



City of Lacey, Washington
Historical Commission Minutes
Wednesday, September 18, 2024 - Council Chambers and Online

1. Call to Order

Chair Keogh called the meeting to order at 6:00 p.m.

2. Roll Call

Commissioners Present: Chair Jim Keogh, Vice Chair Kevin Wyckoff, Kimberly Goetz, Ed Holm, Tula'i Patane, Alan Tyler, Jon Halvorson

3. Land Acknowledgement:

Commissioner Goetz read the land acknowledgement.

4. Approval of Amended Agenda and Minutes

A. Approval of Amended Agenda

Commissioner Wyckoff motioned to approve the agenda. Commissioner Halvorson seconded. Motion carried.

B. Approval of August 21, 2024 Meeting Minutes

Commissioner Halvorson motioned to approve the agenda. Commissioner Holm seconded. Motion carried.

5. Public Comment:

No public comment.

6. Business Items

A. Advisory Board Handbook Updates

Shannon Kelley-Fong, Assistant City Manager

Elissa Fontaine, City Clerk
Brandy Legomina, Deputy City Clerk
Paul J. White, Deputy City Clerk

Staff provided updates to the City of Lacey's Advisory Board Handbook, guidance on Robert's Rules of Order, and training on Open Public Meeting Act training.

B. New Acquisitions

Erin Quinn Valcho, Museum Curator

Museum Curator Quinn Valcho presented the new acquisitions to be considered.

Commissioner Wyckoff motioned to accept the acquisitions. Commissioner Halvorson seconded. Motion carried.

C. New Museum and Cultural Center Funding Strategy Committee Update

Jen Burbidge, Director of Parks, Culture and Recreation

Museum Curator Quinn Valcho provided updates from the New Museum and Cultural Center Funding Strategy Committee.

D. Museum Storage Update

Jen Burbidge, Director of Parks, Culture and Recreation

Museum Curator Quinn Valcho presented updates to the storage of items in the Lacey Museum collection.

E. 2024 Work Plan Update

Erin Quinn Valcho, Museum Curator

Museum Curator Quinn Valcho shared updates to the 2024 Historical Commission Work plan and asked for Commissioner feedback.

7. Reports

A. Lacey Historical Society

Commissioner Halvorson gave the Lacey Historical Society report.

- The Society held their annual meeting on September 5, 2024.
- Volunteers have continued their education Facebook campaign.
- The Society elected its board members for the next term.

B. Policy StEPs Committee



The Policy StEPs Committee is on hiatus.

C. Commissioners

No reports.

D. Chair

Chair Keogh reported:

- The Regional Athletic Complex's kiosk panels continue to be finalized;
- Thurston County's Annual Heritage Day will be held on October, 26 2024.

E. Museum Curator

Museum Curator Quinn Valcho reported

- City Council approved the utility wraps.
- Nominations for 2025 Chair and Vice Chair will be considered during the next Historical Commission meeting.
- The next History Talk is on October 10, 2024.
- The Lacey Women's Club is disbanding and relinquishing their current building, which is on the historic register. Any change in use of the property must come before the Historic Commission.

F. Director

Museum Curator Quinn Valcho provided the Director's report.

- Budget requests for 2025 have been submitted for consideration.
- A Youth Commissioner Faith Kim was appointed to serve on the Historical Commission.
- Historical Commissioners Halvorson and Patane were reappointed by the City Council to serve additional terms.

8. Adjourn

Chair Keogh adjourned the meeting at 8:04 p.m.

