



City of Lacey, Washington
Parks, Culture, and Recreation Board Meeting Minutes
Wednesday, December 4, 2024 - Council Chambers and Online

1. Call to Order

Chair Goodwin called the meeting to order at 5:30 p.m.

2. Roll Call

Commissioners Present: Chair Wendy Goodwin, Vice Chair Kamber Good, Laurie Davies, Bill Fosbre, Gary Larson, Aram Wheeler

Commissioners Absent: Hilary Dykstra, Aryan Kumar (Youth Representative)

3. Land Acknowledgment:

Commissioner Wheeler read the land acknowledgement.

4. Approval of Agenda and Minutes:

A. Approval of the Agenda

Commissioner Wheeler motioned to approve the agenda. Commissioner Davies seconded. Motion carried.

B. Approval of November 6, 2024 Minutes

Commissioner Davies motioned to approve the minutes. Commissioner Wheeler seconded. Motion carried.

5. Public Comment:

No public comment.

6. Business Items:

- A. 2024 Lacey Parks, Culture and Recreation Board Accomplishments*
Jenny Wilson, Senior Parks Planner

Senior Parks Planner Wilson presented the accomplishments, noting that the Huntamer Park Concept Design has also been completed. It will be added to the accomplishments accordingly.

Commissioner Davies motioned to approve the accomplishments as amended.
Vice Chair Good seconded. Motion carried.

- B. 2025 Lacey Parks, Culture and Recreation Board Proposed Meeting Calendar
Jenny Wilson, Senior Parks Planner

Commissioner Larson motioned to approve the meeting calendar. Commissioner Wheeler seconded. Motion carried.

- C. 2025 Proposed Lacey Parks, Culture and Recreation Budget
Sue Falash, Recreation Manager

Recreation Manager Falash presented the proposed 2025 Lacey Parks, Culture and Recreation budget.

Commissioner Wheeler motioned to approve the proposed budget. Vice Chair Good seconded. Motion carried.

7. Reports:

- A. Commissioners

Commissioner Wheeler shared a constituent concern that an errant ball from the softball field hit a pickleball player at Rainier Vista Park. Staff are working to install cautionary signs and possibly close access to the field immediately adjacent to the pickleball courts, making them only accessible when rented to approved youth groups. Director Burbidge also shared that the department submitted a grant application to install netting between the two areas as a permanent solution and hopes the grant application is successful.

Vice Chair Good shared appreciation for the recent Lacey Holiday Lights event.

- B. Chair

Chair Goodwin also shared appreciation for the recent Lacey Holiday Lights event.



C. Recreation Manager

Recreation Manager Falash reported:

- The Signing Santa event will be on December 6, 2024, at Chambers Prairie;
- The Breakfast with Santa event will be on December 14, 2024;
- Lacey Youth Basketball is in full swing; and
- Winter program registration opened today.

D. Parks Maintenance Supervisor

Senior Parks Planner Wilson shared the Parks Maintenance Supervisor report. Parks Maintenance has performed the following since the last board meeting:

- Worked with Lacey Fire to coordinate evening access to Meridian Park, Rainier Vista Park, and Horizon Pointe Park;
- Decorated "Rudolph mobile" for lighting ceremony and Santa mobile outings;
- Coordinated staff to drive the Rudolph mobile each night when the Santa Mobile is out;
- Removed 475 yards of leaves from right of ways and parks;
- Installed holiday lights at Huntamer Park;
- Removed a hazardous street tree at Ruddell Road and Yelm Highway;
- Aerated Regional Athletic Complex soccer fields;
- Planted bulbs; and
- Winterized drinking fountains and equipment.

E. Senior Parks Planner

Senior Parks Planner Wilson reported the following.

- Lacey Parks, Culture and Recreation is coordinating with Lacey's Community and Economic Development department to review concept designs for Huntamer Park improvements.
- Lacey Parks, Culture and Recreation has a memorial fund for Jim Sheler, a former Parks Director who passed away in 2019. Rather than a memorial bench, his wife said Jim would love to see it support children that need financial assistance for recreation programs, so staff are working to transfer the money to our financial assistance fund.
- The Parks Improvement Funding Workgroup confirmed their intention to recommend to the City Council a Metropolitan Park District at a levy rate they landed on was \$.45 per \$1000 assessed value, which would cost the average homeowner \$225 per year. The group is also requesting a continued commitment from the general fund; select reserves be reassigned; and a continued pursuit from staff of sponsorships, donations



and grants. The Workgroup also ranked the Parks Capital Improvement Program. The Workgroup intends to meet on December 9, 2024, to finalize their recommendation.

F. Director

Director Burbidge reported,

- A Request for Qualifications for Phase 3 of the Regional Athletic Complex is currently posted with a deadline of Dec 10, 2024.
- Greg Cuoio Park Phase 1A 100% design is complete. The City will be going out to ad for this project soon.
- Lacey Museum has started its move to the new location. The previous Lacey Museum building will serve as a research center.

8. Adjourn

Chair Goodwin adjourned the meeting at 6:41 p.m.

