



City of Lacey, Washington
Parks, Culture, and Recreation Board Meeting Minutes
Wednesday, November 6, 2024 - Council Chambers and Online

1. Call to Order

Commissioner Goodwin called the meeting to order at 5:30 p.m.

2. Roll Call

Commissioners Present: Chair Wendy Goodwin, Vice Chair Kamber Good, Laurie Davies, Hilary Dykstra, Bill Fosbre, Aram Wheeler

Commissioners Absent (unexcused): Gary Larson

3. Land Acknowledgment:

Youth Commissioner Kumar read the land acknowledgment.

4. Approval of Agenda and Minutes:

A. Approval of the Agenda

Commissioner Davies motioned to approve the agenda as presented. Vice Chair Good seconded. Motion carried.

B. Approval of October 2, 2024 Minutes

Vice Chair Good motioned to approve the minutes as presented. Commissioner Fosbre seconded. Motion carried.

5. Public Comment:

One written public comment was received and will be recorded in the official record of the meeting.

6. Business Items:

- A. Outdoor Program and Teen Late Night Program Update
Cody Lee, Recreation Supervisor

Recreation Supervisor Lee shared that the Teen Late Night Program has resumed full capacity since the pandemic and outdoor programming continues to be successful.

- B. Special Events and Park Rental Policies Update
Sue Falash, Recreation Manager

Recreation Manager Falash reviewed the policy updates as presented.

Vice Chair Good motioned to approve the updates as presented. Commissioner Davies seconded. Motion carried.

- C. 2025 Presiding Officer Nominations and Elections
Jenny Wilson, Senior Parks Planner

Vice Chair Good nominated Chair Goodwin to serve as Chair for 2025. Commissioner Fosbre motioned to elect Chair Goodwin as Chair for 2025. Vice Chair Good seconded. Motion carried.

Commissioner Fosbre nominated Vice Chair Good to serve as Vice Chair for 2025. Commissioner Fosbre motioned to elect Vice Chair Good as Vice Chair for 2025. Commissioner Davies seconded. Motion carried.

- D. 2025 Parks Board Work Plan
Jenny Wilson, Senior Parks Planner

Senior Parks Planner Wilson reviewed the 2025 Parks Board Work Plan as presented.

Commissioner Davies motioned to approve the work plan as presented. Youth Commissioner Kumar seconded. Motion carried.

- E. 2025 Proposed Lacey Parks, Culture and Recreation Budget
Sue Falash, Recreation Manager

Staff recognized that an item was inadvertently not included in the agenda packet. The Board will consider this item at the Board's next meeting, consequently.

- F. Specialized Recreation Agreement
Sue Falash, Recreation Manager



Recreation Manager Falash reviewed the agreement as presented.

Commissioner Fosbre motioned to approve the agreement. Commissioner Wheeler seconded. Motion carried.

7. Reports:

A. Commissioners

Vice Chair Good shared a concern about pedestrians crossing the intersection by Nisqually Middle School and the Regional Athletic Complex.

B. Chair

Chair Goodwin shared appreciation for the Parks Improvement Funding Workgroup members and the staff supporting the Workgroup. Chair Goodwin encouraged participation in the active Give Local campaign.

C. Recreation Manager

Recreation Manager shared quarter-three programmatic highlights from the full report that was included in the packet. Recreation Manager Falash also shared that the department will be discontinuing the Recreation Playbook, moving solely to an online catalog. Executive Assistant Gibson answered questions from the Board.

D. Parks Maintenance Supervisor

Senior Parks Planner Wilson provided the Parks Maintenance Supervisor's report. Parks Maintenance has performed the following since the last board meeting:

- Worked with the manufacturer to make warranty repairs to pour in place rubber surface at Depot playground
- Installed additional Park rules and parking enforcement signs at Woodland Creek Community Park
- Winterized irrigation and drinking fountains
- Oversaw soccer fields at RAC and Rainier Vista
- Repaired broken basketball hoop at Lakepointe Park
- Fixed split rail fence at Southlake Trail
- Closed non-ADA restrooms
- Aerated Parks (non-athletic field) turf areas
- Conducted Cherry Bark Tortrix treatments
- Removed summer annuals
- Replaced broken backstop board at Regional Athletic Complex field 5



E. Senior Parks Planner

Senior Parks Planner Wilson reported:

- The Regional Athletic Complex Kiosk historical panels have been reviewed and approved. The panels are now in the process of getting printed. We are in the early phase of discussing a ribbon-cutting ceremony.
- The City is in the beginning phase of updating its Comprehensive Plan.
- The Recreation and Conservation Office (RCO) announced the rankings for the Washington Wildlife & Recreation Program (WWRP) - Local Parks Grants. Lacey Parks ranked sixteenth for the Rainier Vista Pickleball Courts and twenty-sixth for the Bush Park Project. The approval of the Washington State capital budget will determine how many projects can be funded.
- The Parks Improvement Funding Workgroup conducted a parks tour on October 4, 2024; reviewed the Parks Capital Improvement Program (PCIP) on October 14, 2024; completed an initial prioritization of the PCIP on October 28, 2024; and reviewed funding options related to the PCIP on November 4, 2024.
- A joint meeting with the City Council and Parks, Culture and Recreation Board, and Historical Commission is scheduled for January 28, 2025.
- Jack Homann, the son of the family who donated the park in 1973, has expressed some concerns about the condition of the park. Mr. Homann requested improvements and information about the history of park improvements. Staff are working towards a solution.
- Park Commissioners are invited to attend Lacey Holiday Lights on December 2, 2024 at Huntamer Park where decorated vehicles will be on display along with food vendors, activity booths, and a “park lighting”

F. Director

Senior Parks Planner Wilson provided the Director’s report:

- Chair Goodwin was reappointed to another term on the Parks, Culture and Recreation Board at the November 5, 2024 Council meeting.
- The Lacey Museum received a bequest of \$11,000 and one-fifth of the sale of a house once the current tenant no longer lives there.
- The Lacey Museum exhibits will be moving to a larger and more accessible space starting in November. The current Lacey Museum building will host the museum collections and a new research center.

8. Adjourn

Chair Goodwin adjourned the meeting at 6:47 p.m.

