



City of Lacey, Washington  
Parks Improvement Funding Workgroup Meeting Minutes  
Monday, October 14, 2024 - Council Chambers and Online

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1. Call to Order

Director Burbidge called the meeting to order at 5:01 p.m. in the absence of the Chair and Vice Chair.

2. Roll Call

Voting Members Present: Vice Chair Rachel Murata (arrived at 5:34 p.m.), Mark Brown (arrived at 5:37 p.m.), Cathy Cook, Jim Eychaner, Karen Ideker, Brooklyn McReynolds, Phillip Roybal, Cheri Wilkins

Non-Voting Members Present: Wendy Goodwin, Jon Hegwood, Lauren Howard, Haley Ortega, Daphne Rezlaff, Ruth Weigelt

Voting Members Absent (unexcused): Evette Temple

3. Land Acknowledgment

Workgroup Member Rezlaff read the land acknowledgment.

4. Approval of Agenda and Minutes

A. Approval of Agenda

Workgroup Member Wilkins motioned to approve the agenda. Workgroup Member Ideker seconded. Motion carried.

B. Approval of the September 30, 2024 Meeting Minutes

Workgroup Member Wilkins motioned to approve the minutes as presented. Workgroup Member Cook seconded. Motion carried.

5. Public Comment

No public comment.

## 6. Business Items

### A. Workgroup Recap Jen Burbidge, Director

Director Burbidge provided the Workgroup a recap of the items covered in previous Workgroup meetings thus far.

### B. Capital Projects and Design Process Ashley Smith, Engineering Design Manager

Engineering Design Manager Smith provided an overview of the capital project and design process.

### C. Parks Tour Highlights Workgroup Members

Workgroup Members shared personal highlights from the parks tour held for Parks Improvement Funding Workgroup Members on October 4, 2024.

### D. Comprehensive Review: Parks Capital Improvement Program Jenny Wilson, Senior Parks Planner Jamie Oakland, Parks Maintenance Supervisor Jen Burbidge, Director

Staff provided a comprehensive review of the projects on the Parks Capital Improvement Program.

## 7. Adjourn

Vice Chair Murata adjourned the meeting at 7:50 p.m.

