



City of Lacey, Washington Historical Commission Agenda

Refer to the bottom of the agenda for meeting information.

Wednesday, November 20, 2024

6:00 PM

Council Chambers and Online

1. Call to Order

2. Roll Call

3. Land Acknowledgment

The Lacey Historical Commission meets on the ancestral land of the Tribal People of the Treaty of Medicine Creek, including the Nisqually Indian Tribe and Squaxin Island Tribe. We acknowledge and remember those Tribal People not recognized today who were absorbed or relocated into other tribes for survival. We recognize the ancestors and their descendants who are still here. We recognize and respect the Tribal People of the Treaty of Medicine Creek as the traditional stewards of this land since time immemorial and their role today in taking care of these lands in perpetuity. We recognize and have the responsibility to call attention to the histories of dispossession, forced removal, and abridged treaty rights that allowed our nation, state, and city to develop as they have today. We recommend that community members read the [Medicine Creek Treaty of 1854](#).

4. Approval of Agenda and Minutes

- A. Approval of Agenda*
- B. Approval of October 16, 2024 Meeting Minutes*

5. Public Comment

Please refer to the bottom of the agenda for instructions on how to provide public comment.

6. Business Items

- A. **Lacey Museum Move to 6th Ave**
Erin Quinn Valcho, Museum Curator
- B. **New Acquisitions***
Erin Quinn Valcho, Museum Curator

- C. **Draft 2024 Accomplishments**
Erin Quinn Valcho, Museum Curator
- D. **2024 Work Plan Update***
Erin Quinn Valcho, Museum Curator
- E. **Draft 2025 Work Plan***
Erin Quinn Valcho, Museum Curator

7. Reports

- A. Lacey Historical Society
- B. Policy StEPs Committee
- C. Commissioners
- D. Chair
- E. Museum Curator
- F. Director

8. Adjourn

*Item Action Requested

Next Meetings and Upcoming Events

Historical Commission Meeting: Wednesday, December 18, 2024, 6:00 pm, Council Chambers and online

Joint Worksession - Historical Commission and City Council: Tuesday, January 29, 2025, 6:00 pm, Council Chambers and online

Attend Remotely or In-Person

There are several ways to attend the Historical Commission Meeting:

- In-Person: Council Chambers at Lacey City Hall
420 College Street SE, Lacey, WA 98503
- Zoom: https://us02web.zoom.us/webinar/register/WN_coKRujd0SVG1JKu-SCAMBA
- Website: <https://cityoflacey.org/government/public-meetings/>
- YouTube: <https://youtube.com/live/LO93k4A7aic>
- Phone: (888) 788-0099 or (877) 853-5247 (Webinar ID 827 8796 5472)

Verbal Public Comment

Each speaker is limited to three minutes. Comments are welcome on matters connected to City business or specific agenda items.

Prior to starting your comments, please provide your:

- a. Name



- b. City of residence or connection to the City
- c. Topic or subject matter of your comments

The opportunity for verbal public comment is available in-person or by Zoom:

In-Person: Use the sign-up sheet in Council Chambers
Zoom: Preregister using the following Zoom link no later than two hours prior to the meeting:

https://us02web.zoom.us/webinar/register/WN_coKRujd0SVG1JKu-SCAMBA

Instructions and access details will be provided once registration is complete.

Written Public Comment

Please submit written public comments to PRPublicComment@cityoflacey.org by noon the day of the meeting. Public comments received by the deadline will be sent to Commissioners prior to the meeting, but will not be read at the meeting.





City of Lacey, Washington
Historical Commission Minutes
Wednesday, October 16, 2024 - Council Chambers and Online

1. Call to Order

Chair Keogh called the meeting to order at 6:00 p.m.

2. Roll Call

Commissioners Present: Chair Jim Keogh, Vice Chair Kevin Wyckoff, Kimberly Goetz, Jon Halvorson, Alan Tyler, Ed Holm, Tula'i Patane, Youth Commissioner Kim Faith (arrived at 6:35 p.m.)

3. Land Acknowledgement:

Commissioner Halvorson read the land acknowledgement.

4. Approval of Agenda and Minutes

A. Approval of Agenda

Museum Curator Quinn Valcho acknowledged that the agenda had not been amended but was presented as such in error.

Commissioner Halvorson made a motion to approve the agenda as presented. Vice Chair Wyckoff seconded. Motion carried.

B. Approval of September 18, 2024 Meeting Minutes

Vice Chair Wyckoff made a motion to approve the minutes as printed. Commissioner seconded. Motion carried.

5. Public Comment:

No public comment.

6. Business Items

A. Presiding Officer Nominations

Erin Quinn Valcho, Museum Curator

Commissioner Halvorson nominated Chair Keogh to serve as Chair for 2025.

Vice Chair Wyckoff seconded the nomination.

Commissioner Halvorson motioned to elect Chair Keogh as Chair for 2025.

Commissioner Holm seconded. Motion carried.

Commissioner Halvorson nominated Vice Chair Wyckoff to serve as Vice Chair for 2025. Commissioner Holm seconded the nomination.

Commissioner Halvorson motioned to elect Vice Chair Wyckoff as Vice Chair for 2025. Commissioner Holm seconded. Motion carried.

B. New Acquisitions

Erin Quinn Valcho, Museum Curator

Museum Curator Quinn Valcho presented the new acquisitions.

Vice Chair Wyckoff motioned to approve the new acquisitions. Commissioner Goetz seconded. Motion carried.

C. Museum Storage Update

Erin Quinn Valcho, Museum Curator

Museum Curator Quinn Valcho shared that the Lacey Museum exhibits will be moving to a larger and more accessible space starting in November. The current Lacey Museum building will host the museum collections and a new research center.

D. Drafted 2025 Work Plan

Erin Quinn Valcho, Museum Curator

Museum Curator Quinn Valcho presented the drafted 2025 Work Plan.

Commissioners discussed items to add to the draft. Staff will provide an updated draft for the next Commission meeting.

7. Reports

A. Lacey Historical Society

The Lacey Historical Society reported:



- The Society continues to pursue options to commission a statue of Dr. William Ehlers.
- The Society would like to pursue sustainable ways to permanently memorialize the people who are honored in the memorial gardens.
- The Society shared thanks to Museum Curator Quinn Valcho for helping digitize the Society's archival newsletters

B. Policy StEPs Committee

The committee is on hiatus.

C. Commissioners

Commissioner Patane shared appreciation for the Night Market at the Lacey Depot. Commissioner Halvorson attended the fiftieth anniversary of Medic One and hopes that the keynote speaker for the event could present a History Talk for the museum.

D. Chair

Chair Keogh reported that Thurston County Heritage Day will be held on October 26, 2024, at the Thurston County Fair Grounds. The Regional Athletic Complex kiosk panels continue to be finalized.

E. Museum Curator

Museum Curator Quinn Valcho reported:

- The Lacey Women's Club decided not to disband but does plan to give up the property to City Gates Ministries. Conversations will continue regarding the property's status on the historic register.
- The Lacey Museum was bequested \$11,000 and one-fifth of the sale of a home. The City has received the \$11,000 but the house will not be sold until the current tenant is no longer residing at the property.

F. Director

Museum Curator Quinn Valcho gave the Director's report.

- The 2025 budget request of \$15,000 to print and sell *Water, Woods, and Prairies* and other museum store inventory items was approved. The request is now pending City Council final approval on December 17, 2024.
- The Parks Improvement Funding Workgroup met September 16, 2024, and September 30, 2024. Staff covered the Lacey Parks, Culture and Recreation Comprehensive Plan and current and potential future parks funding



opportunities. Additionally, staff conducted a parks tour for the Workgroup on October 4, 2024, to review some projects on the Parks Capital Improvement Program (PCIP). The Workgroup then met October 14, 2024, further discuss the PCIP. The next meeting Workgroup meeting is scheduled for October 28, 2024. The Workgroup plans to make priority and funding recommendations to City Council by December of this year.

- Lacey Parks, Culture and Recreation is in the process of interviewing for a Recreation Coordinator vacancy to assist the Special Events, Sponsorships & Marketing Supervisor.

8. Adjourn

Commissioner Holm made a motion to adjourn the meeting at 7:03 p.m.
Commissioner Halvorson seconded. Motion carried.





*Shaping
our community
together*

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CityofLacey.org

PRESS RELEASE

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FOR IMMEDIATE RELEASE:

October 31, 2024

LACEY MUSEUM MOVING TO NEW LOCATION

LACEY, WA: The Lacey Museum is on the move! The current museum, located in the Russell House on Lacey Street, will close Friday, November 8. The City of Lacey (City) plans to re-open the museum in its new location on 6th Ave. at the Bell Center early next year.

Space has always been a challenge for the museum, limiting the exhibits and activities it can host. The new Bell Center location provides over 1,100 square feet for exhibits, programs, events, interactive exhibits, and other uses. This expanded facility will allow the museum to showcase items that could not be previously displayed.

"Lacey has a rich history we haven't been able to fully show off," said Erin Quinn Valcho, museum curator. "This move will open up a lot of possibilities for the museum. We have a number of fascinating exhibits we can't wait to share with the community. We are excited to begin the moving process and hope everyone will visit our new space next year."

The existing museum location will become a dedicated research center where people can explore the museum library, archives, subject files, genealogy collections, and more. Both locations will have volunteer opportunities and space for retail sales.

While the move to a new location is much needed, it is only temporary. The City's efforts to establish a Lacey Museum & Cultural Center next to the Lacey Depot in the Lacey Depot District continue.

To learn more about the Lacey Museum, visit LaceyMuseum.org.

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Recent Acquisitions Review November 2024 Lacey Historical Commission

According to LMC 2.4.050, the Historical Commission has the supervision, along with the Museum Curator, of accepting gifts of property for historical purposes. To that end, the listed items have been accepted by the Museum Curator for inclusion into the Lacey Museum collection subject to the review of the Commission.

Commissioners should consider the museum mission, the museum acquisitions policy, and the usefulness of the item(s) for display and research.

ACCEPTED FOR THE PERMANENT COLLECTION

2024-006 Erin Quinn Valcho

- Book, Blacks in Thurston County, Washington: 1950-1975 by Thelma Jackson
Relation to Mission: This is an important local history book which is a collection of unique oral histories collected throughout the county.

Relation to Collection: We collect local history books and in particular voices previously not heard.

2023-010 Margaret "Lanny" Weaver

- Book, spiral-bound: "Past Reflections: Essays on the Hudson's Bay Company in the Southern Puget Sound Region," by Drew W. Crooks
- Booklet, "The Northern Pacific: First of the Northern Transcontinentals, by C. E. Denney, 1949
- Map, Intercity Transit Rider's Guide & System Map for Lacey, Olympia, and Tumwater, 1993.
- Map, Lacey Washington streets, 1989
- Map, Lacey Washington streets, 1993
- Envelope commemorating the Territorial Express Stagecoach Run from Longview to Olympia in 2007, including commemorative postmark.
- Telephone, c. 1980s, belonged to donor

Relation to Mission: The maps and publications are good additions to our local history library and map collection. The telephone is an example of everyday artifacts used by Lacey residents.

Relation to Collection: We have identified local history publications and publications that provide context for local history as important to collect. We have other telephones in the museum, but not of this era. The envelope documents a local event and we have other items related to it.

The Lacey Museum enriches our community and engages visitors by sharing vibrant stories of the past through the preservation and celebration of Lacey and the South Sound region's cultural heritage.

2022-003 Clair Ferris

- Photographs (born-digital), of local events, people, and places. This will be a growing collection.

Relation to Mission: Ferris is the go-to photographer for many local events and provides them to the community for nothing other than credit.

Relation to Collection: Collecting photographs of local events and people is an essential focus of the museum collection.

Lacey Historical Commission

2024 Accomplishments

2024 Work Plan Accomplishments

- Lacey Museum and Cultural Center Funding Strategy Committee met 3 times and discussed funding opportunities and considerations.
- Awarded Paul Webb the 2024 Ken Balsley Lacey Historian of the Year.
- Celebrated Lacey History Month in May.
- Completed the RAC Kiosk panels; a dedication is expected in early 2025.
- Progress made on historic preservation assessments of the Jacob Smith House and McKinney Building.

Other Noteworthy Accomplishments

- Completed Ken Balsley memorial bench and dedication.
- Hosted 9 HistoryTalks! (345 live participants, 479 post-event).
- Reviewed 14 museum acquisitions some of which include original Depot artworks, several local history books, ephemera related to Tanglewilde and Thompson Place, NTHS yearbooks, Lacey Burger Bar menu, and additions to the Ken Balsley collection.
- Received \$15,000 grant for Stories of the South Sound from Washington State Historical Society Diversity in Local History program.
- Completed Stories of the South Sound Phase I oral history project. Hosted MemoryLab events at the museum.
- Completed *Live From Lacey!* exhibit about local entertainment history.
- Significant progress on exhibits move to the Bell Center.
- Significant progress on move of the collections and research center to the Russell House.
- Significant progress on early aviation exhibit scheduled for 2025.
- Received \$11,000 bequest from Frank Wells.
- Completed MOU with Thurston County for printing Water, Woods and Prairies.
- Reviewed Utility Wrap public art submissions.
- Intern Olivia Moore was promoted to Museum Assistant (Educator).
- 300 in-person visitors at the Lacey Museum. 1,723 program views online.
- Updated staff training in agents of deterioration and object handling.
- 9 volunteers gave 333 hours to the museum giving tours, helping with crafts, working on exhibits, processing collections, and helping with events.
- Lacey Depot rentals brought \$8,950 in revenue.

Lacey Historical Commission
2024 WORK PLAN – END OF YEAR UPDATE
Approved November 15, 2023; Revised _____

Task	Responsible Commissioner	Staff Contact	Status	Target Completion date
NEW LACEY MUSEUM PROJECT				
1. Review & revise strategic plan for the museum.	All Commissioners	Jen Burbidge & Erin Quinn Valcho		January 2024
2. Represent the Commission on the Lacey Museum & Cultural Center Funding Strategy Committee.	Jim Keogh, Jon Halvorson	Jen Burbidge & Erin Quinn Valcho	Meetings have concluded for 2024 and will resume in 2025.	Ongoing.
3. Support, advocate, and educate with consistent messaging regarding LMCC's funding strategy.	All Commissioners	Jen Burbidge & Erin Quinn Valcho		Ongoing.
4. Prepare budget request and seek grant funding for historic photos in the Lacey Depot		Erin Quinn Valcho		TBD
LACEY MUSEUM				
1. Promote the Lacey Museum to build a network of supporting patrons who love history and the museum.	All Commissioners	Erin Quinn Valcho		Ongoing.
2. Assist staff with museum programs, tours and special events as needed.	All Commissioners	Erin Quinn Valcho		As needed.
MAY IS LACEY HISTORY MONTH				
1. Solicit, review and approve nominations for Lacey Historian of the Year.	All Commissioners	Erin Quinn Valcho	Paul Webb was awarded the Historian of the Year	Completed.
2. Accept the Lacey History Month Proclamation at a City Council meeting.	Commission Chair	Jen Burbidge	Completed.	May 2024
LACEY HISTORICAL COMMISSION POLICIES AND PROCEDURES				
1. Update 1991 policies and procedures for the operation and guiding principles for the Historical Commission.	All Commissioners	Erin Quinn Valcho		
2. Review Museum Policy Handbook revisions.	All Commissioners	Erin Quinn Valcho		December 2024
3. Review and revise Historical Commission Policies.	All Commissioners	Erin Quinn Valcho		
POTENTIAL GRANTS				
<u>Nisqually Charitable Funds:</u>	N/A until decision made about applying	Erin Quinn Valcho	Date was changed before decision made	July 2024
<u>CLG Grant:</u>		Erin Quinn Valcho	For Depot photos?	May 2024
HISTORIC PROPERTIES				
1. Identify at least two properties from the historic property inventory that could be added to the Lacey Historic Register.	N/A	Erin Quinn Valcho	Jacob Smith House	In progress
2. Research and develop a plan for the future of the McKinney House.		Jennifer Burbidge		In progress
COMMISSION & TRIBAL RELATIONS				
1. Attend a Nisqually Tribal Council meeting upon invitation.	Identify Commissioners to attend and process for attendance.	Erin Quinn Valcho		
2. Attend a tribal community event (Nisqually or Squaxin Island)	Identify Commissioners to attend.	Erin Quinn Valcho		
INTERPRETIVE MARKERS				

Task	Responsible Commissioner	Staff Contact	Status	Target Completion date
1. Work with the Thurston County Historical Commission to develop an interpretive kiosk at the Regional Athletic Complex.	Jim Keogh	Erin Quinn Valcho	Panel reviews are complete; should be ready to print soon.	Fall 2024
2. Develop an interpretive marker for the Jacob Smith House.		Erin Quinn Valcho		TBD

Lacey Historical Commission
2025 WORK PLAN
Approved: _____

Task	Responsible Commissioner	Status	Target Completion date
ONGOING OR ANNUAL			
1. Parks, Culture & Recreation Staff Updates			
2. Support Lacey Museum Programs, Collections, and Projects			
3. Review Museum Collections Acquisitions			
4. Strategic Plan Annual Review			
5. Historic Register Properties Design Reviews			
6. Grant Opportunities			
7. May is Lacey History Month			
8. Ken Balsley Lacey Historian of the Year			
9. Lacey Museum and Cultural Center Funding Strategy Committee	Chair Keogh		
10. Tribal Updates and Collaboration	All		
SPECIAL PROJECTS			
11. New Lacey Museum and Cultural Center	All	Pending funding	TBD
12. RAC Kiosk	Chair Keogh	In progress	First Quarter 2025
13. Lacey Depot Historic Photos	All	Upcoming agenda	
14. Historic Register Properties Map	Vice Chair Wyckoff	Upcoming agenda	
15. Jacob Smith House Interpretive Marker	All	Upcoming agenda	
16. Lacey Research Center and Collections Move	All	In progress	First Quarter 2025
17. Lacey Museum at the Bell Center Move	All	In progress	First Quarter 2025
18. Tour of Museum Sites	All	Upcoming agenda	Summer 2025
POLICIES & PROCEDURES			
19. Museum Policy Update	Commissioner Goetz	Upcoming agenda	
20. Historical Commission CLG Procedures	Commissioner Goetz	Upcoming agenda	Fall 2025
21. Historical Commission Policy Review	Commissioner Goetz	Pending Citywide Policy Review	
HISTORIC PRESERVATION			
22. Jacob Smith House Local Register Nomination	All	In progress	Winter 2024
23. McKinney House Parcel Assessment	All	In progress	Spring 2025

Task	Responsible Commissioner	Status	Target Completion date
24. Long Lake House Assessment		In progress	Spring 2025
25. Identify Potential Register Properties	All	Upcoming agenda	