

MINUTES

Lacey Planning Commission Meeting
Tuesday, December 5, 2023 – 6:00 p.m.
Lacey City Hall Council Chambers, 420 College St SE – and via Zoom

Meeting was called to order at 6:00 p.m. by Dave Wasson

Planning Commission members present: Dave Wasson, Kyrian MacMichael, Mark Mininger, Jeff Gadman, Gail Madden, Judith Doyle, Eddie Bishop and Daphne Retzlaff. Staff present: Ryan Andrews, Grant Beck, Hans Shepherd, and Erin Skelley

Dave noted a quorum present. Daphne Retzlaff read the Land Acknowledgement.

Gail Madden made a motion, seconded by Jeff Gadman to approve the agenda for tonight's meeting. All were in favor, the motion carried.

- 1) **Public Comments:** No public comments
- 2) **Commission Members Reports:** Judith Doyle, Gail Madden, and Kyrian MacMichael all attended the Lights Parade. Kyrian attended a Thurston County event about inclusionary housing and asked if Lacey had anything similar planned. Ryan Andrews explained the incentives that the City offers to construct affordable housing.
- 3) **Department Report:** On November 28th, Ryan Andrews and Hans Shepherd attended a Joint Plan meeting that was intended to be a vote from the County Commissioners to move the plan forward. It has been rescheduled to December 12th to ensure that the new Commissioners have ample time to review the materials. Ryan informed the commission that interviews for the new Community and Economic Development Director will be held December 7th and 8th. The interviews to fill the vacant Planning Commission seats will be held the following week.
- 4) **Closed Meeting**
- 5) **Opened Public Hearing: Capital Facilities Plan Update: Ryan Andrews, Planning Manager.**
The Planning Commission conducted a public hearing to receive testimony on the update to the Capital Facilities Plan and the Government Facilities Master Plan. After the conclusion of the public hearing, the Planning Commission is requested to consider the testimony received and make a recommendation on the Plan to the City Council.
- 6) **Closed Public Hearing, Reopened Commission Meeting**
- 7) **Jeff Gadman put forth a motion, seconded by Mark Mininger to recommend adoption of the Capital Facilities Plan Update. Motion carried unanimously.**
- 8) **New Business: Planning Commission Rules of Procedure Revisions: Ryan Andrews, Planning Manager.**
The Planning Commission reviewed draft amendments to the Rules of Procedure related to amending the regular meeting dates and recognition of the land acknowledgement. After the Planning Commission reviews the amendments, the recommendation is to approve a motion to adopt the amended Rules of Procedure. Daphne put forth a motion, seconded by Gail to adopt the amended Rules of Procedure. The motion passed unanimously.

- 9) **Old Business: Draft Neighborhood Commercial Amendments: Hans Shepherd, Senior Planner.**
Hans briefed the Planning Commission on the initial draft amendments to the Neighborhood Commercial zoning district (LMC 16.36). The Planning Commission reviewed the amendments, provided suggested edits, and discussed public outreach associated with the review of the draft regulations.
- 10) **Communications and Announcements:** Ryan Andrews provided the Planning Commission schedule.
- 11) **Next Meeting:** January 10, 2024
- 12) **Adjournment:** 8:08 PM

To hear the full discussion of a specific topic, or the complete meeting, watch the recorded video available on YouTube https://www.youtube.com/watch?v=J-k_9q_qC3s