



City of Lacey, Washington
City Council Regular Approved Meeting Minutes
Tuesday, December 3, 2024 - Council Chambers and Online

1. Call to Order

Mayor Ryder called the meeting to order at 6:00 p.m.

2. Roll Call

Council Present

Mayor Andy Ryder

Deputy Mayor Malcolm Miller

Councilmember Lenny Greenstein (remote)

Councilmember Michael Steadman

Councilmember Carolyn Cox

Councilmember Robin Vazquez

Councilmember Nicolas Dunning

Staff Present

Rick Walk, City Manager

Shannon Kelley-Fong, Assistant City Manager

Scott Egger, Public Works Director

Robert Hollis, Deputy Police Chief

Dave Schneider, City Attorney

Troy Woo, Finance Director

Scott Johnston, Transportation Maintenance Supervisor

Ty Keltner, Communications Manager

Michelle Chavez, Human Services Coordinator

Linsey Fields, Climate and Sustainability Coordinator

Elissa Fontaine, City Clerk

3. Pledge of Allegiance

Mayor Ryder led the flag salute.

4. Land Acknowledgment

Mayor Ryder presented the abbreviated Land Acknowledgment.

5. Approval of Agenda and Consent Agenda Items
 - A. Approval of the Minutes of November 12, 2024
 - B. Approval of the Minutes of November 19, 2024
 - C. Approval of wages, claims, and transfers for November 7-22, 2024
 - D. Adopt Amendment to Interlocal Agreement Supporting Permanent Supportive Housing on Franz Anderson Road
 - E. Authorize Interlocal Agreement for Specialized Recreation

Councilmember Vazquez moved to approve the agenda and consent agenda. Deputy Mayor Miller seconded. The motion carried.

6. Public Recognitions and Presentations

7. Public Comment

Two (2) people signed up to speak at the meeting.

Larry Jefferson, declined to speak during public comment, but spoke during the acceptance of the Proclamation Against Hate, Racism, and Discriminatory Actions.

Michele Bourque, community member, thanked the City Council for their service to the community.

No one registered to speak via Zoom. No written public comment was received.

8. Public Hearing

- A. 2025 Final Budget Hearing
Troy Woo, Finance Director

Mayor Ryder opened the public hearing at 6:03 p.m.

Woo presented the second and final budget hearing. The presentation highlighted minor adjustments, but indicated no significant changes since the November 19, 2024, presentation to Council. The 2025 Budget is balanced through the strategic use of budget policy reserves in the amount of \$1,759,545.

No one signed up to provide public testimony. No written testimony was received.

Mayor Ryder closed the public hearing at 6:06 p.m.

9. Proclamations

- A. Proclamation Against Hate, Racism, and Discriminatory Actions
Larry Jefferson, NAACP President

Mayor Ryder and Council proclaimed the City of Lacey is united against hate, racism,



and discriminatory actions. Jefferson was present to accept the proclamation.

10. Resolutions

- A. Resolution 1160 - Astound Telecommunications Franchise Renewal
Shannon Kelley-Fong, Assistant City Manager

Kelley-Fong presented draft Resolution 1160, granting telecommunications franchise renewal to Astound Broadband LLC and authorizing the City Manager to enter into a franchise agreement. The purpose of the renewal is to install and operate facilities to provide telecommunications, internet access, and private line services to potential customers, including mobile back haul services to existing cell phone towers within the city. No new infrastructure is proposed.

Councilmember Steadman moved to adopt Resolution 1160, granting telecommunications franchise renewal for Astound Broadband, LLC and authorizing the City Manager to enter into a franchise agreement with Astound Broadband LLC. Councilmember Vazquez seconded. The motion carried.

11. Ordinances

- A. Ordinance 1667 - Human Services Commission
Michelle Chavez, Human Services Coordinator

Chavez presented draft Ordinance 1667, establishing a permanent Human Services Commission. A permanent commission would provide oversight over Lacey Human Services Programs and continue to provide program and funding recommendations to the City Council.

Deputy Mayor Miller moved to adopt Ordinance 1667, establishing a permanent Human Services Commission to provide human service-related recommendations on: needs, policies and programs, and funding allocations, such as future Human Service Grant Programs, Community Development Block Grant programs, and other grant programs. Councilmember Dunning seconded. The motion carried.

- B. Ordinance 1668 - City Logo and Seal
Ty Keltner, Communication Manager

Keltner presented draft Ordinance 1668, establishing a City logo and seal. The proposed logo was presented to Council at the November 26, 2024, Worksession, where staff received Council feedback. A recommended logo and alternatives were presented. Staff advised additional versions could be supported by an approved style and branding guide. Discussion ensued.

Councilmember Cox moved to approve Ordinance 1668, establishing the logo and seal. Deputy Mayor Miller seconded. The motion carried.



12. Mayor's Report

A. Commission on Equity Reappointments Mayor Ryder

Mayor Ryder moved to re-appoint Annie Clay, Thelma Jackson, and Makieda Hart to the Commission on Equity. Councilmember Steadman seconded. The motion carried.

Mayor Ryder expressed a need for more forums that connect the community with the City Council, and various advisory boards.

13. City Manager's Report

A. 2024 Retained Property Report Robert Hollis, Deputy Police Chief

RCW 63.32.010(2) states under specific conditions, police departments may retain property for use by the police department. The police department must present a public report of any retained items, and an estimation of each item's replacement value. Hollis presented the retained property report. No new items have been retained for department use since 2022.

B. Snow and Ice Response Scott Johnston, Transportation Maintenance Supervisor

Johnston presented the City's response to winter weather. The presentation highlighted improvements, response areas, specific plow routes, material capacity, specialty vehicles, staff capacity, and historical events. Additionally, the City offers a Homeowners Association (HOA) snow plowing policy and agreement for interested HOAs.

C. Home Electrification and Appliance Rebate Program (HEAR) Linsey Fields, Climate and Sustainability Coordinator

Fields provided a brief background of the Thurston Climate Mitigation Collaborative (TCMC). The TCMC established the 2024 regional initiative to develop an electrification campaign called Energize Thurston. This campaign supports the switch to electric appliances by providing access to program-exclusive discounts, instant access to rebates, and customer support to streamline the installation of heat pump heating and cooling systems, and heat pump water heaters. Staff presented the program goals, participant eligibility and the application process.

Mayor Ryder moved to authorize the City Manager to sign the Interlocal Agreement with Thurston County and the cities of Olympia, Tumwater, and Tenino related to the implementation of Energize Thurston. Deputy Mayor Miller seconded. The motion carried.

D. State Legislative Agenda and Manual Shannon Kelley-Fong, Assistant City Manager



Kelley-Fong presented the 2025 State Legislative Priorities and State Legislative Manual. The City establishes annual priorities for the upcoming Washington state legislative session that are intended to reflect the City's current policies and priorities.

Councilmember Steadman moved to adopt the 2025 State Legislative Agenda and the 2025 State Legislative Manual. Councilmember Vazquez seconded. The motion carried.

Walk provided an additional report recognizing staff's efforts at the kickoff of the annual holiday lighting event at Huntamer Park. Thoughts on improving the event for upcoming years were discussed.

14. Other Business

15. Boards, Commissions and Committee Reports

A. Mayor Andy Ryder:

1. Mayors' Forum
2. Thurston Chamber Shared Legislative Committee
3. Transportation Policy Board (TPB)

Mayor Ryder did not provide any reports.

B. Deputy Mayor Malcolm Miller:

1. Economic Development Council (EDC)
2. Lodging Tax Advisory Committee (LTAC)
3. Thurston County Coalition Against Trafficking (TCCAT)
4. Joint Animal Services Commission (JASCOM)

Deputy Mayor Miller provided a report from the EDC. Deputy Mayor Miller highlighted information recently gathered from attending a National League of Cities Conference.

C. Councilmember Lenny Greenstein:

1. Emergency Medical Services (EMS)
2. TCOMM911
3. Opioid Abatement Council Independent Subcommittee

Councilmember Greenstein did not provide any reports.

D. Councilmember Michael Steadman:

1. Nisqually River Council
2. Thurston County Law & Justice Council
3. Olympic Region Clean Air Agency (ORCAA)

Councilmember Steadman did not provide any reports. Councilmember Steadman expressed gratitude towards the Public Works Transportation team



for all their hard work.

E. Councilmember Carolyn Cox:

1. Lacey-Olympia-Tumwater-Thurston Clean Water Alliance (LOTT)
2. Regional Housing Council
3. Intercity Transit Authority

Councilmember Cox provided reports from the Intercity Transit Authority.

F. Councilmember Robin Vazquez:

1. Thurston Climate Mitigation Collaborative (TCMC)
2. Thurston Regional Planning Council (TRPC)
3. Thurston County Board of Health

Councilmember Vazquez did not provide any reports.

G. Councilmember Nicolas Dunning:

1. Thurston Thrives
2. Solid Waste Advisory Committee (SWAC)
3. Olympia-Lacey-Tumwater Visitor & Convention Bureau (VCB)

Councilmember Dunning did not provide any reports. Councilmember Dunning highlighted the conclusion of his first year as a Councilmember, and thanked the Council for their support and professionalism, and recognized the staff for all their efforts.

16. Adjourn

Mayor Ryder adjourned the meeting at 8:13 p.m.

MAYOR:

Andy Ryder, Mayor

ATTEST:

Elissa Fontaine, City Clerk

APPROVED: December 17, 2024

