



**City of Lacey, Washington**  
**Parks, Culture, and Recreation Board Meeting Minutes**  
**Wednesday, August 7, 2024 - Council Chambers and Online**

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**Call to Order**

**Commissioner Goodwin called the meeting to order at 5:30 p.m.**

**Roll Call**

Commissioners Present: Chair Wendy Goodwin, Laurie Davies, Hilary Dykstra, Bill Fosbre, Gary Larson (arrived at 5:32 p.m.), Aram Wheeler

Commissioners Absent (unexcused): Vice Chair Kamber Good

Staff Present: Jenny Wilson, Senior Parks Planner; Carter Gibson, Executive Assistant

**1. Land Acknowledgment:**

Commissioner Davies read the Land Acknowledgment.

**2. Approval of Agenda and Minutes:**

A. Approval of the Agenda

**Commissioner Davies motioned to approve the agenda as presented.**

**Commissioner Fosbre seconded. Motion carried.**

B. Approval of June 5, 2024 Minutes

**Commissioner Larson motioned to approve the minutes as presented.**

**Commissioner Davies seconded. Motion carried.**

**3. Public Comment:**

No public comment.

**4. Business Items:**

A. **2024 Work Plan Update**

Jenny Wilson, Senior Parks Planner

Senior Parks Planner Wilson presented the 2024 Work Plan Update.

**Commissioner Wheeler motioned to approve the update. Commissioner Larson seconded. Motion carried.**

B. **2025 Budget Requests**

Jenny Wilson, Senior Parks Planner

Senior Parks Planner Wilson presented Lacey Parks, Culture and Recreation's 2025 budget requests.

C. **North Thurston Public Schools Interlocal Sub-Agreements**

Sue Falash, Recreation Manager

Senior Parks Planner Wilson presented the interlocal sub-agreements on behalf of the Recreation Manager.

**Commissioner Fosbre motioned to approve the sub-agreements. Commissioner Wheeler seconded. Motion carried.**

D. **Greg Cuoio Park Update**

Jenny Wilson, Senior Parks Planner

Senior Parks Planner Wilson presented updates to the Greg Cuoio Park project.

E. **Parks Improvement Funding Workgroup Update**

Jenny Wilson, Senior Parks Planner

Senior Parks Planner Wilson provided updates relevant to Lacey's Parks Improvement Funding Workgroup.

**5. Reports:**

A. Commissioners

- Commissioner Larson shared that he recently sold part of his property to the YMCA to be used for YMCA programming.
- Commissioner Wheeler shared appreciation for Lacey Parks, Culture and Recreation's summer event series.

B. Chair

- Chair Goodwin shared that she participated in the Nature Sleuth program and enjoyed the process.

C. Recreation Manager

Senior Parks Planner Wilson provided the Recreation Manager's report.

- The summer special events are in full swing; and other programming such as aquatics, day camp, and teen camp continue to have wait lists.
- The Regional Athletic Complex hosted two large tournaments recently, which included over seventy teams from around the country.
- The Jacob Smith House and Lacey Community Center continue to be fully booked.
- Recreation Manager Falash and Director Burbidge presented the 2023 Annual Report to the City Council along with a presentation on "July is Parks and Rec Month".

D. Parks Maintenance Supervisor



Senior Parks Planner Wilson provided the Parks Maintenance Supervisor report.

- Bush Park was vandalized on July 1, 2024. The swings and a slide at the age 5-12 play structure had to be removed. Since the structure is scheduled for replacement, we are not replacing the items. The structure is still open with those areas temporarily secured.
- Sam Tollefson retired after 19 years of City of Lacey service.
- On hot days, the bathrooms at Long Lake run out of toilet paper in the evenings due to very heavy use. Parks Maintenance scheduled overtime shifts for evenings with a forecast of over 90° to keep the facility clean and stocked with supplies.
- Since the last Parks Board meeting, Parks Maintenance staff:
  - Committed 216.5 hours for Fireworks event support;
  - Brush hogged over 100 acres of passive park land;
  - Spent 124 hours on noxious weed removal;
  - Mitigated 19 acts of graffiti;
  - Repaired broken gate at Lakepointe tennis court, cracks in tennis courts at Rainier Vista, and a play toy at the RAC;
  - Renovated field #6 at Rainier Vista; and
  - Relieved compaction at Rainier Vista volleyball courts with a rototiller.

E. Senior Parks Planner

Senior Parks Planner Wilson reported:

- The construction of the Regional Athletic Complex's historic kiosks is completed. Staff is working with Thurston County Historic Commission to finalize the historic panel information.
- Our presentation for the Washington State Recreation and Conservation Office's grant will be on August 20, 2024. These funds would support Rainier Vista and Bush Park projects.
- Lacey Rotary held their annual golf fundraising event. Proceeds from the event will go to the playground replacement project at Bush Park.
- We are working with HBB, the same consulting firm planning Cuoio Park, to create some concept plans for Huntamer Park.
- A consultant was selected for the McKinney House project. They will be conducting a wetland delineation and critical areas report. We are hopeful they can also complete a wetland report for the Regional Athletic Complex Phase 3 project.
- We will cancel the September 13, 2024 parks tour for the Parks Board. We will host a joint parks tour with the Parks Board and Parks Improvement Funding Workgroup on October 4, 2024.
- We will be conducting data collection again in the parks relevant to off-leash dogs to assess whether the recent education campaign has been effective.

F. Director

Senior Parks Planner Wilson provided the Director's report.

- Commissioner Larson was reappointed to the Parks Board for a second term at the council meeting on July 16, 2024.



- The annual volunteer appreciation picnic will be held on August 14, 2024 at Rainier Vista Park.

**6. Adjourn**

**Chair Goodwin adjourned the meeting at 7:19 p.m.**

