



City of Lacey, Washington  
Human Services Work Group Minutes  
Thursday, October 3, 2024 - Council Chambers and Online

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1. Call to Order

Chair Stephens called the meeting to order at 5:30 p.m.

2. Roll Call

BOARD MEMBERS PRESENT: Chair Brandon Stephens; Vice Chair James Broman (remote, present until 6:20 p.m.); and Board Member(s) Nathaniel Clay (remote); Nancy Dihle; Juliet Lawson Hall (remote); Dalia Martinez (remote, present after 5:55 p.m.); Tiffany Walker (remote); and Youth Representative Elhadj Toure

STAFF PRESENT: Shannon Kelley-Fong, Assistant City Manager; Michelle Chavez, Human Services Coordinator; Sadie Siglin, Management Analyst; and Elissa Fontaine, City Clerk

3. Land Acknowledgment

Board Member Dihle read the abbreviated Land Acknowledgment.

4. Approval of Agenda, Previous Meeting Minutes, and Consent Items

A. Approval of Agenda

B. Approval of September 5, 2024, meeting minutes

Board Member Nathaniel Clay moved to approve the agenda and meeting minutes. Board Member Nancy Dihle seconded. The motion carried.

5. Public Comment

No one signed up to speak at the meeting, no one registered to speak via Zoom,

and no written public comment was received.

## 6. Business Items

- A. Introduction to Lacey Youth Council and Representative Elhadj Toure  
Sadie Siglin, Management Analyst

Siglin provided an overview of the Lacey Youth Council program and introduced Eladhj Toure from River Ridge High School, the newly appointed Lacey Youth Representative.

- B. Human Services Grant Program Material Review  
Michelle Chavez, Human Services Coordinator

Chavez reviewed the grant program and asked for feedback on the policies, application, and scoring rubric. Discussion ensued.

- C. Human Services Commission  
Michelle Chavez, Human Services Coordinator

Given the extensive requests for funding in response to the Human Services Grant Program, there appears to be a significant need for human services funding in Lacey.

Chavez reviewed the history of the Human Services Workgroup and highlighted the steps to establish a permanent Human Services Commission. Staff recommend continuing to have a Human Services Advisory Board, known as the Human Services Commission, provided the City Council continues to fund the Human Services Grant Program in 2025 and beyond.

Board Member Walker moved to recommend an ordinance to the Lacey City Council that would establish a permanent Human Services Commission to provide recommendations for human service needs, human service-related policies and programs, and human service funding, to include future Human Service Grant Programs and the Community Development Block Grant program. Board Member Clay seconded. The motion carried.

## 7. Adjourn

Chair Stephens adjourned the meeting at 6:51 p.m.

Approved November 7, 2024.

