



## City of Lacey, Washington Civil Service Commission Meeting Agenda

Refer to the bottom of the agenda for meeting information.

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Monday, August 5, 2024

12:15 PM

Council Chambers and Online

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**1. Call to Order**

**2. Roll Call**

**3. Approval of the Agenda**

**4. Approval of Minutes**

A. Approval of June 3, 2024 Special meeting minutes

**5. Public Comment**

Refer to the bottom of the agenda for instructions on how to provide public comment.

**6. Agenda Items**

A. **Command Staff Quarterly Report**

Robert Almada, Chief of Police

Robert Hollis, Deputy Police Chief

**7. Adjourn**

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### Attendance and Public Comment

#### Attend Remote or In-Person

The public may attend the meeting in-person, or you may view or listen to the meeting using one of the following platforms:

In-Person      Council Chambers at Lacey City Hall  
420 College Street SE, Lacey, WA 98503

Zoom:            [https://us02web.zoom.us/webinar/register/WN\\_0aXTMbAtQtSmYGY5J16qkQ](https://us02web.zoom.us/webinar/register/WN_0aXTMbAtQtSmYGY5J16qkQ)

Website:        <https://cityoflacey.org/government/public-meetings/>

Facebook:      <https://www.facebook.com/cityoflacey>

YouTube: <https://www.youtube.com/watch?v=emDg9mCGZDE>  
Cable: Channel 77 with your local cable provider  
Phone: (888) 788-0099 or (877) 853-5247 (Webinar ID 822 8017 0686)

### **Verbal Public Comment**

Those wishing to provide verbal public comment may do so in-person, or by Zoom:

In-Person: Use the sign-up sheet located in the Council Chambers.  
Zoom: Preregister using the following Zoom link no later than two hours prior to the meeting:  
[https://us02web.zoom.us/webinar/register/WN\\_0aXTMbAtQtSmYGY5J16qkQ](https://us02web.zoom.us/webinar/register/WN_0aXTMbAtQtSmYGY5J16qkQ)

Instructions and access details will be provided once registration is complete.





**LACEY CIVIL SERVICE COMMISSION**  
**Meeting Minutes**  
**06/03/24**  
**In Person and via Zoom**

**MEMBERS PRESENT:**

Amanda Vey, Commission Chair  
Madelin White, Commissioner

**STAFF PRESENT:**

Leialani Su'e, Human Resources Director  
Vennessa Medford, Human Resources Analyst/Civil Service Examiner & Secretary  
Robert Almada, Chief of Police  
Robert Hollis, Deputy Chief of Police  
Irakl "Izzy" Uong, Human Resources Analyst (In-Training)

**MEMBERS OF THE PUBLIC PRESENT:**

None

**CALL TO ORDER/ROLL CALL:**

Commission Chair Amanda Vey, called to order the June 3, 2024, Civil Service Commission meeting. The meeting started at 12:15 pm. Noted roll call Commissioner Mark Brown is absent, however per Civil Services Rules "two members shall constitute a quorum", and as a result, meeting proceeds.

**APPROVAL OF THE AGENDA:**

Commission Chair Vey motioned to approve the June 3, 2024, agenda as published, was moved by Commissioner Madelin White, seconded by Commission Chair Vey and passed unanimously by the Commission.

**APPROVAL OF THE MEETING MINUTES:**

Commission Chair Vey motioned to approve the May 6, 2024, meeting minutes as published, was moved by Commissioner White, seconded by Commission Chair Vey and passed unanimously by the commission.

**BUSINESS:**

**Appointment: Chief Civil Service Examiner and Secretary**

Human Resources Analyst Vennessa Medford presented to the Commission that with her upcoming departure from the City, the Human Resources Department was requesting that the Commission appoint Human Resources Director Leialani Su'e to be the Chief Civil Service Examiner and Secretary effective June 12, 2024. Commissioner White moved the approval of appointment for this role and Commission Chair Vey seconded. The appointment for June 12, 2024, was passed unanimously by the commission.

**The meeting adjourned at 12:18 pm.**

The next Commission Meeting will be held on August 5, 2024 @ 12:15pm (in person and virtually via Zoom).

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Chairperson

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date