



City of Lacey, Washington Historical Commission Agenda

Refer to the bottom of the agenda for meeting information.

Wednesday, October 16, 2024

6:00 PM

Council Chambers and Online

1. Call to Order

2. Roll Call

3. Land Acknowledgement:

The Lacey Historical Commission meets on the ancestral land of the Tribal People of the Treaty of Medicine Creek, including the Nisqually Indian Tribe and Squaxin Island Tribe. We acknowledge and remember those Tribal People not recognized today who were absorbed or relocated into other tribes for survival. We recognize the ancestors and their descendants who are still here. We recognize and respect the Tribal People of the Treaty of Medicine Creek as the traditional stewards of this land since time immemorial and their role today in taking care of these lands in perpetuity. We recognize and have the responsibility to call attention to the histories of dispossession, forced removal, and abridged treaty rights that allowed our nation, state, and city to develop as they have today. We recommend that community members read the [Medicine Creek Treaty of 1854](#).

4. Approval of Amended Agenda and Minutes

A. Approval of Amended Agenda*

B. Approval of September 18, 2024 Meeting Minutes*

5. Public Comment:

Please refer to the bottom of the agenda for instructions on how to provide public comment.

6. Business Items

A. Presiding Officer Nominations

Erin Quinn Valcho, Museum Curator

B. New Acquisitions*

Erin Quinn Valcho, Museum Curator

C. **Museum Storage Update**

Erin Quinn Valcho, Museum Curator

D. **Drafted 2025 Work Plan**

Erin Quinn Valcho, Museum Curator

7. Reports

- A. Lacey Historical Society
- B. Policy StEPs Committee
- C. Commissioners
- D. Chair
- E. Museum Curator
- F. Director

8. Adjourn

*Item Action Requested

Next Meetings and Upcoming Events

Historical Commission Meeting: Wednesday, November 20, 2024, 6:00pm, Council Chambers and online

Attend Remote or In-Person

There are several ways to attend the Historical Commission Meeting:

- In-Person: Council Chambers at Lacey City Hall
420 College Street SE, Lacey, WA 98503
- Zoom: https://us02web.zoom.us/webinar/register/WN_8F2BJQ-mQLOtYweanSqjEg
- Website: <https://cityoflacey.org/government/public-meetings/>
- YouTube: <https://www.youtube.com/watch?v=QCgXtLfd2HU>
- Phone: (888) 788-0099 or (877) 853-5247 (Webinar ID 823 1462 9007)

Verbal Public Comment

Each speaker is limited to three minutes. Comments are welcome on matters connected to City business or specific agenda items.

Prior to starting your comments, please provide your:

- a. Name
- b. City of residence or connection to the City
- c. Topic or subject matter of your comments



The opportunity for verbal public comment is available in-person or by Zoom:

In-Person: Use the sign-up sheet in Council Chambers

Zoom: Preregister using the following Zoom link no later than two hours prior to the meeting:

https://us02web.zoom.us/webinar/register/WN_8F2BJQ-mQLOtYweanSqjEg

Instructions and access details will be provided once registration is complete.

Written Public Comment

Please submit written public comments to PRPublicComment@cityoflacey.org by noon the day of the meeting. Public comments received by the deadline will be sent to Commissioners prior to the meeting, but will not be read at the meeting.





City of Lacey, Washington
Historical Commission Minutes
Wednesday, September 18, 2024 - Council Chambers and Online

1. Call to Order

Chair Keogh called the meeting to order at 6:00 p.m.

2. Roll Call

Commissioners Present: Chair Jim Keogh, Vice Chair Kevin Wyckoff, Kimberly Goetz, Ed Holm, Tula'i Patane, Alan Tyler, Jon Halvorson

3. Land Acknowledgement:

Commissioner Goetz read the land acknowledgement.

4. Approval of Amended Agenda and Minutes

A. Approval of Amended Agenda

Commissioner Wyckoff motioned to approve the agenda. Commissioner Halvorson seconded. Motion carried.

B. Approval of August 21, 2024 Meeting Minutes

Commissioner Halvorson motioned to approve the agenda. Commissioner Holm seconded. Motion carried.

5. Public Comment:

No public comment.

6. Business Items

A. Advisory Board Handbook Updates

Shannon Kelley-Fong, Assistant City Manager

Elissa Fontaine, City Clerk
Brandy Legomina, Deputy City Clerk
Paul J. White, Deputy City Clerk

Staff provided updates to the City of Lacey's Advisory Board Handbook, guidance on Robert's Rules of Order, and training on Open Public Meeting Act training.

B. New Acquisitions

Erin Quinn Valcho, Museum Curator

Museum Curator Quinn Valcho presented the new acquisitions to be considered.

Commissioner Wyckoff motioned to accept the acquisitions. Commissioner Halvorson seconded. Motion carried.

C. New Museum and Cultural Center Funding Strategy Committee Update

Jen Burbidge, Director of Parks, Culture and Recreation

Museum Curator Quinn Valcho provided updates from the New Museum and Cultural Center Funding Strategy Committee.

D. Museum Storage Update

Jen Burbidge, Director of Parks, Culture and Recreation

Museum Curator Quinn Valcho presented updates to the storage of items in the Lacey Museum collection.

E. 2024 Work Plan Update

Erin Quinn Valcho, Museum Curator

Museum Curator Quinn Valcho shared updates to the 2024 Historical Commission Work plan and asked for Commissioner feedback.

7. Reports

A. Lacey Historical Society

Commissioner Halvorson gave the Lacey Historical Society report.

- The Society held their annual meeting on September 5, 2024.
- Volunteers have continued their education Facebook campaign.
- The Society elected its board members for the next term.

B. Policy StEPs Committee



The Policy StEPs Committee is on hiatus.

C. Commissioners

No reports.

D. Chair

Chair Keogh reported:

- The Regional Athletic Complex's kiosk panels continue to be finalized;
- Thurston County's Annual Heritage Day will be held on October, 26 2024.

E. Museum Curator

Museum Curator Quinn Valcho reported

- City Council approved the utility wraps.
- Nominations for 2025 Chair and Vice Chair will be considered during the next Historical Commission meeting.
- The next History Talk is on October 10, 2024.
- The Lacey Women's Club is disbanding and relinquishing their current building, which is on the historic register. Any change in use of the property must come before the Historic Commission.

F. Director

Museum Curator Quinn Valcho provided the Director's report.

- Budget requests for 2025 have been submitted for consideration.
- A Youth Commissioner Faith Kim was appointed to serve on the Historical Commission.
- Historical Commissioners Halvorson and Patane were reappointed by the City Council to serve additional terms.

8. Adjourn

Chair Keogh adjourned the meeting at 8:04 p.m.





Recent Acquisitions Review October 2024 Lacey Historical Commission

According to LMC 2.4.050, the Historical Commission has the supervision, along with the Museum Curator, of accepting gifts of property for historical purposes. To that end, the listed items have been accepted by the Museum Curator for inclusion into the Lacey Museum collection subject to the review of the Commission.

Commissioners should consider the museum mission, the museum acquisitions policy, and the usefulness of the item(s) for display and research.

ACCEPTED FOR THE PERMANENT COLLECTION

2024-005 Christi McGinley

- Book, Billy Frank Jr. Nisqually Wildlife Refuge

Relation to Mission: This is a history of the wildlife refuge that borders Lacey and was the site of the Medicine Creek Treaty of 1854.

Relation to Collection: We collect local history books.

2023-008 Carol Kagy Jackson

- *About Towne*, July-August-September 2023, Vol. XLIII No 3 (2 copies)
- Original story written by Carol Kagy Jackson about her family history which was published in *About Towne*.

Relation to Mission: This is an article wrote about her Towne family that was written up in a genealogical magazine devoted to the Towne surname.

Relation to Collection: We collect local genealogies and related stories.

2023-009 Tumwater Historical Association

- Booklet, *When the Prairie Camas Bloom: Some Notes on the Edible Plants Amongst the Puget Sound Indians* by Del McBride.
- Booklet, *The Treaties, The Councils and The Reservations* by Cecilia Svinth Carpenter
- Booklet, *The Seasonal Round of Life in Traditional Times* by Cecilia Svinth Carpenter.
- Book (copy), *Washington Highways to History* by the Washington State Highway Commission

Relation to Mission: These are excellent reference materials relating to local history themes.

Relation to Collection: We collect local history reference books.

The Lacey Museum enriches our community and engages visitors by sharing vibrant stories of the past through the preservation and celebration of Lacey and the South Sound region's cultural heritage.

Lacey Historical Commission

~~2024~~ 2025 WORK PLAN

Approved _____~~November 15, 2023~~

Task	Responsible Commissioner	Staff Contact	Status	Target Completion date
NEW LACEY MUSEUM PROJECT				
1. Review & revise strategic plan for the museum.	All Commissioners	Jen Burbidge & Erin Quinn Valcho		January 2024 March 2025
2. Represent the Commission on the Lacey Museum & Cultural Center Funding Strategy Committee.	Jim Keogh, Jon Halvorson	Jen Burbidge & Erin Quinn Valcho		Ongoing.
3. Support, advocate, and educate with consistent messaging regarding LMCC's funding strategy.	All Commissioners	Jen Burbidge & Erin Quinn Valcho		Ongoing.
4. Prepare budget request and seek grant funding for historic photos in the Lacey Depot		Erin Quinn Valcho		TBD
LACEY MUSEUM				
1. Promote the Lacey Museum to build a network of supporting patrons who love history and the museum.	All Commissioners	Erin Quinn Valcho		Ongoing.
2. Assist staff with museum programs, tours and special events as needed.	All Commissioners	Erin Quinn Valcho		As needed.
MAY IS LACEY HISTORY MONTH				
1. Solicit, review and approve nominations for Lacey Historian of the Year.	All Commissioners	Erin Quinn Valcho	Paul Webb was awarded the Historian of the Year	April 2025 Completed.
2. Accept the Lacey History Month Proclamation at a City Council meeting.	Commission Chair	Jen Burbidge	Completed.	May 20254
LACEY HISTORICAL COMMISSION POLICIES AND PROCEDURES				
1. Update 1991 policies and procedures for the operation and guiding principles for the Historical Commission.	All Commissioners	Erin Quinn Valcho		
2. Review Museum Policy Handbook revisions.	All Commissioners	Erin Quinn Valcho		December 2024
3. Review and revise Historical Commission Policies.	All Commissioners	Erin Quinn Valcho		
POTENTIAL GRANTS				
Nisqually Charitable Funds:	N/A until decision made about applying	Erin Quinn Valcho	Date was changed before decision made	July 2024
CLG Grant:		Erin Quinn Valcho	For Depot photos?	May 2024
HISTORIC PROPERTIES				
1. Identify at least two properties from the historic property inventory that could be added to the Lacey Historic Register.	N/A	Erin Quinn Valcho	Jacob Smith House	In progress
2. Research and develop a plan for the future of the McKinney House.		Jennifer Burbidge		In progress
COMMISSION & TRIBAL RELATIONS				
1.—Attend a Nisqually Tribal Council meeting upon invitation.	Identify Commissioners to attend and process for attendance.	Erin Quinn Valcho		
2.—Attend a tribal community event (Nisqually or Squaxin Island)	Identify Commissioners to attend.	Erin Quinn Valcho		
INTERPRETIVE MARKERS				

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Task	Responsible Commissioner	Staff Contact	Status	Target Completion date
1. —Work with the Thurston County Historical Commission to develop an interpretive kiosk at the Regional Athletic Complex.	Jim Keogh	Erin Quinn Valcho	Panel reviews are complete; should be ready to print soon.	Fall 2024
2. 1. ___ Develop an interpretive marker for the Jacob Smith House.		Erin Quinn Valcho		TBD