



City of Lacey, Washington
Lodging Tax Advisory Committee Meeting Agenda

Refer to the bottom of the agenda for meeting information.

Thursday, September 26, 2024

3:00 PM

Council Chambers and Online

1. Call to Order

2. Roll Call

3. Land Acknowledgment

We, the City of Lacey, are on the ancestral land of the Tribal People of the Treaty of Medicine Creek, including the Nisqually Indian Tribe and Squaxin Island Tribe. We acknowledge, and remember those Tribal People not recognized today who were absorbed or relocated into other tribes for survival. We recognize the ancestors and their descendants who are still here. We recognize and respect the Tribal People of the Treaty of Medicine Creek as the traditional stewards of this land since time immemorial and their role today in taking care of these lands in perpetuity. We recognize and have the responsibility to call attention to the histories of dispossession, forced removal, and abridged treaty rights that allowed our nation, state, and city to develop as they have today. We recommend that community members read the Medicine Creek Treaty of 1854.

4. Approval of Agenda, Previous Meeting Minutes, and Consent Items

A. Approval of the minutes of September 19, 2024

5. Public Comment

Refer to the bottom of the agenda for instructions on how to provide public comment.

6. Business Items

A. Budget Tool Review and Funding Recommendations

Sadie Siglin, Management Analyst

Troy Woo, Finance Director

B. 2025 LTAC Discussions: Reports, Processes, Timelines, and Other Items

Sadie Siglin, Management Analyst

7. Adjourn

Attendance and Public Comment

Attend Remote or In-Person

The public may attend the meeting in-person, or you may view or listen to the meeting using one of the following platforms:

- In-Person Council Chambers at Lacey City Hall
420 College Street SE, Lacey, WA 98503
- Zoom: https://us02web.zoom.us/webinar/register/WN_7l02nBDvQMiatABQyskhLA
- Website: <https://cityoflacey.org/government/public-meetings/>
- Facebook: <https://www.facebook.com/cityoflacey>
- YouTube: <https://www.youtube.com/watch?v=zT8ZGfdu3y0>
- Cable: Channel 77 with your local cable provider
- Phone: (888) 788-0099 or (877) 853-5247 (Webinar ID 893 3251 9584)

Verbal Public Comment

Each speaker is limited to three minutes. Comments are welcome on matters connected to City business or specific agenda items.

Prior to starting your comments, please provide your:

- a. Name
- b. City of residence or connection to the City
- c. Topic or subject matter of your comments

Those wishing to provide verbal public comment may do so in-person or by Zoom:

- In-Person: Use the sign-up sheet located at the meeting location.
- Zoom: Preregister using the following Zoom link no later than two hours prior to the meeting:
https://us02web.zoom.us/webinar/register/WN_7l02nBDvQMiatABQyskhLA

Instructions and access details will be provided once registration is complete.

Written Public Comment

Public comments may also be submitted by email to LodgingTax@cityoflacey.org. The commenting period will close two hours before the meeting time. Written comments will be provided to the committee electronically prior to the meeting. Comments will not be addressed during the meeting; however, comments received will be added to the official record.





City of Lacey, Washington
Lodging Tax Advisory Committee (LTAC) Meeting Minutes
Thursday, September 19, 2024 - Council Chambers and Online

1. Call to Order

Chair Miller called the meeting to order at 3:00 p.m.

2. Roll Call

LTAC MEMBERS PRESENT: Chair Malcolm Miller and Committee Members Ruth Weigelt, Andrew Shin, and Chad Carpenter

LTAC MEMBERS ABSENT: None

STAFF PRESENT: Shannon Kelley-Fong, Assistant City Manager; Sadie Siglin, Management Analyst; and Paul J. White, Deputy City Clerk

3. Land Acknowledgment

Chair Miller presented the abbreviated Land Acknowledgment.

4. Approval of Agenda, Previous Meeting Minutes, and Consent Items

A. Approval of the minutes of September 12, 2024

Committee Member Weigelt moved to approve the September 19 agenda and the minutes of September 12, 2024. Committee Member Shin seconded. Motion carried.

5. Public Comment

Verbal Public Comment

No one signed up to speak at the meeting and no one registered to speak via Zoom.

Written Public Comment

One (1) written public comment was received.

6. Business Items

A. 2025 Lodging Tax Funding Interviews

Sadie Siglin, Management Analyst

Siglin facilitated the 2025 Lodging Tax Funding applicant presentations. Applicants presented their events, programs, and projects proposed for funding and answered questions from the committee. Based on previous selection by the Committee, of the 30 applications received, the following applicants presented:

1. SWAE Night Market at the Depot, SWAE Night Market at Ricardo's, and SWAE Holiday Market
2. Thurston County Fair and Event Center
3. All Kids Win 5K
4. Reach the Beach
5. Capital Lakefair
6. Washington Center for the Performing Arts
7. Lacey MakerSpace
8. South Sound Block Party
9. Olympia Symphony
10. Harlequin Productions
11. United States Specialty Sports Association (USSSA) Tournament
12. Olympia Funk Off
13. Olympia Harbor Days

B. Parks Improvement Funding Work Group Update

Ruth Weigelt, Committee Member

Weigelt reported on recent meetings of the Parks Improvement Funding Work Group (PIFWG). Weigelt summarized PIFWG activities and information.

7. Adjourn

Chair Miller adjourned the meeting at 6:00 p.m.

