \$ 75,000       |
| Bear art replacement (2024)                                                | Timberland Library - partnership                       |                           |                              |             |            |            | \$ 30,000    |            |            |            | \$ 30,000       |
| Sasquatch / Park Art (2025)                                                | City park                                              |                           | \$ 50,000                    |             |            |            |              | \$ 50,000  |            |            | \$ 50,000       |
| Project with the Nisqually (2026)                                          | TBD                                                    |                           |                              |             |            |            |              |            | \$ 50,000  |            | \$ 50,000       |
| Police Station (2027)                                                      | New Police Station                                     |                           | \$ 70,000                    |             |            |            |              |            |            | \$ 75,000  | \$ 75,000       |
| <b>Total Annual One-time Expenditures</b>                                  |                                                        |                           | \$ 500,000                   | \$ 30,000   | \$ 40,000  | \$ 75,000  | \$ 246,275   | \$ 134,450 | \$ 75,000  | \$ 164,550 | \$ 735,275      |
| <b>City Operations</b>                                                     |                                                        |                           |                              |             |            |            |              |            |            |            |                 |
| Project Administration                                                     |                                                        |                           | \$ 20,000                    |             | \$ 15,000  | \$ 16,500  | \$ 18,150    | \$ 19,965  | \$ 21,962  | \$ 24,158  | \$ 115,734      |
| On-going Maintenance                                                       |                                                        |                           | \$ 20,000                    |             | \$ 20,000  | \$ 22,000  | \$ 24,200    | \$ 26,620  | \$ 29,282  | \$ 32,210  | \$ 154,312      |
| <b>Total Yearly City Operations</b>                                        |                                                        |                           |                              |             | \$ 35,000  | \$ 38,500  | \$ 42,350    | \$ 46,585  | \$ 51,244  | \$ 56,368  | \$ 270,046      |
| <b>Total Expenditures</b>                                                  |                                                        |                           |                              | \$ -        | \$ 35,000  | \$ 38,500  | \$ 42,350    | \$ 46,585  | \$ 51,244  | \$ 56,368  | \$ 270,046      |
| <b>Revenues</b>                                                            |                                                        |                           |                              |             |            |            |              |            |            |            |                 |
| <b>Total Other Revenue</b>                                                 |                                                        |                           |                              |             | \$ 10,000  | \$ 25,000  | \$ 75,000    | \$ 75,000  | \$ 25,000  | \$ 75,000  | \$ 285,000      |
| <b>Gen. Fund Art</b>                                                       |                                                        |                           | \$ 221,000                   |             | \$ 54,780  | \$ 55,328  | \$ 55,881    | \$ 56,440  | \$ 57,004  | \$ 57,574  | \$ 337,007      |
| <b>Facility Funding*</b>                                                   |                                                        |                           |                              |             |            |            |              |            |            | \$ 75,000  | \$ 75,000       |
| <b>Total Revenues</b>                                                      |                                                        |                           |                              | \$ -        | \$ 64,780  | \$ 80,328  | \$ 130,881   | \$ 131,440 | \$ 82,004  | \$ 207,574 | \$ 982,007      |
| <b>Annual Revenues - Annual Expenditures</b>                               |                                                        |                           |                              | \$ (30,000) | \$ 24,780  | \$ 5,328   | \$ (115,394) | \$ (3,010) | \$ 7,004   | \$ 43,024  | \$ 246,732      |
| <b>Balance for next year</b>                                               |                                                        |                           | \$ 221,000                   | \$ 191,000  | \$ 215,780 | \$ 221,108 | \$ 105,714   | \$ 102,704 | \$ 109,708 | \$ 152,732 |                 |



# PUBLIC ART PLAN

## Reader boards



Bureau of Land Management, Esri, HERE, Garmin, INCREMENT P, USGS, EPA, iThun















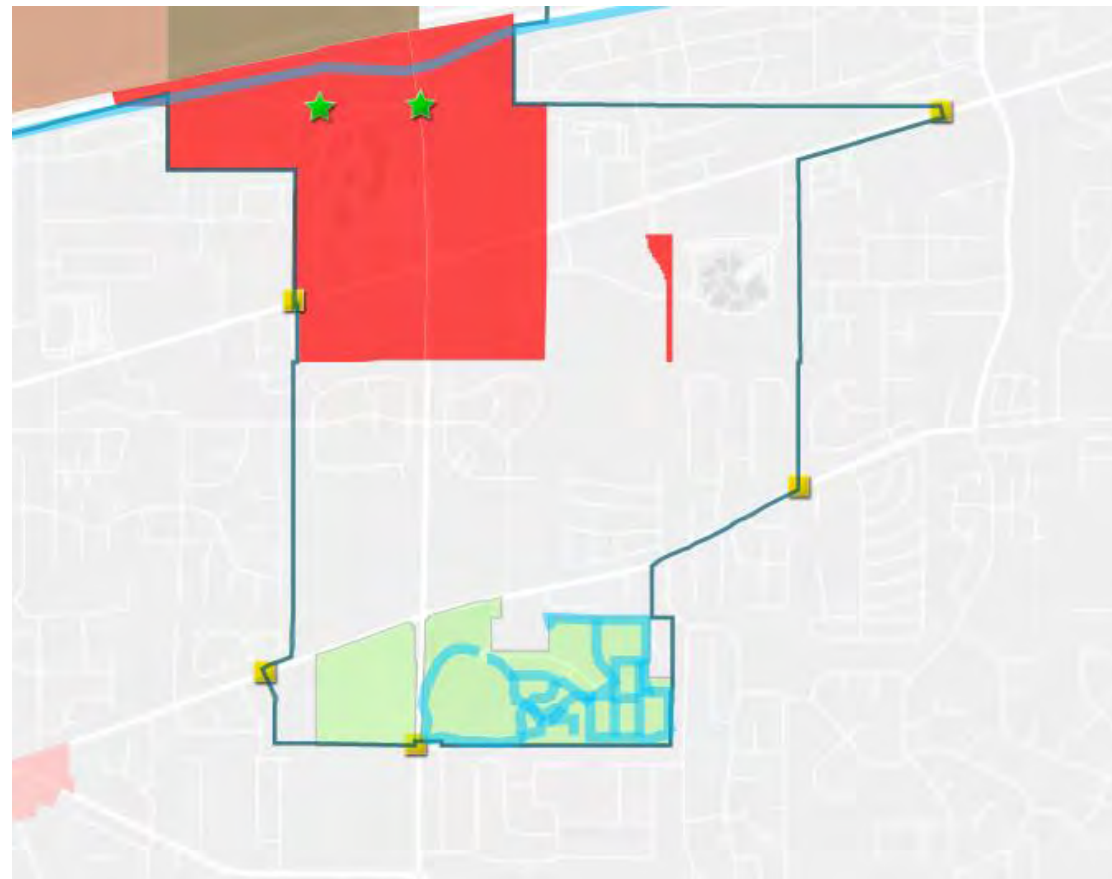


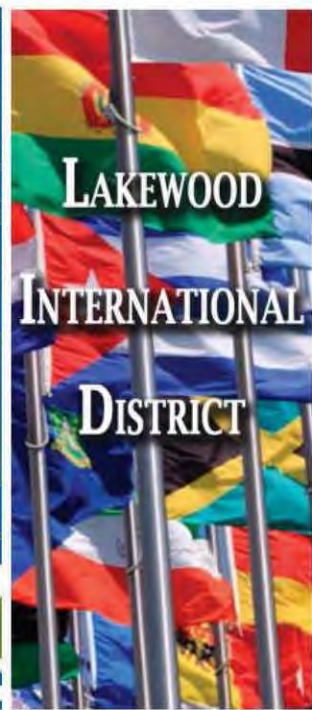




# PUBLIC ART PLAN

Banners / Utility Wraps





SWING



Regional Athletic Complex



LIMITLESS

LACEY

PADDLE



Lacey's Many Lakes



LIMITLESS

LACEY

DISCOVER



Greg Cuoio Park & Greenways



LIMITLESS

LACEY

CITY OF



digital  
art



# PUBLIC ART PLAN

## Ad Hoc Task Force / Art Commission

- Start with an Ad Hoc Art Task Force, evaluate Art Commission over the next few years.
  - Art Commission requires additional staff time not contemplated in the Plan(s)
  - Task Force should include variety of community stakeholders:
    - City Council representative(s)
    - business owners
    - community members
    - residents
    - non-profit and cultural organization leads
    - Youth Council members
    - artists/art curators



# PUBLIC ART PLAN

Ad Hoc Task Force / Art Commission

## Responsibilities:

- Recommend theme / objective
- Recommend location
- Review RFP and then RFP submissions with City staff:
  - Determine if submissions are within budget
  - Determine if artist is able to perform duties
  - Review artistic quality – determine if artist has skills to complete project
  - Review professional experiences
  - Review style
  - Review technical feasibility
- Recommend selection of piece to full City Council for approval.



# PUBLIC ART PLAN

Ad Hoc Task Force / Art Commission

## Responsibilities:

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  - Determine if artist is able to perform duties
  - Review artistic quality – determine if artist has skills to complete project
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  - Review style
  - Review technical feasibility
- Recommend selection of piece to full City Council for approval.



## LACEY CITY COUNCIL MEETING

December 02, 2021

**SUBJECT:** 2022 State Legislative Priorities Agenda Adoption

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**RECOMMENDATION:** Motion to adopt the 2022 State Legislative Priorities Agenda

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**STAFF CONTACT:** Scott Spence, City Manager *SS*  
Shannon Kelley-Fong, Assistant City Manager *SKF*

**ORIGINATED BY:** City Manager's Department

**ATTACHMENTS:** 1. [2022 State Legislative Priorities Agenda](#)

**FISCAL NOTE:** Not applicable.

**PRIOR REVIEW:** Lacey City Council Meeting – November 18, 2021

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### BACKGROUND:

Annually, the City of Lacey establishes priorities for the upcoming Washington State legislative session. The draft 2022 Legislative Priorities Agenda was reviewed at the November 18, 2021, Lacey City Council meeting. The 2022 State Legislative Priorities Agenda includes the following items:

1. Continue to focus on the I-5 Corridor between Mounts Road & Tumwater, including the Nisqually River Delta – Provide \$106M for Preliminary Design and Engineering and ROW Acquisition as part of the next Transportation Package. This item was previously reviewed by the Lacey City Council as “Continue to focus on I-5 Corridor, between Mounts Road & Tumwater, including the Nisqually River Delta.” This item was updated to reflect a specific ask of \$106 million as part of the next Transportation Package. This change reflects regionally identified next steps for this corridor.
2. Work Collaboratively to Create Affordable-housing Solutions that Work for All.

3. Public Safety Concerns: Return of Less-lethal Options, Use of Force, and Commission Clarifications.
4. Request State Leadership in Providing Strategies and Tools to Address the Growing Unsheltered Population in Washington Cities.
5. Capital Budget Requests:
  - a. Public Electric Vehicle Infrastructure
  - b. Oxford Housing Program Pilot with Non-profit **Partner**

It is recommended that the Lacey City Council approve the 2022 State Legislative Priorities Agenda.

The City Council has the ability to modify the 2022 State Legislative Priorities Agenda as deemed necessary.

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#### **ADVANTAGES:**

1. The 2022 Legislative Agenda reflect the City's current policies and priorities at the state level. Adoption of this document will help support the City in achieving its policy and state legislative priorities in 2022 and beyond.

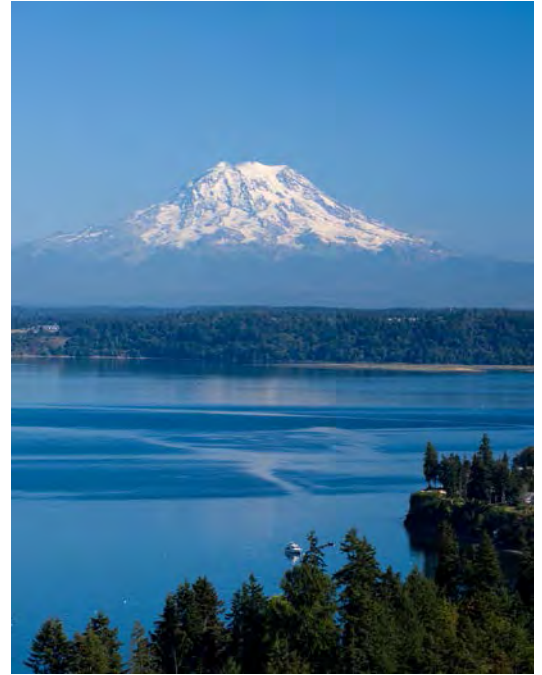
#### **DISADVANTAGES:**

1. None identified at this time



# 2021 STATE LEGISLATIVE PRIORITIES

- 1 Continue to focus on I-5 Corridor, between Mounts Road & Tumwater, including the Nisqually River Delta — Provide \$106M for Preliminary Design and Engineering and ROW Acquisition as part of the next Transportation Package.**
- 2 Work Collaboratively to Create Affordable-housing Solutions that Work for All.**
- 3 Public Safety Concerns: Return of Less-lethal Options, Use of Force, and Commission Clarifications.**
- 4 Request State Leadership in Providing Strategies and Tools to Address the Growing Unsheltered Population in Washington Cities.**
- 5 Capital Budget Requests:**
  - **Public Electric Vehicle Infrastructure**
  - **Oxford Housing Program Pilot with Non-profit Partner.**



## 2021 ACCOMPLISHMENTS

During the 2021 Legislative sessions, several significant achievements were accomplished, including:

- Securing \$5 million for preliminary design and environmental review by WSDOT for the I-5 Corridor between Mounts Road and Tumwater.
- Securing \$607,709 in Heritage Capital Project Grant funds for the new Lacey Museum and Cultural Center.
- Securing \$3 million to help local entities address public health and safety risks associated with homeless encampments on WSDOT and other state-owned rights of way.
- Authorizing a property-tax-based Tax Increment Financing (TIF) tool to fund public infrastructure that helps drive economic development.

*The City of Lacey greatly appreciates the support and leadership of our local legislators.*

*We look forward to working together during the 2021 session on several priorities that will help us meet the needs of our community and prepare for the future.*

### LACEY CITY COUNCIL

**Andy Ryder**, Mayor

**Cynthia Pratt**, Deputy Mayor

**Lenny Greenstein**, Councilmember

**Michael Steadman**, Councilmember

**Carolyn Cox**, Councilmember

**Ed Kunkel**, Councilmember

**Malcolm Miller**, Councilmember

*Adopted by the Lacey City Council on December 2, 2021*

1

### CONTINUE TO FOCUS ON I-5 CORRIDOR BETWEEN MOUNTS ROAD TO TUMWATER AND THE NISQUALLY RIVER DELTA

The City remains committed to long-term solutions along the I-5 corridor between Mounts Road, exit 116 (north), and 93rd Avenue, exit 99 (south). This stretch of freeway is vital to the state's environmental, commerce, and transportation priorities, as well as Joint Base Lewis-McChord's mission readiness. I-5 currently restricts critical ecological functions impacting salmon survival, is at a high risk of being overtopped by a major flooding event which would immobilize commerce and transportation, and has limited capacity to handle the growing South Sound economy and population. Lacey supports future investments in this segment of the I-5 corridor to ensure environmental resiliency, reliability, and efficiency of our region's and state's most significant transportation corridor. While the City is focused on a long-term solution, it recognizes the totality of such an endeavor would cost over \$4 billion and will require significant time and multi-jurisdictional collaboration to fully develop. The City applauds the securing of \$5 million for preliminary design and environmental for this segment—but more work is desperately needed to help alleviate and remediate this vital transportation route.



The City applauds the securing of \$5 million for preliminary design and environmental review for this segment—but more work is desperately needed to help alleviate and remediate this vital transportation route.

While the City is focused on a long-term solution, it recognizes the totality of such an endeavor would cost over \$4 billion and will require significant time and multi-jurisdictional collaboration to fully develop. For the 2022 session, the City requests:

**REQUEST:** Transportation Budget - \$106M for Preliminary Design and Engineering (PE) and Right of Way (ROW) acquisition.

In anticipation of a future State transportation funding package or Federal transportation investments, the next two phases of work in this corridor will require PE and ROW acquisition. The requested PE would include design and engineering for the full project, including:

- Adding additional lanes in both directions of I-5 between milepost 111 and 116.
- Assessing the impact of mitigating two train trestles that span I-5.
- Replacing the existing Nisqually Bridges.
- Removing infrastructure and earthen fill that creates negative impacts on salmon recovery and habitat and increases the risk of flooding.



### 2 AFFORDABLE-HOUSING SOLUTIONS THAT WORK FOR ALL

Housing affordability is a high priority issue for Lacey and the greater Thurston County region. The City, in partnership with the Cities of Olympia and Tumwater, received a grant award from the Department of Commerce to develop a Housing Action Plan to meet the goals of HB 1923, which was created to encourage the construction of additional affordable and market-rate housing in a greater variety of housing types, and at prices that are accessible to a greater variety of incomes. The City adopted this Housing Action Plan in September 2021. In addition to this plan, with a diverse group of community stakeholders, the City crafted an Affordable Housing Strategy in 2019 to provide overarching policies and 14 individual actions that the City can take to help address affordable housing.

**REQUEST:** The City requests the legislature work collaboratively with local jurisdictions to create a variety of affordable housing options and tools that allow local jurisdictions to use solutions that work for their respective communities.

3

### PUBLIC SAFETY CONCERNS: RETURN OF LESS-LETHAL OPTIONS, USE OF FORCE, AND COMMISSION CLARIFICATIONS

The City is committed to providing transparent and accountable public safety. While the City recognized the need for statewide reform, several policy changes made during the 2021 legislative session resulted in unintended, ancillary consequences that put the general public and public safety officers in additional and unnecessary danger.



**REQUEST:** The legislature do the following:

- Provide clear definitions for the following (heretofore undefined) terms used in the legislation: Physical Force, Use of Force, Exhaust, Available, Appropriate, etc.
- Clarify the definition of prohibited "Military Equipment" that would expressly allow for the possession deployment of less lethal tools by law enforcement to include less lethal munitions and platforms regardless of caliber or propellant used.
- Clarify and expand circumstances when Use of Force is authorized to include non-arrest circumstances, such as Involuntary Treatment Act court orders, court authorized custody and seizure orders, to assist fire/paramedic/healthcare workers with restraint of non-complaint patients, etc.
- Permit law enforcement to use reasonable and proportional force when necessary and appropriate to overcome resistance to detain persons suspected of serious felony crimes to include but not limited to: Murder, Attempted Murder, Felony Assault, Sex Crimes, Felony Domestic Violence, Crimes against Children, Robbery, Residential Burglary, Arson, etc., using the reasonable suspicion standard.
- Permit law enforcement to use reasonable and proportional force when necessary and appropriate to overcome resistance and restore order stemming from unlawful activities related to unruly public demonstrations, unlawful assemblies, and riots.
- Provide further clarification on use of force and the requirements to leave the scene in absence of a crime or an imminent threat of death or substantial bodily harm.
- Allow public safety personnel to determine use of tear gas at public riots.
- Provide clarification on limited commission officers, such as the City's Community Service Officers and Joint Animal Services' Animal Control Officers. Current legislation places an immense unfunded and unreasonable burden upon local government to bring partially commission personnel into compliance with CJTC fully commission officer standards that do not apply to their current job duties.

4

### REQUEST STATE LEADERSHIP IN PROVIDING STRATEGIES AND TOOLS TO ADDRESS THE GROWING UNSHELTERED POPULATION IN WASHINGTON CITIES.

The City applauds the securing of \$3 million to help local entities address public health and safety risks associated with homeless encampments on WSDOT and other state-owned rights of way. While these funds are vital to addressing an outcome of the on-going homeless crisis, a comprehensive response remains necessary to effectively respond holistically to this complex issue. Cities are ill-equipped to address the root causes and resulting consequences of homelessness. Issues of behavioral health, substance abuse, shelter, affordable housing, and economic disparity are overwhelming most Washington cities. Cities need help and legislative leadership!



**REQUEST:** The City seeks leadership from the State of Washington to provide a unified set of strategies and tools to navigate this crisis and support our unsheltered. Without State leadership and direct participation from the Washington State, meaningful headway will not be achieved.

**REQUEST:** Provide on-going funding of \$5 million to help local entities address public health and safety risks associated with homeless encampments on WSDOT and other state-owned rights of way.

# CITY OF LACEY | 2022 STATE LEGISLATIVE PRIORITIES

## 5

### CAPITAL BUDGET REQUESTS



#### PUBLIC ELECTRIC VEHICLE INFRASTRUCTURE EXPANSION:

The City is committed reducing its carbon footprint to combat the harmful impacts of climate change. Starting in 2022, the City is piloting a program to transition its vehicle fleet to all electric vehicles. To expedite and encourage the transition to electric vehicles in the greater community, the City plans to develop and expand accessible electric infrastructure in strategic public spaces throughout the City starting with locations in close proximity to City parks, public facilities, and the I-5 corridor.

**REQUEST:** The City requests \$100,000 to add electric vehicle chargers and related infrastructure at City parks and public facilities for public and City use near the I-5 corridor.

#### OXFORD MODEL HOUSE PROGRAM WITH NON-PROFIT PARTNER:

The Oxford House Model is a community-based approach to addiction recovery which provides housing and rehabilitative support for adults recovering from addiction and who want to remain abstinent from use. The City is looking to purchase a house in Lacey for this purpose. In 2021, the City supported expanding permanent supportive housing and affordable-housing options in Lacey, including \$95,000 to Senior Services for the South Sound for the Home Share pilot project, committing \$260,000 to Homes First to provide housing and support for unaccompanied female, young adults obtaining their high school diplomas, and more.

**REQUEST:** The City is committed to providing \$250,000 to a partner non-profit to support program operation for two years. The City requests \$500,000 from the state to make this program a reality by providing funding to purchase and/or rehabilitate a house for this program.



## CITY OF LACEY ALSO SUPPORTS THE TOP LEGISLATIVE PRIORITIES OF:

Association of Washington Cities  
South Sound Military & Communities Partnership  
Thurston County Shared Legislative Agenda

To view document online, scan:



## FOR MORE INFORMATION

### CITY OF LACEY

**Scott Spence**, City Manager  
sspence@ci.lacey.wa.us | 360.491.3214

### LOBBYIST

**Brian Enslow**  
brian@arbutusllc.com | 360.489.8121



CITY OF **LACEY**



## LACEY CITY COUNCIL WORKSESSION

December 2, 2021

**SUBJECT:** Reserve Designations Discussion

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**RECOMMENDATION:** Review proposed committed reserve designations.

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**STAFF CONTACT:** Scott Spence, City Manager   
Troy Woo, Finance Director 

**ORIGINATED BY:** Troy Woo, Finance Department

**ATTACHMENTS:** 1. [Ordinance No. 1575 \(current reserve designations\)](#)

**FISCAL NOTE:**

**PRIOR REVIEW:**

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### BACKGROUND:

The Governmental Accounting Standards Board (GASB) issued Statement No. 54 during February 2009. The City Council has taken action to commit certain fund balances as needed since the implementation date. Since the current designations were adopted: (1) there are additional fund balances available for the City Council to designate, (2) some designations have been expended as intended, and (3) new priorities have been identified. It is appropriate for the City Council to affirm past fund balance/reserve designations and to establish new fund balance/reserve designations.

GASB Statement No. 54 provides the following classifications for fund balances:

- **Nonspendable**
  - o This classification includes fund balances that are not in a spendable form, such as inventories, long-term receivables, and property held for resale. Fund balances that are legally or contractually required to remain intact, such as a corpus of a permanent fund, are also included in this classification.
- **Restricted**

- o Restricted fund balances include resources that are constrained for a specific purpose by external parties, constitutional provisions, and enabling legislation. Contractual agreements and bond covenants are examples of external parties that could require constraints that would be considered restricted fund balances.
- **Committed**
  - o Committed fund balances include resources that are constrained by the highest level of decision making authority of a government. For the City of Lacey, the highest level is the City Council.
- **Assigned**
  - o Amounts that are intended to be used for a specific purpose would be considered assigned fund balance. The intent is expressed by the governing body, a subcommittee, or an official authorized by the governing body.
- **Unassigned**
  - o Unassigned fund balances are available for any purpose. All remaining fund balances will automatically be classified as unassigned.

The fund balances that will be reported as nonspendable and restricted are classified automatically by the nature of the fund balance, so City Council action is not required to classify fund balances as nonspendable or restricted.

Authorization to classify fund balances as committed is limited to the City Council as the governing board. To classify fund balances as committed, the City Council must take formal action. The City Council has full discretion regarding the committed fund balances, but the action must meet specific purpose criteria standards. Committing fund balance to a specific project such as the replacement of a building meets the criteria, but a generic rainy day (stabilization) reserve does not meet the criteria. To meet the specific purpose criteria the formal action needs to identify and describe with sufficient detail the specific circumstances under which a need for restriction occurs. For example, a City Council formal action that constrains \$1 million for a rainy day fund to be used only in an emergency is not allowed to be reported as a committed fund balance. This action does not provide sufficient detail to determine what would constitute an emergency. In addition, the following rules apply to committed fund balances:

- A committed fund balance constraint imposed by the City Council can only be changed or removed by the same formal action.
- In order to be reported on the face of the annual financial statements, the constraints must be adopted prior to the end of the fiscal year to be reported.
- The adoption of the budget document does not qualify as formal action to constrain the resources, because the budget authorization is only for one year.

Assigned fund balances include amounts that are *intended* to be used for specific purposes. This intent can be expressed by the City Council, a City Council Committee, or an official

authorized by the governing body such as the City Manager. The residual amounts in governmental funds other than the General Fund are considered assigned. Governmental funds include the General, special revenue, capital, debt service, and special assessment funds. For example, the residual fund balance in the Street Fund (special revenue) will be considered assigned for street and transportation purposes.

The City Council previously authorized the City Manager and City Finance Director to assign funds based on the intent expressed by the City Council. Staff recommends the same provision be included in the next ordinance.

Unassigned fund balances include all the remaining fund balances. Unassigned fund balances can be used for any purpose and typically are only reported in the General Fund.

Staff will present suggested committed fund balance designations to the City Council on December 2, 2021, and will receive any direction for changes before the City Council considers a new reserve designation ordinance on December 16, 2021. To provide timely guidance for the City's 2021 annual financial report, the City Council is required to adopt a new reserve designation ordinance prior to December 31, 2021.

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#### **ADVANTAGES:**

1. Review and adoption of the ordinance will help ensure the City's financial reporting remains compliant with GASB Standards and Generally Accepted Accounting Principles (GAAP).
2. The City's Annual Financial Report (AFR) will more accurately reflect the City Council's vision and intent.
3. Periodic reviews by the City Council will better align fund balances with the annual priorities included and long-term goal and vision of the City and will ensure the City Council's commitments are still valid.

#### **DISADVANTAGES:**

1. City Council imposed fund balance constraints, which are considered committed fund balances, will require formal action to change or remove the constraint. This could create additional procedures throughout the budget process.

**ORDINANCE NO. 1575**

**CITY OF LACEY**

**AN ORDINANCE ESTABLISHING FUND BALANCE DESIGNATIONS AS PROVIDED BY GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENT NO. 54 AND APPROVING A SUMMARY FOR PUBLICATION.**

**WHEREAS**, the Governmental Accounting Standards Board ("GASB") Statement No. 54 establishes the standard for governmental fund balance reporting and governmental fund balance type definitions, and

**WHEREAS**, fund balance measures the net financial resources that are available for future expenditures, and

**WHEREAS**, the City Council finds it beneficial to designate certain fund balances as Committed for specific purposes or projects and that the City Manager or Finance Director be authorized to designate certain other fund balances as Assigned for a specific purpose,

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON**, as follows:

Section 1. Ordinance No. 1559, an ordinance of the City of Lacey, Washington, establishing fund balance designations as provided by Governmental Accounting Standards Board Statement No. 54, is hereby rescinded.

Section 2. The fund balances of the City of Lacey designated in this Ordinance are committed for the specific purpose indicated. Amendments or modifications of the committed fund balances set forth herein shall require formal action by the City Council.

Section 3. The City Council authorizes the City Manager or City Finance Director to categorize other fund balances as assigned in order to carry out the intent of the City Council.

Section 4. The following portions of its December 31, 2019 governmental fund balances are considered committed:

**Fund 001 (Current Expense):**

\$ 200,000 is committed for Insurance Deductibles  
\$ 3,000,000 is committed for Budget Policy  
\$ 8,000,000 is committed for Gateway Project  
\$ 1,000,000 is committed for City Hall Facility  
\$ 926,042 is committed for Future Pension Contribution Increases  
\$ 1,500,000 is committed for Strategic Investment  
\$ 500,000 is committed for 5700 Pacific Property Improvements  
\$ 4,100,000 is committed for Police Station Facility

\$ 2,000,000 is committed for Succession Planning (Police)  
\$ 250,000 is committed for Trail System (Bike/Pedestrian Plan)  
\$ 300,000 is committed for College Street Pedestrian Crossing  
\$ 250,000 is committed for Strategic Facility Plan City Hall & Operation Center  
\$ 1,200,000 is committed for Public Safety Enhancements  
\$ 200,000 is committed for Security Cameras  
\$ 714,286 is committed for Water Quality Assurance (Septic to Sewer)  
\$ 1,300,000 is committed for Parks & Recreation Comprehensive Plan Priorities  
\$ 800,000 is committed for Regional Athletic Complex Operations & Maint.  
\$ 200,000 is committed for Energy Conservation Projects (CR2 Plan)  
\$ 593,574 is committed for Limited-Term Employee Program

Fund 003 (Criminal Justice):

\$ 1,400,000 is committed for Future Police Station Improvements

Fund 005 (Community Buildings):

\$ 67,500 is committed for Furniture and Equipment Replacement  
\$ 500,000 is committed for Community Buildings Repairs

Fund 007 (Regional Athletic Complex M&O):

\$ 375,000 is committed for Regional Athletic Complex Field Replacement

Fund 101 (City Streets):

\$ 350,000 is committed for Street Buildings Repair/Replacement  
\$ 400,000 is committed for Transportation Equipment and Improvements  
\$ 500,000 is committed for College Street Pedestrian Crossing

Fund 302 (Capital Equipment):

\$ 500,000 is committed for Capital Equipment Replacement  
\$ 385,000 is committed for Park Facilities Repair/Replacement  
\$ 1,500,000 is committed for Regional Athletic Complex Field Replacement  
\$ 150,000 is committed for Park Security Cameras  
\$ 500,000 is committed for IMS Communications Repair/Replace/Extension

Fund 301 (Building Improvement):

\$ 226,156 is committed for Public Art  
\$ 1,137,500 is committed for City Facility Repair/Replacement  
\$ 300,000 is committed for Parks & Recreation Comprehensive Plan Priorities  
\$ 1,500,000 is committed for Capital Facilities Plan Projects  
\$ 100,000 is committed for Senior Center Repairs/Replacement

Fund 303 (Parks and Open Space):

\$ 45,635 is committed for Parks & Recreation Comprehensive Plan Priorities

Fund 307 (Regional Athletic Complex Capital):

\$ 500,000 is committed for Regional Athletic Complex Lifecycle Replacements  
\$ 125,000 is committed for Regional Athletic Complex Parking Lot Design

Section 5. Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 6. The summary attached hereto is hereby approved for publication.

**PASSED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON**, at a regularly called meeting thereof, held this 17th day of December, 2020.

CITY COUNCIL

  
\_\_\_\_\_  
Mayor

Attest:

  
\_\_\_\_\_  
City Clerk

Approved as to form:

  
\_\_\_\_\_  
City Attorney

## **SUMMARY FOR PUBLICATION**

### **ORDINANCE NO. 1575**

#### **CITY OF LACEY**

The City Council of the City of Lacey, Washington, passed on December 17, 2020, Ordinance No. 1575 entitled **"AN ORDINANCE ESTABLISHING FUND BALANCE DESIGNATIONS AS PROVIDED BY GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENT NO. 54 AND APPROVING A SUMMARY FOR PUBLICATION."**

The main points of the Ordinance are described as follows:

1. The Ordinance rescinds Ordinance No. 1559.
2. The Ordinance restricts amendments or modifications of committed fund balances to formal action by the City Council.
3. The Ordinance authorizes the City Manager and Finance Director to categorize fund balances as assigned.
4. The Ordinance commits portions of governmental fund balances.
5. The Ordinance approves this Summary for Publication.

A copy of the full text of this ordinance will be mailed without charge to any person requesting the same from the City of Lacey.

Published: December 21, 2020