



City of Lacey, Washington Civil Service Commission Meeting Agenda

Refer to the bottom of the agenda for meeting information.

Monday, November 4, 2024

12:15 PM

Council Chambers and Online

1. Call to Order

2. Roll Call

3. Approval of the Agenda

4. Approval of Minutes

A. Approval of August 5, 2024, meeting minutes

5. Public Comment

Refer to the bottom of the agenda for instructions on how to provide public comment.

6. Agenda Items

A. **Command Staff Quarterly Report** (Quarter 3 - July 1-September 30)

Robert Almada, Police Chief

Robert Hollis, Deputy Police Chief

B. **Reinstatement Language**

Leialani Su'e, Human Resources Director

Izzy Uong, Human Resources Analyst

C. **Land Acknowledgment**

Leialani Su'e, Human Resources Director

7. Adjourn

Attendance and Public Comment

Attend Remote or In-Person

The public may attend the meeting in-person, or you may view or listen to the meeting using one of the following platforms:

In-Person Council Chambers at Lacey City Hall
420 College Street SE, Lacey, WA 98503

Zoom: https://us02web.zoom.us/webinar/register/WN_1Fi3CwHGSu-ut6PD1sB1Sg

Website: <https://cityoflacey.org/government/public-meetings/>

Facebook: <https://www.facebook.com/cityoflacey>

YouTube: <https://www.youtube.com/watch?v=2bSDjF6uaX4>

Cable: Channel 77 with your local cable provider

Phone: (888) 788-0099 or (877) 853-5247 (Webinar ID 818 5352 4057)

Verbal Public Comment

Each speaker is limited to three minutes. Comments are welcome on matters connected to City business or specific agenda items.

Prior to starting your comments, please provide your:

- a. Name
- b. City of residence or connection to the City
- c. Topic or subject matter of your comments.

Those wishing to provide verbal public comment may do so in-person, or by Zoom:

In-Person: Use the sign-up sheet located in the Council Chambers.

Zoom: Preregister using the following Zoom link no later than two hours prior to the meeting:
https://us02web.zoom.us/webinar/register/WN_1Fi3CwHGSu-ut6PD1sB1Sg

Instructions and access details will be provided once registration is complete.





LACEY CIVIL SERVICE COMMISSION

Meeting Minutes

08/05/24

In Person and via Zoom

MEMBERS PRESENT:

Amanda Vey, Commission Chair

Madelin White, Commissioner

Mark Brown, Commissioner

STAFF PRESENT:

Leialani Su'e, Human Resources Director/Civil Service Examiner & Secretary

Robert Almada, Chief of Police

Robert Hollis, Deputy Chief of Police

MEMBERS OF THE PUBLIC PRESENT:

None

CALL TO ORDER/ROLL CALL:

Commission Chair Amanda Vey, called to order the August 5, 2024, Civil Service Commission meeting. The meeting started at 12:15 pm.

APPROVAL OF THE AGENDA:

Commission Chair Vey motioned to approve the August 5, 2024, agenda as published, was moved by Commissioner Madelin White, seconded by Commission Mark Brown and passed unanimously by the Commission.

APPROVAL OF THE MEETING MINUTES:

Commission Chair Amanda Vey motioned to approve the May 6, 2024, meeting minutes as published, was moved by Commissioner Madeline White, seconded by Commission Chair Vey and passed unanimously by the commission.

BUSINESS:

Command Staff Quarterly Report (Quarter 2 April 1-June 30)

Police Chief Robert Almada reported that in this past quarterly period (April 1-June 30), there were 61 applications, of which there were 56 entry level applicants and 5 lateral applicants who entered into the recruitment cycle for Lacey Police Officer positions. Of the entry level applicants, five (5) were disqualified in the application stage, 13 entry level applicants were disqualified at the oral board stage due to insufficient scoring, and one (1) withdrew. The remaining 37 applicants are in various stages of processing through the recruitment cycle. Of the lateral applicants, one (1) was disqualified in the application stage and there are two (2) in various stages of processing through the recruitment cycle. Commission Chair Amanda Vey asked about whether there were any concerns to report this quarter, Police Chief Almada stated no concerns. Police Chief Almada stated there are eight (8) new officers in

the field training program right now. These new officers (the majority) are on schedule to be all trained (field ready) by end of this year. Police Chief Almada stated the City had four (4) positions added with Proposition 1 funding, two (2) of those are taken up with conditional offer letters already and in the background check process. Commissioner Mark Brown asked about academy status, and whether the new officers in field training still had that step to complete. Police Chief Almada stated that those training in the field already completed the academy, and currently there were three (3) officers at the academy step. Commissioner Brown asked about the total number of full-time employees in the police department, and Chief Almada noted they believe there are 87. Commissioner Brown and Chief Almada had some discussion about what field training meant and how long it may take.

New Business

Tribal land acknowledgement. Civil Service Examiner/Secretary Leialani Su'e stated there are two (2) statement versions that are available to use at the beginning of board/commission meetings, and these are being utilized by most (if not all) of these groups at the introduction of meetings. Commission Chair Amanda Vey asked for the statements to be sent in email for consideration.

The meeting adjourned at 12:18 pm.

The next Commission Meeting will be held on November 4, 2024 @ 12:15pm (in person and virtually via Zoom).

Chairperson

Recording Secretary

Date

Date