



City of Lacey, Washington
Human Services Workgroup Minutes
Thursday, September 5, 2024 - Council Chambers and Online

1. Call to Order

Chair Stephens called the meeting to order at 5:30 p.m.

2. Roll Call

BOARD MEMBERS PRESENT: Chair Brandon Stephens; Vice Chair James Broman (remote); and Board Member(s) Nathaniel Clay (remote), Nancy Dihle, and Tiffany Walker

BOARD MEMBERS EXCUSED: Board Members Juliet Lawson-Hall, and Dalia Martinez

STAFF PRESENT: Shannon Kelley-Fong, Assistant City Manager; Michelle Chavez, Human Services Coordinator; and Elissa Fontaine, City Clerk

3. Land Acknowledgment

Chair Stephens presented the abbreviated Land Acknowledgment.

4. Approval of Agenda, Previous Meeting Minutes, and Consent Items

A. Approval of Agenda

B. Approval of August 8, 2024, meeting minutes

Board Member Walker moved to approve the agenda, previous meeting minutes and consent items. Board Member Dihle seconded. The motion carried.

5. Public Comment

Verbal Public Comment

No people signed up to speak at the meeting.

No people registered to speak via Zoom.

Written Public Comment

No written public comment was received.

6. Business Items

A. 2024 Human Services Grant Program Award
Michelle Chavez, Human Services Coordinator

Chavez presented an overview of the grant applications received, the presentation process, and the Workgroup scoring rubric. The City has \$300,000 to award to non-profit human service providers serving Lacey community members.

Staff presented five (5) different funding options, with a recommendation of Option Two (2). Option Two (2) was a recommendation that the Lacey City Council award grants equally to organizations that scored an average above 90 on the rubric, in the amount of \$30,000 or the total requested by the applicant, whichever is less.

Vice Chair Broman moved to approve Option 2 as the preferred Option. Board Member Clay seconded. The motion carried.

B. Human Services Commission Discussion
Michelle Chavez, Human Services Coordinator

Chavez presented an overview of the Workgroup's history, human service needs, reviewed comparable jurisdictions, and discussed future options. Five (5) options were considered regarding the future of the Workgroup.

Staff recommended Option 1 (one), present an ordinance to the Lacey City Council, establishing a permanent Human Services Commission. The proposed permanent commission would provide recommendations for human service needs, human service-related policies and programs, and human service funding, to include future Human Service Grant Programs and the Community Development Block Grant program.

The Workgroup expressed support for Option 1. This was a discussion item only.



C. Human Services Program Update
Michelle Chavez, Human Services Coordinator

Chavez provided an update on the Human Services Needs Survey. The target launch date is September 15, 2024.

7. Adjourn

Chair Stephens adjourned the meeting at 6:15 p.m.

