



LEOFF I DISABILITY BOARD
Meeting Minutes
Regularly Scheduled Meeting: In Person & Remote Attendance
Thursday, January 12, 2023 @12:15-1:45pm

MEMBERS PRESENT:

Bob Cecil, Police Representative
Sean Smith, Member at Large
Larry Greenstein, Chair
Ed Sorger, Police Representative

STAFF PRESENT:

Jennifer Schaefer, Human Resources Recruitment & Wellness Coordinator | LEOFF I HR Liaison
Leialani Jensen | HR Director

CALL TO ORDER:

Chair Greenstein welcomed everyone to the January 12, 2023 **LEOFF I Disability Board**. The meeting was called to order at 12:15pm.

Police Representative Cecil, Member At Large Smith, Chair Greenstein, Police Representative Sorger, LEOFF I HR Liaison Schaefer, and HR Director Jensen were present for the meeting.

APPROVAL OF AGENDA ITEMS:

Chair Greenstein called for a motion to approve the agenda. Police Representative Sorger made a motion to approve the agenda; Police Representative Sorger seconded. The agenda passed unanimously.

APPROVAL OF MEETING MINUTES FROM October 13, 2023:

Chair Greenstein asked if everyone had a chance to review the meeting minutes from October 13, 2023 and requested if any changes should be made. Police Representative Cecil made a motion to approve the meeting minutes; Police representative Sorger seconded. The motion passed unanimously.

REPORT OF CLAIMS APPROVED BY HR LIAISON:

LEOFF I HR Liaison Schaefer approved charges for a member service date in November for a total of \$1,440.13 for and out-patient procedure.

LEOFF I HR Liaison Schaefer approved charges for \$1,669.00 for a tissue exam with pathologist.

LEOFF I HR Liaison Schaefer approved charges for \$821.03 for massage therapy.

LEOFF I HR Liaison Schaefer approved charges for \$130.00 for dental work.

LEOFF I HR Liaison Schaefer approved charges for \$125.54 dental premiums.

Police representative Sorger asked if members were encouraged to go through insurance first. HR Liaison Schaefer confirmed that all charges are run through insurance first and processed due to denial.

APPROVAL OF POLICY UPDATES:

HR Liaison Schaefer presented the board with the finalized version of updates to the policies which included



adding delegated authority up to \$3,000.00 to the HR Liaison between regularly scheduled meetings as well as moving the LEOFF I Disability Board meetings to a quarterly frequency.

Police Representative Sorger made a motion to approve the policy updates; Police Representative Sorger seconded. The agenda passed unanimously.

BOARD DISCUSSION:

Police Representative Sorger asked about the claim form about process for reimbursement. HR Liaison Schaefer confirmed that members can email invoices for fastest processing.

Police Representative Sorger asked about how the decision-making process regarding Long Term Care in section 5 of the policy. HR Director Jensen mentioned that the policy states that in home care is preferable if possible, if not medically possible then the charges above the \$6,000.00 that the UNUM policy covers would be brought before the board for review. This would be cause for a specially called meeting to ensure expedited processing for the member. Member-At-Large Smith asked if an advocate could be covered? Chair Greenstein mentioned that it is typically written into the policy. HR Director Jensen suggested adding a provision to policy to call a specially called meeting to review any Long Term Care requests. The board confirmed adding the provision to review at the next meeting.

Police Representative Sorger raised a question from a member regarding if laser eye surgery would be covered by the board. HR Liaison Schaefer mentioned that additional costs may still incur for eyewear due to degeneration and asked the board if this is a cost that they would like to approve. Member-At-Large Smith was in favor of adding approval. Police Representative raised concern about approving elective procedures that were not medically necessary. HR Director Jensen suggested approval within the HR Liaison threshold.

HR Director Jensen let the board know that retiree's and family members are eligible for Ready Rebound which is being piloted through September of 2023.

Police Representative Sorger wanted to confirm that for hearing aides check through insurance first. HR Liaison Schaefer confirmed that all members are advised to work with insurance first on all medical claims.

Public Comment: None.

LEOFF I HR LIAISON SCHAFFER ADJOURNED THE MEETING @12:43 PM