



City Council Regular Approved Meeting Minutes Tuesday, December 17, 2024 - Council Chambers and Online

1. Call to Order

Mayor Andy Ryder called the meeting to order at 6:00 p.m.

2. Roll Call

Council Present

Mayor Andy Ryder
Deputy Mayor Malcolm Miller
Councilmember Lenny Greenstein
Councilmember Michael Steadman
Councilmember Carolyn Cox
Councilmember Robin Vazquez
Councilmember Nicolas Dunning (remote)

Staff Present

Rick Walk, City Manager
Shannon Kelley-Fong, Assistant City Manager
Jen Burbidge, Parks, Culture and Recreation Director
Vanessa Dolbee, Community and Economic Development Director
Dave Schneider, City Attorney
Troy Woo, Finance Director
Alyssa Dolan-Caret, Human Resources Analyst
Jason Kashani, Utility Engineer
Sarah Schelling, Planning and Economic Development Manager
Elissa Fontaine, City Clerk

3. Pledge of Allegiance

Mayor Ryder led the flag salute.

4. Land Acknowledgment

Mayor Ryder presented the abbreviated Land Acknowledgment.

5. Approval of Agenda and Consent Agenda Items

A. Approval of the revised Council minutes of November 19, 2024

- B. Approval of the Worksession minutes of November 26, 2024
- C. Approval of the Council minutes of December 3, 2024
- D. Approval of the Parks Improvement Funding Workgroup minutes of December 9, 2024
- E. Approval of wages, claims, and transfer for November 12 through December 6, 2024

Councilmember Greenstein moved to approve the agenda and consent agenda. Councilmember Vazquez seconded. The motion carried.

6. Public Recognitions and Presentations

- A. Lacey Youth Council Report
Lacey Youth Council Representatives

The following reports were provided by the Youth Council:

Pope John Paul II High School - Eliana Allin
North Thurston High School - Zury Ramirez-Plascencia
River Ridge High School - Elhadj Toure
Home School Community - Luka Foehlich
Timberline High School - Aryan Kumar
Summit Virtual Academy - Kieran Sills-Powell
Northwest Christian High School - Lydia Neat
Youth Council - Sophia Allard

7. Public Comment

Verbal Public Comment

One (1) person(s) signed up to speak at the meeting.

Jim Kainber, PARC Foundation representative, provided a comment regarding the Parks Improvement Funding Work Group recommendation.

No (0) person(s) registered to speak remotely. No (0) written public comment(s) were received.

8. Ordinances

- A. Ordinance 1669: Amendments to Development Guidelines and Public Works Standards

Vanessa Dolbee, Community and Economic Development Director
Sarah Schelling, Planning and Economic Development Manager

Schelling presented draft Ordinance 1669, proposing updates to Chapter 1 of the Development Guidelines and Public Works Standards Manual. The updates are being proposed in order to comply with legislation and remain consistent with state law and were reviewed in detail. A public hearing on the updates was held at the November 13, 2024, Planning Commission meeting. The Planning Commission and staff recommend adopting Ordinance 1669.

Following adoption of the Chapter 1 amendments, staff intend to recommend

moving Chapter 1 into the Lacey Municipal Code as a chapter dedicated to development procedures in early 2025.

Councilmember Steadman moved to adopt Ordinance 1669 - Amendments to Development Guidelines and Public Works Standards, as presented. Councilmember Greenstein seconded. The motion carried.

B. Ordinance 1670: 2025 Budget
Troy Woo, Finance Director

Woo presented the draft Ordinance 1670, authorizing the 2025 Budget. The ordinance sets the total 2025 budget in the amount of \$280,088,819, and the General Fund total budget in the amount of \$78,069,464.

Deputy Mayor Miller moved to adopt Ordinance 1670, as presented. Councilmember Vazquez seconded. The motion carried.

C. Ordinance 1671: Reserve Designation
Troy Woo, Finance Director

During the November 26, 2024, Worksession, Council reviewed the proposed designations as presented by staff. Woo highlighted three minor adjustments to the proposed committed reserves following the November 26 discussion. The draft ordinance will ensure the City's financial reporting aligns with the requirements of the Governmental Accounting Standards Board (GASB) Standards and Generally Accepted Accounting Principles (GAAP).

Councilmember Steadman moved to adopt Ordinance 1671, establishing fund balance designations as presented. Deputy Mayor Miller seconded. The motion carried.

9. Mayor's Report

- A. Appointment: Raul Garza, Commission on Equity
- B. Appointment: Jun Yi, Planning Commission
- C. Appointment: Robert Lane, Planning Commission

Mayor Ryder highlighted the recent recruitment efforts for the advisory board vacancies, and invited the selected candidates to say a few words. Raul Garza, Jun Yi, and Robert Lane introduced themselves.

Mayor Ryder moved to appoint Raul Garza to the Commission on Equity, and Jun Yi and Robert Lane to the Planning Commission. Councilmember Greenstein seconded. The motion carried.

10. City Manager's Report

- A. Wellness Annual Report
Alyssa Dolan-Caret, Human Resources Analyst

Dolan-Caret presented on the City's Wellness Program, Wellness Committee,

featured monthly events, and future event schedules. The Association of Washington Cities WellCity program recognizes members that achieve quality standards in employee health promotion. Staff highlighted the City earned the WellCity distinction and was awarded a 2% medical premium discount.

B. 2023/2024 Manhole Rehabilitation Bid Award
Jason Kashani, Utility Engineer

The annual manhole rehabilitation program is identified in the most recent Wastewater Comprehensive Plan. This program is an effort to repair and rehabilitate wastewater manholes that have inflow, infiltration, and deterioration. A total of seventeen (17) manholes were identified in 2023-2024. The project for 2023-2024 Manhole Rehabilitation was advertised for three weeks and bids were opened on November 9, 2024. Three bids were received and ranged from a low of \$670,321.85 to \$790,227.24. The project start date is anticipated for February 2025, with 40 working days allotted to complete the work. The project is expected to be completed by April 2025.

Deputy Mayor Miller moved to award Contract PW 2023-23 to low bidder Western United Civil Group from Yacolt, Washington for the amount of \$670,321.85. Councilmember Greenstein seconded. The motion carried.

11. Other Business

A. Parks Improvement Funding Work Group Recommendation
Jen Burbidge, Parks, Culture, and Recreation Director
Evette Temple, Chair, Parks Improvement Funding Workgroup

The City Council adopted the 2023-2029 Lacey Parks, Culture and Recreation Department (LPCR) Comprehensive Plan on August 17, 2023. The Comprehensive Plan identifies a six-year Parks Capital Improvement Program (PCIP).

The Parks Improvement Funding Work Group was established by Resolution 1148 to:

- Review parks expansion and replacement projects identified in the PCIP.
- Analyze all available funding options
- Recommend to the Council a funding package identifying funding sources, including recommended amounts
- Implement a prioritized list of capital parks projects

Staff provided a briefing on the Parks Improvement Funding Work Group recommendation. The recommendation is a culmination of the Work Group's efforts to address the long-term needs of Lacey's park system. The recommendation includes:

- An executive summary
- An overview of each meeting
- The funding recommendations

- Two (2) prioritized PCIP lists
- An appendix with an overview of each project

The Work Group recommends establishing a Metropolitan Park District (MPD) at \$0.45 Levy Rate per \$1,000 assessed value. The Work Group highlighted a phased increase to the maximum levy rate. Discussion ensued. Additional information will be presented to the Council for review during the January 14, 2024, meeting.

12. Boards, Commissions and Committee Reports

A. Mayor Andy Ryder:

1. Mayors' Forum
2. Thurston Chamber Shared Legislative Committee
3. Transportation Policy Board (TPB)

Mayor Ryder provided a report from the TPB.

B. Deputy Mayor Malcolm Miller:

1. Economic Development Council (EDC)
2. Lodging Tax Advisory Committee (LTAC)
3. Thurston County Coalition Against Trafficking (TCCAT)
4. Joint Animal Services Commission (JASCOM)

Deputy Mayor Miller provided reports from JASCOM and EDC. Deputy Mayor Miller also provided a recap of a session attended at the National League of Cities Conference.

C. Councilmember Lenny Greenstein:

1. Emergency Medical Services (EMS)
2. TCOMM911
3. Opioid Abatement Council Independent Subcommittee

Councilmember Greenstein did not provide any reports.

D. Councilmember Michael Steadman:

1. Nisqually River Council
2. Thurston County Law & Justice Council
3. Olympic Region Clean Air Agency (ORCAA)

Councilmember Steadman did not provide any reports.

E. Councilmember Carolyn Cox:

1. Lacey-Olympia-Tumwater-Thurston Clean Water Alliance (LOTT)
2. Regional Housing Council
3. Intercity Transit Authority

Councilmember Cox provided reports from the Intercity Transit Authority, Regional Housing Council, and LOTT.

F. Councilmember Robin Vazquez:

1. Thurston Climate Mitigation Collaborative (TCMC)
2. Thurston Regional Planning Council (TRPC)
3. Thurston County Board of Health

Councilmember Vazquez provided reports from the TRPC, Thurston County Board of Health, and TCMC.

G. Councilmember Nicolas Dunning:

1. Thurston Thrives
2. Solid Waste Advisory Committee (SWAC)
3. Olympia-Lacey-Tumwater Visitor & Convention Bureau (VCB)

Councilmember Dunning did not provide any reports.

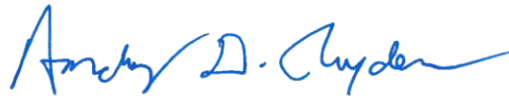
13. Adjourn

Councilmember Greenstein thanked Thurston County Commissioner Gardy Edwards for his service to the community.

Mayor Ryder highlighted the use of the "Other Business" section on Council agendas, and discussion ensued. Walk confirmed further discussion would take place at the Council Retreat scheduled for January 2025.

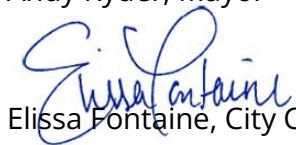
Mayor Ryder adjourned the meeting at 7:58 p.m.

MAYOR:



Andy Ryder, Mayor

ATTEST:



Elissa Fontaine, City Clerk

APPROVED: January 7, 2025