



**Joint Animal Services Commission
Approved Regular Meeting Minutes
Monday, December 9, 2024
Lacey City Hall Executive Board Room and Online**

1. Call to Order

Chair Lisa Parshley called the meeting to order at 5:30 p.m.

2. Roll Call

COMMISSIONERS PRESENT: Chair Lisa Parshley, City of Olympia; Vice Chair Peter Agabi, City of Tumwater (remote); Commissioner(s) Malcolm Miller, City of Lacey; Jo MacGugan, Feline Friends of Olympia; Vicki Salim, Thurston County Humane Society; and Vicky Smith, DVM, Deschutes Animal Clinic

COMMISSIONERS ABSENT: Wayne Fournier, Thurston County

STAFF PRESENT: Shannon Kelley-Fong, Assistant City Manager; Sarah Hock, Joint Animal Services Executive Director; and Paul J. White, Deputy City Clerk

3. Approval of Agenda and Consent Agenda Items

- A. Approval of Agenda
- B. Approval of the November 18, 2024, Meeting Minutes
- C. November 2024 Shelter Statistics

**Commissioner Miller moved to approve the agenda and consent agenda.
Commissioner Agabi seconded. The motion carried.**

4. Public Comment

No one signed up to speak at the meeting, remotely or in person, and no written public comments were received.

5. Business Items

- A. **2025 Joint Animal Services Budget Approval**
Sarah Hock, Director

Hock presented the 2025 final budget, noting the total recommended budget of \$3,604,949 is the same as that presented at the October and November meetings. In response to commissioner questions, Hock noted that use of medical reserves to fund medical staffing will be reduced year by year over the next five years and there is no field rebate in the 2025 budget. Budget estimates were presented to the partner jurisdictions prior to the commission's October budget consideration.

Commissioner Miller moved to approve the 2025 Joint Animal Services budget as presented. Commissioner Agabi seconded. Motion carried by the following vote:

In favor: Parshley, Agabi, and Miller

Opposed: None

Absent for the vote: Fournier

Kelly-Fong commented on the City of Lacey's state legislative agenda and a draft shared legislative agenda with jurisdictions in Thurston County related to a \$2 million legislative funding request to complete design work for a new Joint Animal Services facility.

B. 2025 Commission Meeting Schedule

Sarah Hock, Director

Hock presented the regular meeting schedule for the Joint Animal Services Commission in 2025, which the commission will approve in February 2025. The commission anticipates meeting during the even-numbered months and canceling the monthly meeting holds during odd-numbered months, except November, in which a meeting would be held.

6. Director Report

A. Sarah Hock, Joint Animal Services Director

Hock presented the Director's report for December 2024, noting Positive Outcomes Coordinator Bekka Kraai's acceptance into the Management Leadership Certificate program. The six-month program develops professional leadership in animal services and is coordinated by Best Friends Animal Society and Southern Utah University. Hock noted a fee-waived adoption event sponsored by Best Friends Animal Society called "Wagging through the Snow." Joint Animal Services received national recognition from the ASPCA (American Society for the Prevention of Cruelty to Animals) for completing their 1,000th spay/neuter surgery. The ASPCA Northern Tier Shelter Initiative awarded \$40,000 for surgical equipment in Joint Animal Services' surgery suite in 2020. Approximately 1,200 to 1,300 surgeries are expected to be performed in 2024. Hock summarized December adoption events and shared the "Happy Tail" of Nana, a dog that was

part of a surrender of 19 livestock guardian dogs and who is now living her best life in her new forever home.

Commissioners and staff acknowledged Chair Parshley's last meeting with the Joint Animal Services Commission and complemented her service. Beginning in 2025, Chair Parshley will serve the 22nd State Legislative District as a State Representative.

7. Adjourn

Chair Parshley adjourned the meeting at 6:12 p.m.

Minutes approved February 10, 2025