



City of Lacey, Washington
Joint Animal Services Commission Regular Meeting Minutes
Monday, September 9, 2024 - Lacey City Hall and Online

1. Call to Order

Chair Parshley called the meeting to order at 5:30 p.m.

2. Roll Call

JOINT ANIMAL SERVICES (JAS) COMMISSION MEMBERS PRESENT: Chair Lisa Parshley, City of Olympia (present until 6:16 p.m.); Vice Chair Peter Agabi, City of Tumwater (remote); Commissioners Malcolm Miller, City of Lacey; and Wayne Fournier, Thurston County (present after 5:33 p.m.); Jo MacGugan, Feline Friends of Olympia; Mike Murphy, DVM, Thurston County Humane Society (remote); and Vicky Smith, DVM, Deschutes Animal Clinic

JOINT ANIMAL SERVICES COMMISSION MEMBERS ABSENT: None

STAFF PRESENT: Shannon Kelley-Fong, Assistant City Manager; Sarah Hock, Executive Director of JAS; Meagan McKay, Volunteer and Outreach Coordinator; Sierra Teas, Field Services Supervisor; and Paul J. White, Deputy City Clerk

3. Approval of Agenda and Consent Agenda Items

- A. Approval of Agenda
- B. July 8, 2024, Meeting Minutes
- C. July and August 2024 Shelter Statistics

Commissioner Miller moved to approve the agenda, as amended, to consider item 5c before item 5a, and the consent agenda. Vice Chair Agabi seconded. The motion carried.

4. Public Comment

No one signed up to speak at the meeting in person or remotely, and no written public comments were received.

Pursuant to the amended agenda, the commission advanced to consideration of agenda item 5c as follows:

5. Business Items

C. 2025 Jurisdictional Assessment Estimates

Sarah Hock, Executive Director

Hock presented the estimated jurisdictional assessments for member municipalities in 2025, including a breakdown per capita and by category. Designated veterinary funds were summarized and Joint Animal Services' budget was described by expenditure category. General budget impacts for 2025 were presented, including department restructuring. Hock explained that there would not be a jurisdiction rebate in 2024 as there had been in 2023.

A. Volunteer Program Update

Meagan McKay, Volunteer & Outreach Coordinator

McKay presented an update on Joint Animal Services' Volunteer Program. Volunteer roles, goals, and vision for the program were listed. McKay described a recent volunteer survey, new volunteer orientation, and new communication initiatives. New opportunities and potential volunteer roles were noted. McKay reported that volunteers contribute between 500 and 600 hours of service monthly.

Chair Parshley was present until 6:16 p.m., at which time, Vice Chair Agabi assumed the role of Presiding Officer.

B. Field Services Update

Sierra Teas, Field Services Supervisor

Teas presented the summer update on Joint Animal Services' field unit activities. Field calls by jurisdiction and type were noted, and recent officer trainings were described. Summer enforcement activities were summarized. Teas provided an update on a case in August 2023 involving seizure of over 60 chickens. Thanks to the provisions of new state legislation, for which the agency had advocated, Joint Animal Services was not required to shelter the seized animals throughout the pendency of prosecution and were able to outcome animals to new homes.

6. Director Report

A. September 2024 Director's Report

Hock provided a director's report, including grant-funded opportunities to waive adoption fees, staff conference presentations supporting Joint Animal Services' positive outcome programs, ride-along outreach, and collaborations supporting returning animals to their homes and diverting animal intake. Hock noted staffing transitions and shared the "happy tail" of Mabel, a dog that was adopted by her foster family.

7. Adjourn

Vice Chair Agabi adjourned the meeting at 6:56 p.m.

Minutes Approved: October 14, 2024