



City of Lacey, Washington
City Council Approved Regular Meeting Minutes
Tuesday, June 18, 2024 - Council Chambers and Online

1. Call to Order

Mayor Ryder called the meeting to order at 6:00 p.m.

2. Roll Call

Council Present

Mayor Andy Ryder
Deputy Mayor Malcolm Miller
Councilmember Lenny Greenstein
Councilmember Michael Steadman
Councilmember Carolyn Cox
Councilmember Robin Vazquez
Councilmember Nicolas Dunning

Staff Present

Rick Walk, City Manager
Shannon Kelley-Fong, Assistant City Manager
Dave Schneider, City Attorney
Troy Woo, Finance Director
Scott Egger, Public Works Director
Brandon McAllister, Public Works Utility Engineer
Michelle Chavez, Human Service Coordinator
Elissa Fontaine, City Clerk

3. Pledge of Allegiance

4. Land Acknowledgment

Mayor Ryder presented the abbreviated Land Acknowledgment.

5. Approval of Amended Agenda and Consent Agenda Items

A. Approval of the minutes of May 28, 2024

B. Approval of the minutes June 4, 2024

C. Approval of wages, claims, and transfers for May 13 through June 7, 2024

Mayor Ryder requested to amend the agenda to remove item 13.B: Marvin Road/Meridian Campus Well Phase 1 Bid Award to be scheduled for a later date.

Mayor Ryder moved to approve the amended agenda and consent agenda. Councilmember Greenstein seconded. The motion carried.

6. Public Recognitions and Presentations

7. Public Comment

Verbal Public Comment

Zero (0) people signed up to speak at the meeting.

Zero (0) people registered to speak via Zoom.

Written Public Comment

One (1) written public comment was received.

8. Public Hearing

9. Proclamations

10. Resolutions

A. Resolution 1150: Public Comment and Public Hearing Policies Update

Shannon Kelley-Fong, Assistant City Manager

Kelley-Fong presented draft Resolution 1150, recommending updates to Public Comment and Public Hearing policies in the Council's Policies and Procedures. Discussion ensued. No action was taken and a revised resolution will be scheduled for a later date.

B. Resolution 1151: Advisory Board Handbook Updates

Shannon Kelley-Fong, Assistant City Manager



Kelley-Fong presented draft Resolution 1151, recommending updates to Public Comment and Public Hearing policies in the Advisory Board Handbook. Discussion ensued. No action was taken and a revised resolution will be scheduled for a later date.

11. Ordinances

12. Mayor's Report

- A. **Appointment: Capital Area Regional Public Facilities District - Whitney Godby**
Mayor Andy Ryder

Mayor Ryder moved to appoint Whitney Godby as the Lacey Representative to the CAR-PFD Board of Directors. Councilmember Greenstein seconded. The motion carried.

13. City Manager's Report

- A. **2025 Budget Calendar**
Troy Woo, Finance Director

Woo presented the 2025 Budget Calendar. The tentative Budget Calendar highlights key deadlines, Council activity, and public hearings for community member engagement. The Council expressed a need to facilitate public workshops to provide the community with educational opportunities regarding the budget process.

- B. **Award: Marvin Road and Meridian Campus Production Wells - Phase 1 (PW 2022-27)**

Item was rescheduled to a future meeting date.

- C. **Award: Pacific/Homann Roundabout Improvements & Sharrow Route Striping Project (PW 2024-12)**
Scott Egger, Public Works Director

Egger presented the proposed contract award and highlighted project background, timeline, and costs.

Councilmember Greenstein moved to award Lacey Contract Number PW 2024-12 to the lowest bidder: Active Construction Inc., from Puyallup, WA, in the amount of \$634,634.00. Councilmember Cox seconded. The motion



carried.

D. Water Supply Agreement Between the Cities of Lacey and Olympia for the Short-term Use of Wholesale Water

Brandon McAllister, Public Works Utility Engineer

McAllister presented the Water Supply Agreement with Olympia for the Short-term Use of Wholesale Water. The temporary Wholesale Water Agreement will provide an additional water source, from 2024 through 2028, until City projects are completed and City of Lacey wells are returned to service.

Councilmember Greenstein moved to authorize the City Manager to execute the Water Supply Agreement between the Cities of Lacey and Olympia. Councilmember Steadman seconded. The motion carried.

E. Community Development Block Grant (CDBG) Entitlement Status

Michelle Chavez, Human Services Coordinator

The CDBG Entitlement Program provides annual grants, on a formula basis, to entitled cities and counties. CDBG communities develop their own programs and funding priorities through a Consolidated Plan and Annual Action Plan. Chavez highlighted the history of the City's eligibility and possible next steps. Staff recommended accepting status of entitlement grantee to receive a direct annual formula allocation of CDBG funds, starting in the Federal fiscal year 2025.

Chavez advised that if Lacey decides to become a stand-alone CDBG entitlement community, the City would need to write and submit a three-year consolidated plan to HUD in the summer of 2025 for approval. This three-year plan would include the 2025 CDG Annual Action Plan and approved projects for funding.

Councilmember Steadman moved to proceed with Mayor Andy Ryder signing letters to HUD and Thurston County, declaring the City's intent to proceed as a CDBG entitlement grantee and to not participate in the Urban County CDBG program. Councilmember Dunning seconded. The motion carried.

F. Other Items:

Scott Egger, Public Works Director, briefed Council on an upcoming road closure at Britton Parkway and the Carpenter Road Roundabout.

14. Other Business

15. Boards, Commissions and Committee Reports



A. Mayor Andy Ryder:

1. Mayors' Forum
2. Thurston Chamber Shared Legislative Committee
3. Transportation Policy Board (TPB)

Mayor Ryder provided a report from the Mayor's Forum.

B. Deputy Mayor Malcolm Miller:

1. Economic Development Council (EDC)
2. Lodging Tax Advisory Committee (LTAC)
3. Thurston County Coalition Against Trafficking (TCCAT)
4. Joint Animal Services Commission (JASCOM)

Deputy Mayor Miller did not provide any reports.

C. Councilmember Lenny Greenstein:

1. Emergency Medical Services (EMS)
2. TCOMM911

Councilmember Greenstein did not provide any reports.

D. Councilmember Michael Steadman:

1. Nisqually River Council
2. Thurston County Law & Justice Council
3. Olympic Region Clean Air Agency (ORCAA)

Councilmember Steadman provided a report from ORCAA.

E. Councilmember Carolyn Cox:

1. LOTT Clean Water Alliance
2. Regional Housing Council
3. Intercity Transit Authority

Councilmember Cox provided reports from the Intercity Transit Authority and LOTT Clean Water Alliance.

F. Councilmember Robin Vazquez:

1. Thurston Climate Mitigation Collaborative
2. Thurston Regional Planning Council (TRPC)



3. Thurston County Board of Health

Councilmember Vazquez provided reports from the Thurston County Board of Health and Thurston Regional Planning Council.

G. Councilmember Nicolas Dunning:

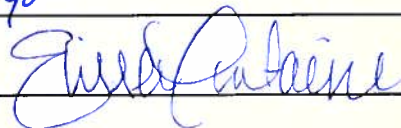
1. Thurston Thrives
2. Solid Waste Advisory Committee (SWAC)
3. Olympia-Lacey-Tumwater Visitor & Convention Bureau (VCB)

Councilmember Dunning provided reports from SWAC and Olympia-Lacey-Tumwater Visitor & Convention Bureau.

16. Adjourn

Mayor Ryder adjourned the meeting at 8:08 p.m.

MAYOR: 

ATTESTED BY CITY CLERK: 

DATE APPROVED: July 2, 2024

