

MINUTES

Lacey Planning Commission Meeting
Wednesday, January 10, 2024 – 6:00 p.m.

Lacey City Hall Executive Boardroom, 420 College St SE – and via Zoom

Meeting was called to order at 6:00 p.m. by Gail Madden

Planning Commission members present: Gail Madden, Kyrian MacMichael, Judith Doyle, Spencer Zeman, Elliot Kirk and Tonya Moore. Staff present: Ryan Andrews, Grant Beck, Hans Shepherd, Shannon Kelley-Fong, Elissa Fontaine and Erin Skelley

Gail noted a quorum present. Commission Members went around the table and introduced themselves. The new Commission Members are; Tonya Moore, Spencer Zeman, & Elliot Kirk. Kyrian read the Land Acknowledgement.

Kyrian MacMichael made a motion, seconded by Tonya Moore to approve the agenda for tonight's meeting. All were in favor, the motion carried.

Kyrian MacMichael made a motion, seconded by Judy Doyle to approve the December 5th Minutes for tonight's meeting. All were in favor, the motion carried.

- 1) **Public Comments:** No public comments
- 2) **Commission Members Reports:** No Commission Members reports.
- 3) **Department Report:** Ryan Andrews informed the Commission that Vanessa Dolbee will be Director of Community and Economic Development starting January 29th, 2024.
- 4) **New Business:**
 1. **Nomination and Election of Officers for 2024**
 - a) Judith Doyle nominated Daphne Retzlaff for Vice-Chair. All were in favor, the motion carried.
 - b) Gail Madden nominated Jeff Gadman for Chair seconded by Kyrian MacMichael. All were in favor, the motion carried.
 2. **Stipend Program and Demographic Survey: Shannon Kelley-Fong, Assistant City Manager.**
 - a) The Planning Commission was briefed on the advisory board stipend program as well as the upcoming demographic survey of advisory board members.
 3. **2024/2025 Planning Commission Work Program: Ryan Andrews, Planning Manager.**
 - a) The Planning Commission reviewed the elements of the draft 2024-2025 Work Program in preparation for the joint meeting with the City Council to be held January 23rd.
- 5) **Old Business: Draft Neighborhood Commercial Amendments: Hans Shepherd, Senior Planner.**

Hans briefed the Planning Commission on the draft amendments to the Neighborhood Commercial Zoning District (LMC 16.36), After discussion on proposed amendments regarding the number of pumps allowed at a gas station, the discussion was tabled until the next meeting.
- 6) **Communications and Announcements:** Ryan Andrews provided the Planning Commission schedule.
- 7) **Next Meeting:** February 14, 2024
- 8) **Adjournment:** 8:11 PM

To hear the full discussion of a specific topic, or the complete meeting, watch the recorded video available on
YouTube <https://www.youtube.com/watch?v=8jSeesBaKnc>